

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
April 13, 2016**

**1. Call to Order**

Meeting was called to order by Board President Barb Rasmus at 5:00 p.m.

**2. Roll Call of Members**

Members Present: Ambelang, Hoekstra, Hull, Jones, King, Rasmus

Member Absent: Russell

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by King seconded by Hoekstra to approve the agenda All present Voting Aye. Motion carried.

**4. Disposition of the minutes of the regular meeting of March 9, 2016.**

Motion by King seconded by Ambelang to approve the minutes of the regular meeting of March 9, 2016 with corrections. All present Voting Aye. Motion carried.

**5. Disposition of the vouchers to be paid from the 2016 budget after April 19, 2016.**

Motion made by Hoekstra seconded by King to approve payment of the vouchers to be paid from the 2016 budget after April 19, 2016. Roll Call Vote taken. Aye – Ambelang, Hoekstra, Hull, Jones, King, Rasmus. All present Voting Aye. Motion carried.

**6. Public appearances by citizens.**

None

**7. Correspondence**

None

**8. Management report**

Director Niese presented the Management Report. He talked about highlights from the report. He talked about how the Children's programming has picked up. The Children's Department had activities each day during the Spring Break that were well attended. Howard did an outreach program on Thursday afternoons in March at the Senior Citizen Center. He had a total of eighteen participants in a Technology help program. Diane Bergeron has been named the new Circulation Head. She will take over the Department in May after the retirement of Kathy Moehagen. Sue Rada attended the PLA in Denver this month she will be preparing a report on what she learned. Committee#1 is meeting April 14<sup>th</sup> to look at the new A/C request from the Library. Director Niese will keep the Board updated.

**9. Committee reports**

a) None

**10. Current Business**

a) **Strategic Long-Range Plan 2012-2017**

A copy of the present Strategic Long-Range Plan 2012-2017 was handed out for the Board of Trustees to review in the next month. They will address the Plan at the next meeting.

**b) New Job Description Circulation Assistant**

A new job description for the Circulation Assistant was discussed. After a few minor changes motion was made by King, seconded by Ambelang to accept the job description for Circulation Assistant as amended. All present Voting Aye. Motion carried.

**c) Library Square Footage Comparison**

Director Niese shared a handout about Library Square Footage in cities about the size of Chippewa Falls. The square footage of the Chippewa Falls Public Library is 18,025 compared to high of 36,00 square feet of River Falls Public Library.

**11. Announcements**

a) None

**12. Items for future consideration.**

a) Next meeting Strategic Long-Range Plan.

b)

**13. Adjournment**

Motion made to adjourn by Hoekstra, seconded by King. All present Voting Aye. Motion carried. Meeting adjourned at 5:23 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant