

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, October 12, 2015 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the September 21, 2015 Board of Public Works meeting. *(Attachment)*
2. Consider revision to Ordinance #11.05, Compulsory Connection to Sewer and Water. Make recommendation to the Common Council. *(Attachment and Handout)*
3. Consider policy for signs in the public right-of-way. Make recommendation to the Common Council. *(Handout)*
4. Consider request from Happy Tails Dog Park to turn over the park to the City of Chippewa Falls. Make recommendation to the Common Council.
5. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, October 6, 2015 at 10:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, SEPTEMBER 21, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, September 21, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Also, present at the meeting: Nancy Dotson and Margaret Murphy representing Xcel Energy, Heather Marble representing Sweeney's Bar & Grill and Alderperson C.W. King.

1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the August 24, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**


2. **Motion** by Hoffman, seconded by Olson to move up agenda items #5 and #4. **All present voting aye. MOTION CARRIED.**

3. Heather Marble appeared to support the request for a Street Use Permit from Dewey's Roadhouse, Weekend at Bernies, Burly's and Sweeney's Bar & Grill for Trick or Treat on Canal Street. The Board discussed Chief Stelter's recommendations to only serve alcohol in fenced in extended premises at each establishment and only until 10:00 p.m. Also, the Board discussed the cost of \$270 if alcohol is served in extended premises until 10:00 p.m., (as recommended by Chief Stelter), and \$720 if allowed until 2:30 a.m. Rubenzer stated that the Council decides how long to allow the serving of alcohol. **Motion** by Hoffman, seconded by Olson to recommend the Common Council approve the attached Street Use Permit application from Dewey's Roadhouse, Weekend at Bernie's, Burly's and Sweeney's Bar & Grill to allow Canal Street to be blocked off from Main Street to Depot Street on October 31, 2015 from 5:00 p.m. until 10:00 p.m. as per recommendations of Police Chief Stelter and Director of Public Works Rubenzer and to charge the establishments according to Chief Stelter's estimated costs. **All present voting aye. MOTION CARRIED.**
Heather Marble left the meeting at this point.

4. Nancy Dotson of Xcel Energy appeared to request a 10' x 20' easement for a gas service to be directionally bored under Technology Way and City owned Outlot #9 on the South side of Technology Way. Director of Public Works Rubenzer noted that the City has in past practice charged ½ of the assessed value of the property the easement is on as a permanent easement fee. He continued that the City would want to retain use of the outlot in the future and that Attorney Ferg should review the easement to protect the City's interests. Ms. Dotson stated that Xcel Energy would offer a minimum amount of \$500 for the easement. **Motion** by Hoffman, seconded by Olson to recommend the Common Council approve a 10' x 20' permanent easement for Xcel Energy across Outlot #9 South of Technology Way for a fee of \$500 and also that City Attorney Ferg review the easement and revise if necessary to protect the City's interests. **All present voting aye. MOTION CARRIED.**

Please note, these are draft minutes and may be amended until approved by the Common Council.

5. No one appeared to represent Happy Tails Dog Park so no action was taken on a request for the City to “take over” the Happy Tails Dog Park.
6. The Board discussed the attached revision to Chapter seven of the Chippewa Falls Municipal Code to allow a loading zone in front of McDonell Central Catholic High School and Notre Dame Middle School. The Board recommended City Attorney Ferg review the wording and bring to the Common Council as an ordinance revision if necessary.
7. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:08 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

11.05 - COMPULSORY CONNECTION TO SEWER AND WATER. (Am. #85-32; #94-16)

- (1) NOTICE TO CONNECT. Whenever sewer and water becomes available to any building for human habitation, the Board of Public Works shall notify in writing the owner, agent or occupant thereof to connect all facilities thereto required by the Board of Public Works. If the person to whom the notice has been given fails to comply within that period of time required by the order, but not to exceed one year, the Board of Public Works shall cause the necessary connections to be made and the expense thereof shall be assessed as a special tax against the property under §144.06, Wis. Stats.
- (2) FAILING SYSTEM. When a failing or malfunctioning private sewage system is encountered, the Health Officer shall notify in writing the owner, agent or occupant thereof to connect all facilities thereto if available or to correct all facilities thereto, if available, or to correct the failing private sewerage system where City facilities are not available. If the person to whom the notice has been given fails to comply for more than 10 days after the notice, the Health Officer shall cause the necessary connections to be made and the expense thereof shall be assessed as a special tax against the property under §144.06, Wis. Stats.
- (3) ABATEMENT OF PRIVATE SEWAGE SYSTEMS. After connection to a water main and public sewer, no private sewage system shall be constructed or maintained upon such lot or parcel and shall be abated upon 10 days' written notice for such abatement by the Board of Public Works. If not so abated, the Board of Public Works shall cause the same to be done and the cost thereof assessed as a special tax against the property.
- (4) TIME EXTENSION. The Board of Public Works may extend the time for the connection hereunder or may grant other temporary relief where strict enforcement would work an unnecessary hardship without corresponding public or private benefit.
- (5) PRIVATE SEWAGE SYSTEM. Where sewer or water mains are not available, a private sewage system may be constructed or maintained on any lot or parcel upon permit granted by the Board of Public Works. Such shall be cleaned and the contents removed when required by the Health Officer and in accordance with such conditions as he may impose.
- (6) UTILITIES SERVICE LIMITS. (Cr. #89-32; Am. #96-25; #98-01) Under §66.069 (2)(c), Wis. Stats., the City hereby limits the services of its Water Utility, Wastewater Treatment Utility and sewage collection system to within the municipal boundaries of the City as they now exist or as they may be hereafter defined, upon annexation or detachment of territories and to service areas "A" and "B" which are described as follows:

Service Area "A"

A parcel of land located in the NW ¼ of the SE ¼ of Sec. 33, T29N, R8W, Town of Eagle Point, Chippewa County, Wisconsin and more particularly described as follows:

Commencing at the west ¼ corner of Sec. 33; thence N 90°00'00" E along the east-west ¼ line 1,454.85 feet; thence S 00° E 23.00 feet to the centerline of CTH "I"; thence N 90°00'00" E along the said centerline of CTH "I" 1,200.00 feet; thence S 00°11'00" E 33.00 feet to the south right-of-way line of said CTH "I" and an existing 2-inch iron pipe; continuing thence S 00°11'00" E 350 feet to the point of

beginning; continuing thence S 00°11'00" E 755.73 feet; thence N 89°51'35" E 441.25 feet to a 1-inch iron pipe; thence N 00°08'25" W 754.65 feet; thence S 90°00'00" W, parallel to CTH "I" 441.25 feet to the point of beginning.

Service Area "B"

A parcel of land located in the SW ¼ of the SE ¼ of Sec. 33, T29N, R8W, Town of Eagle Point, Chippewa County, Wisconsin and more particularly described as follows:

Commencing at the west ¼ corner of Sec. 33; thence N 90°00'00" E along the east-west ¼ line 1,454.85 feet; thence S 00°11'00" E 23.00 feet to the centerline of CTH "I"; thence N 90°00'00" E along the said centerline of CTH "I" 1,200.00 feet; thence S 00°11'00" E 33.00 feet to the south right-of-way line of said CTH "I" and an existing 2-inch iron pipe; continuing thence S 00°11'00" E 1362.10 feet; thence N 89°55'15" E 150.00 feet to the point of beginning; continuing thence N 89°55'15" E 320.00 feet; thence S 0°11'00" E 200.00 feet; thence S 89°55'15" W 320.00 feet; thence N 0°11'00" W 200.00 feet to the point of beginning.