

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, MARCH 11, 2013 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, March 11, 2013 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson George Adrian and Darrin Senn.

1. **Motion** by Adrian, seconded by Senn to approve the minutes of the February 25, 2013 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board considered and discussed the attached bids for the Badger Street Project. **Motion** by Hoffman, seconded by Adrian to recommend the Common Council approve the low bid of \$279,786.14 and award the contract for the Badger Street (Grand Avenue to Warren Street) Improvement Project to Haas Sons Inc. **All present voting aye except Senn who recused himself and abstained from the vote. MOTION CARRIED.**
  
3. **Motion** by Senn, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:35 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, FEBRUARY 25, 2013 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, February 25, 2013 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Darrin Senn and Alderperson George Adrian. Absent was Finance Manager Lynne Bauer. Also, present at the meeting were George Calkins of #1390 Mansfield Street, Alicia Yeager of the Herald, and Street and Utility Maintenance Manager Rick Ruf.

1. **Motion** by Adrian, seconded by Rubenzer to approve the minutes of the February 11, 2013 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Director of Public Works Rubenzer presented the attached handout and the Board of Public Works discussed Chippewa Falls Municipal Code Chapter 8.11. 8.11(2) doesn't provide penalties for violations so Rubenzer proposed the highlighted wording after apprising the board of a discussion he had with Attorney Ferg. Street and Utility Maintenance Manager Rick Ruf presented pictures of violations from the February 5, 2013 snow storm and removal. He also gave estimated costs for that cleanup and projected them out on an annual basis. He stated that presently, the cost would be \$100 per hour for a loader and operator and \$100 for a dump truck and driver for a total of \$200 per hour. When projected out annually for an average annual snowfall of 45.5 inches, the cost was approximately \$46,000. Rubenzer stated that he didn't believe it was fair to allow some businesses to illegally push snow out into the street and cause the city taxpayer and benevolent businesses to foot the bill for the city to remove the snow. The board reached a consensus that violators of 8.11(2) should be billed the time and materials necessary to remove the accumulation of snow pushed into the street from their property. The charge shall be billed at a minimum one-hour charge for a loader and operator and a truck and driver but shall cover the entire cost to remove the accumulation at the then current personnel and equipment rate. The board directed Rubenzer to prepare a letter detailing this process and to send it via certified mail to all violators that could be determined and to also inform Main Street and the Chamber of Commerce of this action. **Motion** by Adrian, seconded by Senn to recommend the Common Council amend Chippewa Falls Municipal Code Chapter 8.11 (2) as shown in the highlights on the attachment and after review and approval of City Attorney Ferg. In addition, that Director of Public Works Rubenzer prepare a letter and a copy of the amended ordinance to send via certified mail to all violators (property owners and tenant businesses if different) of Chippewa Falls Municipal Code Chapter 8.11(2) who can be determined. **All present voting aye. MOTION CARRIED.**
  
3. **Motion** by Senn, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:55 P.M.

Richard Rubenzer, PE  
Secretary, Board of Public Works

