



Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
October 24, 2017

Committee #2 met on Tuesday, October 24, 2017 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: CW King and Chuck Hull. Absent: John Monarski

Mayor/Other Council Members present: Rob Kiefer

Others present: Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Jayson Smith, Building/Zoning Inspector Paul Lasiewicz, and City Clerk Bridget Givens.

Call to Order: 8:00 am

1. Open Session

2. Discuss options for temporary help in the Inspection Office and Planning/Transit Offices. Possible recommendations to the Council.

Currently, there is a part-time employee working two hours per day in the Inspection Office and three hours per day in the Planning/Transit Office. This individual has submitted her resignation with her last day being November 7th. The part-time Administrative Assistant in the Fire Department is willing to work the two hours per day in the Inspection Office. This will make her a full-time employee during this interim period. There will be roughly a week to ten days where there will be overlap between the two to allow for training at an impact of roughly \$300.

Relative to the Transit Office, different options were discussed based upon Smith's retirement. Upcoming meetings have been scheduled with the West Central Wisconsin Regional Planning Commission about administering the transit program for the City. Until such point as decisions are made regarding the structure of the Planning/Transit Office, temporary help is not being requested.

Motion by Hull/King to recommend Council approve temporary help for the Inspection Office for two hours per day to be provided by the current Fire Department Administrative Assistant. **All present voting aye, motion carried.**

3. Closed Session

Motion by Hull/King to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public

funds, or conducting public business with competitive or bargaining implications that require a Closed Session” to:

- a. Discuss potential settlement of worker’s compensation case with possible recommendations to the Council; and to include the Committee, Council Members, Bauer, and Givens; may return to Open Session for possible action on Closed Session item.**

Roll Call Vote: Aye – Hull, King. Motion carried.

The Committee discussed item (a) above.

Motion by Hull/King to return to Open Session. All present voting aye, motion carried.

Councilor King reported that there was a motion made and seconded in Closed Session to authorize Finance Manager/Treasurer Bauer to settle the worker’s compensation case subject to approval by Committee #1.

4. Adjournment

Motion by Hull/King to adjourn at 8:23 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**