

## **NOTICE OF PUBLIC MEETING**

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

**Board of Public Works:** XXX

**Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.**

Will be held on **Monday, July 25, 2016 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.**

1. Approve the minutes of the June 27, 2016 Board of Public Works meeting. *(Attachment)*
2. Consider request from Xcel Energy for easement in the Southwest corner of River St./Bridge St. Make recommendation to the Common Council. *(Attachment)*
3. Consider draft policy for non-standard regulatory and warning signs. Make recommendation to the Common Council. *(Handout)*
4. Adjournment

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

### **CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1<sup>st</sup> floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, July 20, 2016 at 11:00 AM by Mary Bowe.

**NOTICE OF PUBLIC MEETING**

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

**Board of Public Works: XXX**

**Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.**

Will be held on **Monday, July 11, 2016 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.**

**NOTE:**

**THE BOARD OF PUBLIC WORKS MEETING**

**FOR**

**MONDAY, JULY 11, 2016**

**IS**

**CANCELLED**

**DUE TO A LACK OF AGENDA ITEMS.**

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

**CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1<sup>st</sup> floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, July 6, 2016 at 9:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, JUNE 27, 2016 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, June 27, 2016 at 5:30 PM. Present were Mayor Greg Hoffman, Alderperson Paul Olson, Finance Manager Lynne Bauer Absent was Director of Public Works Rick Rubenzer and Darrin Senn. Also present at the meeting were Assistant City Engineer Robbie Krejci, Mike Metzenbauer, Ryan Metzenbauer, Pete Upton, and Beverly Carlson.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the June 13, 2016 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Assistant City Engineer Krejci discussed the Chippewa Falls Downtown Parking Lots and associated parking time restrictions. Further discussion included options for time restrictions on the parking lots at the intersection of Bridge Street and River Street and possible variations. **Motion** by Olson, seconded by Hoffman to recommend that the Common Council place a 24-hour parking restriction on the parking facility in the NW quadrant of Bridge Street and River Street (adjacent to S.E.H.), and a 2-Hour parking restriction be placed on the northern 11 stalls in the parking facility in the NE quadrant of Bridge Street and River Street with the remainder of the NE (adjacent to the Chamber of Commerce) lot being an 8-hour restriction including necessary ordinance revisions. **All present voting aye. MOTION CARRIED.**
  
3. The BPW considered the attached petition to discontinue the alley located in Block #13 Carson's addition bounded by Coleman Street, Superior Street and Willow Street. Krejci discussed the discontinuance process and the petition that was received with the four adjacent owner's signature. Krejci noted that since the petition was received three of the owners that signed the petition had contacted the Chippewa Falls Engineering Office to express regret in signing the petition. Beverly Carlson (501 Superior Street) submitted a letter (attached) discussing her opposition to discontinuing the alley. Krejci then discussed that private utility laterals that are present in the alley for 301 Coleman Street, 316 W Willow Street, and 501 Superior Street and the need for easements between the owners in the alley was discontinued. The BPW further discussed discontinuance options including do nothing, discontinue approximately half of the alley, or discontinue the entire alley. Pete Upton (Owner of 523 Superior Street) described his desire to build a garage on the lot line as a catalyst for submitting a discontinuance petition. Mr. Upton then discussed that the second option would be to file for a zoning variance and if that was granted discontinuance would not be necessary.  
**Motion** by Hoffman, seconded by Bauer to table the discontinuance request for Block #13 Carson's addition pending the outcome of Mr. Upton's proposed variance request for 523 Superior Street. **All present voting aye. MOTION CARRIED.**

Please note, these are draft minutes and may be amended until approved by the Common Council.

4. The BPW discussed the request from the Chippewa Falls Youth Hockey Association for site preparation and grading work for the proposed Youth Hockey facility expansion. Krejci discussed the Public Works Department concern regarding utilizing public staff and equipment on private projects including potential liability, number of potential requests, legal ramifications, and workload considerations. Krejci noted that the Youth Hockey Association has discontinued their request for assistance on the project. **No action taken.**
  
5. The BPW considered Cray Inc.'s request for a wider than 35-foot driveway opening on Lake Wissota Drive, which is part of the proposed Cray development project in the Lake Wissota Business Park. Krejci indicated the request was being made to allow for semi traffic and truck turning movements into the proposed Cray site. Krejci also noted that the Public Works Department did not have safety concerns regarding the proposed width. **Motion** by Olson, seconded by Hoffman to grant Cray Inc. a driveway that exceeds 35-feet in width and is less than 70-feet in width on Lake Wissota Drive. **All present voting aye. MOTION CARRIED.**
  
6. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:12 P.M.



Robbie Krejci, PE  
Acting Secretary, Board of Public Works

**PERMANENT ACCESS EASEMENT**

The City of Chippewa Falls, a body corporate and politic under the Laws of Wisconsin (collectively, the "Grantor"), hereby grants to Northern States Power Company and their successors and assigns (collectively, the "Grantee"), this Permanent Access Easement as set forth below (the "Access Easement").

**RECITALS**

- A. Grantor owns the property shown on Exhibit A, (the "Premises") known as the Chippewa Riverfront Park.
- B. Grantor desires to grant to Grantee certain access rights to and from the Tailrace Loading Dock/Bulkhead, which rights are over and across a portion of the Premises as shown on Exhibit A (the "Access Easement Area").

**EASEMENT**

NOW, THEREFORE, for good and valuable consideration, Grantor hereby grants to Grantee this Access Easement subject to the following terms and conditions.

- 1. Recitals. The Recitals are incorporated into and made a part of this Access Easement.
- 2. Easement. Grantee shall have the permanent, perpetual, non-exclusive right, privilege and easement for ingress and egress over and across the Access Easement Area by Grantee, its agents, its contractors, successors or assigns, their personnel, vehicles and equipment, to reach the Tailrace Loading Dock. Grantor shall remove the existing bulkhead during construction of the park. Grantee's rights shall include, but not be limited to, the right to construct a new bulkhead in the future, the right to survey, clear, excavate, construct, lay gravel, and use the road or access way with all culverts, bridging, and appurtenances, and (collectively, the "Access Improvements") necessary or reasonably useful for the safe and prudent use of the Access Easement. Grantor agrees not to obstruct or interfere with Grantee's use of the access identified herein.

Grantor reserves the right to use the Access Easement Area for purposes that will not interfere with Grantee's full enjoyment of the easement rights granted in this Access Agreement.

Grantee shall exercise reasonable care to avoid damaging the Premises in any manner not consistent with the purpose of this Access Easement. Grantee shall pay for or repair all direct damages caused by the exercise of these rights, including, but not limited to, landscaping, roads and driveways. After the exercise of any of the rights granted herein, Grantee

This space is reserved for recording data

Return to  
Xcel Energy  
Siting and Land Rights  
Attn: Cheri F Barna  
P.O. Box 8  
Eau Claire, WI 54702

Parcel Identification Number/Tax Key Number

agrees to restore the Premises and the Access Easement Area to as near their original condition as is reasonably possible and remove therefrom all debris, spoils, and equipment resulting from the use of the Premises and the Access Easement Area.

3. Successors and Assigns. All provisions of this Access Easement, including the benefits and burdens, shall be deemed to run with the title to the Premises. This Access Easement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns, and incorporates all agreements and stipulations between the parties, and no prior representations or statements, oral or written, shall modify, add, or change the terms hereof.

4. No Abandonment Due to Non-Use. The rights granted herein may be exercised at any time subsequent to the execution of this Access Easement and said rights shall continue until such time as Grantee, its successors or assigns, have notified Grantor, its successors or assigns, that Grantee has abandoned and relinquishes its easement rights. Following such notification by Grantee, Grantee shall deliver a recordable release of easement to be recorded at the expense of Grantor or its successor or assigns.

5. Power to Convey. Grantor covenants with Grantee, its successors and assigns, that Grantor is the owner of the Premises and has the right to sell and convey an easement in the manner and form aforesaid.

Dated: \_\_\_\_\_

**CITY OF CHIPPEWA FALLS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ACKNOWLEDGEMENT**

STATE OF WISCONSIN    )  
  (SS  
COUNTY OF CHIPPEWA    )

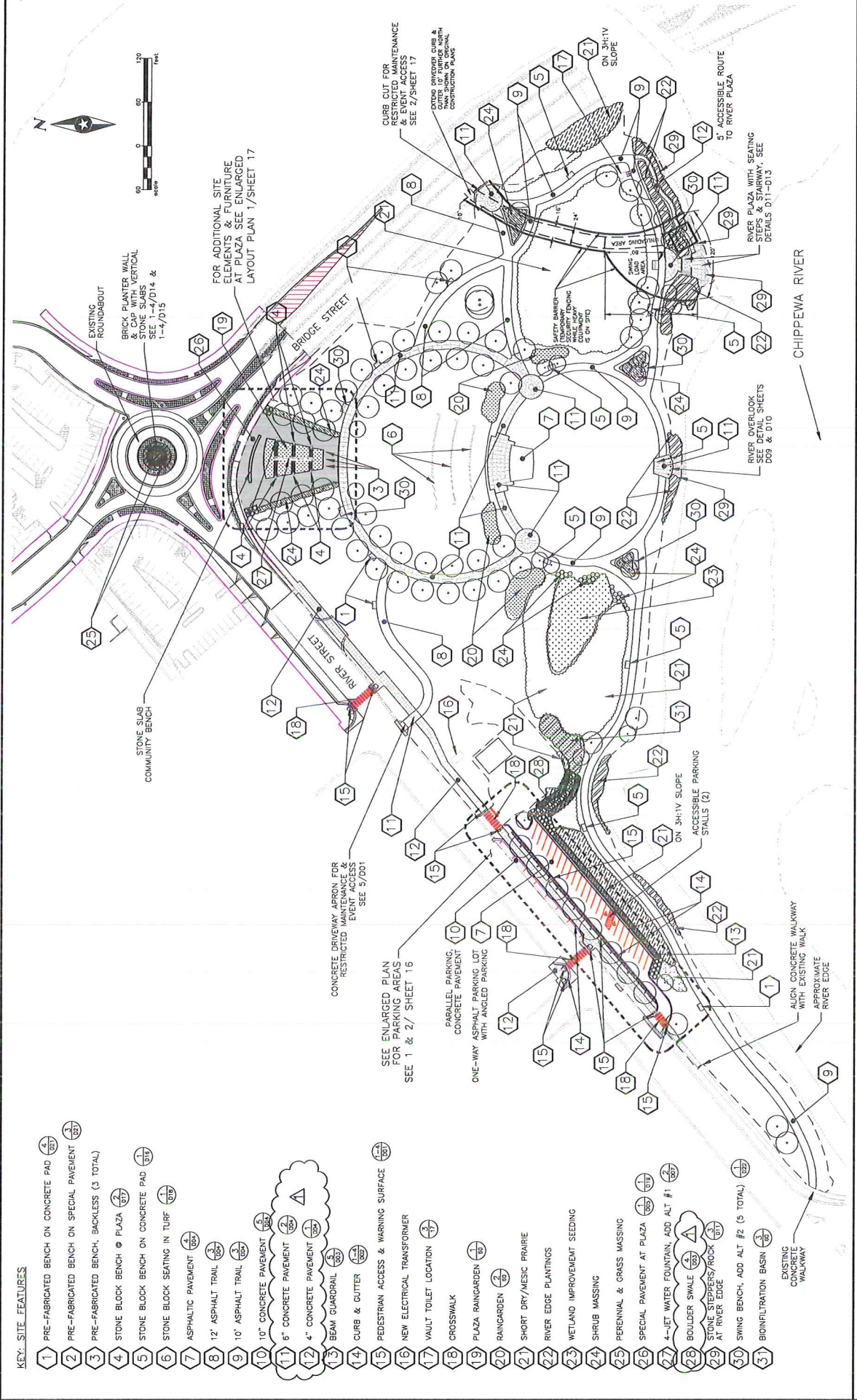
Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2016, the above named \_\_\_\_\_, the \_\_\_\_\_ of The City of Chippewa Falls, a body corporate and politic under the Laws of Wisconsin, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission: \_\_\_\_\_

This Instrument was drafted by:  
Michelle E. Martin  
Axley Brynelson, LLP  
N20W22961 Watertown Road  
Waukesha, WI 53186

KEY - SITE FEATURES

- 1 PRE-FABRICATED BENCH ON CONCRETE PAD (1/201)
- 2 PRE-FABRICATED BENCH ON SPECIAL PAVEMENT (2/201)
- 3 PRE-FABRICATED BENCH, BACKLESS (3 TOTAL)
- 4 STONE BLOCK BENCH @ PLAZA (2/017)
- 5 STONE BLOCK BENCH ON CONCRETE PAD (1/015)
- 6 STONE BLOCK SEATING IN TURF (1/015)
- 7 ASPHALTIC PAVEMENT (4/004)
- 8 12' ASPHALT TRAIL (3/005)
- 9 10' ASPHALT TRAIL (3/005)
- 10 10" CONCRETE PAVEMENT (5/004)
- 11 6" CONCRETE PAVEMENT (2/004)
- 12 4" CONCRETE PAVEMENT (3/004)
- 13 BEAM GUARDRAIL (5/005)
- 14 CURB & GUTTER (1/005)
- 15 PEDESTRIAN ACCESS & WARNING SURFACE (1/005)
- 16 NEW ELECTRICAL TRANSFORMER
- 17 VAULT TOILET LOCATION (1/017)
- 18 CROSSWALK
- 19 PLAZA RAINGARDEN (1/017)
- 20 RAINGARDEN (2/017)
- 21 SHORT DRY/MESIC PRAIRIE
- 22 RIVER EDGE PLANTINGS
- 23 WETLAND IMPROVEMENT SEEDING
- 24 SHRUB MASSING
- 25 PERENNIAL & GRASS MASSING
- 26 SPECIAL PAVEMENT AT PLAZA (2/015)
- 27 4-LET WATER FOUNTAIN, ADD ALT #1 (2/015)
- 28 BOULDER SWALE (3/015)
- 29 STONE STEPPERS/ROCK AT RIVER EDGE (3/015)
- 30 SWING BENCH, ADD ALT #2 (5 TOTAL)
- 31 BIOINFILTRATION BASIN (3/015)



DRAWN BY: GMI  
 DESIGNER: TMJ  
 CHECKED BY: TMJ  
 DESIGN TEAM:

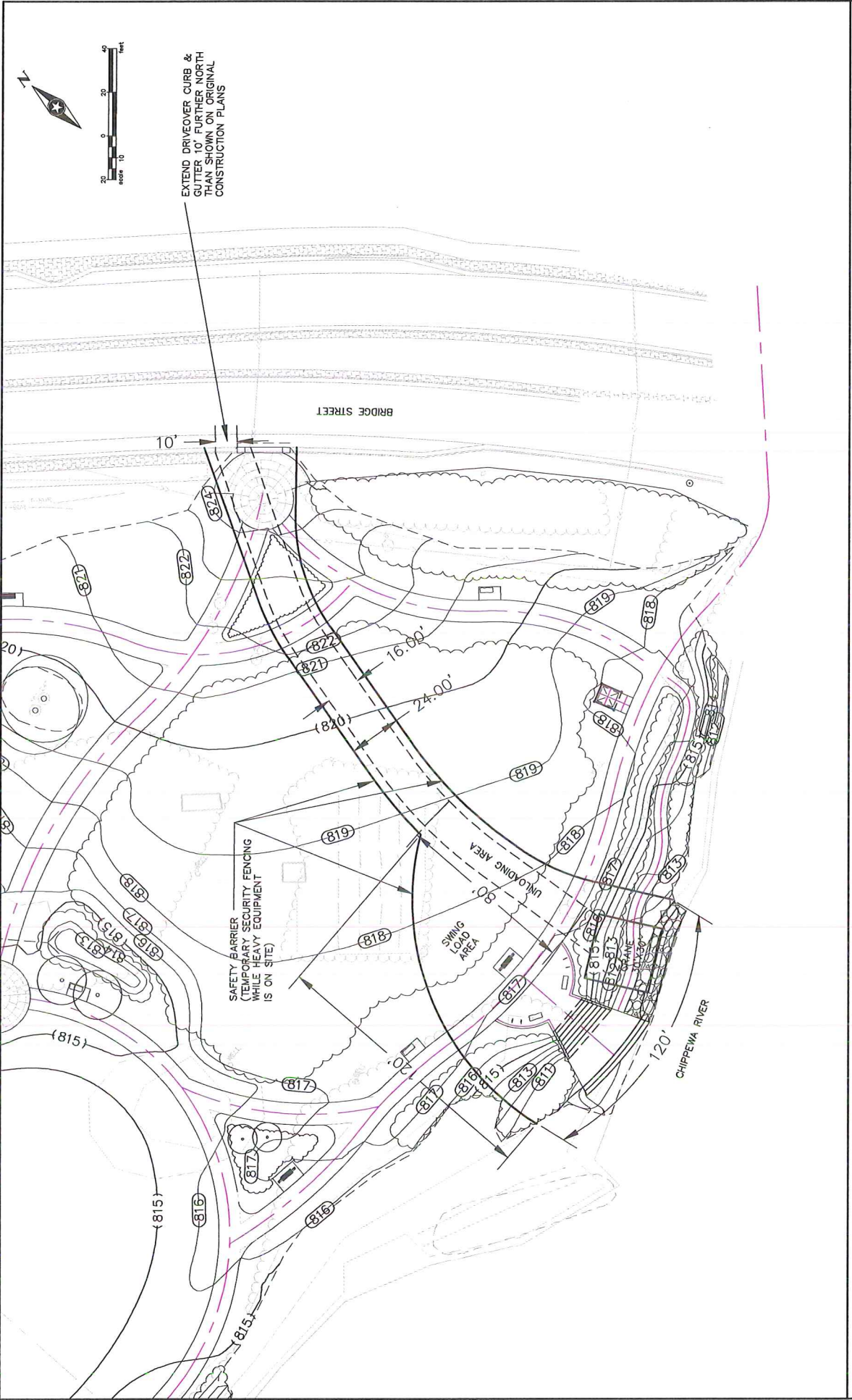
NO.	BY	DATE	REVISIONS

SEH  
 PHONE: 761.720.6200  
 10 NORTH BRIDGE STREET  
 SUITE 200  
 WASHINGTON, WI 53090  
 www.sehinc.com

FILE NO. 1  
 C/P 131073  
 DATE 07-06-2016

CHIPWEA FALLS RIVERFRONT PARK  
 XCEL ENERGY OVERVIEW





DRAWN BY: _____		NO. BY _____		DATE _____	
DESIGNER: _____		NO. BY _____		DATE _____	
CHECKED BY: _____		NO. BY _____		DATE _____	
DESIGN TEAM		DESIGN TEAM		DESIGN TEAM	
SEI ENGINEERING, INC. 420 PRESIDENT DRIVE CHIPPEWE FALLS, WI 54729-3374 WWW.SEIENGINEERING.COM		SEI ENGINEERING, INC. 420 PRESIDENT DRIVE CHIPPEWE FALLS, WI 54729-3374 WWW.SEIENGINEERING.COM		SEI ENGINEERING, INC. 420 PRESIDENT DRIVE CHIPPEWE FALLS, WI 54729-3374 WWW.SEIENGINEERING.COM	
CHIPPEWE FALLS RIVERFRONT PARK XCEL ENERGY DETAILS				2	
FILE NO. 07-06-2016				2	