

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

AMENDED

Board of Public Works: **XXX**

Reasonable accommodations for participation by
individuals with disabilities will be made upon request.
Please call 715-726-2736.

Will be held on **Monday, April 25, 2016 at 5:30 P.M. in the City Hall Council Chambers,**
Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are
shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the
Engineering Dept at 726-2736.**

1. Approve the minutes of the April 11, 2016 Board of Public Works meeting. *(Attachment)*
2. Approve the minutes of the April 14, 2016 Board of Public Works meeting. *(Attachment)*
3. Review sidewalk order for 616 W. Spruce Street. *(Handout)*
4. Consider Street Use Permit for The Oz Run. Make recommendation to the Common Council. *(Attachment)*
5. Consider Lease Agreement with PCI Roads for space in the Market Yard Parking Lot during the Spring Street Bridge Rehabilitation. Make recommendation to the Common Council. *(Handout).*
6. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, April 20, 2016 at 1:45 PM by Rick Rubenzer.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, APRIL 11, 2016 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, April 11, 2016 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Assistant City Engineer Rob Krejci and Tim Marko, Principal from S.E.H. were also present at the meeting.

1. **Motion** by Senn, seconded by Olson to approve the minutes of the March 21, 2016 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Assistant City Engineer Krejci appeared and presented the attached two year agreement with Rain to Rivers for Storm Water Education and Outreach. Mr. Krejci gave some background information about the Chippewa Valley Stormwater Forum including shared educational opportunities and credits between members.
Motion by Hoffman, seconded by Rubenzer to recommend the Common Council approve the two year agreement, (signature page attached), with Rain to Rivers for Storm Water Education and Outreach for an amount of \$2,000 per year, (funded by Stormwater Utility), and to authorize Mayor Hoffman to execute the said agreement. **All present voting aye. MOTION CARRIED.**

3. Mr. Krejci explained the FEMA accreditation and de-accreditation process for Levees that came about as a result of Hurricane Katrina. The Chippewa Falls WWTP levee was a candidate for accreditation and the process started in 2010. The levee meets all criterion except the riverward bank of the levee is populated with trees up to 20 inches in diameter and vegetation. Removal would be estimated at around \$250,000. Mr. Krejci explained that should the 0.01 percent, (100 year storm), occur, the Wastewater Treatment Plant clarifiers would be flooded but that no personal property damage would occur. Using a Natural Valley model, the landward side of the levee system would be characterized as flood prone.
Motion by Hoffman, seconded by Rubenzer that the Common Council concur with using the Natural Valley modeling procedure for flood modeling and authorize Mayor Hoffman to execute the attached concurrence letter and allow the Chippewa Falls Wastewater Treatment Plant levee to become de-accredited. **All present voting aye. MOTION CARRIED.**

4. Tim Marko of S.E.H. appeared and presented the supplemental agreement for the downtown Chippewa Falls Riverfront Gateway Park phase I development. The agreement includes Project Management, (\$14,200), Construction Services, (\$74,650), Shop Drawing Review and Site Visits, (\$36,150) and Construction Soil Issues, (\$55,000). Mr. Marko gave details of the soil issues and how any contaminated soil would be handled if encountered. He stated that a pre-construction meeting was scheduled for April 18, 2016 and that Heartland Contractors was intending to start the project during the first week of May.

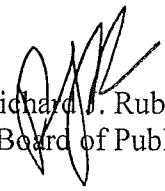
Please note, these are draft minutes and may be amended until approved by the Common Council.

Motion by Senn, seconded by Olson to recommend the Common Council approve the attached supplemental agreement for the downtown Chippewa Falls Riverfront Gateway Park phase I development at an estimated cost of \$180,000 and authorize Mayor Hoffman to execute the agreement. **All present voting aye. MOTION CARRIED**

5. Director of Public Works Rubenzer presented the attached lease of premises agreement from Zenith Tech, Inc. for utilizing outdoor space on the City garage site for a construction office and staging equipment and materials. The said agreement offer of \$350 per month includes electricity. The Board discussed what a good monthly lease agreement amount would be. The lease agreement is proposed for June 1, 2016 until August 31, 2016 during the Main Street Bridge resurfacing work.

Motion by Hoffman, seconded by Olson to recommend the Common Council approve the attached lease of premises agreement with Zenith Tech, Inc. for using City garage site space during the 2016 resurfacing of the Main Street Bridge. The said agreement for \$350 per month and for placing construction office and staging equipment and materials. Also, to authorize Mayor Hoffman to execute the agreement. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Senn, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:57 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

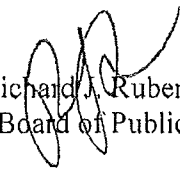
**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
THURSDAY, APRIL 14, 2016 – 3:00 PM**

The Board of Public Works met in City Hall on Thursday, April 14, 2016 at 3:00 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer and Finance Manager Lynne Bauer. Absent were Alderperson Paul Olson and Darrin Senn.

1. Motion by Hoffman, seconded by Bauer to combine Agenda Items #1-4. **All present voting aye. MOTION CARRIED.**

2. Director of Public Works Rubenzer presented the attached bid summary.
Motion by Hoffman, seconded by Bauer to recommend the Common Council accept the low bid of \$367,475.24 and award the contract for the Grand Avenue and Utility Improvement Project to Haas Sons Inc. Said award contingent on successful review and approval of all contract documents by City Attorney Ferg.
To recommend the Common Council accept the low bid of \$404,789.60 and award the contract for the Spruce Street and Utility Improvement Project to Heartland Contractors. Said award contingent on successful review and approval of all contract documents by City Attorney Ferg.
To recommend the Common Council accept the low bid of \$100,897.76 and award the contract for the Willow Street/Loffler Court and Utility Improvement Project to Monarch Paving. Said award contingent on successful review and approval of all contract documents by City Attorney Ferg.
To recommend the Common Council accept the low bid of \$184,913.60 and award the contract for the Woodward Avenue and Utility Improvement Project to A-1 Excavating Said award contingent on successful review and approval of all contract documents by City Attorney Ferg. **All present voting aye. MOTION CARRIED.**

3. **Motion** by Rubenzer, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 3:07 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

RECEIVED
MAR 22 2016
City Clerk
City of Chippewa Falls

Applicant Name and Address: 862 Kari Dr.
Danielle Brown Eau Claire, WI 54701
Applicant Phone Number: 715-222-3925

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.
Tess Morgan
2214 Peters Dr. #202
Eau Claire, WI 54703
Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:
Bill Sparkes
1623 Menomonee St.
Eau Claire, WI 54703

Name of the event: The Oz Run
Estimated number of persons participating: 1,000

Date and start and end times requested for street use:
May 28, 2016 8A-12P

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):

Use, described in detail, for which the street use permit is requested:
Fundraiser 5K and Half Marathon

City services requested for the event (e.g., Street Department or Police Department staff time)
Police Department - Directing traffic at Major Intersections

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Tess Morgan
Signature of Applicant
3-22-16
Date

OFFICE USE ONLY

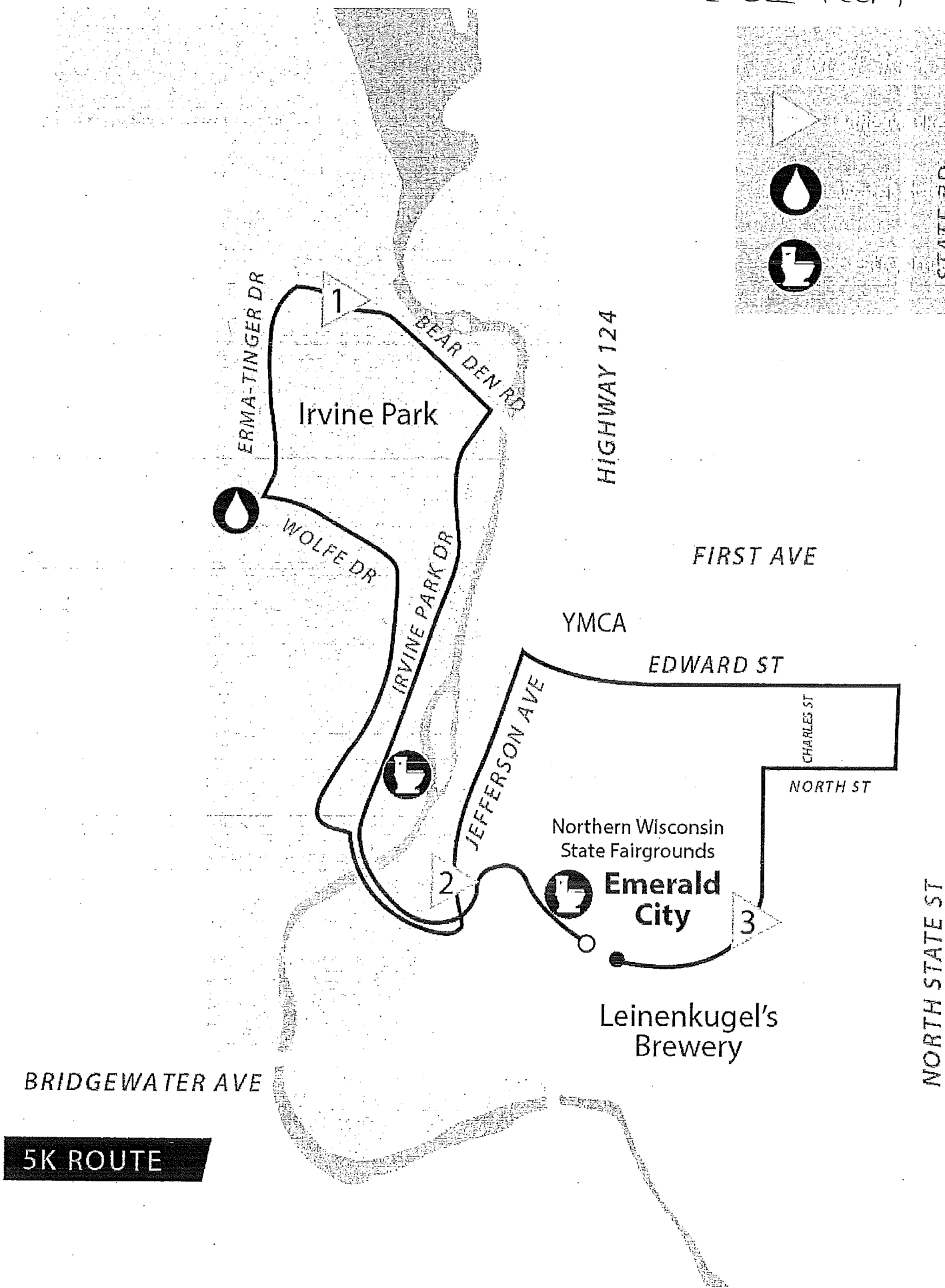
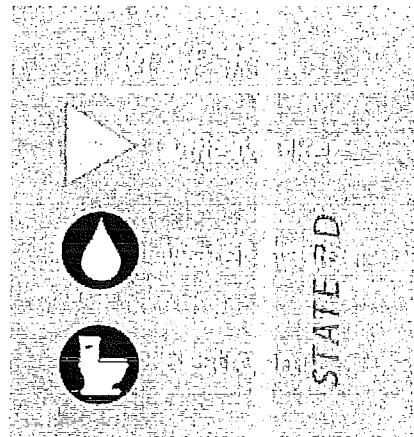
Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
2 OFFICERS, 2 HRS EACH = 47 x 4 = 188⁰⁰ WLS

Requirements of Applicant: Pick up any necessary barricades and traffic cones at the city garage at 45 Bjork - Riverside Drive by 1pm on Friday May 27, 2016 and return on Tuesday, May 31, 2016 Rgr

Approved by: Wayne S. ...
Signature of Chief of Police
Richard J. Rubye PE, 4/18/2016
Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied
Decision of City Council (required): Approved Denied

The Oz Run



The O2 Run

HALF MARATHON ROUTE

