

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, October 11, 2011
6:00 p.m.

1. Call to order by Vice President Beth Arneberg.
Roll Call: Members Present: Beth Arneberg, Jane Lardahl, Heidi Hoekstra, Audrey Stowell and Dale Berg. Absent: Curt Stepanek and Carmen Muenich.
Staff present: Dick Hebert, Terry Johnson, and Jennifer London.
 2. Approval of September 13, 2011, Minutes: **Motion by Jane Lardahl, seconded by Heidi Hoekstra, all present voting aye, to approve minutes of the September 13, 2011, meeting.**
 3. Personal Appearances. None.
 4. Communications. None.
 5. Discuss/consider Special Event Applications.
 - a. Hallie Optimist Club Cancer Awareness and Raising Healthy Families Event – August 18, 2012. Jerry Powers and Nathan Knuth of the Hallie Optimist Club appeared and described their event. Discussed use of trolley during event. After discussion, **motion by Dale Berg, seconded by Audrey Stowell, all present voting aye, to approve event application.** After further discussion, **motion by Jane Lardahl, seconded by Dale Berg, all present voting aye, that we would be in favor of bartering - the reservation fee for trolley storage and maintenance - provided an agreement can be reached between the two entities.**
 6. Discuss / Consider:
 - a. Main Pavilion Improvement Project. Terry reports that the roof has been resingled, and the eaves and dormer painted. The stone is in process. He has done some research and found old photos / postcards. They are trying to use the colors used in the original structure.
 - b. Park Maintenance Report. Christmas Village is being put up. Some bushes have been pulled and signage work done at a couple of the neighborhood parks. Staff is putting together work project lists and prioritizing them.
 - c. Casper Park
 - i. Baseball batting cages. Batting cages are in need of replacement. They are a maintenance issue as well as an eyesore. The high schools, American Legion and CRBL teams are working to get funding together for this project.
 - ii. Shade Project. A Hip shade structure is planned at all fields. To date, a total of \$25,000 has been raised for this project.
- Dale Berg leaves at this time.
- d. Zoo Report.

- i. Elk Barn – electrical addition. The elk barn does not have electricity. This is a safety issue for staff as it is dark while they are carrying bales. Waiting for bids.
 - ii. Tiger and Cougar Displays – outside exhibit improvements. The federal inspection has been done. The overhead shelter in the cougar display is not adequate and an outside shelter needs to be provided by December 3. This will likely be a temporary shelter for this year. Also, if we feed the yak hay during the winter in their present location, we need to provide a feeding trough.
 - e. Marshall Plan Site Plan. Brady from SEH will present next month.
 - f. Personnel Report. No report.
 - g. Ad Hoc Committee Recommendations. The Park Board will be meeting on October 25 at 6:00 p.m. to prioritize recommendations.
 - h. 2012 Department Budget. Dick will present our budget on October 20 to committee. Dick reports that the budget he distributed to us previously did not include any of the full-time wages, but it does include part-time wages. He reports that because of county ordinance, he did add recycling bins to the budget for containers at Casper and Irvine Parks.
 - i. Kell’s Corner Improvements. Washout will be created when street department has time.
 - j. Director Report. It was too wet for the Wipfli group to paint. They did work out at Casper Park instead. Dick was contacted regarding making some improvements to the Alexander McBean Park as a Girl Scout project. Also, the pine trees have been removed from in front of the fountain at Marshall Park, and it looks very nice.

The board also congratulated Dick on his appointment to full-time Director of the Department.
 - k. Recreation Report. Reid reports that Leader Printing will print 4,000 brochures for \$900.00. He is working on obtaining advertising to cover that cost. Soccer is finishing up; swimming lessons have started, and gymnastics will start next week.
7. Update Reports.
- a. Gaylord Howard Estate. The schedule for selling the car will be as follows: Advertising will take place in April and May. Bids will be opened in June.
8. Approve Claims. **Motion by Heidi Hoekstra, seconded by Jane Lardahl, all present voting aye, to approve claims of \$46,845.76.**
9. Board Member comments or concerns. Heidi asked about the trolley and its ownership.
10. Adjournment. **Motion by Heidi Hoekstra, seconded by Beth Arneberg, all present voting aye, to adjourn.**

Submitted by:
Audrey Stowell, Secretary