

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, MAY 11, 2015 – 5:30 PM**

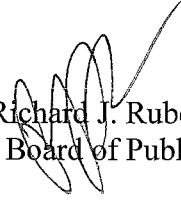
The Board of Public Works met in City Hall on Monday, May 11, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Also, present at the meeting: Tom Larson, Tom Sippel and Brian Dohlmes, Trustees for Trinity United Methodist Church.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the April 27, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Tom Larson appeared on behalf of Trinity United Methodist Church, located at #201 West Central Street, to propose repairing an approximate 6-12 foot high retaining wall on the South side of Central Street and on the West side of the church parking lot. The Board reviewed photos that Mr. Larson provided. Director of Public Works Rubenzer stated that part of the wall was on church property and part was in Central Street Right-of-Way. He continued that the wall was essential for Central Street to remain open between Island Street and Pine Street. Ownership of the wall is unknown. He stated he had asked for Mr. Larson to get an estimate for repair of about forty feet of the wall and stated that complete rebuilding of the wall could be in a thirty to forty thousand dollar range. Mr. Larson provided an estimate from B & M Masonry Repair for \$1500 that would repair the impaired section of the wall. An existing house had been removed a few years ago leaving about forty feet of retaining wall in need of repair. Director of Public Works Rubenzer noted that there were other streets such as Pine and Spring Streets that had retaining walls essential to supporting them. Ms. Bauer was concerned about setting a precedent. Director of Public Works Rubenzer reiterated that the wall needed repair and was a unique condition.  
**Motion** by Hoffman, seconded by Senn to recommend Committee #1 consider securing \$1500 to repair a section of retaining wall along the south side of West Central Street between Island St. and Pine St. next to the #201 West Central Street, (Trinity United Methodist Church), parking lot and that the Common Council authorize repair of the said section of wall. **All present voting aye. MOTION CARRIED.**
  
3. The Board considered the attached recommendation for a thirty feet face of curb to face of curb width for Miller Street between Goldsmith Street and Morris Street. A question was raised about why the street was narrower than the existing thirty-eight feet f/c to f/c curb returns at Goldsmith and Morris Streets. Director of Public Works Rubenzer noted that Morris and Goldsmith Streets were constructed when the City had a street width ordinance stating all streets would be a thirty-eight feet f/c to f/c width. Also with less than 100 vehicles per day estimated, a width of thirty feet would be sufficient but that Mark Brand, an adjacent property owner had asked for a wider street due to parking from the YMCA. Director of Public Works Rubenzer stated four extra feet of width would result in extra snow removal and extra stormwater treatment over time. After additional discussion:

Please note, these are draft minutes and may be amended until approved by the Common Council.

**Motion** by Senn, seconded by Olson to connect the West curb return at Morris Street with the West curb return at Goldsmith Street with a straight curb line and functionally classify Miller Street between Goldsmith St. and Morris St. as a local street and set the street width at thirty-four feet face of curb to face of curb. **All present voting aye.**  
**MOTION CARRIED.**

4. **Motion** by Bauer, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:00 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, APRIL 27, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, April 27, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer and Finance Manager Lynne Bauer. Absent were Rob Kiefer, Council President and Darrin Senn. Also, present at the meeting: Jennifer Griggs-Andress, Director of Voyagers Community Learning Center and ATOD Prevention, Doug Ellis, Coordinator of Middle School Voyagers, Nolan Matson, 547 Daisy St. and Tim Marko, P.E., S.E.H. Project Manager for downtown parking lots.

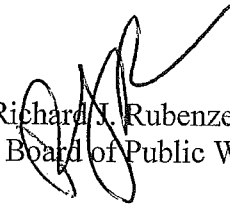
1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the April 13, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board briefly discussed signs in public street right-of-ways. Director of Public Works Rubenzer stated he wanted to use state statutes and WDOT process for signs within the City of Chippewa Falls corporate limits. He continued he wanted to get a draft policy before Attorney Ferg to review and then back to the Board of Public Works for recommendation.  
**Motion** by Rubenzer, seconded by Hoffman to table action on a draft policy for signs in public street right-of-ways until such a policy had been drafted and sent to City Attorney Ferg for review and comment. **All present voting aye. MOTION CARRIED.**
  
3. Jennifer Griggs-Andress and Doug Ellis appeared on behalf of the Voyagers community Learning Center to propose repainting part or the entire Wagner Street Hill wall. Ms. Griggs-Andress gave a brief history and background of the Voyagers Program (see attached). She proposed repainting existing sections of the wall in the fall of 2015 with existing images or new icons. Icons discussed were Dorais Field, Downtown Entrance and Irvine Park Welcome Center. Discussion followed about:
  - 1) Safety of volunteer painters
  - 2) Cost of the project
  - 3) Time needed to complete the project
  - 4) An idea of using signboard over the wall
  - 5) Fundraising
  - 6) Partnering with different groupsMr. Ellis had made contact with original artist Jean Arneson, who indicated she would be willing to assist in some capacity. Mr. Ellis proposed a meeting with Director Rubenzer, Jennifer Griggs-Andress, Jean Arneson and himself to plan the project. The Board decided that would be a good way to move forward. **No action was taken.**
  
4. Nolan Matson of #547 Daisy Street appeared and requested the segment of public sidewalk across his property be removed. There is no other public sidewalk on Daisy Street between Prairie View Road and Grant Street. DPW Rubenzer noted that the Common Council made the decision to order in new sidewalk or to remove any existing segments of sidewalk.

**Motion** by Rubenzer, seconded by Hoffman to recommend the Common Council allow Nolan Matson to remove the section of public sidewalk along the front of his property at #547 Daisy Street. **All present voting aye. MOTION CARRIED.**

5. S.E.H. Project Manager Tim Marko, P.E. appeared to present the attached bids summary for the proposed new public parking lots on the Northwest and Northeast corners of the roundabout at Bridge Street and River Street. Mr. Marko noted that the lowest bid was \$87,330.75 higher than the engineer estimate. He proposed items to be cut and changes to be made to the project to get in closer to the estimated and bonded amount.

**Motion** by Rubenzer, seconded by Hoffman to recommend the Common Council accept the low bid of \$533,848.75 and award the project bid for the construction of two downtown entrance parking lots to Haas Sons Inc. of Thorp, Wisconsin. In addition that a project change order be issued reducing concrete columns and landscape posts, trees, and other items and reducing the estimated project cost to around \$447,653.77. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Bauer, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:15 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works



B&M Masonry and Repair  
11661 County Hwy X  
Chippewa Falls WI 54729

PROPOSAL NO. #586	DATE May 6 2015
BID NO. #62	ARCHITECT Aaron Hanson
PHONE #'S	

TO Tom Trinity Methodist	DATE OF PLANS
ADDRESS 210 W Spring St Chippewa Falls WI 54729	
WORK TO BE PERFORMED AT: -SAME-	

We hereby propose to furnish the materials and perform the labor necessary for the completion of Repair of Rock Retainer Wall

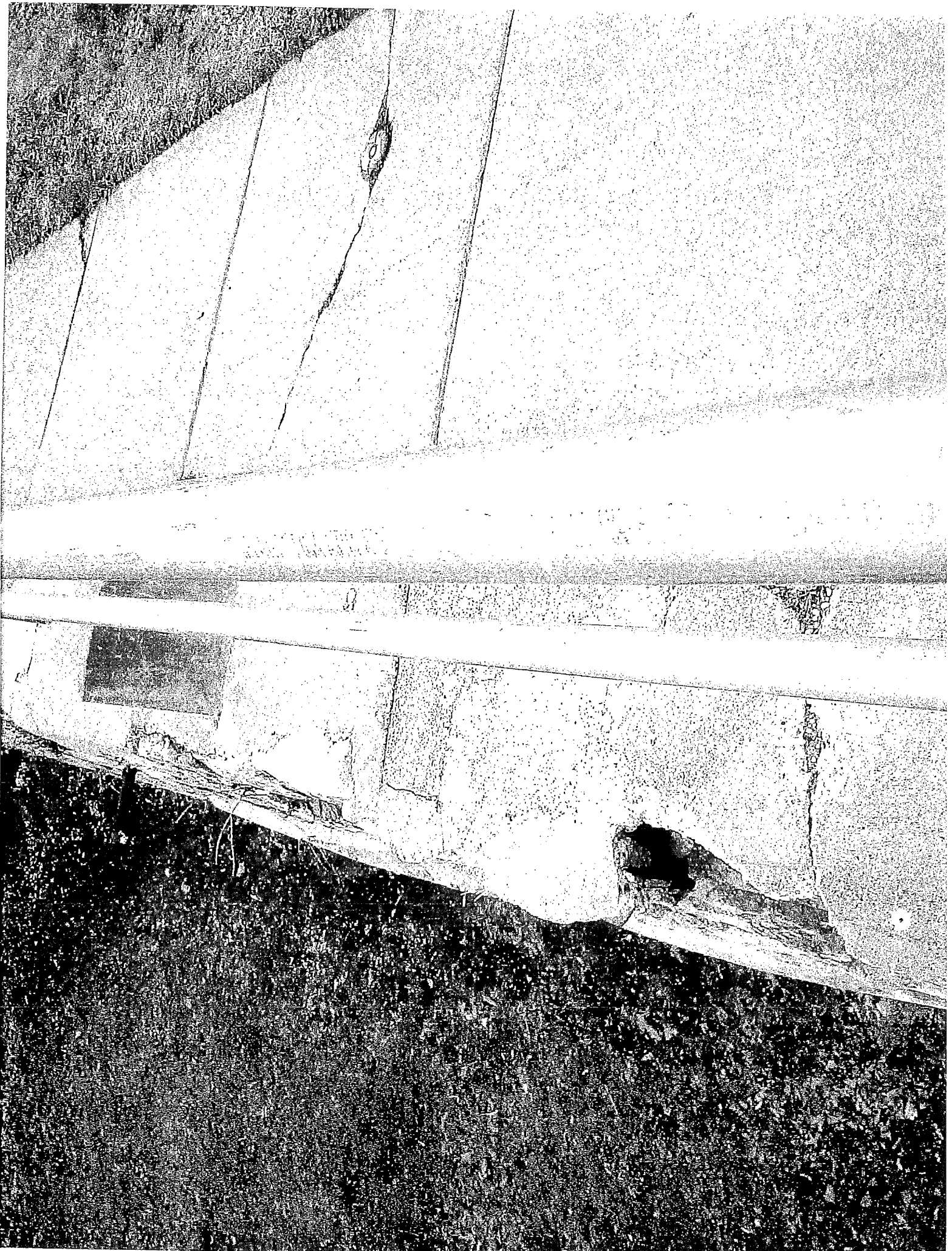
Area below for additional description and/or drawings:

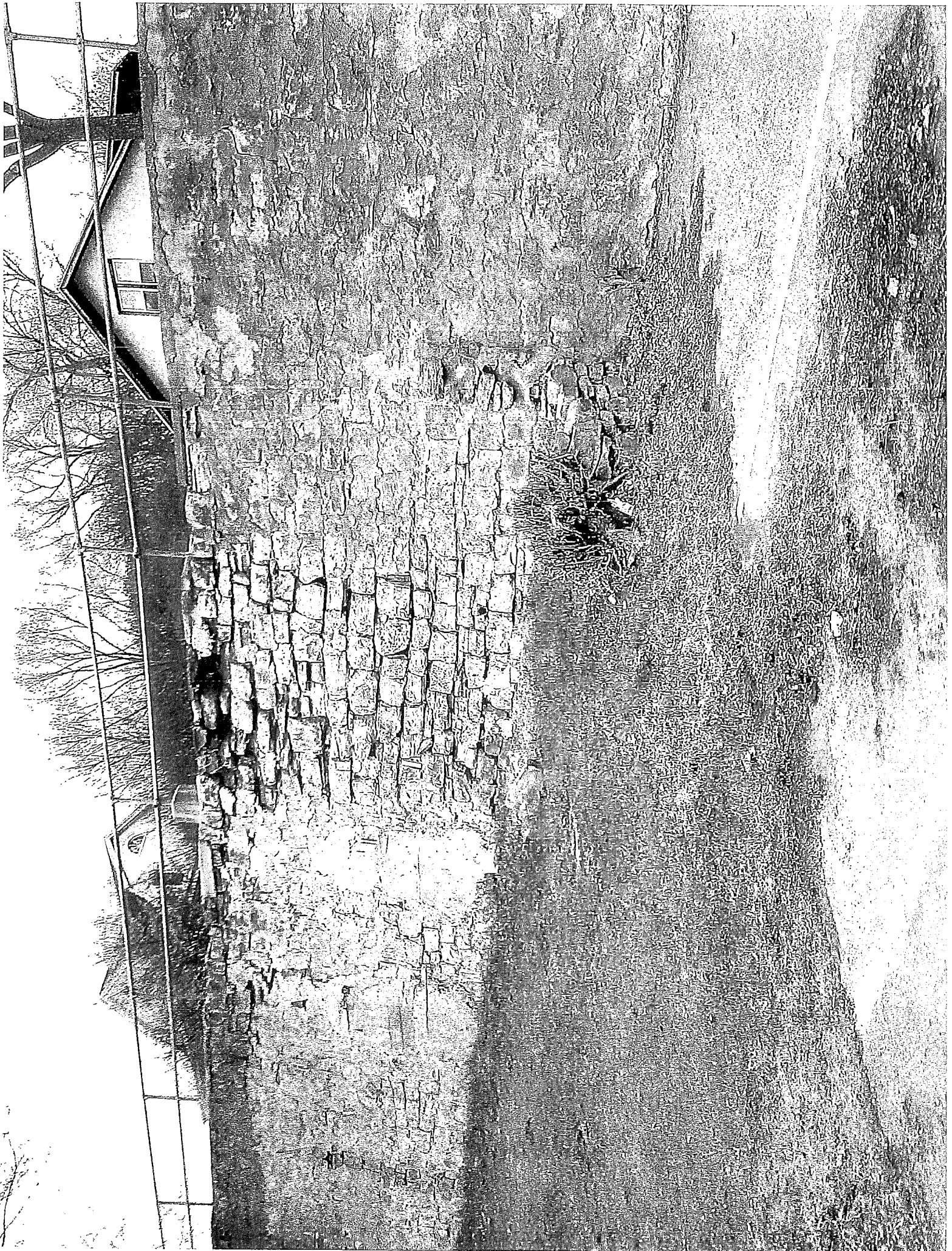
- Set up scaffolding for work area.
- Clean out bad mortar where needed.
- Replace Rocks where needed.
- Fill joints on rock wall with new mortar.
- Clean and Haul away all rubble for work site.
- Any Questions please call Aaron Hanson
- Patch Top of Retainer wall with New <sup>(715)</sup> - 210-0827 concrete.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of One thousand five hundred <sup>00</sup>/<sub>100</sub> Dollars (\$ 1,500.00 ) with payments to be made as follows. Due when completed

**ACCEPTANCE OF PROPOSAL** The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_  
Date \_\_\_\_\_ Signature \_\_\_\_\_









**Classification and Width Determination for Miller Street  
(Morris Street to Goldsmith Street)  
BPW 5/1/2015**

**Considerations:**

The following traffic counts were estimated on Miller Street. The information presented is based on engineering judgement and familiarity with other traffic volumes in the vicinity.

Miller Street (Morris Street to Goldsmith Street) <100 ADT (Estimated)

**Other Considerations:**

- Y day care access is located just north of this project.
- Off-street parking has been noted in this section, but in most cases appears to be minor.
- If the current width were maintained a minimal amount of trees other than those that represent a utility conflict, pose a safety concern, or affect boulevard drainage would be affected in the improvement project.
- At both ends the existing street width is 38 feet from face of curb to face of curb.

**Conclusions:**

Due to the traffic count and the location of Miller Street (Morris Street to Goldsmith Street) the street would fall into the category of a Local Street. The recommendations for a local street are listed below. **The Engineering Department is recommending a width of 30 feet from Face of Curb to Face of Curb (Current Width – 30 feet) with parking allowed on both sides.**

Functional Classification of Streets	Number of Traffic Lanes	Curb to Curb Width			
		No Parking		With Parking	
		Range of Normal Widths	Desirable	Range of Normal Widths	Desirable
Local	2	28'-32'	30'	30'-38'	36'
Collector	2	30'-34'	32'	36'-40'	38'
Minor Arterial	2	34'-36'	36'	40'-52'	42'
Principal Arterial - Other than freeways and expressways	2-4	36'-52'	2 ln - 36'  4 ln - 52'	-----	-----