

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, NOVEMBER 11, 2013 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, November 11, 2013 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson George Adrian. Absent was Darrin Senn. Also, present at the meeting: Assistant City Engineer Matt Decur and Ken Froehlich on behalf of Zion Methodist Church.

1. **Motion** by Adrian, seconded by Bauer to approve the minutes of the October 21, 2013 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board of Public Works again discussed Zion Methodist Church's request for handicap or elderly parking on Elm Street and Superior Street. Ken Froehlich appeared on behalf of Zion Methodist Church to state that a few curb cuts had been placed along Superior Street as a result of the recent construction at the church. Mr. Froehlich stated he thought the church would be agreeable with a "loading zone" designation so people could be dropped off and picked up. He continued that he thought the church would be agreeable with designating sections for elderly or senior citizen parking. The Board discussed the attached opinion of Attorney Ferg and directed Rubenzer to work with the church to come up with an "Elderly or Senior Citizen Parking sign that the church would pay for and then bring back dimensions and sign details to a future Board of Public Works meeting for consideration and recommendation. **No formal action was taken.**
  
3. **Motion** by Adrian, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:43 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works

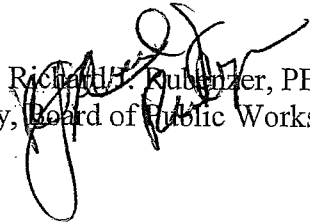
**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, OCTOBER 21, 2013 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, October 21, 2013 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson George Adrian and Darrin Senn. Also, present at the meeting: Alderperson Jane Lardahl, Brian McAlister representing Frigid Eight and Thermal Three race, Terry Bowe and Judy Adrian.

1. **Motion** by Adrian, seconded by Bauer to approve the minutes of the October 7, 2013 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Brian McAlister appeared to support the Street Use Permit for the Frigid Eight and Thermal Three race to be held on December 7, 2013. Mr. McAlister gave some history of the race which is sponsored by the Indianhead Track Club. He stated the Chippewa Falls Police Department has assisted with the start of the race in previous years and escorted the runners for the first few blocks. He estimated the time necessary for the Police Department was about a half hour. Rubenzer said he would check with Police Chief Stelter to see if the activity could be incorporated into the normal Saturday patrol route or if not, what the City cost would be. He also suggested that race volunteers could close and horse-off Mansfield Street for the start of the race as an alternative to the police escort.  
**Motion** by Senn, seconded by Adrian to recommend the Common Council approve the Street Use Permit request of the Indianhead Track Club for the Frigid Eight and Thermal Three race to be held December 7, 2013. **All present voting aye. MOTION CARRIED.**
  
3. Utility Manager Rubenzer presented the attached draft cross connection ordinance. He stated that the Department of Natural Resources has mandated enforcement of such an ordinance by 2014. He stated hose bibs on outside faucets would need a back flow/check valve. Also that the water utility had previously been inspecting for illegal connections during the meter upgrade/replacement process. The Board advised Rubenzer to get an estimated cost for the back flow/check valves. The Board also recommended that City Attorney Ferg review the draft ordinance and determine an appropriate fine amount for utility customers who refuse to allow utility staff to inspect the said customer's premises, (item #6 in draft ordinance). **No action taken.**
  
4. Director of Public Works Rubenzer presented the attached revisions to the City of Chippewa Falls Municipal Code 7.10 Loading Zones for a loading zone on the South side of Coleman Street along the North (back) side of McDonell Central Catholic High School. He stated the loading zone had been established last year but the actual dimensions from Terrill Street were incorrect in the ordinance as written and the revision was needed to make the ordinance dimensions "match" the measurements in the field.

**Motion** by Senn, seconded by Bauer to recommend the Common Council approve the attached revisions to the City of Chippewa Falls Municipal Code 7.10 Loading Zones to establish correct dimensions for an existing loading zone along the South side of Coleman Street along the North (back) side of McDonell Central Catholic High School. All present voting aye. **MOTION CARRIED**

5. **Motion** by Adrian, seconded by Bauer to adjourn. All present voting aye. **MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:48 P.M.

  
Richard H. Rubenzer, PE  
Secretary, Board of Public Works

## Rick Rubenzer

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**From:** Todd Berg  
**Sent:** Thursday, October 24, 2013 8:22 AM  
**To:** Rick Rubenzer; Matthew Decur  
**Subject:** FW: Handicap Parking

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**From:** Robert Ferg [<mailto:rferg@ferglaw.org>]  
**Sent:** Tuesday, October 22, 2013 10:03 AM  
**To:** Todd Berg  
**Subject:** Re: Handicap Parking

The City has the police power to make parking restrictions.. You can have access aisles to handicapped parking but they have to be immediately adjacent to the portion of the street designated as handicapped parking. Generally speaking, there are parking, no parking, handicapped parking, and loading zone parking areas which a City designates. But the City is not limited to those designations. Under the police power the City can develop other types of restricted parking. But then the question is whether there are going to be future requests by others for that kind of parking some place else. The ADA requirements and the statutory requirements would not apply to this area of Superior and Elm Street. For the most part that is parking lot areas. Thanks. Bob.

----- Original Message -----

**From:** Todd Berg  
**To:** [rferg@ferglaw.org](mailto:rferg@ferglaw.org)  
**Cc:** Rick Rubenzer ; '[ghoffman@crinet.com](mailto:ghoffman@crinet.com)'  
**Sent:** Tuesday, October 15, 2013 9:44 AM  
**Subject:** Handicap Parking

Bob,

I had the pleasure of attending the last Board of Public Works meeting where we discussed a request from Zion United Methodist Church to restrict the parking on Superior Street and Elm Street to handicap only parking. The Board asked me to ask you if this is something that a municipality can legally do and how does this fit in with the ADA requirements? The concern that we have in Engineering is the handicap vehicles that would park on the street wouldn't have anywhere to access the sidewalk and would have to use the street to travel to the handicap ramps located at the corner of Superior and Elm and the ramp located at the entrance of the church. The other thought was posting advisory signs in the boulevard stating the parking was for senior citizens. Can a municipality post these kinds of signs?

I tried a Google search on these issues but didn't find any helpful information other than sites that sell signs.

Any help on these issues would be much appreciated.

Thanks,

Todd

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