Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
November 10, 2017

Committee #2 met on Friday, November 10, 2017 at 1:00 PM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: CW King, Chuck Hull, and John Monarski
Mayor/Other Council Members present: Mayor Hoffman, Rob Kiefer, and Paul Nadreau
Others present: Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Jayson Smith, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Building/Zoning Inspector Paul Lasiewicz, Fire Chief Mike Hepfler, and City Clerk Bridget Givens.

Call to Order: 1:00 pm

1. **Open Session**

2. **Discuss options for filling the City Planner/Transit Manager vacancy due to retirement including Proposal from West Central Wisconsin Regional Planning Commission. Possible recommendations to the Council.**

   A proposal was received from the West Central Wisconsin Regional Planning Commission (WCWRPC) to administer the City's Transit Program. The proposal is for an amount not to exceed $38,000/yr (billed hourly, on a quarterly basis). This would fall in line with what is currently budgeted by the City for administration.

   Smith cautioned that this does not relinquish the City of responsibility. A point person at the City will still need to interact with WCWRPC, prepare the annual budget, serve on the MPO, answer patron questions, issue reduced fare cards, etc. It is thought these responsibilities would fall on the new City Planner when hired.

   Motion by Monarski/Hull to recommend Council approve the proposal from WCWRPC to administer the Chippewa Falls Transit Program. **All present voting aye, motion carried.**

   Discussion ensued relative to the responsibilities of the City Planner position. It was determined impractical for the Planner position to be responsible for zoning as building and zoning are so closely related. A possible idea for change included having the Planner serve as Secretary of the Plan Commission. The Committee thought the job description should be cleaned up and brought back to the Committee at a meeting on November 21st.

   Motion by Monarski/Hull to recommend Council approve filling the City Planner/Transit Manager position including updating the job description. **All present voting aye, motion**

carried.

3. **Closed Session**

   Motion by Monarski/ Hull to go into Closed Session under Sec. 19.85 (1) (c),
   Wis. Stats. for "Considering employment, promotion, compensation or
   performance evaluation data of any public employee over which the governmental
   body has jurisdiction or exercises responsibility" to:

   a. **Discuss benefits for Water Service Maintenance candidate; and to include the**
      Committee and Council members, Mayor, Bauer, and Givens; may return to
      Open Session for possible action on Closed Session item. Roll Call Vote – Aye:
      Monarski, Hull, King. Motion carried.

      The Committee discussed item (a) above.

      Motion by Hull/Monarski to return to Open Session. **All present voting aye,**
      motion carried.

      Councilor King reported there was a unanimous vote in Closed Session to approve
      the benefits as proposed for the Water Service Maintenance Candidate.

4. **Closed Session**

   Motion by Monarski/Hull to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e)
   for "deliberating or negotiating the purchasing of public properties, the investing of
   public funds, or conducting public business with competitive or bargaining
   implications that require a Closed Session" to:

   a. **Discuss labor negotiation issues and strategy; and to include the Committee**
      and Council members, Mayor, Bauer, Hepfler, and Givens; may return to Open
      Session for possible action on Closed Session item. Roll Call Vote – Aye:
      Monarski, Hull, King. Motion carried.

      The Committee discussed item (a) above.

      Motion by Hull/Monarski to return to Open Session. **All present voting aye, motion**
      carried.

5. **Adjournment**

   Motion by Monarski/Hull to adjourn at 1:50 pm. **All present voting aye, motion carried.**

Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer