

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
March 9, 2016**

1. Call to Order

Meeting was called to order by Board President Barb Rasmus at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Jones, King, Rasmus, Russell

Member Absent: Hoekstra, Hull

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden, City Finance Manager Lynn Bauer

3. Approval of Agenda

Motion by King seconded by Ambelang to approve the agenda All present Voting Aye. Motion carried.

4. Closed Session under WI Statues 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," to:

a) Director Raise

Motion made by King seconded by Ambelang to go into Closed Session under WI Statues 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employes over which the governmental body has jurisdiction or exercises responsibility, " to talk about Director raise with Board of Trustees and City Manager Lynn Bauer present. Roll Call vote: Ambelang, Jones, King, Rasmus, Russell all Voting Aye. Motion carried. Meeting went into closed session at 5:03 p.m.

Motion to return to Open Session made by Russell, seconded by King. All present Voting Aye. Motion carried. Time 5:08 p.m.

Motion made by Russell, seconded by King to give Director Niese the step increase at \$59,101.76 putting him on the salary schedule in accordance with the City structure. Roll call vote: Ambelang, Jones, King, Rasmus, Russell all Voting Aye. Motion carried.

5. Disposition of the minutes of the regular meeting of February 10, 2016.

Motion by King seconded by Jones to approve the minutes of the regular meeting of February 10, 2016. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2016 budget after March 15, 2016.

Motion made by Russell seconded by King to approve payment of the vouchers to be paid from the 2016 budget after March 15, 2016. Roll Call Vote taken. Aye – Ambelang, Jones, King, Rasmus, Russell. All present Voting Aye. Motion carried.

7. Public appearances by citizens.

None

8. Correspondence

A letter from Vision 2020 about an upcoming meeting at The Heyde Center for the Arts on April 7th.

Director Niese is attending any member of the Board is also invited. Please let him know so he can register

you. A Thank you from the Cadott Food Pantry. A letter from Kathy Moehagen retiring from the Library as of May 27th after 15 years being with the Library.

9. Management report

Director Niese presented the Management Report. He talked about highlights from the report. He talked about how the Children's programming has expanded under Jessi Peterson's direction. She has programming planned for all days of the Spring break exception for Good Friday when the Library will be closing at 1:30 p.m. The mini golf was successful for its 1st year. The funds will be used to get furniture for the Teen Area looking at possible options. If the Board has any suggestions they should let them know.

10. Committee reports

a) None

11. Current Business

a) **Annual Report**

Director Niese talked about the 2015 Annual report. Copies were given to the Board members to view. Numbers are up on programming and participants.

b) **Library Design Webinar**

Director Niese has finished viewing the weekly Library Design Webinar. He felt it was directed to more Academic Libraries but picked up many ideas for our library. The Chippewa Falls Library will be 50 years old in 2019. There are many possibilities for grants to be written to help the library with its needs. We need to look into the legalities with some grants. The City Attorney will be contacted to ask about our tax status.

c) **New job description for Circulation Head**

Since Kathy Moehagen is retiring we need to update the job description for Circulation Head. A new job description was handed out to the Board of Trustees. Motion made by King, seconded by Ambelang to approve the job description for Circulation Head. All present Voting Aye. Motion carried.

12. Announcements

a) Board of Trustees member Connie Russell has not renewed her appointment to the Library Board. She will be greatly missed. Her position on the Board will be filled by the Mayor.

13. Items for future consideration.

a) Next meeting talk about tier system for wishes for the Library.

b) Long Range Planning Committee schedule

14. Adjournment

Motion made to adjourn by King, seconded by Ambelang. All present Voting Aye. Motion carried. Meeting adjourned at 5:43 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant