

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, OCTOBER 7, 2013 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, October 7, 2013 at 5:30 PM. Present were Mayor Greg Hoffman, Alderman George Adrian and Darrin Senn. Absent were Director of Public Works Rick Rubenzer and Finance Manager Lynne Bauer. Also, present at the meeting: Senior Engineering Technician Todd Berg, Alderperson Jane Lardahl, Lorraine Bjork, Doug and Kay Bjork, Bonnie Matthews and Laurie Goeman.

1. **Motion** by Adrian, seconded by Senn to approve the minutes of the September 9, 2013 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board discussed renaming Riverside Drive to Bjork – Riverside Drive in honor of former Street Superintendants Jim and Oscar Bjork. Lorraine Bjork, wife of the late Jim Bjork, spoke in favor of renaming Riverside Drive and also suggested having a plaque placed at the street department in honor of Jim and Oscar's years of service.  
**Motion** by Adrian, seconded by Senn to recommend the Common Council rename Riverside Drive to Bjork – Riverside Drive and to have a plaque placed on the street department building in honor of Jim and Oscar Bjork's years of service. **All present voting aye. MOTION CARRIED.**
  
3. The Board discussed the intersections at Coleman St./Terrill St. and Coleman St./Wheaton St. Senior Engineering Technician Todd Berg explained there may be a need for right turn lanes at the two intersections. Currently motorists are forming a right turn lane in the narrow parking lane. If turn lanes were desired, the existing curb and gutter could be removed and relocated closer to the sidewalk to provide a wider turn lane. The approximate cost of the turn lanes would be \$4000 each. Darrin Senn asked if there would be any additional catch basins required. Technician Berg stated the existing storm sewers would not have to be changed to accommodate new turn lanes. Senn also questioned the safety of turn lanes as they pertain to pedestrians. Having cars lined up side by side at the intersection may obstruct the driver's vision. Mayor Hoffman isn't opposed to turn lanes but wondered if the traffic at Wheaton St. and Coleman St. warranted a 4-way stop. Alderman Adrian was concerned that a 4-way stop at Wheaton St. and Coleman St. might impact the traffic at Wheaton St. and Governor St. in a negative manner.  
**Motion** by Senn, seconded by Adrian to approve right turn lanes on Coleman Street at Terrill Street and Wheaton Street and to have the City Engineering Department staff analyze the need for a 4-way stop at Wheaton St. and Coleman St., then report back to the Board at a future meeting. **All present voting aye. MOTION CARRIED.**
  
4. The Board discussed the on-street parking along Elm Street and Superior Street at Zion United Methodist Church. Representatives from the church requested handicap parking along the north side of Elm Street and the West side of Superior Street for the width of

their lot because the church doesn't have off street parking close to the church for the elderly parishioners. Senior Technician Berg questioned whether the church wanted handicap parking or preferred parking since handicap parking would prohibit anyone without the proper permit from parking. Darrin Senn wondered if the church considered asking their worshippers to voluntarily reserve the parking for the elderly and disabled and possibly placing temporary signage in the boulevard. Mayor Hoffman asked Technician Berg to check into the possibility of placing advisory signs and pavement markings. There was a discussion as to whether or not handicap parking stalls on the street are even acceptable.

**Motion** by Hoffman, seconded by Adrian to refer the legality of on-street handicap parking stalls as they relate to the Americans with Disabilities Act to Attorney Ferg and report back to the Board at the October 21, 2013 meeting. **All present voting aye.**  
**MOTION CARRIED.**

5. The Board considered a request from Commerce Bank to vacate Manor Drive from Wissota Green Parkway to Beach Drive. Technician Berg stated that the street is unopened to travel and not needed because of the proposed replat of the adjacent lots.

**Motion** by Senn, seconded by Hoffman to recommend the Common Council vacate Manor Drive from Wissota Green Parkway to Beach Drive. **All present voting aye.**  
**MOTION CARRIED.**

6. **Motion** by Adrian, seconded by Hoffman to adjourn. **All present voting aye.** **MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:10 P.M.

*TMB*  
Todd M. Berg, Acting Secretary  
Board of Public Works

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, SEPTEMBER 9, 2013 – 5:30 PM**

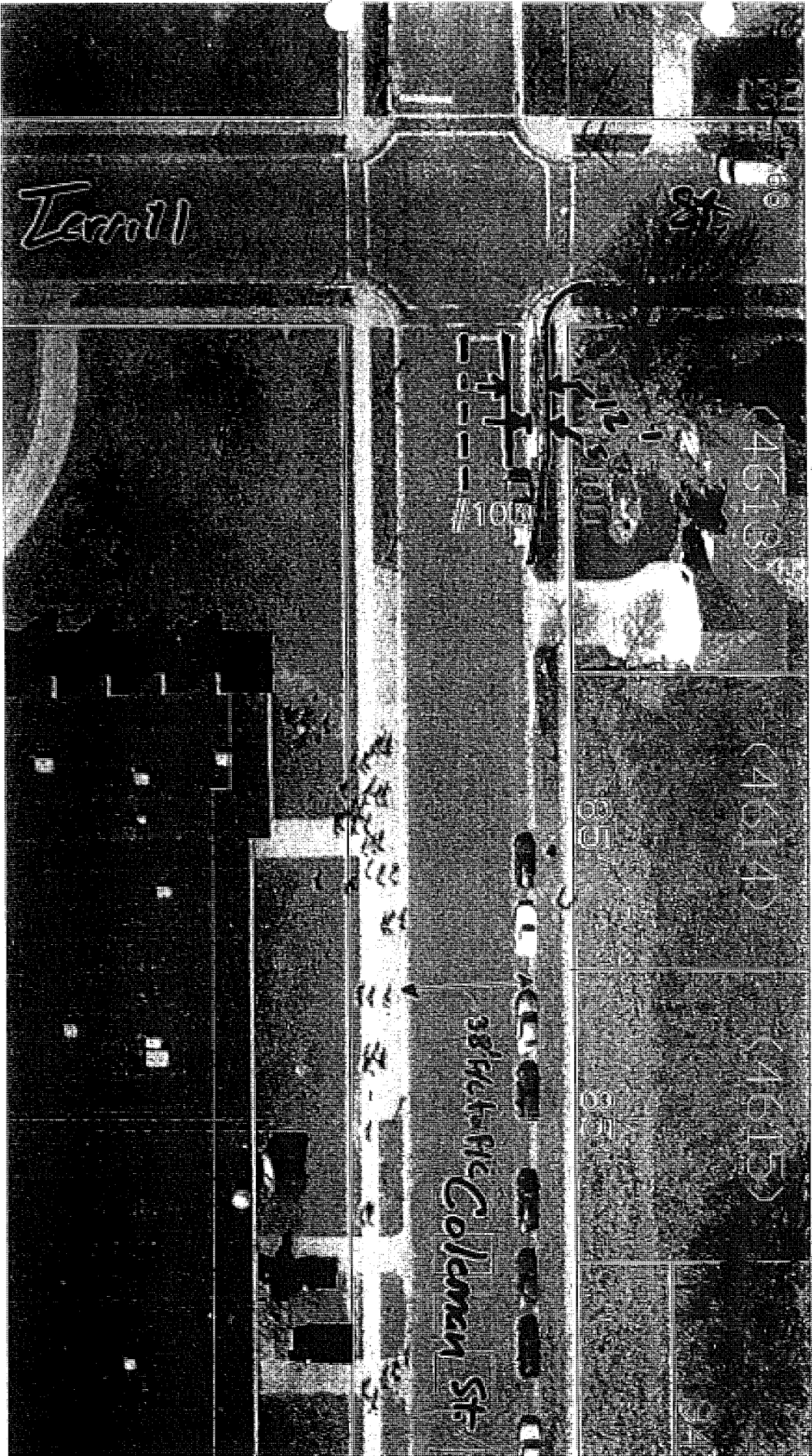
The Board of Public Works met in City Hall on Monday, September 9, 2013 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Darrin Senn. Absent was Alderperson George Adrian. Also, present at the meeting: Assistant City Engineer Matt Decur and Paul Canfield representing Two Rivers Real Estate LLC.

1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the August 26, 2013 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Paul Canfield appeared on behalf of Two Rivers Real Estate LLC to request a Street Privilege Permit, (draft attached), to use part of unopened Northway Drive right-of-way for a commercial driveway. Rubenzer noted that access from STH #178 to Parcel #4050.119 would not be allowed. In addition, an access to CTH "S" would probably require a traffic impact study and would not be allowed West of Northway Drive. Mr. Canfield stated that Two Rivers would also require an easement across the 50' wide strip of Xcel Energy owned land between CTH "S" and the North end of unopened Northway Drive. Senn noted that the 50' wide parcel could be included on the Street Privilege Permit. Rubenzer stated that Street Privilege Permits are granted according to State Statute 66.0425, which is attached for reference.  
**Motion** by Senn, seconded by Hoffman to recommend the Common Council approve a resolution granting a Street Privilege Permit to Two Rivers Real Estate LLC to construct a commercial driveway over part of unopened Northway Drive right-of-way. In addition, that reference to a 50' strip of Xcel Energy owned land be included in the resolution. **All present voting aye. MOTION CARRIED.**
  
3. The Board discussed the attached tentative five year Street Improvement Program. Mayor Hoffman noted that the Bridge Street, (Court St. to River St.), project should be included for 2014. Rubenzer stated that the criterion for inclusion in the program were:
  - 1) poor surface rating
  - 2) aged utility in poor shape
  - 3) inclusion of all wards of the city in the programSenn asked about infrastructure useful life. Rubenzer stated 75 years for both sanitary and water infrastructure. The Board discussed yearly street project bonding targets and Finance Manager Bauer stated \$2 million a year was a reasonable goal. Rubenzer noted that each project has varying amounts of storm, sanitary and water utilities along with curb and gutter, bituminous pavement and sidewalks. After continued discussion,  
**Motion** by Hoffman, seconded by Rubenzer to recommend the Common Council approve the attached tentative five year Street Improvement plan after inclusion of the Highway Safety Improvement Program Project on Bridge Street from Court St. to River St. **All present voting aye. MOTION CARRIED.**
  
4. **Motion** by Senn, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:08 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works







Terrell

#103

(4619)

(4614)

(4615)

38th Mc Coleman St

Coleman / Terrell St  
Intersection

Scale 1" = 40'  
9/19/13  
BPW

10/7/13



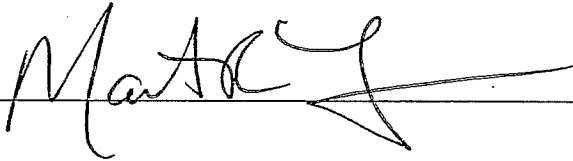
**PETITION**

Date: 9/30/13

To the Mayor and Common Council:

Commerce Bank, owner of Lots 14 thru 23, Wissota Green, City of Chippewa Falls, Chippewa County, hereby petition the City of Chippewa Falls for the discontinuance of Manor Drive in its entirety from its intersection with the southeasterly line of Wissota Green Parkway on the north to the north line of Beach Drive on the south.

Signature: \_\_\_\_\_

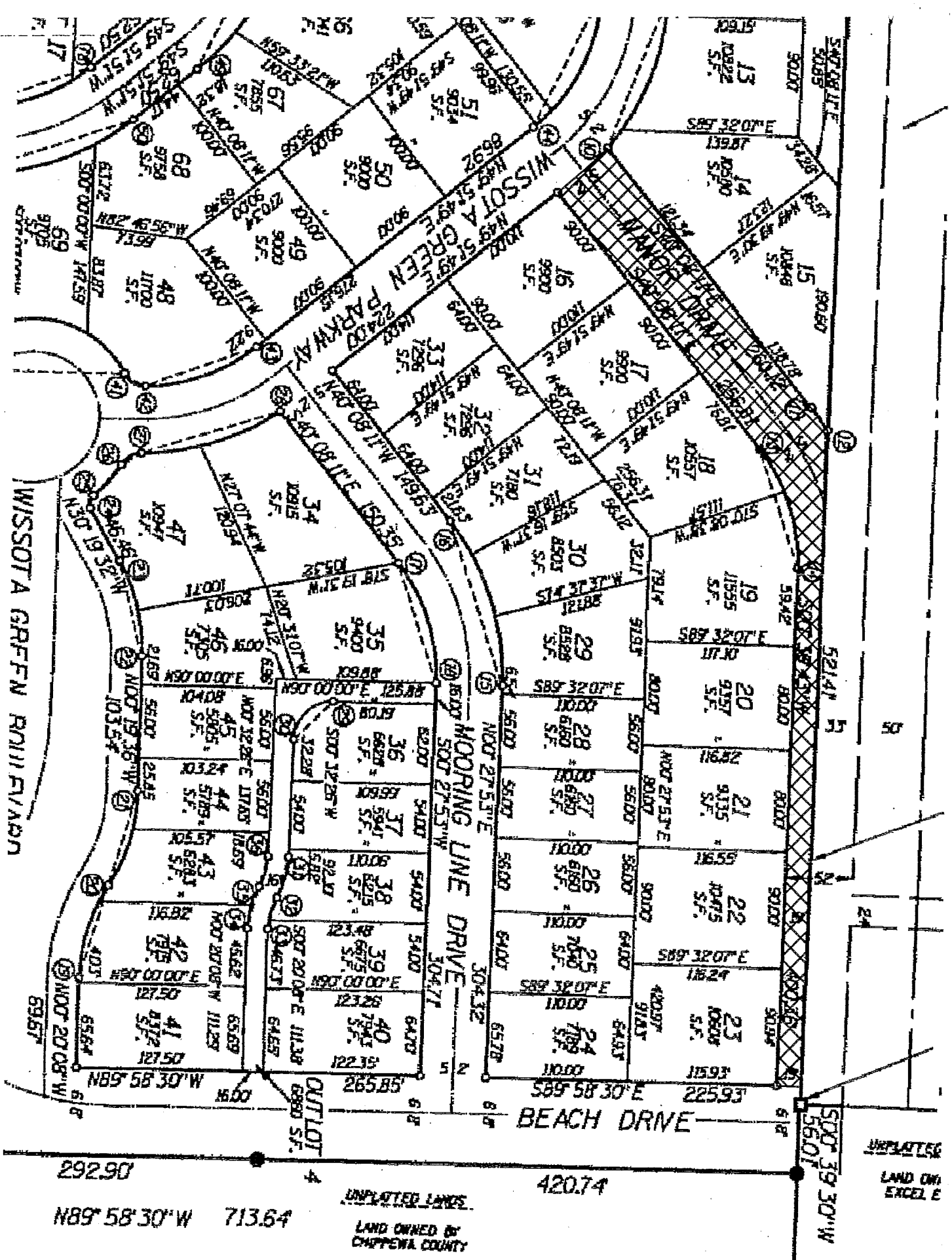


Print Name and Title: \_\_\_\_\_

MARTIN TAUGER - AGENT OF COMMERCE BANK

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_



292.90  
 N89° 58' 30" W 713.64

UNPLATTED LANDS  
 LAND OWNED BY  
 CHAPPELVA COUNTY

420.74

UNPLATTED  
 LAND ON  
 EXCEL E

S00° 39' 30" W  
 56.01