

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

**Reasonable accommodations for participation by
individuals with disabilities will be made upon request.
Please call 715-726-2736.**

Will be held on **Monday, January 25, 2016 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the December 21, 2015 Board of Public Works meeting. (*Attachment*)
2. Review 2015 Construction Project Summaries, information only. (*Attachments*)
3. Consider resolution of support for TAP application for Chippewa River State Trail for the section of Park Avenue, (Main St. to STH #124). Make recommendation to the Common Council. (*Attachment*)
4. Consider resolution of support for WDOT Transportation Alternatives Program application for a Safe Routes to School Program grant. Make recommendation to the Common Council. (*Attachment*)
5. Consider Special Assessment Rates for 2016 and corresponding resolution. Make recommendation to the Common Council. (*Handout*)
6. Consider street widths on Grand Avenue (Island St. to Albert St.) and Spruce Street (Wheaton St. to Pearl St.) Make recommendation to the Common Council. (*Handout*)
7. Consider Chippewa Falls Patriotic Council's request for a Street Use Permit for the Memorial Day Parade. Make recommendation to the Common Council. (*Attachment*)
8. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, January 19, 2016 at 11:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, DECEMBER 21, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, December 21, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Darrin Senn. Absent was Alderperson Paul Olson. Also, present at the meeting was Caleb Brown from the Chippewa Herald.

1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the December 7, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached Supplemental Letter Agreement for additional soils investigation for the new downtown park entrance project. Director of Public Works Rubenzer stated that WDNR was requiring ground water samples, well abandonment and a soil management plan that went above a normal site evaluation for soil contamination. S.E.H. had included a background investigation, field investigation and negotiation with WDNR for environmental permitting with the original proposal. **Motion** by Hoffman, seconded by Senn to recommend the Common Council approve the Supplemental Letter Agreement with S.E.H. dated December 1, 2015 for additional contaminated soil investigation and analysis and groundwater well monitoring and abandonment. Said agreement for an estimated \$14,000 to \$16,000. **All present voting aye. MOTION CARRIED.**

3. The Board considered the attached agreement between the City of Chippewa Falls and West Central Wisconsin Regional Planning Commission for preparation of a WDOT Transportation Alternatives Program, (TAP) grant application. The City of Chippewa Falls and Chippewa Falls Area Unified School District, (CFAUSD), have jointly resolved, (see attached Resolution No. 2015-39), to formally recognize and endorse the Safe Routes to School plan to be used as a guide. Director of Public Works Rubenzer stated the application fee of \$4500 would be split between the City and CFAUSD. He continued that the joint Safe Routes to School task force and associated volunteers had met on numerous occasions to perform bike and walk audits, a district-wide parent survey and recommended a vast array of solutions and actions. The TAP grant would be split according to the following: 10% City of Chippewa Falls, 10% CFAUSD, 80% WDOT/Federal and would need to be a minimum project amount of \$300,000. DPW Rubenzer stated that it would most likely be a project between \$300,000 and \$400,000 with the City share being between \$30,000 and \$40,000. Finance Manager Bauer asked where funding would come from DPW Rubenzer stated it would have to be transferred from another account. **Motion** by Senn, seconded by Rubenzer to recommend the Common Council approve a joint City of Chippewa Falls and Chippewa Falls Area Unified School District agreement with West Central Wisconsin Regional Planning Commission to prepare an application for a WDOT Transportation Alternative Program grant for a Safe Routes to School TAP project. In addition, that the Council approve the corresponding resolution. The TAP application fee of \$4500 is to be equally shared by the City, (\$2250), and the School District., (\$2250). **All present voting aye. MOTION CARRIED.**

Please note, these are draft minutes and may be amended until approved by the Common Council.

4. The Board considered and discussed the attached site plan for the Cobblestone Hotel and Suites which will be located on the Northwest corner of Spring and Bridge Streets. Details of the permit are closure of parking spaces and sidewalk on Spring Street and Bridge Street during construction of the hotel. In addition, the segment of alley bordering the lot parcel will be closed during construction. The Board added a condition to place a sidewalk barricade with flashing beacon in addition to the sidewalk closed ahead signs to ensure that pedestrians are only encouraged to cross at a legal crosswalk. Also that emergency services comment on the proposed closure.

Motion by Senn, seconded by Hoffman to recommend the Common Council approve the attached site map for parking, sidewalk and alley closures during construction of the new Cobblestone Hotel and Suites at the Northwest corner of Spring and Bridge Streets contingent on:

- 1) Review and approval by Emergency Services
- 2) Contractor Brimark Builders LLC to provide a flashing beacon sidewalk barricade in addition to sidewalk closed ahead signs to encourage pedestrians to cross Bridge Street at Central Street or the South side of Spring Street in legal pedestrian crossings.

All present voting aye. MOTION CARRIED.

5. The Board discussed the December 8, 2015 re-bids for the Spring Street Bridge rehabilitation project. As per the attached document from the revised State Municipal Agreement, the federal funding for construction of the bridge was capped at \$334,240. The lowest of the two December 8, 2015 bids came in at \$574,384.63 (Zenith Tech). The low bid of Zenith Tech was \$152,812.06 lower than the May 2015 low bid of \$727,196.69, (Lunda). Rubenzer reminded the Board that he City was responsible for the entire engineering study and design costs, (\$209,000), federal share of \$167,200 should the City decide not to complete the project. With review fees of \$25,500.00 and construction inspection of \$32,000, the total construction estimate was \$631,978.83. After discussion with WDOT representatives, WDOT proposed to remove the federal cap and federally fund 80% of the \$631,978.83, (\$565,583.06), leaving a 20% City share of \$126,395.77. Under the existing agreement, the cities share would have been about \$381,298.

Motion by Rubenzer, seconded by Hoffman to recommend the Common Council approve the low bid for the Spring Street Marsh Arch Rainbow Bridge project and for WDOT to award the project to low bidder, Zenith Tech. contingent upon the City of Chippewa Falls and Wisconsin Department of Transportation execute another revised agreement that removed the federal cap of \$334,240 and allowed for an 80%/20% Federal/City of Chippewa Falls share split of the entire \$631,978.83 project estimated cost. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Bauer, seconded by Senn to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:10 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

PROJECT CLOSEOUT - SPECIAL ASSESSMENT & CONSTRUCTION

Project									Daisy Street - Street and Utility Improvement Project				Account #		45.70004.6000	
Construction Year									2015							
A					B		C	D	E	F						
Item		Unit	Bid Quantity	Unit Price	Bid Value	Quantity Installed this application	Total Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)				
Bid Item No.	Description															
204.003	Removing Concrete Sidewalk	SF	342	\$0.35	\$119.70		168	\$58.80		\$58.80	49.1%	\$60.90				
204.004	Removing Driveways	SY	305	\$3.60	\$1,098.00		328	\$1,180.80		\$1,180.80	107.5%	-\$82.80				
204.005	Removing Curb and Gutter	L.F.	1186	\$1.50	\$1,779.00		1186	\$1,779.00		\$1,779.00	100.0%					
256.001	Sanitary Sewer Main, 8-inch	L.F.	524.5	\$24.00	\$12,588.00		510	\$12,240.00		\$12,240.00	97.2%	\$348.00				
256.006	Sanitary Sewer Service Pipe & Riser 4-6-Inch	L.F.	396	\$18.50	\$7,326.00		357	\$6,604.50		\$6,604.50	90.2%	\$721.50				
256.020	Sanitary Manhole, Type M	V.F.	32.24	\$190.00	\$6,125.60		32.1	\$6,099.00		\$6,099.00	99.6%	\$26.60				
256.030	Manhole Cover Type 1 (Sanitary)	Each	3	\$425.00	\$1,275.00		3	\$1,275.00		\$1,275.00	100.0%					
256.033	Connect to Existing Sanitary Sewer	Each	2	\$650.00	\$1,300.00		2	\$1,300.00		\$1,300.00	100.0%					
256.050	Sanitary Wye 8" x 4", 8"x6"	Each	12	\$95.00	\$1,140.00		12	\$1,140.00		\$1,140.00	100.0%					
256.080	Maintain Sanitary Sewer Flow	L.S.	1	\$250.00	\$250.00		1	\$250.00		\$250.00	100.0%					
256.081	Reconnect Existing Sanitary Service	Each	12	\$40.00	\$480.00		12	\$480.00		\$480.00	100.0%					
256.090	Removing Manholes (Sanitary)	Each	3	\$200.00	\$600.00		3	\$600.00		\$600.00	100.0%					
257.083	Insulation, 2-Inch	S.F.	100	\$1.80	\$180.00		32	\$57.60		\$57.60	32.0%	\$122.40				
257.009	Water Service Pipe, 1-inch	L.F.	285	\$17.00	\$4,845.00		354	\$6,018.00		\$6,018.00	124.2%	-\$1,173.00				
257.030	Corporation Stop, 1-inch	Each	12	\$290.00	\$3,480.00		11	\$3,190.00		\$3,190.00	91.7%	\$290.00				
257.034	Curb Stop & Box, 1-inch	Each	12	\$250.00	\$3,000.00		12	\$3,000.00		\$3,000.00	100.0%					
257.100	Adjust Gate Valve Box	Each	3	\$75.00	\$225.00		3	\$225.00		\$225.00	100.0%					
257.084	Reconnect Existing Water Service	Each	12	\$40.00	\$480.00		12	\$480.00		\$480.00	100.0%					
257.200	Tracer Wire Access Box	Each	24	\$45.00	\$1,080.00		24	\$1,080.00		\$1,080.00	100.0%					
258.002	Storm Sewer, 15-inch	L.F.	111	\$26.50	\$2,941.50		101	\$2,676.50		\$2,676.50	91.0%	\$265.00				
258.030	Connect to Existing Storm Sewer	Each	2	\$500.00	\$1,000.00		2	\$1,000.00		\$1,000.00	100.0%					
258.050	Manhole Covers Type 1 (Storm)	Each	1	\$425.00	\$425.00		1	\$425.00		\$425.00	100.0%					
258.091	Apron End Wall W/Trashrack, 15-inch	Each	2	\$480.00	\$960.00		2	\$960.00		\$960.00	100.0%					
259.002	HMA Pavement, Type E-1	Ton	429	\$68.00	\$29,172.00		435.16	\$29,590.88		\$29,590.88	101.4%	-\$418.88				
259.018	Sawcut Pavement	L.F.	312	\$2.00	\$624.00		315	\$630.00		\$630.00	101.0%	-\$6.00				
259.020	Base Aggregate, Dense 1 1/4-Inch	C.Y.	761	\$19.00	\$14,459.00		761	\$14,459.00		\$14,459.00	100.0%					
259.022	Excavation Common	C.Y.	1015	\$6.00	\$6,090.00		1015	\$6,090.00		\$6,090.00	100.0%					
259.050	Mobilization	Each	1	\$2,500.00	\$2,500.00		1	\$2,500.00		\$2,500.00	100.0%					
259.051	Concrete Curb and Gutter 30-Inch Type D	L.F.	1186	\$9.60	\$11,385.60		1186	\$11,385.60		\$11,385.60	100.0%					
259.060	Concrete Sidewalk, 4-inch	S.F.	339	\$3.90	\$1,322.10		168	\$655.20		\$655.20	49.6%	\$666.90				
259.064	Concrete Driveway, 7-inch	S.F.	2740	\$4.30	\$11,782.00		2951	\$12,689.30		\$12,689.30	107.7%	-\$907.30				
259.070	Curb Ramp Detectable Warning Field Yellow	SF	16	\$30.00	\$480.00		16	\$480.00		\$480.00	100.0%					
259.300	Maintenance of Traffic	LS	1	\$500.00	\$500.00		1	\$500.00		\$500.00	100.0%					
260.012	General Erosion Control	LS	1	\$500.00	\$500.00		1	\$500.00		\$500.00	100.0%					
260.013	Turf Establishment	SY	1553	\$3.00	\$4,659.00		1565	\$4,695.00		\$4,695.00	100.8%	-\$36.00				
260.300	Moving Small Sign	Each	10	\$100.00	\$1,000.00		10	\$1,000.00		\$1,000.00	100.0%					
TOTALS					\$137,171.50			\$137,294.18		\$137,294.18	100.1%	-\$122.68				
EXTRA/ADDITIONAL ITEMS																
259	Remove Tree (AWA#10977)	Lmp	1	\$332.50	\$332.50		1	\$332.50		\$332.50	100.0%					
259	Concrete Plume (AWA#10978)	Lmp	1	\$3,150.00	\$3,150.00		1	\$3,150.00		\$3,150.00	100.0%					
Totals					\$3,482.50			\$3,482.50		\$3,482.50	100.0%					

Non-Contractor City Expenses												
				\$	-							

PROJECT TOTALS					\$140,651.00		\$140,776.68		\$140,776.68		
-----------------------	--	--	--	--	--------------	--	--------------	--	--------------	--	--

PROJECT BREAKDOWN

GENERAL (204'S & 260'S)	WATER (257'S)	WASTEWATER (256'S)	STORM (258'S)	TOTAL
\$91,676.08	\$14,050.60	\$29,988.50	\$5,061.50	\$140,776.68

SPECIAL ASSESSMENT PROJECT BREAKDOWN

GENERAL	WATER	WASTEWATER	TOTAL
\$40,291.06		\$21,211.60	\$61,502.66

ASSESSMENT REVENUE BY SOURCE

ITEM	UNIT	LF	UNIT COST	TOTAL ASSESSMENT
SANITARY MAIN	L.F.	1025.04	\$ 19.75	\$20,244.54
SANITARY SERVICE	EACH	11	\$ 775.00	\$8,525.00
SANITARY CREDITS	LMP	1	\$ 7,557.94	\$7,557.94
WATERMAIN	L.F.		\$ 23.00	
WATER SERVICE	EACH		\$ 1,200.00	
WATERMAIN CREDIT	LMP		\$ -	
STREET SURFACING	L.F.	1025.04	\$ 18.25	\$18,706.98
CURB & GUTTER	L.F.	1025.04	\$ 11.10	\$11,377.94
SIDEWALK	SF		\$ -	
DRIVEWAY	SF	2848	\$ 4.70	\$13,385.60
SIDEWALK & DRIVEWAY CREDIT	LMP	1	\$ 3,179.46	\$3,179.46

Resolution #XX
City of Chippewa Falls, Wisconsin
Chippewa County, Wisconsin

**RESOLUTION AUTHORIZING THE SUBMITTAL OF A
WISCONSIN DEPARTMENT OF TRANSPORTATION (WISDOT) 2016-2020
TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT APPLICATION**

WHEREAS, the City of Chippewa Falls (City) and neighboring Village of Lake Hallie (Village) desire to receive grant funding from the Wisconsin Department of Transportation (WisDOT) through its Transportation Alternatives Program (TAP) 2016-2020 award cycle for the purpose of implementing alternative modes of transportation in the City and Village; and

WHEREAS, the City will act as the primary public sponsor and the Village will act as the secondary public sponsor of the project;

WHEREAS, the City and Village recognize that WisDOT reimburses project sponsors for the federal share of 80% of the approved TAP project costs, up to the limit of the federal award amount. In light of the minimum 20% match requirement, the City and Village have secured the local share of matching funds; and

NOW, THEREFORE, BE IT RESOLVED, if the City and Village are awarded funding by WisDOT for the 2016-2020 TAP award cycle, the City, as the primary sponsor, is authorized to and agrees to accept the award and enter into all necessary agreements with WisDOT for the above-referenced project; and

BE IT FURTHER RESOLVED, if the City and Village are awarded funding by WisDOT for the 2016-2020 TAP award cycle, the City and Village will enter into an agreement to coordinate project implementation and share local project costs; and

BE IT FURTHER RESOLVED, as the primary sponsor, the City agrees to comply with all applicable laws, requirements, and regulations as outlined in the WisDOT 2016-2020 TAP application materials, the state-municipal agreement between WisDOT and the City and Village, and any other program and/or project documentation.

Adopted XX day of January, 2016

By:

Attest:

Name, Title, City of Chippewa Falls

Name, Title, City of Chippewa Falls

**City of Chippewa Falls
Resolution of Support:
Wisconsin Department of Transportation (WisDOT) 2016-2020
Transportation Alternatives Program (TAP) Award Cycle**

WHEREAS, the City of Chippewa Falls (City) supports the TAP application submitted to WisDOT for the 2016-2020 award cycle. The application is for an infrastructure Safe Routes To School (SRTS) project that will significantly improve the accessibility and safety for students to walk and bike to/from school. The total cost of the infrastructure projects is \$???,000.

WHEREAS, the City recognizes that WisDOT reimburses project sponsors for the federal share of 80% of the approved TAP project costs, up to the limit of the federal award amount. In light of the minimum twenty (20) percent match requirement, the City has secured matching funds and/or commits to securing the matching funds; and

NOW, THEREFORE, BE IT RESOLVED, if the City and Chippewa Falls Area Unified School District are awarded funding by WisDOT for the 2016-2020 TAP award cycle the City is authorized to and agrees to accept the award and enter into all necessary agreements with WisDOT for the above-referenced project.; and

BE IT FURTHER RESOLVED, the City agrees to comply with all applicable laws, requirements, and regulations as outlined in the WisDOT 2016-2020 TAP application materials, the state-municipal agreement between WisDOT and the City, and any other program and/or project documentation.

Adopted ?? day of January, 2016

Name, City of Chippewa Falls, Title



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

JAN 4 2016

Applicant Name and Address: <i>CHIPPEWA FALLS PATRIOTIC COUNCIL</i>	Applicant Phone Number: <i>715-720-0995</i>
--	--

<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. <i>HARRY BRUER, COMMANDER, AM. LEGION POST 77 P.O. BOX 241 CHIPPEWA FALLS, WI 54729 318-453-2008</i>	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <i>DAVE HEDRINGTON, COMMANDER PO BOX 685 CHIPPEWA FALLS WI 54729</i>
---	---

Name of the event: <i>MEMORIAL DAY PARADE</i>	Estimated number of persons participating: <i>300 (INCLUDING BANDS)</i>
--	--

Date and start and end times requested for street use: *PARADE FORMS AT 10:00 AM IN THE
MONDAY, MAY 30, 2016 18MO HARRIS BANK PARKING LOT ON BRIDGE STREET.
PARADE MOVES OUT AT 10:15 AM.*

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
*SEE ATTACHED MAP. PARADE ENDS IN IRVINE PARK. FULL STREET WIDTH ON
WILLOW & BRIDGE STREETS. SINGLE WIDTH ON ELM,
JEFFERSON & BRIDGE/WRITER.*

Use, described in detail, for which the street use permit is requested:
ANNUAL MEMORIAL DAY PARADE

City services requested for the event (e.g., Street Department or Police Department staff time):
*TEMPORARY STREET CLOSURE ON WILLOW 0900-1030 + ALONG PARADE ROUTE
10:15-10:45 AM. NEED POLICE CAR TO LEAD PARADE + OFFICERS AT CORNERS
TO STOP TRAFFIC DURING PARADE.*

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: *[Signature]* Date: *1-2-2016*

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
*ON DUTY OFFICERS ONLY - NO CHARGE WLS
St. Dept. personnel place barricades on Friday, May 27 2016 and pick up on Tuesday May 31,
2016. Estimate \$500 per*

Requirements of Applicant:
CF patriotic council may pick up and place barricades if so desired.

Approved by:
Signature of Chief of Police: *[Signature]* Signature of Director of Public Works: *[Signature] P.E.*

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied

MEMORIAL DAY PARADE ROUTE
CHIPPEWA FALLS
PATRIOTIC COUNCIL

--- = Parade Route

Parade Ends

Single Lane on Elm, Jefferson and Bridgewater

Full Width of Bridge Street Willow to Elm

Staging Area and Start Point on E. Willow and in Bank Parking Lot

