

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, October 26, 2015 at 5:30 P.M.** in the **City Hall Council Chambers,** Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the October 12, 2015 Board of Public Works meeting. *(Attachment)*
2. Review Snow Removal Policy for City of Chippewa Falls. Make recommendation to the Common Council. *(Handout)*
3. Consider 2016-2020 Tentative Five Year Street Improvement Program and corresponding resolution. Make recommendation to the Common Council. *(Handout and Attachment)*
4. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Monday, October 19, 2015 at 1:00 PM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, OCTOBER 12, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, October 12, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Also, present at the meeting: Happy Tails Dog Park Board President Karen Polzin and Treasurer Sue Thomas.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the September 21, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. **Motion** by Olson, seconded by Senn to move up agenda item #4. **All present voting aye. MOTION CARRIED.**

3. Sue Thomas, treasurer of Happy Tails Dog Park appeared and presented the attached request for the City of Chippewa Falls to take over mowing of the area outside the storm pond and the ten foot bench around the inside of the storm pond. Ms. Polzin, president of Happy Tails Dog Park, stated she presently cuts those areas every couple weeks and it takes about three hours of time to do so. Mayor Hoffman stated concerns from tax payers that the dog park receives zero taxpayer dollars and restated that was the original condition in allowing the Happy Tails Dog Park to be located at the southeast storm pond area, (present location). He also noted that it was a valued asset and well used. When asked about budget, Ms. Thomas gave an updated amount of \$7688 of income as of October 12, 2015. Board of Public Works member Senn asked why Happy Tails Dog Park couldn't just fund lawn mowing. Ms. Thomas responded that Happy Tails Dog Park could afford it but that it was still City owned and the City mows other City owned properties. Director of Public Works Rubenzer proposed the City plan for three hours per week with summer helpers during May thru August and three hours per week with permanent staff during other months. At the end of the season, Happy Tails Dog Park will be invoiced for the total mowing services so the zero taxpayer dollars investment in Happy Tails Dog Park remains in force. Ms. Thomas invited all interested parties to the Happy Tails Dog Park annual meeting on October 21, 2015.
Motion by Rubenzer, seconded by Senn that the City mow the bench maintenance area and around the inside perimeter of the Alexander Street storm pond and the small dog park area and surrounding area, (estimated to require three hours per week) with summer helpers whenever possible and then annually submit a bill to Happy Tails Dog Park Board at the end of the mowing season. This would uphold the original premise of Happy Tails Dog Park formation that no City taxpayer dollars go toward the park. **All present voting aye. MOTION CARRIED.**

4. Director of Public Works/Utility Manager Rubenzer presented existing compulsory connection language, (attached), from City Ordinance 11.05(1). Rubenzer stated that the City could enforce hooking up a water or sanitary sewer service to a habitable building

Please note, these are draft minutes and may be amended until approved by the Common Council.

when the involved property owner wouldn't comply but did not allow the same connection when irregular or illegal water services were involved. He presented the attached rules and regulations from the City of Eau Claire Utilities, (Chapter 14.04.025(E)), and proposed making an ordinance revision to Chapter 11.05 to allow the same in the City of Chippewa Falls. He cited a recent example from the Governor Street Improvement Project.

Motion by Hoffman, seconded by Olson that City Attorney Ferg revise City of Chippewa Falls Municipal Ordinance 11.05 to allow the City of Chippewa Falls Public Utilities to cause a connection to be made to the municipal water or wastewater system when existing illegal or irregular connections were in place. In addition that the applicable property owner be invoiced a special charge for such connection and that the same owner, upon request, be allowed to use the special assessment payback procedure for the service. **All present voting aye. MOTION CARRIED.**

5. Director of Public Works Rubenzer presented the attached excerpts from the Wisconsin Department of Transportation Facility Design Manual, "Traffic Guidelines Manual" and the section of Community Wayfaring Signs from the Manual of Uniform Traffic Control Devices. He recommended the City adopt the WDOT policy for all proposed signs in the City of Chippewa Falls Street Right-of-Ways. He noted that STH #124 is located on South Bridge Street, Rushman Drive, High Street, Jefferson Avenue, Elm Street, Cedar Street, Bay Street and River Street and is already subject to the WDOT Traffic Guideline rules and regulations. He stated that sign size, color, letter dimensions, shapes, mounting height and locations are addressed in the manual. Also, regulated are the groups that can have wayfaring signs in public right-of-ways. These groups are municipal area destinations such as Downtown or Historic Districts, individual destinations that are publicly leased or owned and operated for public use, such as City Hall, Convention Center and local parks or privately owned non-profit facilities open to the public, such as a local museum or ice center. Every sign would be permitted by application through the Board of Public Works and City Council. He requested that the City either modify the language and then adopt the WDOT Traffic Guidelines Manual or adopt the manual by reference depending on City Attorney Ferg's opinion.

Motion by Hoffman, seconded by Senn that the City of Chippewa Falls either adopt the Wisconsin Department of Transportation Traffic Guidelines Manual found in Chapter 2, Section 15, Subject 6 of the Facilities Design Manual after modifying language for the City or adopt it by reference based on City Attorney Ferg's review and opinion. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Senn, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:28 P.M.

Richard J. Rubenzer, PE
Secretary, Board of Public Works

**RESOLUTION TO ADOPT THE CITY OF CHIPPEWA FALLS
2016-2020 FIVE YEAR STREET IMPROVEMENT PROGRAM,
AS THE OFFICIAL MUNICIPAL STREET IMPROVEMENT PLAN**

WHEREAS, the City of Chippewa Falls, has updated the five year street improvement plan for the City; and

WHEREAS, this plan identifies specific recommendations and priorities for improving the streets within the City of Chippewa Falls; and

WHEREAS, municipalities are required to have a municipal street improvement plan on file with the Wisconsin Department of Transportation in order to be eligible to obtain state and federal cost-sharing financial aids for the improvement of streets.

NOW, THEREFORE BE IT RESOLVED, that the Common Council hereby adopts the City of Chippewa Falls 2016-2020 Five Year Street Improvement Program as the official municipal street improvement plan.

Dated this 3rd day of November, 2015

ADOPTED: _____

Council President

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

PUBLISHED: _____