

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, OCTOBER 10, 2016 – 5:30 PM**

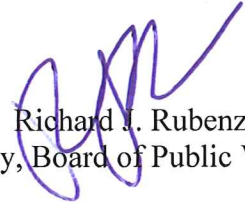
The Board of Public Works met in City Hall on Monday, October 10, 2016 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Chippewa Fall Main Street Executive Director Teri Ouimette was also present at the meeting.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the September 6, 2016 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Teri Ouimette appeared to support Chippewa Falls Main Streets attached request for a street use permit to close Bridge Street, (Cedar Street to Spring Street), to traffic on Halloween, (October 31, 2016), between the hours of 2:30 p.m. and 5:15 p.m. Intersecting cross streets would remain open. The main reason for the request is for the safety of the 3000 to 5000 participants anticipated for the downtown trick or treating event. The Board discussed the recent similar closing of Bridge Street for the Paint the Town Pink event and noted many positive comments. The consensus that the Board reached was that this Halloween event is a community event and not to charge Main Street for the Public Works or Police services
Motion by Hoffman, seconded by Rubenzer to recommend the Common Council approve the Street Use Permit request from Chippewa Falls Main Street to close Bridge Street, (Cedar Street to Spring Street), on Halloween, October 31, 2016 from 2:30 p.m. to 5:15 p.m. for Halloween participant safety. In addition, to not charge Main Street for the associated requested Public Works and Police services. **All present voting aye. MOTION CARRIED.**

3. The Board discussed the attached request for a wider than 35 foot, (68') driveway for Spectrum Industries on Fleet Street. The existing driveway is 68' wide and is for the Spectrum Industries building, (former Pactiv), located at 1500 West River Street. Director of Public Works Rubenzer stated this is a very low volume traffic street and he had no issues with approving the request.
Motion by Olson, seconded by Bauer that the Board of Public Works approve a 68' wide reconstruction of an existing 68' wide driveway onto Fleet Street from the Spectrum Industries building located at 1500 West River Street. **All present voting aye except Senn who recused himself and abstained from the vote. MOTION CARRIED.**

4. **Motion** by Senn, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:46 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, September 26, 2016 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, SEPTEMBER 26, 2016

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, September 20, 2016 at 8:30 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
TUESDAY, SEPTEMBER 6, 2016 – 4:00 PM**

The Board of Public Works met in City Hall on Tuesday, September 6, 2016 at 4:00 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, and Alderperson Paul Olson. Absent was Darrin Senn. Also attending were Ian Kopp and Alderperson CW King.

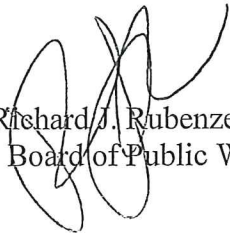
1. **Motion** by Bauer, seconded by Olson to approve the minutes of the August 8, 2016 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Director of Public Works Rubenzer presented the attached bid summary for the Pine Acre Lane/Pine Needle Drive Street and Utility reconstruction project. He briefly detailed quantities and noted there were four bidders and that the engineering department had conducted the bid process and would be administering the contract.
Motion by Hoffman, seconded by Olson to recommend the Common Council accept the low bid of \$108,633.03 and award the contract for the Pine Acre Lane reconstruction project to Haas Sons, Inc. Said award contingent on successful review and approval of all bid and contract documents by City Attorney Ferg. **Voting aye were Hoffman, Rubenzer and Olson. Bauer recused herself and abstained from the vote. MOTION CARRIED.**

3. The Board considered the attached State Municipal Agreement for Park Avenue, (Main St. to West Termini), reconstruction project, Project ID #8996-01-00/01. Rubenzer stated this project included a bike path and is tentatively scheduled for 2020 construction. He noted that project design was funded with 80/20 Federal(WIDOT)/Local(City)split while construction would be a 65/35 split. Sanitary Sewer main would be replaced in the north boulevard at 100% city wastewater utility cost.
Motion by Rubenzer, seconded by Olson to recommend the Common Council approve the attached State Municipal Agreement for Park Avenue, (Main St. to West Termini), reconstruction project, Project ID #8996-01-00/01 and authorize Mayor Hoffman to execute the said agreement. **All present voting aye. MOTION CARRIED.**

4. Director of Public Works Rubenzer presented the attached Engineering Agreement with Ayres Associates Inc. for Hydro surveying at Glen Loch Dam. Rubenzer stated it was a requirement of the 2016 Glen Loch Dam inspection done by Ayres. He continued that WDNR required inspections every two years and that the 2018 inspection would be done by WDNR. Mayor Hoffman and alderperson Olson inquired about the dams condition and remaining life. Rubenzer stated the condition was “fair” and didn’t estimate the remaining life but will ask Ayres for an estimate.
Motion by Olson, seconded by Hoffman to recommend the Common Council approve the attached Engineering Agreement with Ayres Associates Inc. for hydro surveying at Glen Loch Dam. **All present voting aye. MOTION CARRIED.**

5. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 4:17 P.M.

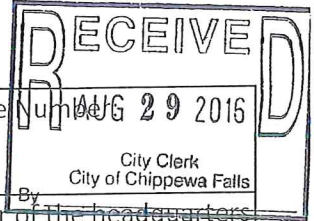


Richard J. Rubenzer, PE
Secretary, Board of Public Works



CITY OF CHIPPEWA FALLS

STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette, 514 N. Bridge St., Chippewa Falls, WI 54729

Applicant Phone Number: (715) 723-6661

☒ Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.

Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:
Chippewa Falls Main Street, Inc.
514 N. Bridge St.
Chippewa Falls, WI 54729

Name of the event: Downtown Trick or Treating

Estimated number of persons participating: 5,000+

Date and start and end times requested for street use:
Monday, October 31, 2016 2:30-5:15 p.m.

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
North Bridge St. from Spring to Cedar Sts. - traffic flow can be diverted to Bay Street and Rushman Drive/High Street.

Use, described in detail, for which the street use permit is requested:
Children and their families will be trick or treating downtown. This will allow them to do it safely.

City services requested for the event (e.g., Street Department or Police Department staff time)
Barricades at Spring Street and Cedar Street

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: *[Signature]* Date: 8/25/16

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
Barricades at each intersection blocking NB and S/B traffic on Bridge St. CROSS TRAFFIC will be allowed - BUT NO traffic going north or south on BRIDGE ST DURING THIS TIME. CFMS Request one officer on the Bike Patrol for

Requirements of Applicant: *DPW staff - 2 staff - 4-6 hrs each to set up and pick up barricades @ \$35/hr = \$350* *THIS EVENT. CFMS WILL REIMBURSE THE CITY FOR THE BIKE PATROL OVERTIME. #105*
plus 1 officer on OT (\$50/hr approx) x 3 hrs = \$150

Approved by: *[Signature]* 7.1.16 Signature of Chief of Police

[Signature] PE Oct. 19, 2016 Signature of Director of Public Works

Recommendation of Board of Public Works (if required): ☐ Approved ☐ Denied

Decision of City Council (required): ☐ Approved ☐ Denied

Chippewa Ave

Hyatt Park

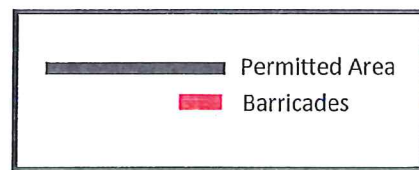
Adams St

Kerson Ave

Pond St

E Elm St

Grand Ave



Park St

W Cedar St

Bay St

13th St

W Birch St

E Birch St

N High St

E Walnut St

14th St

N Grove St

E Columbia St

E 6th

Chippewa Falls

Rushman Dr

W 10th St

W Columbia St

14th St

Bay St

W Central St

W Grand Ave

14th St

W Spring St

Albion St

W Central St

W Spring St



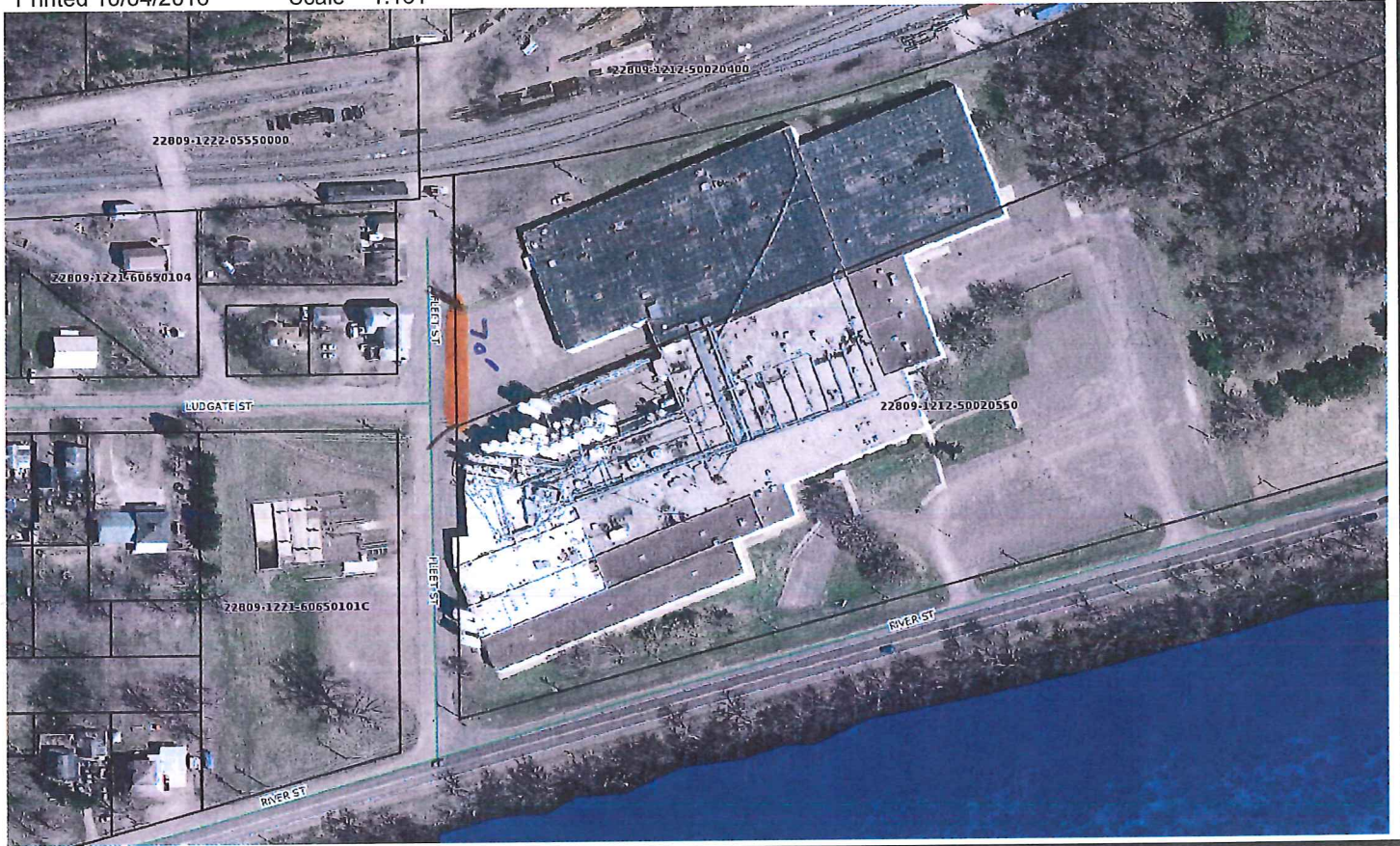
Map

CHIPPEWACOUNTY
Est. 1842



Printed 10/04/2016

Scale = 1:161'



Disclaimer: This map is a compilation of records as they appear in the Chippewa County Offices affecting the area shown and is to be used only for reference purposes.

DRIVEWAY APPLICATION AND PERMIT
CITY OF CHIPPEWA FALLS, WISCONSIN

Application

I/We the undersigned hereby apply for a permit to (construct) (reconstruct) (maintain) a driveway at the following location and as follows:

Owner: Spectrum Ind Address: 1500 W River St
925 1st Ave (Drive Location)

Lot _____ Block _____ Addition _____

Contractor: Sean Blacktop Contractor's Phone #: 723-8527

Drive Will Enter Upon Fleet Street

Proposed Width of Drive at Right-Of-Way Line 68 Feet

Proposed Width of Drive at Curb — Feet

Permit Fee \$50.00 TR# 50443

Is this driveway being constructed in conjunction with a building permit? Yes _____ No _____

Type of Curb in Place?

Standard 30" Curb and Gutter _____

Standard Mountable Curb and Gutter _____

None X Layback _____

*** Contractor is responsible to sawcut hot mix along street side of driveway. Coordinate with Street Department by calling 723-4151.**

Walk in Place? Yes _____ Width _____ Feet No X

Proposed Driveway Type: Concrete _____ Blacktop X

Additional Information: _____

Applicant's Signature: Antope

Applicant is (Building Contractor)
or (Driveway Contractor)

Date: 10-3-16 Applicant's Telephone #: 723-8527

Permit

A driveway permit is hereby issued for the above location under Chapter 8.04 of the Chippewa Falls Code of Ordinances and the following conditions:

Maximum Width at Right-Of-Way Line: _____

Maximum Width at Curb, Measured from Top of Curb Tapers: _____

Width of Walk Section: _____

Slope Across Walk Section: _____

Type of Driveway: _____

Is Removal of Existing Curb and Gutter Required: _____

Is a Request for Grades Being Filed at This Time: _____

(Please Call 726-2736 Ten (10) Days Prior to Construction and Request Grades)

Additional Information: _____

Approved By: _____ Date: _____

Spectrum Industries
River St. Project

925 First Ave

