

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
December 21, 2016**

1. Call to Order

Meeting was called to order by Board President Amy Ambelang at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Hoekstra, Hull, Jones, King, Newton, Rasmus

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Rasmus seconded by Hoekstra to approve the agenda. All present Voting Aye. Motion carried.

4. Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility to include:

a) Raises for fulltime staff and Admin. Asst.

b) Director Evaluation

c) Director Raise

Motion made by Hoekstra, seconded by Rasmus to go into Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employer over which the governmental body has jurisdiction or exercised responsibility to include raises for fulltime staff and Admin Asst., Director Evaluation and Director Raise to include only the Board at first and to include Director later. Roll Call Vote taken. Aye Ambelang, Hoekstra, Hull, Jones, King, Newton, Rasmus. All present Voting Aye. Motion carried 5:03 pm.

Motion made by Hull, seconded by Hoekstra to return to open session. All present Voting Aye. Motion carried. Returned to open session 5:51pm.

Motion made by Hoekstra, seconded by Newton to approve a 1% raise for all fulltime staff and Admin. Asst. Roll Call Vote taken. Aye Ambelang, Hoekstra, Hull, Jones, King, Newton, Rasmus. Motion carried.

Motion made by Hoekstra, seconded by King to approve moving Director Joe Niese to step 14D on the 2017 schedule. Roll Call Vote taken. Aye Ambelang, Hoekstra, Hull, Jones, King, Newton, Rasmus. Motion carried.

5. Disposition of the minutes of the regular meeting of November 9, 2016.

Motion made by Rasmus seconded by Jones to approve the minutes of the regular meeting of November 9, 2016. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2016 budget after December 20, 2016.

Motion made by King seconded by Rasmus to approve payment of the vouchers to be paid from the 2016 budget after December 20, 2016. Roll Call Vote taken. Aye – Ambelang, Hoekstra, Hull, Jones, King, Newton, Rasmus. All present Voting Aye. Motion carried.

7. Public appearances by citizens.

None

8. Correspondence

None

9. Management report

Director Niese presented the Management Report. He talked about highlights from the report. He talked about the high attendance for the Harry Potter Party with 102 participants. The Library continues to work on programming for the upcoming year.

10. Committee reports

a) None

11. Current Business

a) Set Policy Committee Meeting

No action was taken. Tabled until next month.

b) Seven Year Delete

Motion made by Newton, seconded by King to delete patron records that have been inactive for seven years. All present Voting Aye. Motion carried.

c) 2017 Board of Trustees Meeting Schedule

The Board received the tentative schedule of Board of Trustee meetings for 2017.

d) Restructuring of Admin. Offices.

Next month the Board will have a tour of the Library and talk about the space usage in the Library.

12. Announcements

a) None

13. Items for future consideration.

a) Field trip of the Library

b) Schedule of policies needing work

14. Adjournment

Motion made to adjourn by King seconded by Rasmus. All present Voting Aye. Motion carried. Meeting adjourned at 6:15 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant