



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
February 1, 2017

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Wednesday, February 1, 2017 at 9:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, Paul Nadreau

Mayor/Other Council Members present: Mayor Hoffman

Others present: Finance Manager/Treasurer Lynne Bauer; City Engineer/Public Works Director/Utility Manager Rick Rubenzer; Street Maintenance & Utility Manager Rick Ruf; Utility Office Manager Connie Freagon; Assistant City Engineer Rob Krejci; Police Chief Matt Kelm; Fire Chief Mike Hepfler; Library Director Joe Niese.

Call to Order: 9:30 AM

Motion by Kiefer/Nadreau to recommend the Committee move up Item #6 at this time. All present voted aye. Motion carried.

6. Discuss funding for security cameras at the Library and City Hall. Possible recommendations to the Council.

Utility Office Manager (IT Coordinator) Connie Freagon provided a brief summary of recommendations made by Committee #4 for security cameras at the Library and City Hall. Estimates obtained during the budget process indicate it will cost \$25,000 at the Library and \$15,000 at City Hall. Updated estimates need to be obtained and further discussion will occur at that time.

No action taken.

1. Discuss 2017/2018 Street Improvement Projects and potential funding sources including bonds/notes. Possible recommendations to the Council.

Rick Rubenzer discussed the cost of the proposed street projects for 2017 and 2018. Brian Reilly from Ehlers will present funding sources and borrowing impacts at a future meeting.

No action taken.

2. Discuss department equipment requests and potential funding sources including bonds/notes. Possible recommendations to the Council.

Street & Utility Maintenance Manager Rick Ruf presented his equipment needs for 2017 and beyond. He is appreciative of the city making efforts to replace aging equipment but he continues to have issues with outdated machinery. He indicated in December the transmission went out on a loader but his mechanics were able to fix it. He is not sure how long it will last but would like to replace it in 2018. In January a grader broke and they were again able to fix it and keep it running. He has moved the grader to the top of the priority list for 2017. In addition to the grader, he is also asking for two plow trucks, a one-ton truck and a hot melt kettle but realizes the amount exceeds the estimated amount of \$350,000 the city estimates to borrow for in 2017. He indicated the Parks & Recreation Department should not need any new equipment in 2017. Fire Chief Mike Hepfler spoke about the ambulance needs of his department. Medic #3 is due to be replaced in 2018 but recently broke down and is in need of \$8,600 of repairs and he wanted to make the Committee aware of the cost. If monies would be available in 2017 they could replace it now and save the repair monies. He also mentioned it takes over 200 days to receive a new ambulance. Brian Reilly from Ehlers will also present options for funding for 2017 equipment purchases at a future meeting.

No action taken.

3. Discuss funding for the Police Department's WatchGuard in-car systems. Possible recommendations to the Council.

Chief Kelm discussed his request for a new in-car video camera system. The majority of funding could come from 2016 budgeted monies that were not spent. Finance Manager Bauer indicated there are monies left in the gas account at this time (approximately \$31,000) but that an overall amount left from 2016 cannot be calculated until after all of the bills are paid. Chief Kelm estimates there will be about \$28,000. He suggested using 2017 budgeted monies from the termination of the maintenance agreement for the cameras that are being replaced (at least \$2,500) and monies from vehicle maintenance to cover the balance of the video camera system. It was agreed that funding would come from the 2016 "carryover" monies (the final amount to be determined after the 2016 expenses are paid) with the balance coming from 2017 budgeted monies.

Motion by Monarski/Nadreau to recommend the Council approve funding for the WatchGuard in-car video system using police department 2016 unspent funds with the balance coming from 2017 budgeted monies. **All present voted aye. Motion carried.**

4. Consider S.E.H. supplemental letter agreement for decommissioning of Sprint antennae on the Southside water tower. Make recommendation to common council.

Rick Rubenzer discussed the attached supplemental letter to decommission the Clearwire/Sprint antennae on the Southside water tower. S.E.H. would be responsible for coordinating the effort to remove the antennae including the scope for removal, inspection, cleanup and completion of the project. Any fees associated with the agreement will be passed on to the vendor.

Motion by Kiefer/Monarski to recommend the Council approve the S.E.H. supplemental letter agreement for decommissioning the Sprint antennae on the Southside water tower. **All present voted aye. Motion carried.**

- 5. Consider S.E.H. supplemental letter agreement for decommissioning or additions to antennae on Chippewa Falls Water Utility towers for 2017. Make recommendation to common council.**

Rick Rubenzer explained that the attached supplemental letter agreement is a generalized agreement that can be used for future decommissionings or additions to antennae on the Chippewa Falls water towers. This agreement will eliminate the need to address each antenna separately and Rick believes this is a better and more efficient way to handle these situations.

Motion by Monarski/Kiefer to recommend the Council approve the S.E.H. supplemental letter agreement for decommissioning or additions to antennae on Chippewa Falls water utility towers for 2017. **All present voted aye. Motion carried.**

- 6. Adjournment.**

Motion by Nadreau/Monarski to adjourn at 10:58 AM. **All present voted aye. Motion carried.**

Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer

Bonding Money Purchases 2015/2016

Equipment Purchased in 2015

Equipment	Dept.	Cost
3 Xmark Lawn mowers	Parks and Rec.	\$ 26,242.00
Gator	Parks and Rec.	\$ 6,383.00
3 - Half Ton Pick-ups	Parks and Rec.	\$ 64,470.00
Half Ton Pick -up	Engineering	\$ 23,057.00
Half Ton Pick-up	Street	\$ 12,894.00
Snow Blower	Street	\$ 118,106.00
Plow Truck	Street	\$ 170,655.04
Skid Loader	Street	\$ 32,903.00
Bucket Truck	Street/Parks and Rec.	\$ 76,500.00
Xmark lawn mower	Street	\$ 11,114.00
	Total	\$ 542,324.04

Equipment Purchased in 2016

Ambulance	Fire	\$ 175,000.00
Air Conditioning Up Grades	Library	\$ 50,000.00
Tool Cat	Parks and Rec.	\$ 30,500.00
One Ton Truck with Plow and Sander	Parks and Rec.	\$ 56,000.00
One Ton Truck	Street	\$ 30,000.00
	Total	\$ 341,500.00

CHIPPEWA FALLS TENTATIVE STREET IMPROVEMENT PROGRAM - 2017 - 2021

BPW - 12/12/2016

Program subject to annual review and change due to budget restrictions and other factors.

Year	Street Name	From	To	Proposed Work Type	Project Length (mi)	Estimated Cost	Work Types	Special Assessments Required	Sanitary Sewer Age	Watermain Age	Paver Surface Rating from 1-10, Impov. 10 = new
2017	Bridgewater Avenue	Duncan Ct	STH 124	Reconstruction	0.246	\$488,000	AGG, CG, CW, EC, G, HMA, INT, PM, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1930	1960	3
	Dover Street	Terrill St	Westwood Dr	Reconstruction	0.250	\$447,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1938	1958	3 & 4
	Bel Air Blvd	Westwood Dr	Manfield St	Resurfice	0.280	\$253,000	HMA, PM, REM, S, TC	YES	1964	1964	3
	Tropicana Boulevard	Bel Air Blvd	Manfield St	Resurfice	0.220	\$177,000	HMA, PM, REM, S, TC	YES	1975	1975	3
	Woodward Avenue	State St	Superior St	Reconstruction	0.410	\$995,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1926 & 1932	1911	3
	Dwight Street	Greenville St	Superior St	Reconstruction	0.152	\$227,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1948	1929	3
	Ashley Lane	Wheaton St	Termini	Reconstruction	0.340	\$666,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1922	1938	2
	STH 124 - Bridge*	STH 124	Termini	Resurfice	-	\$60,000	AGG, CG, D, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR	NO	-	-	-
	Resurfacing Projects	Various	Locations	Resurfice	1.5 - 3.0	\$2,310,000	AGG, CG, CW, HMA	NO	-	-	-
						\$100,000	HMA, MILL, PULV	NO	-	-	-
2018	High Street	Spring St	Grand Ave	Reconstruction	0.120	\$348,000	AGG, CG, CW, G, HMA, INT, REM, SAN, SERV, SS, TC, TR, WTR	YES	1917	1938	2
	State Street	Court St	Grand Ave	Reconstruction	0.380	\$800,000	AGG, CG, CW, G, HMA, INT, PM, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1911, 1931	1911	3 & 5
	STH 124/High Street*	Bridge St	N of Elm St	Resurfice	0.568	\$999,000	CG, CW, G, HMA, PM, REM, S, SS, TC, TR	YES	1916	1940	2
	Miles Street	Wheaton St	Colman St	Reconstruction	0.320	\$454,857	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1916 & 1923	1926 & 1938	2
	Ludford Street	Oxford St	Termini	Reconstruction	0.210	\$298,500	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1973	1958	3
	Regent Street	Oxford St	Termini	Reconstruction	0.100	\$162,143	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1972	1938	4
	Oxford Street	Termini	Lombard St	Reconstruction	0.050	\$71,071	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1972	1938	3
	Cliff Street	Termini	Main St	Reconstruction	0.190	\$500,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1960	1825	5
	Irvine Street	Chapman Rd	Wisconsin	Resurfice	0.190	\$270,071	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1964	1964	2
	Resurfacing Projects	Various	Locations	Resurfice	0.75-1.25***	\$100,000	HMA, MILL, PULV	NO	-	-	-
2019	Elm Street	Bay St	Wheaton St	Reconstruction	0.430	\$910,000	AGG, CG, CW, G, HMA, INT, PM, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1916	1895	3 & 4
	Bridgewater Avenue	Wheaton St	Perry St	Reconstruction	0.330	\$680,000	AGG, CG, CW, G, HMA, INT, PM, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1916	1885	4
	Technology Way	Passwood Dr	Chapman Dr	Reconstruction	0.170	\$241,643	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1940	1915	4 & 5
	Chippewa River State Trail	City Limits	Main Street	Reconstruction	0.750	\$1,373,000	D, HMA, PM, PULV, S, TC	YES	1983	1981	4
	Resurfacing Projects	Various	Locations	Resurfice	0.436	\$271,000	AGG, CG, CW, EC, G, HMA, INT, MH, PM, REM, S, SAN, SERV, SS, TC, TR	YES	1948	1933	5
						\$271,000	AGG, CG, CW, EC, G, HMA, INT, MH, PM, REM, S, SAN, SERV, SS, TC, TR	YES	-	-	-
						\$100,000	HMA, MILL, PULV	NO	-	-	-
						\$356,779	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1956	1931 & 1951	2
						\$267,229	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1925	1885	2 & 3
						\$264,307	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1959 & 1962	-	2
2020	Howard Street	Elm St	Goldsmith St	Reconstruction	0.251	\$356,779	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1956	1931 & 1951	2
	Walnut Street	Bryant St	Elm St	Reconstruction	0.188	\$267,229	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1925	1885	2 & 3
	Maple Street	Elm St	Woodward Ave	Reconstruction	0.117	\$165,307	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1959 & 1962	-	2
	Lincoln Street	Pear St	Woodward Ave	Reconstruction	0.186	\$264,307	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1957	-	2
	Manfield Street	Maple St	Woodward Ave	Reconstruction	0.220	\$312,714	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1922	-	2
	Cedar Street	Wheaton St	Albert St	Reconstruction	0.141	\$200,421	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1914	1885	3
	Pratt St	Termini St	Wheaton St	Reconstruction	0.270	\$312,714	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1928 & 1958	1925 & 1953	2 & 3
	West City Limits	Pratt St	Wheaton St	Reconstruction	0.244	\$346,629	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1910	1956	3 & 4
	Resurfacing Projects	Various	Locations	Resurfice	0.250	\$355,357	AGG, APP, BG, CG, CW, EC, G, HMA, INT, PM, REM, S, SAN, SERV, SS, TC, TR	YES	N/A	N/A	4
						\$2,040,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1964	1892	2
2021	Spring Street	Bridge St	STH 124	Reconstruction	0.75-1.25***	\$100,000	HMA, MILL, PULV	NO	-	-	-
	Chippewa Street	Wisconsin St	Summit Ave	Reconstruction	0.125	\$171,679	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1937 & 1941	1952	4
	Macomber Street	State St	Marshall St	Reconstruction	0.434	\$616,900	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1911 & 1924	1926	2
	Duncan Street	Terrill St	Huron Ct	Reconstruction	0.188	\$267,229	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1925 & 1960	1885 & 1948	2 & 3
	Clumbia Street	Wheaton St	Canal St	Reconstruction	0.148	\$210,371	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1975	-	2 & 3
	Therbrook St	Canal St	Bluff St	Reconstruction	0.138	\$313,300	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1890 & 1915	1885 & 1965	2 & 3
	Chippewa Street	Bluff St	Canal St	Reconstruction	0.347	\$493,236	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1925 & 1929	1885 & 1928	2 & 3
	3rd Avenue	Canal St	Perry St	Reconstruction	0.140	\$199,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1947 & 1954	1951	2
	Resurfacing Projects	Various	Locations	Resurfice	0.173	\$245,907	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1937 & 1958	1938	2 & 3
						\$249,671	HMA, MILL, PULV	NO	-	-	-

* Project includes outside funding

Estimated Cost Breakdown

	Wastewater	Water	Storm	Non Utility SA**	Utility SA**	Previous Bond	Outside Funding	City General	Total
	\$80,000	\$26,000	\$42,000	\$105,408	\$80,032	\$0	\$0	\$234,592	\$488,000
	\$82,000	\$43,000	\$42,000	\$96,552	\$73,308	\$0	\$0	\$183,448	\$447,000
	\$1,650	\$1,500	\$20,200	\$54,648	\$41,492	\$0	\$0	\$175,002	\$253,000
	\$500	\$0	\$6,500	\$38,232	\$29,028	\$0	\$0	\$131,768	\$177,000
	\$156,000	\$181,000	\$180,000	\$214,920	\$163,180	\$0	\$0	\$263,080	\$995,000
	\$20,000	\$57,300	\$6,000	\$49,032	\$37,228	\$0	\$0	\$94,668	\$227,000
	\$108,000	\$111,000	\$67,000	\$143,856	\$109,224	\$0	\$0	\$236,144	\$666,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$60,000
	\$0	\$0	\$0	\$0	\$0	\$50,000	\$2,260,000	\$0	\$2,310,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
	\$448,150	\$419,800	\$363,700	\$702,648	\$533,492	\$50,000	\$2,260,000	\$1,478,702	\$7,000,000

	Wastewater	Water	Storm	Non-Util SA	Utility SA	Prev Bond	Outside Fund	City General	Total
	\$67,500	\$55,300	\$21,600	\$75,168	\$57,072	\$0	\$0	\$128,432	\$348,000
	\$157,350	\$154,800	\$74,000	\$172,800	\$131,200	\$0	\$0	\$241,050	\$800,000
	\$8,850	\$8,850	\$0	\$40,000	\$0	\$0	\$871,363	\$70,837	\$999,900
	\$92,000	\$88,000	\$60,000	\$15,351	\$11,656	\$0	\$0	\$55,720	\$71,071
	\$0	\$0	\$0	\$108,000	\$82,000	\$0	\$0	\$152,000	\$300,000
				\$58,335	\$44,292	\$0	\$0	\$211,736	\$270,071
				\$0	\$0	\$0	\$0	\$100,000	\$100,000

10 Year Equipment Replacement Plan 2017 - 2026

2017

1 - Motor Grader	\$320,000.00
2 - Plow Trucks	\$320,000.00
1 - One Ton Truck	\$35,000.00
1 - Hot Melt Kettle	\$45,000.00

2018

2 - Plow Trucks	\$330,000.00
1 - Wheel Loader	\$160,000.00
1 - Sign Truck	\$40,000.00
1 - One Ton Truck	\$35,000.00
1 - X-mark Mower	\$13,000.00

2019

2 - Plow Trucks	\$330,000.00
2 - One Ton Trucks	\$80,000.00

2020

1 - Track Type Back-Hoe	\$250,000.00
1 - Plow Truck	\$180,000.00
1 - Air Compressor	\$20,000.00
1 - Half Ton Pick-up	\$30,000.00
1 - X-mark Mower	\$13,000.00

2021

1 - Wheel Loader	\$170,000.00
1 - Skid Steer	\$55,000.00
1 - 9 Wheel Roller	\$120,000.00

2022

1 - Motor Grader	\$340,000.00
1 - Snow Blower	\$150,000.00
1 - X-mark Mower	\$15,000.00

2023

1 - Chip Spreader	\$150,000.00
1 - Paint Truck	\$75,000.00
1 - Small Roller	\$60,000.00
1 - Oil Distributor	\$200,000.00

2024

1 - Wheel Loader	\$190,000.00
1 - Large Roller	\$150,000.00
1 - Paver	\$175,000.00
1 - X-mark Mower	\$15,000.00

2025

1 - Service Truck	\$75,000.00
1 - Fork Lift	\$50,000.00
1 - Semi- Tractor/Trailer	\$150,000.00
1 - Back-up Generator	\$30,000.00

2026

1 - Plow Truck	\$190,000.00
1 - Skid Loader	\$60,000.00
1 - X-mark Mower	\$15,000.00

**Chippewa Falls Fire & EMS Medic Units
Mileage, Run Hours and Repair Costs
1/31/2017**

Medic #1 - 2013 Ford F-450

Mileage	91,434
Hours	4,064
2014	\$555.57
2015	\$7,065.41
2016	\$18,391.86
2017	\$1,543.16

Medic #2 - 2016 Ford F-450 Super Duty 4X4

Mileage	18,433
Hours	868
2014	
2015	
2016	\$316.00
2017	\$0.00

Medic #3 - 2007 Ford E-450 Super Duty

Mileage	148,008
Hours	7,907
2014	\$5,441.02
2015	\$1,215.63
2016	\$1,786.56
2017	\$446.73

Medic #4 - 2010 E-450 Super Duty

Mileage	174,748
Hours	8,432
2014	\$12,565.12
2015	\$8,321.27
2016	\$5,361.01
2017	\$0.00

EMS run volume increases annually.

2012	2499
2013	2634
2014	2750
2015	2831
2016	2929

BLOOMER FORD
 2111 W. 20TH AVE
 BLOOMER WI 54724
 715-568-2182

Date: 01/24/2017 13:08:34

Customer: CITY OF FIRE DEPT

Home:

Mobile:

Work:

Email:

For: 2007 Ford E450 Super Duty 6.0L Eng

TYPE	DESCRIPTION	PART #	QTY	PRICE	RATE	HOURS	LINE TOTAL
Labor	CYLINDER HEAD GASKET - Remove & Replace Diesel Both	-	-	-	\$102.00	29.5	\$3,009.00
Parts	PARTS PER LIST		1.0	\$5,152.00	-	-	\$5,152.00

Labor:	\$3,009.00
Parts:	\$5,152.00
Shop Supplies:	\$25.00
Hazardous Materials:	\$0.00
Labor Taxes:	\$166.87
Parts Taxes:	\$283.36
TOTAL:	\$8,636.23

Customer Signature: _____

CHIPPEWA FALLS POLICE

Integrity • Compassion • Commitment

TO: Finance Manager/Treasurer Lynne Bauer
FROM: Chief Kelm
DATE: February 1st, 2017
REF: WatchGuard In-car Video System

\$ 36,000.00 WatchGuard In-Car Video System

We have purchased and are in the process of starting implementation of new police body cameras, interview room cameras, server storage with redundant server back-up, and a video evidence management program. This system fully integrates all video sources and links them together for each incident. Interview room video can be watched live remotely from any police department computer terminal.

The five police squad in-car video systems are nearing 5 years old. IT advises life expectancy on these units to be 5 years. I would recommend purchasing and installing an in-car system that integrates with the WatchGuard system infrastructure, put in place in 2016. The body cameras purchased are the version that integrates with this in-car camera system. The body camera serves as the in-car camera system speaker in addition to being another camera capturing the incident. The quote for 5 in-car camera system, 5 year maintenance and software package, and installation into our existing squads is \$36,000.00. IT does not recommend running two camera systems (L3 and WatchGuard). I would also recommend this purchase now as we can roll out and train officer/staff in the whole system all at once.

We have two squad cars that will be replaced in 2017 and the new units have arrived. If this carryover is approved now the WatchGuard system can be installed directly into the new squads and it would be covered under the initial build out cost. If it is delayed we will have to pay to install the WatchGuard system separately in these new squads. I would estimate an additional \$ 2,000 for that process.

\$ 25,350	(5) In-Car WatchGuard Camera Systems
\$ 6,875	5 Year Maintenance and Software Package for 5 systems
\$ 3,000	Estimated installation cost for (3) current squad cars
\$ 775	Miscellaneous Costs
<u>\$ 36,000</u>	

415 Century Parkway
 Allen, TX 75013
 (800) 605-6734
 www.watchguardvideo.com



4RE & VISTA Price Estimate

Provided By: Steve Doble 612-306-8241
 Contract #:

TOTAL PROJECT ESTIMATED AT
\$26,225.00

Agency Name: **Chippewa Falls Police Dept.**
 Contact Person: **Chief Matt Kelm (mkelm@chippewafalls-wi.gov)**
 Contact Info: **210 Island St. / Chippewa Falls, WI 54729**
 Date: **September 11, 2016**

4RE In-Car System and Options		Quantity
4RE-200-GPS-PAN	4RE In-Car Camera System. Includes GPS, High definition Panoramic X2 (720P) forward facing camera, Infrared color cabin camera, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, cabin microphone, 900 MHz Hi Fidelity wireless microphone, hardware & cabling, 1 yr. warranty.	5
4RE ELITE	Upgrade to 4RE Elite. Adds support for up to 6 cameras.	0
4RE Audio Expansion	Upgrade to Audio Expansion. Adds support for dual HiFi Mics.	0
MOBILE APP	4RE Mobile App. Laptop interface software.	0

MSRP	Direct	Extended
\$ 5,675.00	\$ 4,870.00	\$ 24,350.00
\$ 300.00	\$ 275.00	\$ -
\$ 125.00	\$ 100.00	\$ -
\$ 85.00	\$ 50.00	\$ -

4RE In-Car System with VISTA WiFi Bundle Options		Quantity
VIS-EXT-WIF-BUN	VISTA HD WiFi and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL Camera, 16GB USB removable thumb drive, VISTA HD Wi-Fi Extended Capacity Wearable Camera, Wi-Fi docking base, Power over Ethernet Smart Switch	0

MSRP	Direct	Extended
\$ 6,105.00	\$ 5,495.00	\$ -

4RE Interview System and Options		Quantity
4RE-200-DOM-INT	4RE Interview Room Camera System. Includes dome camera, microphone, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, desktop stand & cabling, 1 yr. warranty and remote viewing software. Supports the addition of a second camera. Price does not include installation.	0
CAM-BST-101-NEW	4RE Interview Room Dome Camera with audio	0
CAM-INT-PIR-COV	4RE Interview Room Covert Camera	0
CAM-INT-PIN-103	4RE Interview Room Pinhole Camera	0

MSRP	Direct	Extended
\$ 5,675.00	\$ 4,870.00	\$ -
\$ 240.00	\$ 200.00	\$ -
\$ 240.00	\$ 200.00	\$ -
\$ 210.00	\$ 175.00	\$ -

4RE Motorcycle System		Quantity
4RE-64S-GPS-VTY	VISTA HD WiFi and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL Camera, 16GB USB removable thumb drive, VISTA HD Wi-Fi Extended Capacity Wearable Camera, Wi-Fi docking base, Power over Ethernet Smart Switch	0
4RE-64S-GPS-HND		0
4RE-64S-GPS-HAR		0
4RE-64S-GPS-BMW		0

MSRP	Direct	Extended
\$ 6,105.00	\$ 5,495.00	\$ -

Wireless Video Transfer and Networking Options		Quantity
4RE-WRL-KIT-05C	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4GHz is available)	5
HDW-ETH-SWT-001	4RE, Power Over Ethernet / Gigabit 4-port Switch	0

MSRP	Direct	Extended
\$ 345.00	\$ 200.00	\$ 1,000.00
\$ 180.00	\$ 150.00	\$ -

Camera Configuration Options		Quantity
CAM-BST-102-NEW	Infrared Color Cabin Camera, Additional	0
WGA00485	Auxiliary Camera	0

MSRP	Direct	Extended
\$ 220.00	\$ 195.00	\$ -
\$ 220.00	\$ 195.00	\$ -

Microphone Options		Quantity
DUAL MIC UPGRADE	Dual Wireless Mics. Includes second wireless microphone kit.	0
DESKTOP CHARGER	Desktop Charging unit for Wireless Transmitter	0
TRANSMITTER	Wireless Transmitter (additional / replacement)	0

MSRP	Direct	Extended
\$ 789.00	\$ 699.00	\$ -
\$ 110.00	\$ 99.00	\$ -
\$ 385.00	\$ 345.00	\$ -

4RE Hardware Warranties <small>1st year is included with a new 4RE purchase.</small>		Quantity
WAR-4RE-CAR-2ND	Warranty, 4RE, In-Car, 2nd Year (Months 13-24)	5
WAR-4RE-CAR-3RD	Warranty, 4RE, In-Car, 3rd Year (Months 25-36)	0
WAR-4RE-CAR-4TH	Warranty, 4RE, In-Car, 4th Year (Months 37-48)	0
WAR-4RE-CAR-5TH	Warranty, 4RE, In-Car, 5th Year (Months 49-60)	0
WAR-4RE-5YR-BUN	4RE 5 Year Hardware / Software Bundle, Years 1 - 5	0

MSRP	Direct	Extended
\$ 120.00	\$ 100.00	Included
\$ 240.00	\$ 200.00	\$ -
\$ 390.00	\$ 325.00	\$ -
\$ 540.00	\$ 450.00	\$ -
\$ 1,650.00	\$ 1,375.00	\$ -

Evidence Library 4 Web 4RE Device License and Combo-Discount License		Quantity
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License <i>Includes 1st Year of Software Maintenance</i>	5

MSRP	Direct	Extended
\$ 180.00	\$ 150.00	\$ 750.00

Miscellaneous Options and Accessories		Quantity
RADAR CABLE	Radar Interface Cable (Stalker, Decatur Genesis I and II Select, Kustom Eagle or Raptor, MPH Bee 3)	0
Trade-In	Trade-In Credit, if applicable	0
CUSTOM 1	Used for additional items, offers or discounts	0

MSRP	Direct	Extended
\$ 85.00	\$ 75.00	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Total 4RE Equipment \$ 26,100.00

Manual Adjustments
 Description: \$ -
 Subtotal: \$ 26,100.00

415 Century Parkway
Allen, TX 75013
(800) 605-6734
www.watchguardvideo.com



Agency Name:	Chippewa Falls Police Dept.
Contact Person:	Chief Matt Kelm (mkelm@chippewafalls-wi.gov)
Contact Info:	210 Island St. / Chippewa Falls, WI 54729
Date:	September 11, 2016
Notes:	<i>estimate. Contact WatchGuard Video for a revised estimate.</i> <i>ESTIMATE VALID FOR 30 DAYS</i>

4RE & VISTA Price Estimate	
Provided By:	Steve Doble 612-306-8241
Contract #:	
TOTAL PROJECT ESTIMATED AT	
\$26,225.00	
UPS Ground Shipping:	\$ 125.00
Taxes:	0.0% \$ -
4RE TOTAL: \$ 26,225.00	

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Chippewa Falls, Wisconsin ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective October 23, 2013, this Supplemental Letter Agreement dated December 15, 2016, authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Clearwire/Sprint Site Decommissioning.

Client's Authorized Representative: Rick Rubenzer

Address: 30 West Central Street

Chippewa Falls, WI 54729

Telephone: 715.726.2736 email: rrubenzer@chippewafalls-wi.gov

Project Manager: Dale Romsos

Address: 1701 West Knapp Street, Suite B

Rice Lake, WI 54868-1350

Telephone: 715.236.4000 email: dromsos@sehinc.com

Scope:

Based on our understanding of your request, SEH will provide the following services:

- Review existing City lease to identify parameters of Carrier/City responsibility and expectations
- Review the as-built drawings to define the scope for removal(s) and provide direction to Sprint
- Facilitate and attend project preconstruction meeting
- Provide inspection of the work and close out the project
 - Assumes 2 onsite inspections
 - Assumes completion of a 360 video
- Provide project closeout documentation

Schedule: Our services do not begin until written authorization is provided by the City. Construction observation of major work items will be performed based on the agreed upon schedule (Field related services will require a minimum of 48 hour notice).

Payment: SEH proposes to provide services as referenced above on an hourly basis plus reimbursable expenses, including reproductions, mileage, and daily vehicle allowance. *SEH estimates the following fee:*
\$4,500.00

Should circumstances arise that require additional effort on the part of SEH staff, we will request authorization from the City to perform these services, and provide an estimate of any additional fees.

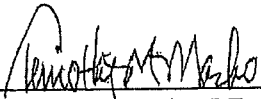
The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein:
None.

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Short Elliott Hendrickson Inc.

City of Chippewa Falls

By: 

Timothy M. Marko, PE
Title: Client Service Manager

By: _____
Richard Rubenzer, PE
Title: Utility Manager/DPW/City Engineer

Exhibit A-1
to Supplemental Letter Agreement
Between City of Chippewa Falls, Wisconsin (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated December 15, 2016

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

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Building a Better World
for All of Us®

January 17, 2017

RE: City of Chippewa Falls, WI
2017 Telecommunication Projects
SEH No. CFCIT 140394 10.00

Mr. Rick Rubenzer, PE
DPW, Utility Manager
City of Chippewa Falls
30 West Central Street
Chippewa Falls, WI 54729

Dear Mr. Rubenzer:

Thank you for your interest in SEH services related to providing telecommunications services for the City of Chippewa Falls (Landlord). SEH is providing this proposal specific to providing plan review and inspection services related to telecommunication site development and upgrades at your facilities. Per your request we are sending this attached Letter Agreement for your review and authorization.

Scope

Based on our understanding of these types of projects, SEH will provide the following services:

Telecommunication: Review / Inspection

1. Review lease amendment, site drawings, antenna information, and specifications. (2 iterations)
 - Consult with the Landlord and tenant representative, providing associated administration to ensure that the planned installation meets the Landlord requirements.
2. Review related structural and associated construction documents, calculations. (Part of Item No. 1)
3. Conduct a preconstruction meeting with the contractor, subcontractors, and the Landlord prior to the commencement of construction to ensure that all parties understand the Landlord requirements and coordinate the construction schedule.
4. Perform three on site scheduled inspections during construction period.
5. Perform final inspection of the installation in accordance with the Landlord's approved project plans and pre-construction meeting minutes, developing, and distributing a punchlist as applicable.
6. Complete a single 360 imaging of the final installation. Additional imaging annually or after changes will incur additional costs.

If the tenant's plan set varies from the expectations above, then the scope can be modified on a per project basis in order to accommodate the level of effort required, with approval from the Landlord.

Schedule

Upon your authorization we can begin this work immediately. Specific to this project, it would be our intent to complete plan review, review of structural calculations and shop drawing review, as applicable within seven

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1701 West Knapp Street, Suite B, Rice Lake, WI 54868-1350
SEH is 100% employee-owned | sehInc.com | 715.236.4000 | 800.903.6970 | 888.908.8188 fax

Mr. Rick Rubenzer, PE
January 17, 2017
Page 2

(7) business days after receipt and authorization. Final inspection will be performed based on the agreed upon schedule (determined at the preconstruction meeting, with the contractor providing 48 hours' notice).

Compensation

SEH proposes to provide services related to new site development or equipment upgrades as referenced above on an hourly basis plus reimbursable expenses, including reproductions, mileage, and daily vehicle allowance. SEH estimates the following fee:

Tenant Drawing Review/s (2 iterations)	\$2,300.00
Preconstruction Meeting	\$1,100.00
3 On-site inspections	\$3,100.00
Final Inspection	\$1,200.00
360 Virtual Closeout Tour	\$500.00
Total	\$8,200.00
Additional Review Iterations (Per occurrence)	\$650.00
Inspection (Per occurrence)	\$1,200.00

Fee charges assume the project has been created by the tenant with experienced, diligent, and prepared telecommunication professionals prior to request and document transfer to the City of Chippewa Falls. Landlord encourages tenant to contact SEH for site information and project criteria.

Should circumstances arise that require additional effort on the part of SEH staff, we will request authorization from the Landlord to perform these services at the fees identified above (each occurrence).

SEH will prepare monthly invoices that itemize costs (fees and expenses) for work performed during the billing period.

Summary

This letter proposal represents the entire understanding between the City of Chippewa Falls and SEH with respect to providing services for this project and may only be modified in writing signed by both parties.

We appreciate this opportunity to be of service to the City of Chippewa Falls. Please do not hesitate to contact me directly at 612.325.9995 or dromsos@sehinc.com if you should have any questions or need additional information.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Dale Romsos
Project Manager- SEH

ph
Enclosures

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Chippewa Falls ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective October 23, 2013, this Supplemental Letter Agreement dated January 17, 2017 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: As Needed 2017 Telecom Projects.

Client's Authorized Representative: Rick Rubenzer, PE, DPW, Utility Manager
Address: 30 West Central Street
Chippewa Falls, WI 54729
Telephone: 715.726.2736 email: rrubenzer@chippewafalls-wi.gov

Project Manager: Dale Romsos
Address: 1701 West Knapp Street, Suite B
Rice Lake, WI 54868-1350
Telephone: 612.325.9995 email: dromsos@sehinc.com

Scope: The Basic Services to be provided by Consultant: See attached SEH letter dated January 17, 2017

Schedule: See attached SEH letter dated January 17, 2017

Payment: See attached SEH letter dated January 17, 2017

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: Client will authorize Consultant to proceed with a telecom project by sending an email from Client's Authorized Representative to Project Manager with tenant drawings and supporting documentation.

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CITY OF CHIPPEWA FALLS

By: _____ Date: _____
Mayor - Honorable Gregory Hoffman

Attest: _____ Date: _____
City Clerk - Bridget Givens

Approved as to Form:

By: _____ Date: _____
City Attorney

I, Lynne R. Bauer, hereby certify that sufficient funds are in the Treasury of the City of Chippewa Falls, to meet the expense of this Contract, or that provisions have been made to pay the liability that will accrue thereunder.

Lynne R. Bauer, Finance Director

SHORT ELLIOTT HENDRICKSON INC.

By: 
Sr. Principal/Project Manager – Timothy M. Marko, PE

Date: 01.17.2017

Exhibit A-1
to Supplemental Letter Agreement
Between City of Chippewa Falls (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated January 17, 2017

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7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
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