

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, August 8, 2016 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the July 25, 2016 Board of Public Works meeting. *(Attachment)*
2. Discuss/consider Intersection Control Memo for the intersection of Coleman Street/Wheaton Street. Possible recommendation to the Common Council. *(Handout)*
3. Consider request from Xcel Energy for easement in the Southwest corner of River St./Bridge St. Make recommendation to the Common Council. *(Handout)*
4. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, August 3, 2016 at 11:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JULY 25, 2016 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, July 25, 2016 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Also present at the meeting were Bob Schultz, Xcel Energy Community Service Manager, Cheri Barna, Xcel Energy Siting and Land Rights Agent and Matt Miller, Xcel Energy Hydro Department.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the June 27, 2016 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

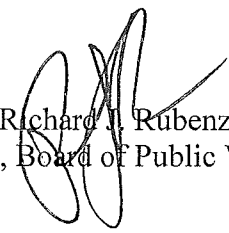
2. Bob Schultz, Cheri Barna and Matt Miller appeared on behalf of Xcel Energy to present the attached easement proposal for Chippewa Riverfront Park. Director of Public Works Rubenzer stated that Xcel Energy staff and City of Chippewa Falls staff had met approximately two months ago and that the attached proposed Easement agreement essentially depicted what was agreed to at the meeting. Mr. Schultz gave project history. He said access to the hydro dam tailrace area was needed to maintain or repair turbines. Emergency repair or scheduled maintenance would be done by assembling a floating barge loading dock utilizing a large, (80 ton), crane. He stated that no other land access to assemble the barge system would work other than the location on the attached easement. The existing bulkhead was last used in 1994 to access the tailrace area. The bulkhead has been removed as part of the 2016 Chippewa Riverfront Park Phase I project. Scheduled maintenance of the turbines may only be needed once every thirty to fifty years depending on Federal Energy Regulating Commission, (FERC) inspection of the turbines. Matt Miller stated that there were six turbines installed or maintained in 1994 and that a FERC inspection was scheduled for 2020. When future maintenance is required, the floating barges would be transported over an approximately twelve inch thick temporary mat assembled in sections in the easement access area. Set up of the floating barge system would take approximately 4 to 7 days and once set up, the temporary mats would be removed until the maintenance of the turbines had been completed. The turbine maintenance could take six months to years to complete. At completion, the temporary mat system would be re-installed to remove the floating barge system. Ms. Barna explained the recitals, easement details and exhibits to the Board. Director of Public Works Rubenzer asked about compensation. Ms. Barna used a similar location 2014 appraisal value of \$1.70 per square foot for the approximate 0.36 easement parcel. Finance Manager Bauer asked to add additional wording to insure the City had the final say on restoration of the easement area. Mr. Senn suggested stating something about using the temporary mats in the easement itself. Director of Public Works Rubenzer said to use "Chippewa Riverfront" in "A" and "B" of the recitals. Ms. Barna will make the suggested modifications and return to Director of Public Works Rubenzer by Wednesday, after which the draft will be forwarded to City Attorney Ferg for review and comment. After additional discussion;

Please note, these are draft minutes and may be amended until approved by the Common Council.

Motion by Senn, seconded by Olson to send a draft permanent access easement with Xcel Energy in Chippewa Riverfront to City Attorney Ferg for review and comment. After Attorney Ferg's review, the easement will again be considered by the Board of Public Works for a recommendation to the Common Council. **All present voting aye. MOTION CARRIED.**

3. Director of Public Works Rubenzer presented the attached policy recommendations from the City of Green Bay about "Children at Play", "Deaf Child Area" "Blind Child Area" and "Autistic Child Area" signs. The Board discussed circular letter 2011-18 from the Illinois Department of Transportation, an informational document from WIDOT and policies from the Wisconsin cities of Appleton, Brookfield, Eau Claire, Fitchburg, Hartland, Janesville, LaCrosse, Madison, Milwaukee, Racine and Waukesha. Consensus was that "Children at Play" signs are prohibited by the Manual of Uniform Traffic Control Devices, (MUTCD) but that Deaf Child, Blind Child and Autistic Child type signs weren't necessarily prohibited by MUTCD. Effectiveness of the Deaf, Blind and Autistic type signs has yet to be proven. A concern was listed that the City could be accused of promoting children at play in the street in the event of an accident. The Board directed Director of Public Works Rubenzer to draft a policy considering signs in the public right-of-way that incorporated;
 1. All signs placed the City of Chippewa Falls public street rights-of-way shall conform to the Manual of Uniform Traffic Control Devices (MUTCD).
 2. No new non-standard warning signs are to be installed on any City of Chippewa Falls street.
 3. Any existing non-standard warning signs on City of Chippewa Falls streets may be allowed to remain in place until the end of their useful life, or that their need no longer exists, i.e., the person with the disability from the residence moves or dies. End of useful life includes but is not limited to sign knockdown damage, substandard sign retro reflectivity, removal due to conflicts with improvement projects or change in conditions that make it possible to have the signs removed earlier.
 4. The City of Chippewa Falls City Attorney will periodically review the said sign policy.
 5. Any requests for exceptions to #2 above will be considered by the Board of Public Works and City Attorney and recommended to the Common Council for action.

4. **Motion** by Senn, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:25 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works