

AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, May 19, 2015 at 6:30 P.M. in the City Hall
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. CLERK CALLS THE ROLL

2. APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Approve minutes of the Regular Council Meeting of May 5, 2015.

(b) Approve minutes of Special Council Meeting of May 19, 2015. (*minutes to be distributed prior to meeting*)

3. PERSONAL APPEARANCES BY CITIZENS No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.

4. PUBLIC HEARINGS

(a) Public Hearing regarding the vacation and discontinuance of the north 77 feet of Dennis Street. (*see Resolution #2015-26*)

5. COMMUNICATIONS - None

6. REPORTS

(a) Consider Board of Public Works minutes of May 11, 2015.

(b) Consider Plan Commission minutes of May 11, 2015.

7. APPLICATIONS

(a) Consider Operator (Bartender) Licenses as approved by the Police Department. (*Complete list provided prior to Council meeting*).

(b) Consider request of Wesley Partlo (Every Buddy's Bar and Grill) for a temporary extension of premises in relation to his current Alcohol Beverage License Application for an event to be held on May 22 - 24, 2015.

(c) Consider Application for Temporary "Class B" Wine Retailer's License from the American Legion Post 77 for a Flag Day Program to be held on June 12, 2015 at 12 E Spring Street.

(d) Consider Application for Temporary Class "B" / "Class B" Beer and Wine Retailer's License from the Community Foundation of Chippewa County for the Wine & Dine at Irvine event being held on June 22, 2015 at the Irvine Park Main Pavilion.

(e) Consider Street Use Permit Application from the Chippewa Catholic Deanery for the Corpus Christi Procession to be held on June 14, 2015 from 12:00 pm - 2:00 pm utilizing various City streets (*see attached map*).

(f) Consider Street Use Permit Application from the Chippewa Falls Museum of Industry and Technology for the Traveling Space Museum Exhibit to be held on September 18, 2015 from 5:00 am - 9:00 pm on Grand Avenue, between Bridge Street and Rushman Drive.

(g) Consider Sidewalk Use Permit Application from Riley Lucas to place a mobile literature display featuring books, magazines, etc. highlighting bible-based principles on Central Street near the entrance to the parking lot each Thursday coinciding with the Farmer's Market in 2015. (*as per recommendation of Committee #3*)

(h) Consider Sidewalk Use Permit Application from Renee Wurzer of the Salvation Army to utilize a 56"x20" area at the northwest corner of their building to place clay pots for the planting of herb gardens for their patrons. (*as per recommendation of Committee #3*)

(i) Consider Sidewalk Use Permit Application from Chippewa Falls Main Street, Inc. to place a sign on the area at the corner of S Bridge Street and W River Street directing people to the Farmer's Market (sign requested from June 1 - October 15, 2015). (*as per recommendation of Committee #3*)

(j) Discuss Sidewalk Use Permit Application from Chippewa Falls Main Street, Inc. to place a sign on the area at the corner of S Bridge Street and W River Street notifying the community of the Who Let the Dogs Out event (sign requested from May 22 - 29, 2015). (*as per recommendation of Committee #3*)

(k) Discuss Sidewalk Use Permit Application from Chippewa Falls Main Street, Inc. to place a sign on the area at the corner of S Bridge Street and W River Street notifying the community of Pure Water Days (sign requested from July 25 - August 10, 2015). (*as per recommendation of Committee #3*)

8. **PETITIONS** - None
9. **MAYOR ANNOUNCES APPOINTMENTS**
 - (a) Consider appointments to various Boards and Commissions as recommended by the Mayor.
10. **MAYOR'S REPORT** - None
11. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
 - (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of May 13, 2015.
 - (b) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of May 11, 2015.
 - (c) Consider Committee #3 Transportation, Construction, Public Safety and Traffic minutes of May 19, 2015. (*minutes to be distributed prior to meeting*)
 - (d) Park Board minutes of May 12, 2015.
 - (e) Library Board minutes of April 15, 2015.
12. **REPORT OF OFFICERS** - None
13. **ORDINANCES**
 - (a) Second Reading of **Ordinance #2015-12 Entitled:** An Ordinance Amending the Restrictions on Class "A" Intoxicating Liquors Code Section, Section §12.03(4) (f) 3.c. of the Chippewa Falls Municipal Code.
 - (b) First Reading of **Ordinance #2015-13 Entitled:** Ordinance to Establish Procedures and Criteria for Allowing Alternative Forms of Sworn Testimony at Board of Review (BOR) Hearings.
14. **RESOLUTIONS**
 - (a) Consider **Resolution #2015-26 Entitled:** Resolution Regarding the Discontinuance of the North 77 Feet of Dennis Street.
15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW** - None
16. **CLAIMS**
 - (a) Consider claims as recommended by the Claims Committee.
17. **CLOSED SESSION**
 - (a) Closed Session under WI Statutes 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" to discuss status of former Renaissance Faire Grounds and present requests on use.

May return to Open Session.

18. ADJOURNMENT

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on May 15, 2015 at 3:00 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, May 5, 2015 in the City Hall Council Chambers. Council President Rob Kiefer called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, and Brent Ford. Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Jayson Smith, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Police Chief Wendy Stelter, City Clerk Bridget Givens, and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Ford/Monarski to approve the minutes of the Regular Council Meeting of April 21, 2015. **All present voting aye, motion carried.**

(b) Motion by Olson/Monarski to approve the minutes of the Organizational Meeting of the Common Council of April 21, 2015. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS

(a) The representatives from Voyagers Community Learning Center were not present to address repainting the wall on Wagner Street Hill. This will be discussed at future Board of Public Works and City Council Meetings.

PUBLIC HEARINGS - None

COMMUNICATIONS - None

REPORTS

(a) Motion by Hull/Olson to approve the Board of Public Works minutes of April 27, 2015. City Planner Smith indicated an updated letter from SEH was distributed prior to the meeting showing an adjusted total construction cost of \$457,225.75 which includes the fence and columns along Rushman Drive. **Roll Call Vote: Hull, Ford, Monarski, King, Olson. Motion carried.**

(b) The Joint Review Board minutes of April 22, 2015 were presented.

APPLICATIONS

(a) Motion by King/Olson to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

Motion by Hull/Ford to consider items (b) - (g) in one motion. **All present voting aye, motion carried.**

Motion by Hull/Olson to approve items (b) - (g) as follows:

(b) Street Use Permit Application from the Chippewa Valley Century Ride for the Leinenkugel's Chippewa Valley Century Ride to be held on May 24, 2015 from 6:00 am - 8:00 pm utilizing various City streets.

(c) Application for Temporary Class "B" Beer Retailer's License from the Chippewa Valley Century Ride, LLC for the Leinenkugel's Chippewa Valley Century Ride being held at Irvine Park on May 24, 2015.

(d) Street Use Permit Application from the Chippewa Valley Family YMCA for the Leinenkugel's/ YMCA Pure Water Days Races being held on August 8, 2015 from 7:30 am - 11:00 am utilizing various City streets.

(e) Street Use Permit Application from the Eau Claire Children's Theatre for the UV Splash 5K Color Dash being held on June 19, 2015 from 9:30 pm - 10:30 pm on various City streets.

(f) Application for Temporary Class "B" Beer Retailer's License from the Eau Claire Children's Theatre for the UV Splash 5K Color Dash being held at the Northern Wisconsin State Fairgrounds, 225 Edward Street, on June 19, 2015.

(g) Application for Class "E" Dance and Live Music License from the Eau Claire Children's Theatre for the Northern Wisconsin State Fairgrounds on June 19, 2015.

All present voting aye, motion carried.

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS

(a) The appointments to various Boards and Commissions as recommended by the Mayor were presented. Action on these appointments is scheduled for May 19, 2015.

MAYOR’S REPORT - None

COUNCIL COMMITTEE REPORTS

(a) **Motion by Monarski/Ford** to approve the Committee on Committees minutes of May 5, 2015. **All present voting aye, motion carried.**

REPORT OF OFFICERS - None

ORDINANCES

(a) The First Reading of **Ordinance #2015-12 Entitled:** An Ordinance Amending the Restrictions on Class “A” Intoxicating Liquors Code Section, Section §12.03(4) (f) 3.c. of the Chippewa Falls Municipal Code was held.

RESOLUTIONS - None

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) **Motion by King/Hull** to approve the amendment to SEH Demolition Assistance Agreement for the former Chamber Building to include removal of dumped debris in Riverside Industrial Park. **Roll Call Vote: Aye - King, Hull, Olson, Ford, Monarski. Motion carried.**

(b) **Motion by King/Olson** to accept letters of interest for the Sixth Ward Council vacancy with a deadline of May 15, 2015 at 4:00 pm. **All present voting aye, motion carried.**

CLAIMS

(a) **Motion by Hull/Olson** to approve the claims as recommended by the Claims Committee.

City General Claims:	\$217,535.12
Authorized/Handwritten Claims:	\$35,349.09
Department of Public Utilities:	<u>\$79,887.70</u>
Total of Claims Presented	<u>\$332,771.91</u>

Roll Call Vote: Aye – Hull, Olson, Ford, Monarski, King. Motion carried.

CLOSED SESSION - None

ADJOURNMENT

Motion by Olson/Ford to adjourn at 6:46 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET - May 5, 2015

NAME	ADDRESS
R Flynn	1304 Parry Pl.
Angela [Signature]	396 E. [Signature] Ave. C.F.

NOTICE

NOTICE IS HEREBY GIVEN, that there is pending before the Common Council of the City of Chippewa Falls, Wisconsin, a Resolution dated May 19, 2015, that proposes by its term that upon its adoption, to vacate and discontinue a portion of Dennis Street, hereinafter described, pursuant to Section 66.1003 (4) of the Wisconsin Statutes; and

That such Resolution will be acted upon by the Common Council of the City of Chippewa Falls at a regular meeting to be held on May 19, 2015, commencing at 6:30 P.M. or as soon thereafter as the matter can be heard; and a public hearing will be held at that time; and

That the following is a description of that portion of Dennis Street, in the City of Chippewa Falls, Chippewa County, Wisconsin, which said Resolution proposes to have vacated and discontinued;

The North 77 feet of Dennis Street.

DATED this 7th day of April, 2015

/s/ Bridget Givens
Bridget Givens, City Clerk
City of Chippewa Falls, Wisconsin

1 column legal ad

Publish as Class 3 Notice

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, MAY 11, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, May 11, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Also, present at the meeting: Tom Larson, Tom Sippel and Brian Dohlmes, Trustees for Trinity United Methodist Church.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the April 27, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

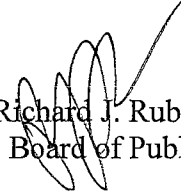
2. Tom Larson appeared on behalf of Trinity United Methodist Church, located at #201 West Central Street, to propose repairing an approximate 6-12 foot high retaining wall on the South side of Central Street and on the West side of the church parking lot. The Board reviewed photos that Mr. Larson provided. Director of Public Works Rubenzer stated that part of the wall was on church property and part was in Central Street Right-of-Way. He continued that the wall was essential for Central Street to remain open between Island Street and Pine Street. Ownership of the wall is unknown. He stated he had asked for Mr. Larson to get an estimate for repair of about forty feet of the wall and stated that complete rebuilding of the wall could be in a thirty to forty thousand dollar range. Mr. Larson provided an estimate from B & M Masonry Repair for \$1500 that would repair the impaired section of the wall. An existing house had been removed a few years ago leaving about forty feet of retaining wall in need of repair. Director of Public Works Rubenzer noted that there were other streets such as Pine and Spring Streets that had retaining walls essential to supporting them. Ms. Bauer was concerned about setting a precedent. Director of Public Works Rubenzer reiterated that the wall needed repair and was a unique condition.
Motion by Hoffman, seconded by Senn to recommend Committee #1 consider securing \$1500 to repair a section of retaining wall along the south side of West Central Street between Island St. and Pine St. next to the #201 West Central Street, (Trinity United Methodist Church), parking lot and that the Common Council authorize repair of the said section of wall. **All present voting aye. MOTION CARRIED.**

3. The Board considered the attached recommendation for a thirty feet face of curb to face of curb width for Miller Street between Goldsmith Street and Morris Street. A question was raised about why the street was narrower than the existing thirty-eight feet f/c to f/c curb returns at Goldsmith and Morris Streets. Director of Public Works Rubenzer noted that Morris and Goldsmith Streets were constructed when the City had a street width ordinance stating all streets would be a thirty-eight feet f/c to f/c width. Also with less than 100 vehicles per day estimated, a width of thirty feet would be sufficient but that Mark Brand, an adjacent property owner had asked for a wider street due to parking from the YMCA. Director of Public Works Rubenzer stated four extra feet of width would result in extra snow removal and extra stormwater treatment over time. After additional discussion:

Please note, these are draft minutes and may be amended until approved by the Common Council.

Motion by Senn, seconded by Olson to connect the West curb return at Morris Street with the West curb return at Goldsmith Street with a straight curb line and functionally classify Miller Street between Goldsmith St. and Morris St. as a local street and set the street width at thirty-four feet face of curb to face of curb. **All present voting aye.**
MOTION CARRIED.

4. **Motion** by Bauer, seconded by Olson to adjourn. **All present voting aye.** **MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:00 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, APRIL 27, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, April 27, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer and Finance Manager Lynne Bauer. Absent were Rob Kiefer, Council President and Darrin Senn. Also, present at the meeting: Jennifer Griggs-Andress, Director of Voyagers Community Learning Center and ATOD Prevention, Doug Ellis, Coordinator of Middle School Voyagers, Nolan Matson, 547 Daisy St. and Tim Marko, P.E., S.E.H. Project Manager for downtown parking lots.

1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the April 13, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board briefly discussed signs in public street right-of-ways. Director of Public Works Rubenzer stated he wanted to use state statutes and WDOT process for signs within the City of Chippewa Falls corporate limits. He continued he wanted to get a draft policy before Attorney Ferg to review and then back to the Board of Public Works for recommendation.
Motion by Rubenzer, seconded by Hoffman to table action on a draft policy for signs in public street right-of-ways until such a policy had been drafted and sent to City Attorney Ferg for review and comment. **All present voting aye. MOTION CARRIED.**

3. Jennifer Griggs-Andress and Doug Ellis appeared on behalf of the Voyagers community Learning Center to propose repainting part or the entire Wagner Street Hill wall. Ms. Griggs-Andress gave a brief history and background of the Voyagers Program (see attached). She proposed repainting existing sections of the wall in the fall of 2015 with existing images or new icons. Icons discussed were Dorais Field, Downtown Entrance and Irvine Park Welcome Center. Discussion followed about:
 - 1) Safety of volunteer painters
 - 2) Cost of the project
 - 3) Time needed to complete the project
 - 4) An idea of using signboard over the wall
 - 5) Fundraising
 - 6) Partnering with different groupsMr. Ellis had made contact with original artist Jean Arneson, who indicated she would be willing to assist in some capacity. Mr. Ellis proposed a meeting with Director Rubenzer, Jennifer Griggs-Andress, Jean Arneson and himself to plan the project. The Board decided that would be a good way to move forward. **No action was taken.**

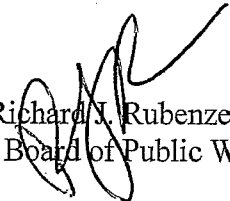
4. Nolan Matson of #547 Daisy Street appeared and requested the segment of public sidewalk across his property be removed. There is no other public sidewalk on Daisy Street between Prairie View Road and Grant Street. DPW Rubenzer noted that the Common Council made the decision to order in new sidewalk or to remove any existing segments of sidewalk.

Motion by Rubenzer, seconded by Hoffman to recommend the Common Council allow Nolan Matson to remove the section of public sidewalk along the front of his property at #547 Daisy Street. **All present voting aye. MOTION CARRIED.**

5. S.E.H. Project Manager Tim Marko, P.E. appeared to present the attached bids summary for the proposed new public parking lots on the Northwest and Northeast corners of the roundabout at Bridge Street and River Street. Mr. Marko noted that the lowest bid was \$87,330.75 higher than the engineer estimate. He proposed items to be cut and changes to be made to the project to get in closer to the estimated and bonded amount.

Motion by Rubenzer, seconded by Hoffman to recommend the Common Council accept the low bid of \$533,848.75 and award the project bid for the construction of two downtown entrance parking lots to Haas Sons Inc. of Thorp, Wisconsin. In addition that a project change order be issued reducing concrete columns and landscape posts, trees, and other items and reducing the estimated project cost to around \$447,653.77. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Bauer, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:15 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

B&M Masonry and Repair
11661 County Hwy X
Chippewa Falls WI 54729

PROPOSAL NO. #546	DATE May 6 2015
BID NO. #62	ARCHITECT Aaron Hanson
PHONE #'S	

TO Tom Trinity Methodist	DATE OF PLANS
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ADDRESS 210 W Spring St Chippewa Falls WI 54729	DATE OF PLANS
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WORK TO BE PERFORMED AT: -SAME-

We hereby propose to furnish the materials and perform the labor necessary for the completion of Repair of Rock Retainer Wall

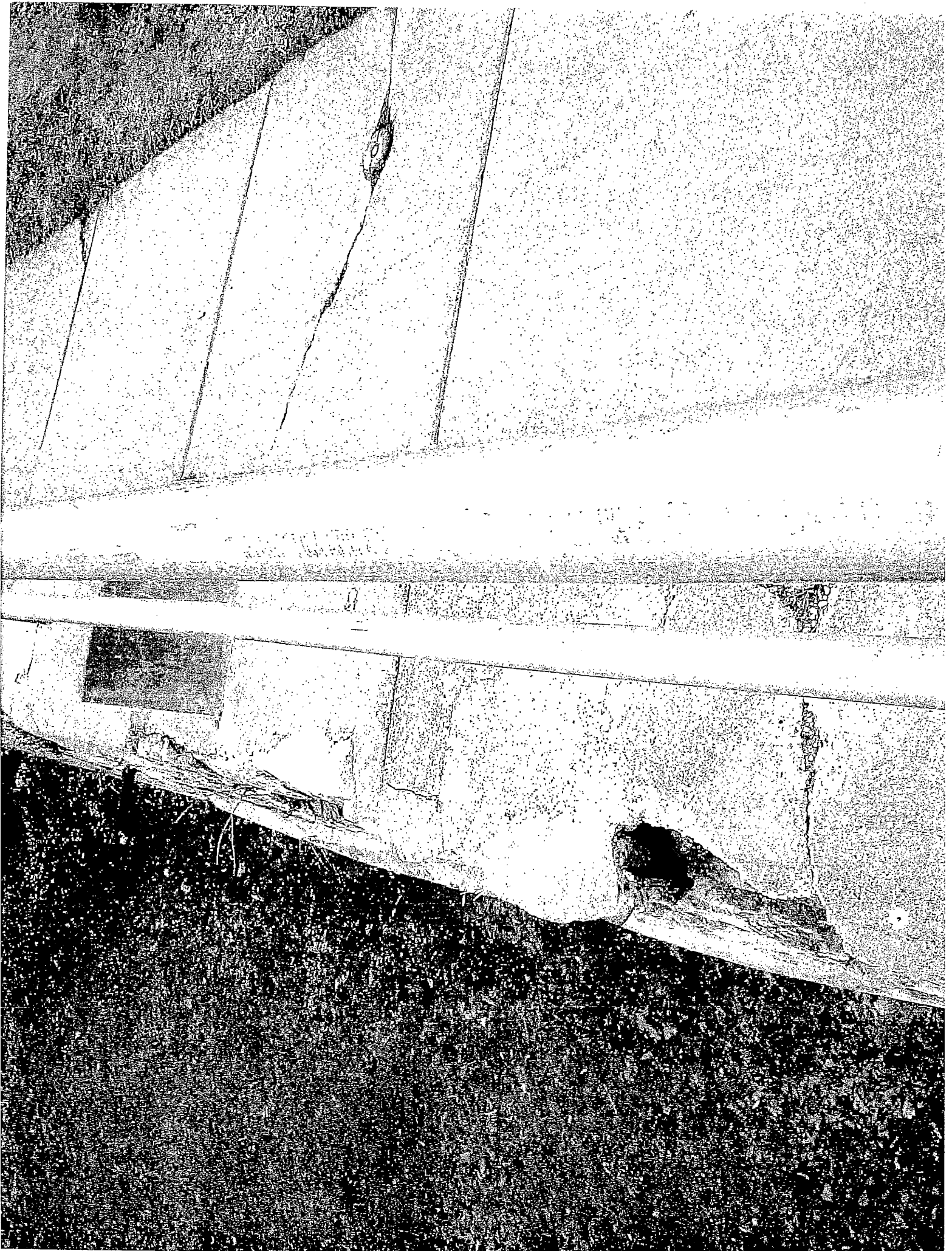
Area below for additional description and/or drawings:

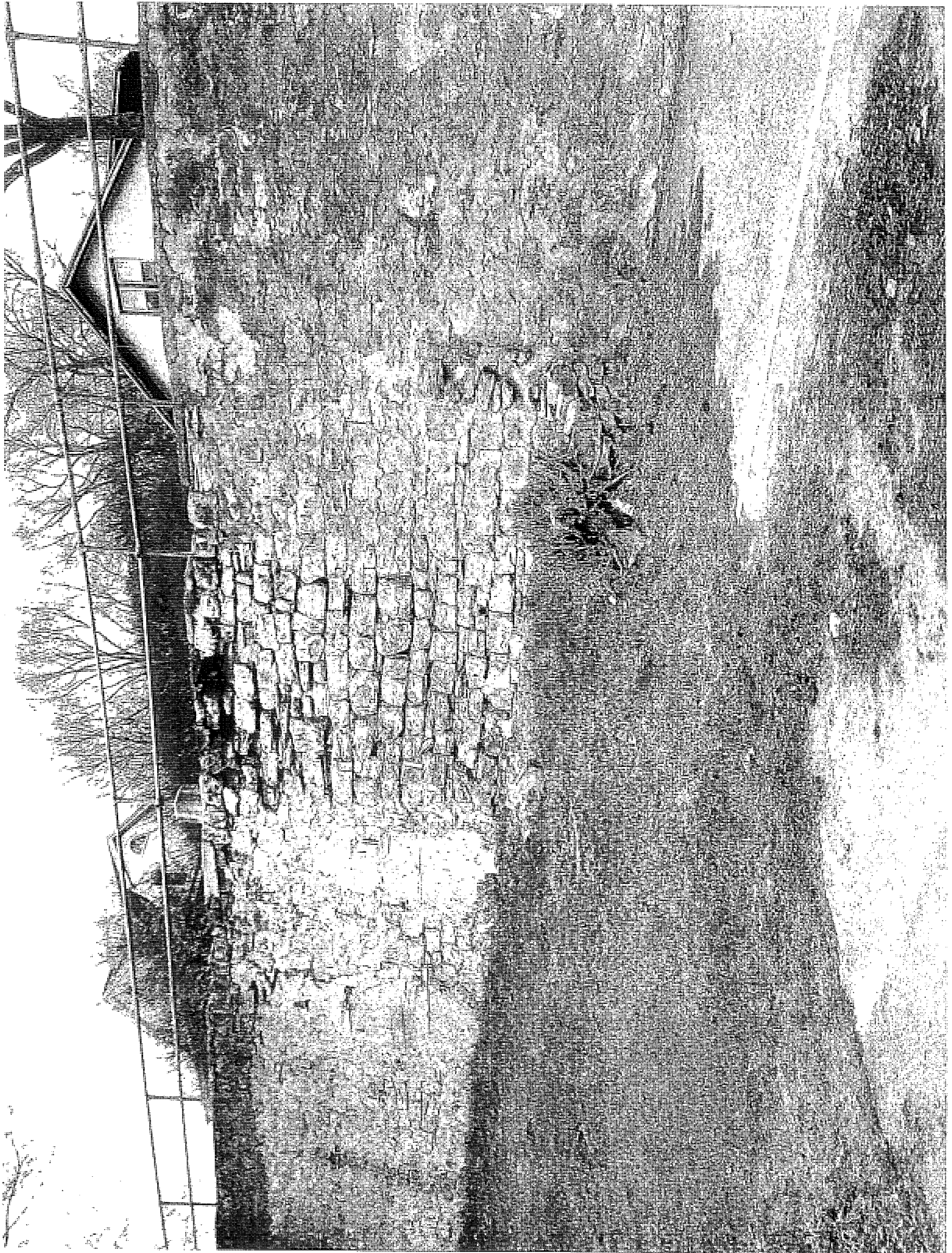
- Set up scaffolding for work area.
- Clean out bad mortar where needed.
- Replace Rocks where needed.
- Fill joints on rock wall with new mortar.
- Clean and Haul away all rubble for work site.
- Any Questions please call Aaron Hanson
- Patch Top of Retainer wall with New ⁽⁷¹⁵⁾ - 210-0827 concrete.

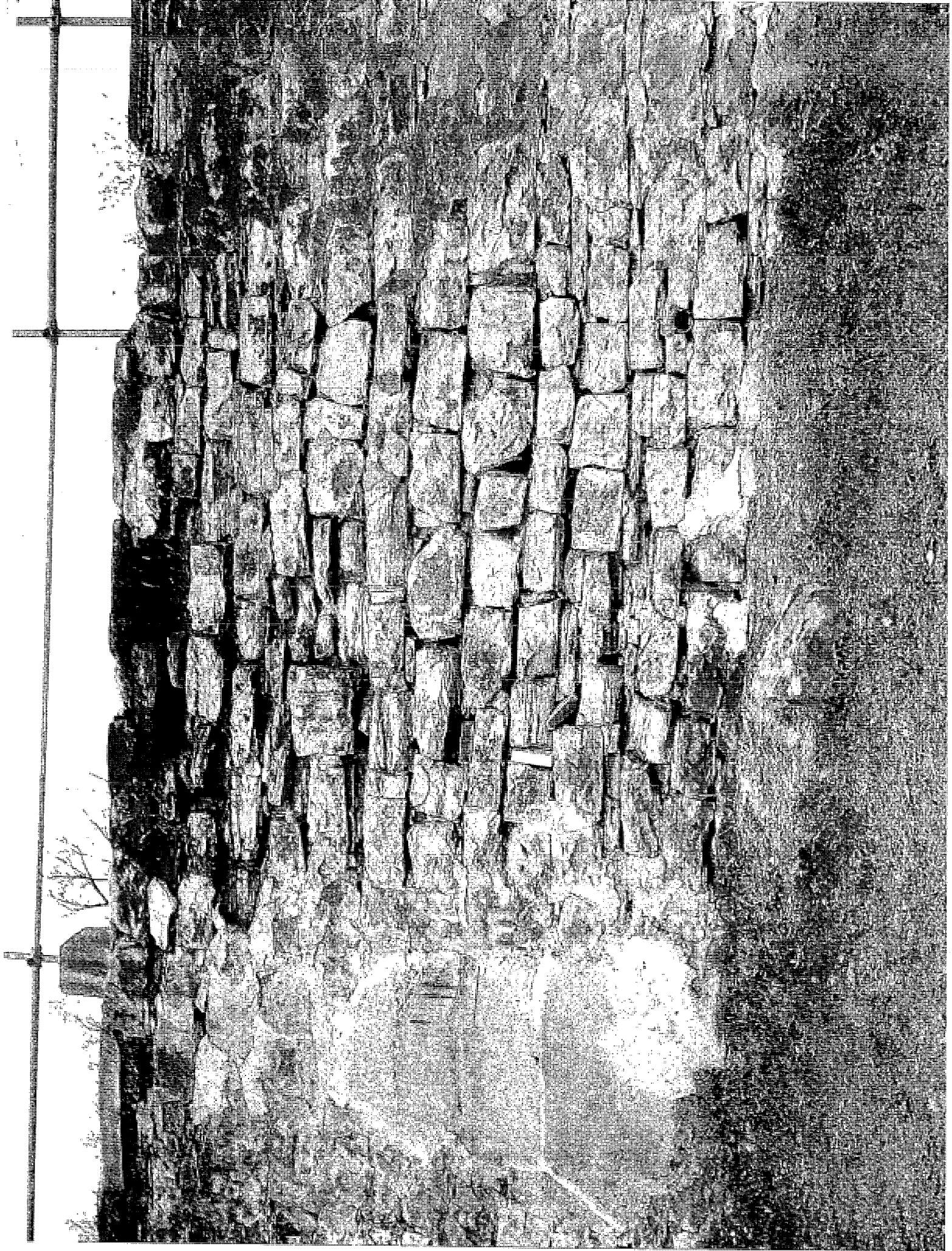
All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of One thousand five hundred ⁰⁰/₁₀₀ Dollars (\$ 1,500.00) with payments to be made as follows. Due when completed

ACCEPTANCE OF PROPOSAL. The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____
Date _____ Signature _____







**Classification and Width Determination for Miller Street
(Morris Street to Goldsmith Street)
BPW 5/1/2015**

Considerations:

The following traffic counts were estimated on Miller Street. The information presented is based on engineering judgement and familiarity with other traffic volumes in the vicinity.

Miller Street (Morris Street to Goldsmith Street) <100 ADT (Estimated)

Other Considerations:

- Y day care access is located just north of this project.
- Off-street parking has been noted in this section, but in most cases appears to be minor.
- If the current width were maintained a minimal amount of trees other than those that represent a utility conflict, pose a safety concern, or affect boulevard drainage would be affected in the improvement project.
- At both ends the existing street width is 38 feet from face of curb to face of curb.

Conclusions:

Due to the traffic count and the location of Miller Street (Morris Street to Goldsmith Street) the street would fall into the category of a Local Street. The recommendations for a local street are listed below. **The Engineering Department is recommending a width of 30 feet from Face of Curb to Face of Curb (Current Width – 30 feet) with parking allowed on both sides.**

Functional Classification of Streets	Number of Traffic Lanes	Curb to Curb Width			
		No Parking		With Parking	
		Range of Normal Widths	Desirable	Range of Normal Widths	Desirable
Local	2	28'-32'	30'	30'-38'	36'
Collector	2	30'-34'	32'	36'-40'	38'
Minor Arterial	2	34'-36'	36'	40'-52'	42'
Principal Arterial - Other than freeways and expressways	2-4	36'-52'	2 ln - 36'	-----	-----
			4 ln - 52'		

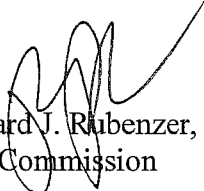
**MINUTES OF THE PLAN COMMISSION MEETING
CITY OF CHIPPEWA FALLS
MONDAY, MAY 11, 2015 – 6:30 PM**

The Plan Commission met in City Hall on Monday, May 11, 2015 at 6:30 P.M. Present were Commissioners Peter Pohl, Dennis Doughty, Mike Tzanakis, Dan Varga, Beth Arneberg, Jerry Smith, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Absent was Commissioner Dave Cihasky. Also attending were James and Susan Woodman, owners of the current house at #7 East Elm Street, Mary Ann Smith of #12 East Elm Street, Chippewa Falls and Linda Harris of #21 East Elm Street, Chippewa Falls.

1. **Motion** by Hubbard, seconded by Tzanakis to approve the minutes of the April 13, 2015 Plan Commission meeting. **All present voting aye. Motion carried.**

2. The Plan Commission considered Conditional Use Permit Resolution No. 2015-05, to allow James and Susan Woodman to operate a three or four unit apartment complex located at #7 E. Elm Street, Parcel #764, the Northeast 54 feet of Lots #11 and #12, Block #25, Allen's Addition. Rubenzer gave a brief overview of the surrounding zoning districts noting that apartments or multi-family units are allowed in the surrounding districts except for the R-1C Single Family Residential District on the North side of Elm Street. He noted that adjacent property owners within 150 feet of parcel #764 had been sent the public hearing notice and the notice had also appeared in the newspaper. He noted that the six existing on-site parking spaces provided met City Municipal Code Chapter 19 requirements. He also noted the final state approved plans would be attached to the Conditional Use Permit Resolution if it were approved. Commissioner Smith asked if Parcel #764 had access to the adjacent alley. Rubenzer answered that Parcel #764 did have access to the alley. Mayor Hoffman opened a public hearing to consider Conditional Use Permit No. 2015-05. Linda Harris of #21 East Elm Street appeared and questioned who the Woodman's would be renting to. She also questioned if the parking was adequate. James Woodman replied that they would only screen potential tenants as allowed by law. Mary Ann Smith of #12 East Elm Street appeared and also was concerned with having adequate parking. She asked if Woodman's would continue to live in the house. James Woodman responded he would continue to live there for at least a year or two. Mayor Hoffman closed the public hearing. **Motion** by Smith, seconded by Hubbard to approve Conditional Use Permit Resolution No. 2015-05, allowing James and Susan Woodman to operate a three or four unit apartment complex located at #7 E. Elm Street, Parcel #764, the Northeast 54 feet of Lots #11 and #12, Block #25, Allen's Addition. **All present voting aye. Motion carried.**

3. **Motion** by Hubbard, seconded by Cihasky to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 6:47 P.M.


Richard J. Rubenzer, P.E., Secretary
Plan Commission

**MINUTES OF THE PLAN COMMISSION MEETING
CITY OF CHIPPEWA FALLS
MONDAY, APRIL 13, 2015 – 6:30 PM**

The Plan Commission met in City Hall on Monday, April 13, 2015 at 6:30 P.M. Present were Commissioners Dave Cihasky, Peter Pohl, Dennis Doughty, Mike Tzanakis, , Beth Arneberg, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Absent were Commissioners Dan Varga and Jerry Smith. Also attending were City Planner Jayson Smith, City Inspector Paul Lasiewicz and persons on the attached sheet.

1. **Motion** by Hubbard, seconded by Tzanakis to approve the minutes of the March 9, 2015 Plan Commission meeting. **All present voting aye. Motion carried.**

2. The Plan Commission considered Conditional Use Permit Resolution No. 2015-02 for a Community Based Residential Facility (CBRF) for Comforts of Home located at #11 Scheidler Road, Parcel #3773.0100, Lot #1 of the Timber Terrace First Addition, City of Chippewa Falls. Jamey Bowe of River Valley Architects appeared on behalf of Comforts of Home and stated that the existing buildings had reached the end of their useful life, would be razed and a single building constructed in their place. He stated a similar number of beds would be constructed. He continued that two previous Conditional Use Permit Resolutions would be combined into Conditional Use Permit Resolution No. 2015-02. Mayor Hoffman opened a Public Hearing to consider Conditional Use Permit Resolution No. 2015-02. No one spoke for or against the resolution. Mayor Hoffman closed the Public Hearing.
Motion by Hubbard, seconded by Cihasky to approve Conditional Use Permit Resolution No. 2015-02 amending previous Conditional Use Permit Resolutions granted to Comforts of Home and allowing Comforts of Home to raze two existing buildings, construct one new building and continue to operate a Community Based Residential Facility (CBRF) for advanced aged and disabled persons at #11 Scheidler Road, Parcel #3773.0100, Lot #1 of the Timber Terrace First Addition, City of Chippewa Falls. **All present voting aye. Motion carried.**

3. The Plan Commission considered Conditional Use Permit Resolution No. 2015-03 for CRS Rentals Inc. (owner) and Serving Hands Selah (operator) to operate a Community Based Residential Facility (CBRF) for advanced aged and physical and developmentally disabled persons at #421 Frenette Drive. Rubenzer noted a meeting had taken place on Wednesday, April 8, 2015 between representatives of the Frenette Drive Condominium Association, CRS Rentals, Selah and City Staff. Frenette Condo representatives were fearful of the broad base of clients that a Community Based Residential Facility could house and concerned that residents or employees of Selah could be smoking in view of the Frenette Condos which are located directly across the street from the proposed Community Base Residential Facility. CEO Patrick Westerham of Serving Hands (Selah) and Tim Swoboda of CRS Rentals described their proposed Community Based Residential Facility. Mayor Hoffman asked how many employees would be on site. Mr. Westerham responded there would most likely be four during the day and two at night to provide for twenty-four hour care for the residents. Commissioner Tzanakis asked for criteria of residents to be served by the facility. Mr. Westerham said third party referrals would be used but that the typical referrals would involve physical or cognitive disabilities, or mental health or aging issues that required twenty-four hour care. Commissioner Cihasky asked if the license for the facility had been obtained yet. Mr. Westerham stated the license had not been obtained but that he operated nineteen other facilities between Chippewa Falls and Hudson.
Mayor Hoffman opened the Public Hearing. John Melville of #251 Oak Knoll Drive,

Please note, these are draft minutes and may be amended until approved by the Common Council.

Condominium board member and owner of one of the Frenette Drive Condominiums, appeared to request that a smoking area be designated in a location out of view of the Frenette Drive Condos. He stated that Frenette Drive Condo board members last sticky point was designating a smoking area. The Plan Commission compared the requested Community Based Residential Facility to when S.E.H. had been located in the building. Mayor Hoffman closed the Public Hearing. The Plan Commission discussed the storm water management condition and whether or not to add a condition requiring a designated smoking area. Mr. Westerham stated that Selah wanted to be a good neighbor and didn't plan to put a smoking area in the front of the building.

Motion by Cihasky, seconded by Hubbard to approve Conditional Use Permit Resolution No. 2015-03 allowing CRS Rentals LLC, (owner) and Serving Hands (Selah) (operator), to operate a Community Based Residential Facility for persons with physical or cognitive disabilities, mental health or aging issues in the existing building at #421 Frenette Drive located on Parcel #1580, Lots 15 and 16 of the Flame Addition, City of Chippewa Falls. Mayor Hoffman took a roll call vote. **Voting aye were Cihasky, Hubbard, Pohl, Doughty, Tzanakis, Arneberg, Hull, and Hoffman. Voting nay was Rubenzer. There were no abstentions. Motion carried on an 8-1 vote.**

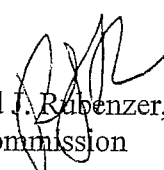
4. The Plan Commission considered Conditional Use Permit Resolution No. 2015-04 to operate a Community Based Residential Facility (CBRF) for advanced aged and end of life (palliative) persons on Lakeland Drive. Jeremy Kiley representing Eagleton Assisted Living LLC appeared to request that the Conditional Use Permit Resolution also allow a Residential Care Apartment Complex, (RCAC). The Plan Commission discussed this request. Mayor Hoffman opened the Public Hearing. No one spoke for or against the resolution. Mayor Hoffman closed the Public Hearing.

Motion by Tzanakis, seconded by Hubbard to approve Conditional Use Permit Resolution No. 2015-04 allowing Eagleton Assisted Living LLC to operate a Community Based Residential Facility or a Residential Care Apartment Complex on Lot #5, Block #1 of the Lake Wissota Business Park, located on parcel #2025.5005 on Lakeland Drive. **All present voting aye. Motion carried.**

5. James Woodman appeared to request a Conditional Use Permit to operate a three or four bedroom apartment complex in the existing building located at #7 East Elm Street. Rubenzer noted that adjacent zoning districts to this R-2 Residential District parcel were R-2 Two Family Residential, R-3-4 Multi-Family Four-Plex Residential and Central Business District. Mr. Woodman discussed the attached plans with the Plan Commission and stated that SDS Architects of Eau Claire would prepare plans to be approved by the State of Wisconsin.

Motion by Hubbard, seconded by Hull for the Plan Commission to conduct a public hearing to consider a Conditional Use Permit Resolution to remodel the existing building at #7 East Elm Street into a three or four unit apartment complex meeting 2015 state building codes. Said public hearing to be scheduled upon receipt of the \$300 processing and advertising fee and proper notification of adjacent property owners. **All present voting aye. Motion carried.**

6. **Motion** by Hubbard, seconded by Tzanakis to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 7:21 P.M.


Richard J. Rubenzer, P.E., Secretary
Plan Commission

PLAN COMMISSION ATTENDANCE SHEET

DATE: April 17, 2015

NAME	COMPANY REPRESENTING	ADDRESS	PHONE #	EMAIL
Vi White	Franette Land	306 Franette #1	715-723-6213	
John Mabele	Franette Corp	251 Oak Knoll Ave	715-726-0938	
OR King	D E. King SI	7 EAST Elm	715-215-0716	
Susan Woodman	7 E. Elm St.	7 East Elm	715-215-0955	
JAMESY BOWE	RIVER VALLEY ARCH.	1403 122ND STREET	715-932-0875	
MARILYN HESERMAN	SEVING HANDS, INC.	1419 BOUNDARY COURT Hudson WI 54016	651-210-0617	
Tim Swoboda	CLS Rental Prop.	CF	715-829-4877	
Tim Olson	Royal Construction	EC 54701	715-832-1986	
Jeremy Kien	Dover Heritage Affiliates	2815 City Hwy I Chippewa Falls WI 54727	715-723-9341	

**CITY OF CHIPPEWA FALLS PLAN COMMISSION
CONDITIONAL USE PERMIT RESOLUTION NO. 2015-05 FOR A THREE OR FOUR
UNIT APARTMENT COMPLEX ON PARCEL #764, THE NORTHEAST 54 FEET OF
LOTS #11 AND #12, BLOCK #25, ALLEN'S ADDITION AND LOCATED AT
#7 EAST ELM STREET, CHIPPEWA FALLS, WISCONSIN**

WHEREAS, at its Monday, April 13, 2015 meeting, the Plan Commission heard a request from Susan and James Woodman to remodel the existing building on Parcel #764, the northeast 54 feet of Lots #11 and #12, Block #25, Allen's Addition, located at #7 East Elm Street into a three or four-unit Apartment Complex; and

WHEREAS, said Parcel #764, the northeast 54 feet of Lots #11 and #12, Block #25, Allen's Addition, located at #7 East Elm Street is presently zoned R-2 Two-Family Residential District; and

WHEREAS, the use of a parcel as an apartment complex is a conditional use in a R-2 Two Family Residential Zoning District as set forth in City of Chippewa Falls Municipal Code Chapter 17.23(8)(j); and

WHEREAS, the Plan Commission has evaluated the said request for a Conditional Use Permit to remodel the existing building at #7 East Elm Street into a three or four unit Apartment Complex; and

WHEREAS, the Plan Commission conducted a public hearing to hear all concerns and comments about this permit on Monday, Monday 11, 2015, at 6:30 pm after publication of a Class 2 legal notice and mailing of said notice to adjacent property owners, as required by Chapter 17.47 (5) of the Code of Ordinances of the City of Chippewa Falls, Wisconsin.

WHEREAS, the Plan Commission finds the following facts:

- a) Using parcel ##764 as a three or four-unit Apartment Complex would not be detrimental to the health, welfare, and character of the existing neighborhood.
- b) Such other findings of fact related to the proposed amendment, which are made after hearing on the record.

C.U.P. Resolution No. 2015-05

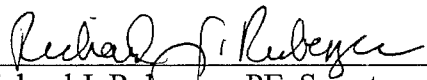
THEREFORE, BE IT RESOLVED BY THE PLAN COMMISSION OF THE CITY OF CHIPPEWA FALLS, WISCONSIN that, pursuant to Chapters 17.23.5 (8) (j) and 17.47 of the Code of Ordinances of the City of Chippewa Falls, Wisconsin, a Conditional Use Permit be and is hereby issued to remodel the existing building on Parcel #764 the northeast 54 feet of Lots #11 and #12, Block #25, Allen's Addition, located at #7 East Elm Street into a three or four-unit Apartment Complex under the following conditions:

- a) That the existing building at #7 East Elm Street be allowed to be reconstructed into a three or four-unit Apartment Complex according to the attached plans and details.
- b) That the proposed remodeled building be in conformance with the final building floor plan and details after approval by the State of Wisconsin and all attachments and final plans become part and parcel of this Conditional Use Permit.
- c) That the proposed remodeled building be in conformance with all applicable City of Chippewa Falls, Chippewa County, State of Wisconsin and Federal building codes.
- d) That 6 hard surfaced off-street parking spaces be provided as listed in the petition.
- e) That a storm water management plan be submitted and approved if required by the City of Chippewa Falls Municipal Code.
- f) Except as specifically provided herein, all regulations of the City Zoning Code shall apply.
- g) That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance for this facility.
- h) Chapter 17.47 (13) shall apply and this permit shall terminate if the use for which this permit is issued shall cease for a continuous two year period.
- i) Modifications or changes to this permit may be made only by the Plan Commission after an application for amendment has been duly filed and notices and hearing requirements have been complied with.

MOTION: Smith

SECONDED: Hubbard

I hereby certify that the Plan Commission of the City of Chippewa Falls, Wisconsin, adopted the above Resolution on May 11, 2015, by a vote of 10 ayes, 0 nays and 0 abstentions.

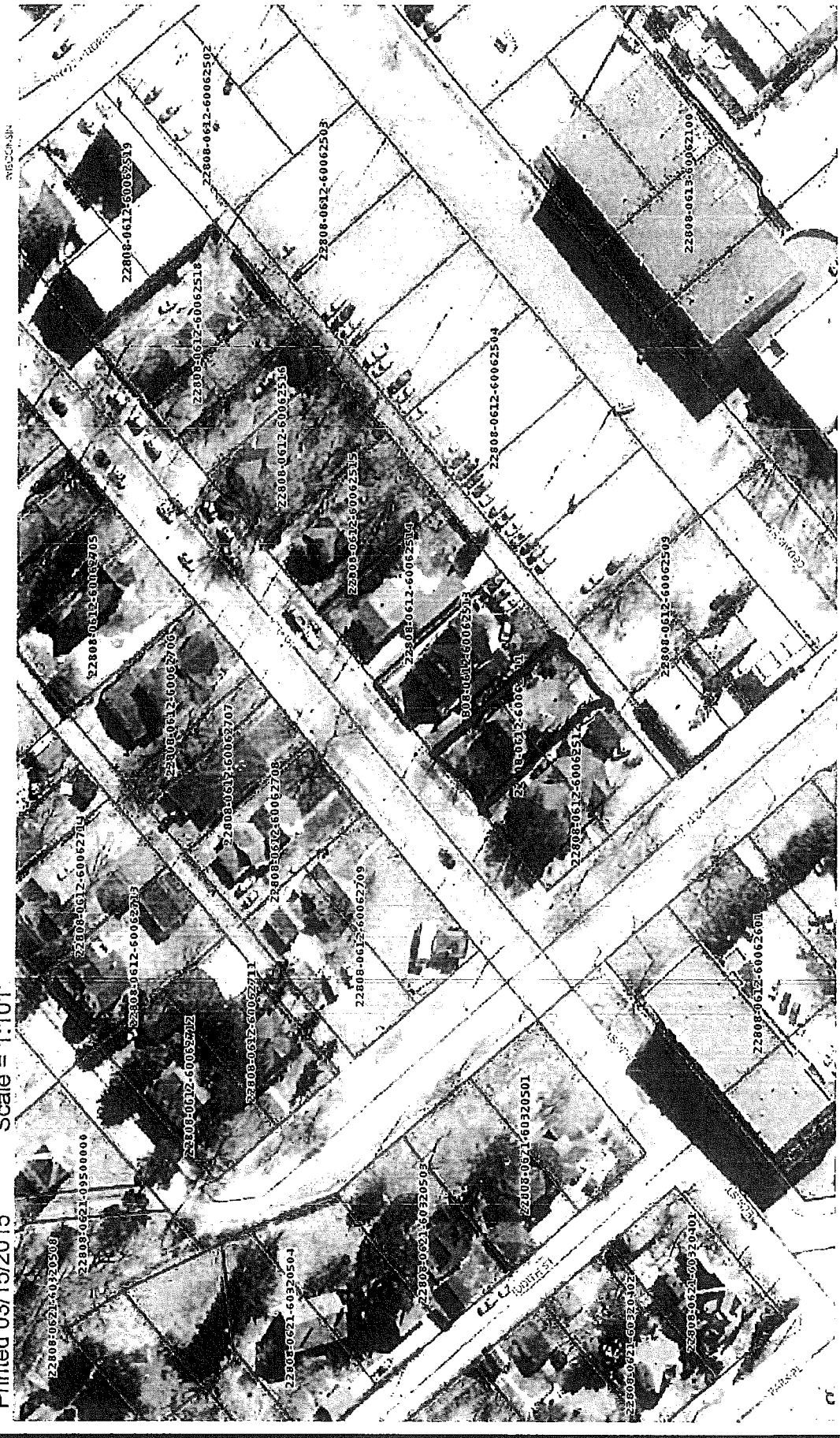

Richard J. Rubenzer, PE, Secretary
Plan Commission

Map

Printed 03/15/2015

Scale = 1:101'





CHIPPEWACOUNTY
MI



Disclaimer: This map is a compilation of records as they appear in the Chippewa County Offices affecting the area shown and is to be used only for reference purposes.

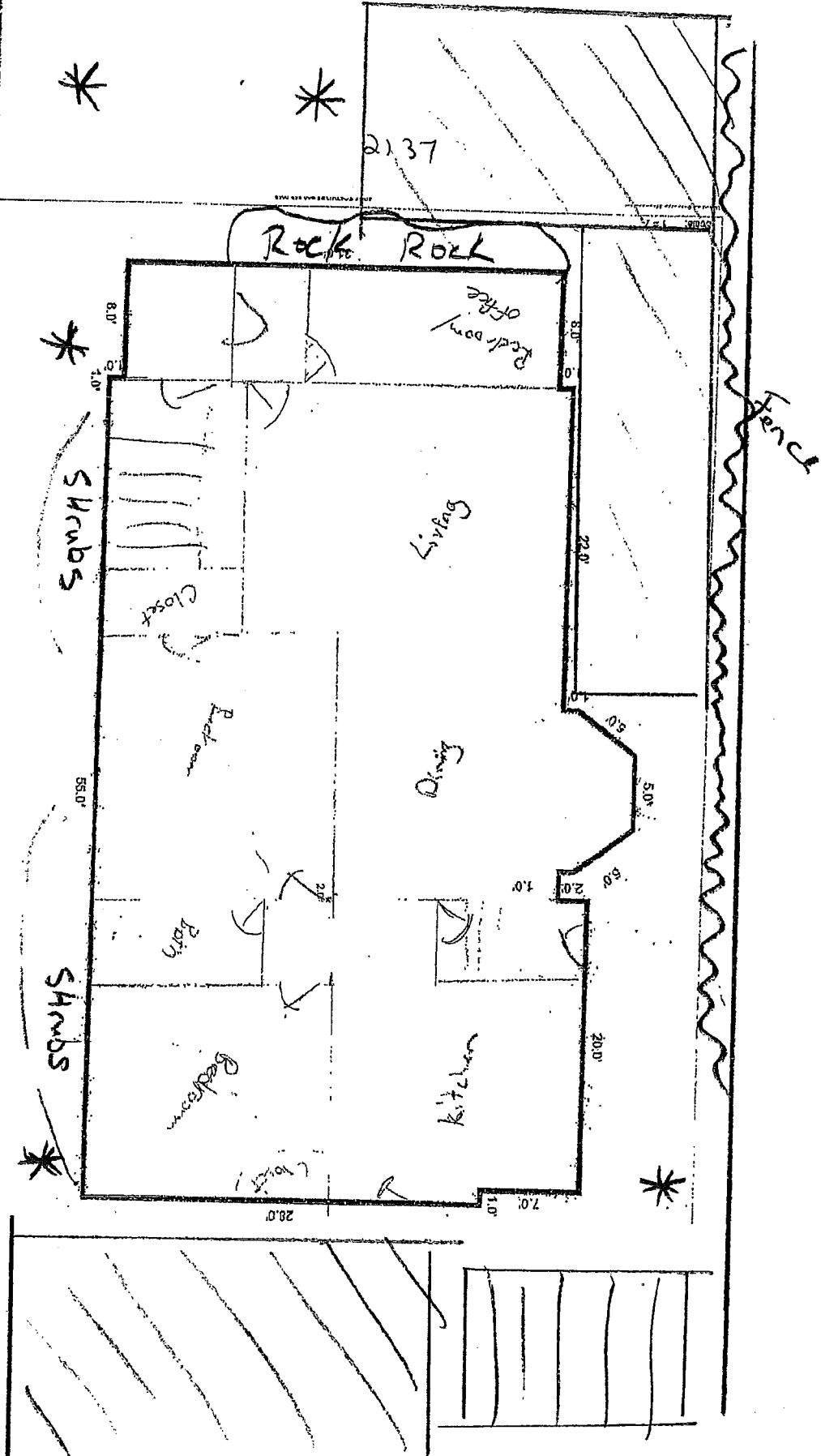
OVERVIEW

7 EAST ELM ST

-  Parking
-  Garage
-  trees
-  Rock Drainage

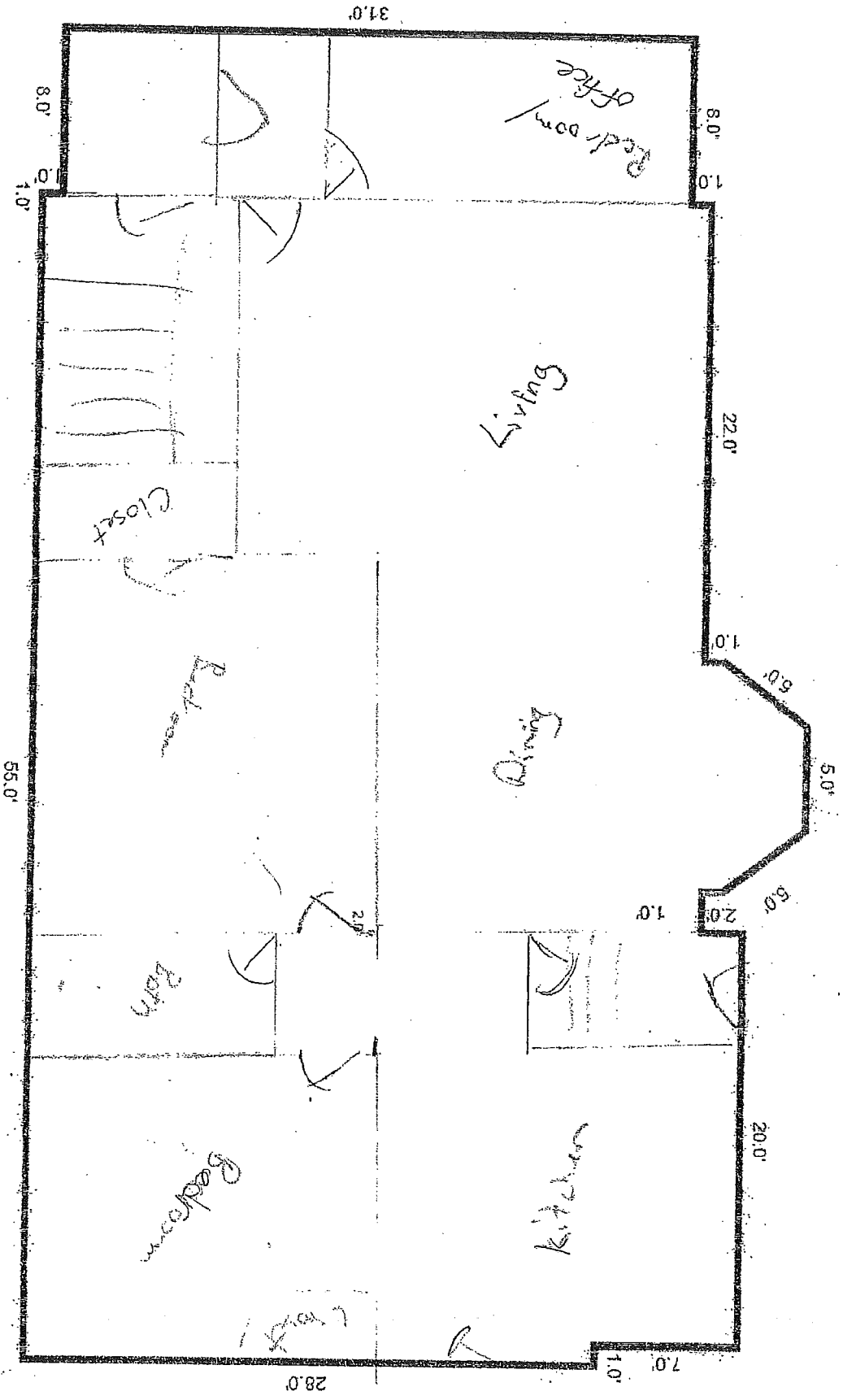
Unit 1

Fence



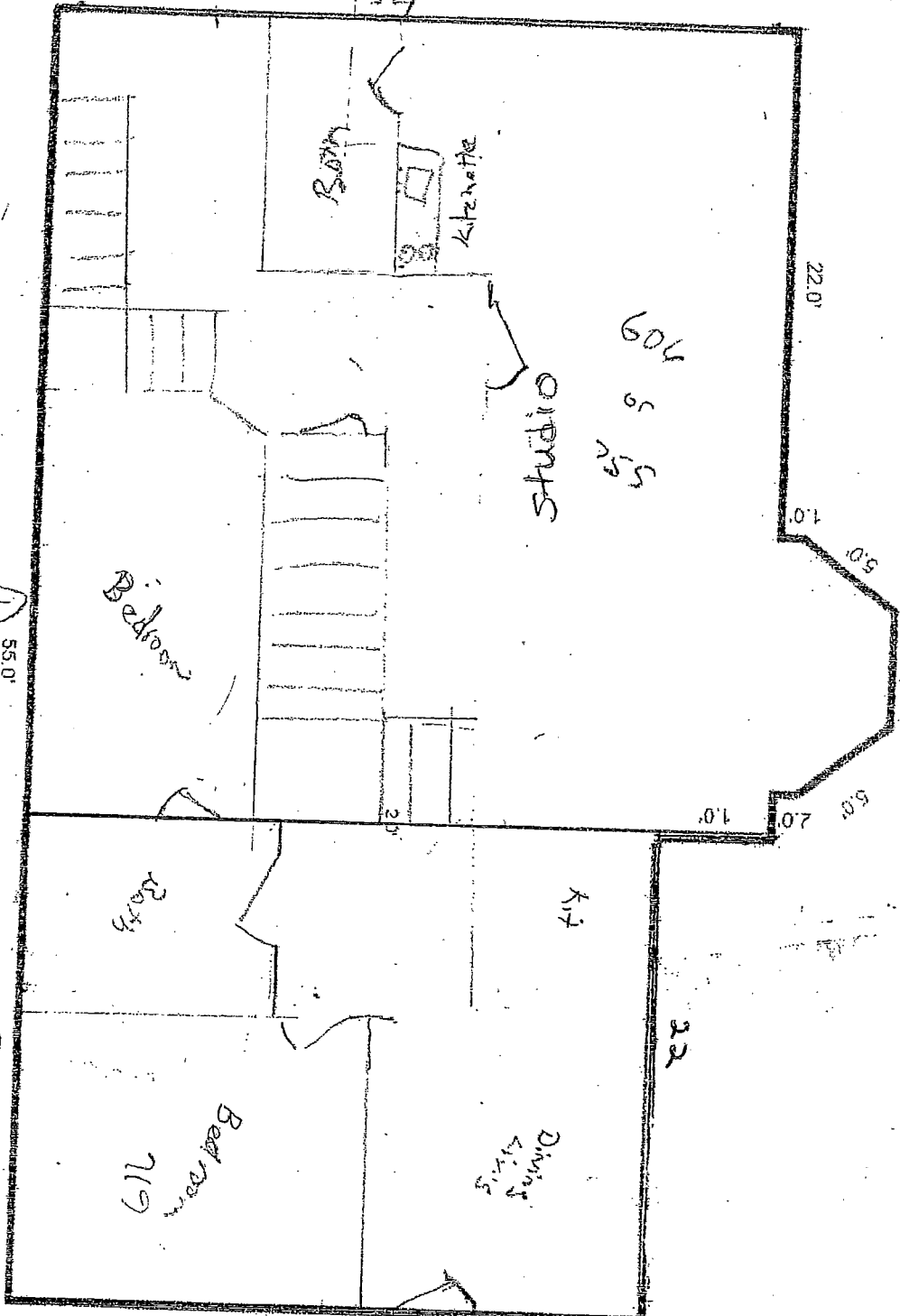
2137

Scale: 1" = 7'



Unit 1

Unit 2



Studio

Kitchenette

Bath

Bedroom

K.i.t.

Bath

Dining

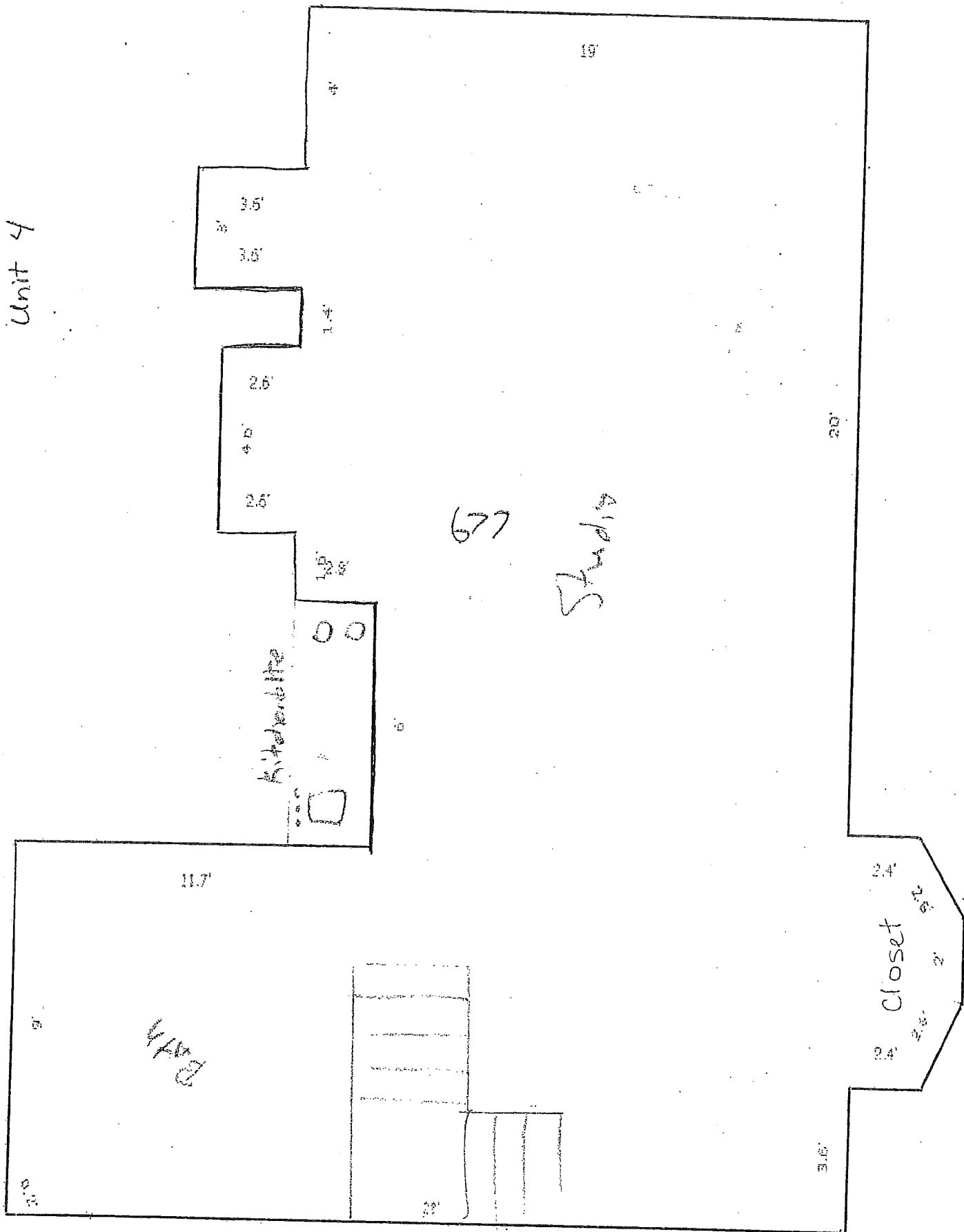
Bedroom

604
5
5
2

765
616

Unit 3

Unit 4



RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2014 ending: 06 30 2015
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the: Town of Village of City of } Chippewa Falls

County of Chippewa Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company
 Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: [REDACTED]	
Federal Employer Identification Number (FEIN): [REDACTED]	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$ <u>450.00</u>
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>10.00</u>
TOTAL FEE	\$ <u>500.00</u>

Complete A or B. All must complete C.

A. Individual or Partnership:
 Full Name(s) (Last, First and Middle Name) Partlo Wesley David Home Address _____ Post Office & Zip Code _____

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company Every Buddy's LLC 563-7321
 Address of Corporation/Limited Liability Company (if different from licensed premises) 120 W. Columbia St. Chippewa Falls, WI
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:
 Title Name (Inc. Middle Name) Home Address Post Office & Zip Code
 President/Member Wesley D. Partlo
 Vice President/Member _____
 Secretary/Member _____
 Treasurer/Member _____
 Agent _____
 Directors/Managers _____

C. 1. Trade Name Every Buddy's Bar & Grill Business Phone Number 715-841-3838
 2. Address of Premises 19 W. Central Post Office & Zip Code 54729

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) First Floor ~~Basement~~ Basement Area
5. Legal description (omit if street address is given above): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side Yes No
- b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side Yes No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain. Yes No
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. Yes No
9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776] Yes No
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME
 this 29th day of May, 20 14
Julia Muschall
(Clerk/Notary Public)
 My commission expires _____

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)
[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)
[Signature]
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK		
Date received and filed with municipal clerk <u>MAY 27 2014</u>	Date reported to council/board	Date license granted
License number issued <u>6</u>	Date license issued	Signature of Clerk / Deputy Clerk <u>Julia Muschall</u>

Memorial Rocks at Every Buddy's Bar And Grill

Every Buddy's Bar 19 W. Central St. Chippewa Falls, WI

We are requesting a extension of our premises for a 3 day event.

We would like to extend the back part of our premises to allow alcohol consumption and grill out food, May 22nd, 23rd, 24th 2015 from the hours of 4:00 P.M to 2:00 A.M. Each Day.

We would fence in a 25' x 35' area with orange construction snow fence for safety reasons in case people need to leave premises in case of fire. We would have 2 construction lights on poles with flood lights to light the entire area. One security Guard will be on duty in the area at all times, also security at back door, in Safety Green staff shirt and a Walkie-Talkie to communicate with the other 6 security staff on hand. The Chippewa Falls Police Department is familiar with these security staff which we have working for all our larger events.

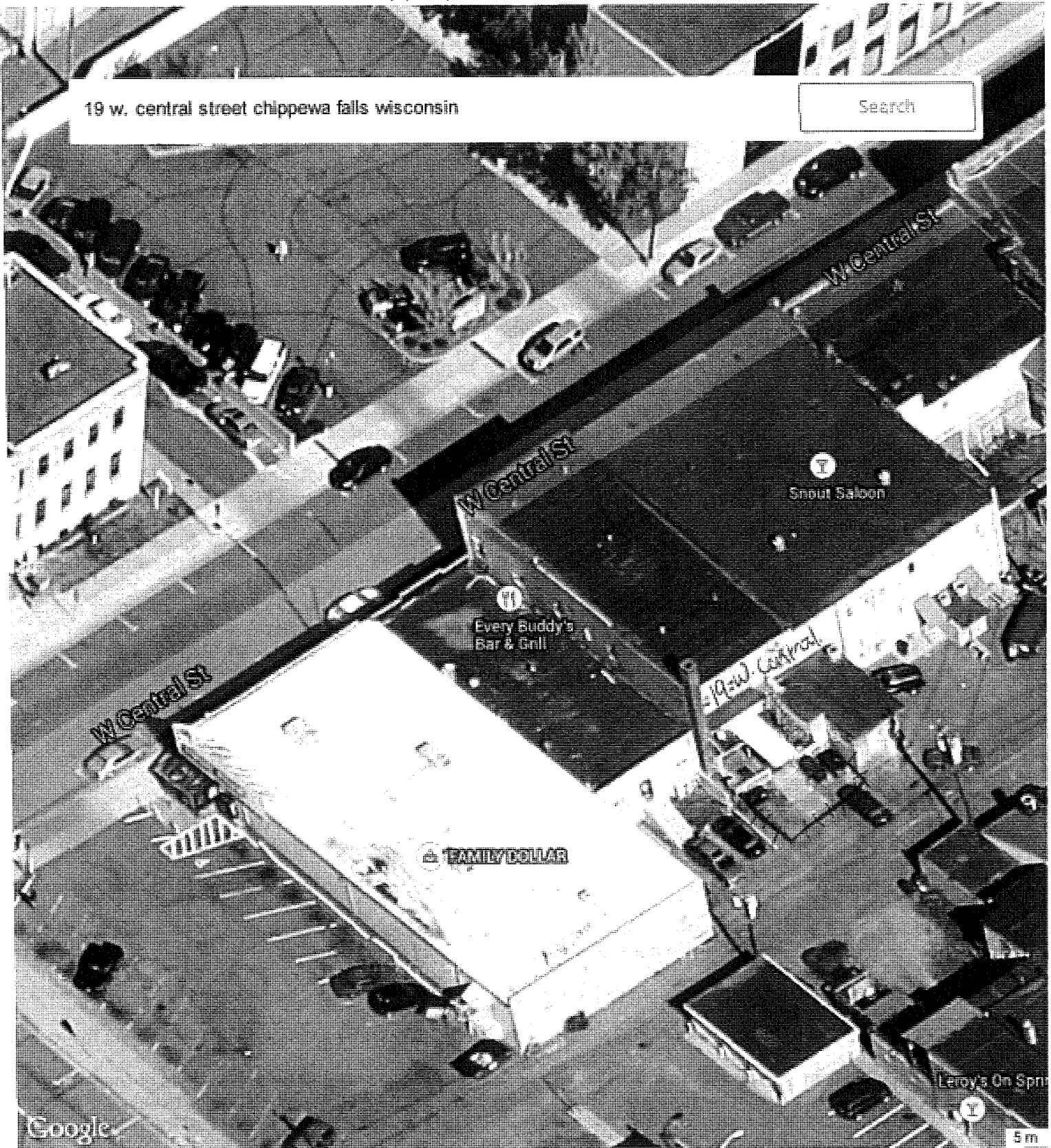
Attached is the map of area that we request for extension, Proof of ownership of property.

Thank you for your time I will gladly answer any questions you may have at the council meeting and comply with any requests you may have.

Thank you
Every Buddy's Bar And Grill
Wesley Partlo
715-563-7321

19 w. central street chippewa falls wisconsin

Search



Fencing In red #####

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 5-8-2015

Town Village City of Chippewa Falls County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning JUNE 12, 2015 and ending JUNE 12, 2015 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name AMERICAN LEGION POST 77

(b) Address 12 E. SPRING ST (PO Box 241) CHIPPEWA FALLS WI 54729
(Street) Town Village City

(c) Date organized 6-10 1919

(d) If corporation, give date of incorporation 7-12-1930

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers: (including cell/telephone numbers)

President HARRY BAUER (318-453-2008) P.O. Box 241 CF 54729

Vice President RICHARD WEBBER (723-4053) 1309 WOODRIDGE CF. 54729

Secretary ROGER LILLEVOLD (715-723-1201) 321 MURRAY ST. CF 54729

Treasurer BERNARD WILLY (715-723-6555) 123 W. GARZDOWSKI. CF 54729

(g) Name and address of manager or person in charge of affair: LEROY JANSKY, 1275B 43RD AVE, CHIPPEWA FALLS, WI 54729 (715) 723-0408 or (715) 829-6571

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 12 E. SPRING ST & PARKING LOT

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

Minors Present? YES Reason for Minors being Present? THIS IS A FAMILY

3. NAME OF EVENT

(a) List name of the event FLAG DAY PROGRAM

(b) Dates of event and times FRI., JUNE 12, 2015 5P.M. TO 9A.M.

EVENT PAID
CITY OF CHIPPEWA FALLS

MAY 08 2015

CITY TREASURER
TR# 45806

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

AMERICAN LEGION POST 77
(Name of Organization)

Officer Bernard Willy 5/8/15 (Signature/date) Officer _____ (Signature/date)

Officer Leroy M. Jansky 5/8/15 (Signature/date) Officer _____ (Signature/date)

Date Filed with Clerk 5-8-14 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

JIM
5/12/15

IME - Chippewa Falls CPD DATE - 05-12-2015

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 04/16/2015

Town Village City of Chippewa Falls County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 06/22/15, 5:30p.m. and ending 06/22/15, 8:30p.m. and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Community Foundation of Chippewa County

(b) Address PO Box 153, Chippewa Falls, WI 54729
(Street) Town Village City

(c) Date organized 2001

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers: (including cell/telephone numbers) see attachment
 President Rick Schafer, Board Chair
 Vice President Susan Kern, Vice Chair
 Secretary Melinda Haun, Executive Director
 Treasurer Paul Salm, Treasurer

(g) Name and address of manager or person in charge of affair: Melinda Haun, Executive Director and Amy Maziarika, Associate Director, Community Foundation of Chippewa County, PO 153, Chippewa Falls, WI 54729

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Irvine Park's Main Pavilion

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

Minors Present? Possibly Reason for Minors being Present? Parents may bring older kids to event.

3. NAME OF EVENT

(a) List name of the event Wine & Dine at Irvine see attachment

(b) Dates of event and times 06/22/15 from 5:30 p.m. to 8:30 p.m.

*377
4/16/15*

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

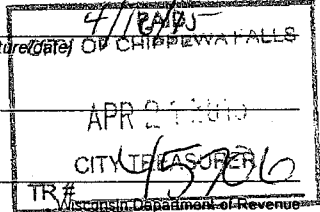
Officer _____ (Signature/date) Community Foundation of Chippewa County (Name of Organization)

Officer _____ (Signature/date) 4/16/15

Officer _____ (Signature/date) 4/16/15

Date Filed with Clerk APR 21 2015 Date Reported to Council or Board _____

Date Granted by Council Chief Wally P. Stahl License No. _____





CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: <i>Fr. Mark Pierre Notre Dame Parish, 117 ALLEN ST.</i>	Applicant Phone Number: <i>715-723-7108</i>
--	--

<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <i>Chippewa Catholic Deanery 117 Allen St. 715-723-7108</i>
--	--

Name of the event: <i>Corpus Christi Procession</i>	Estimated number of persons participating: <i>100-150</i>
--	--

Date and start and end times requested for street use:
Sunday, June 14 - 10:00 AM - 2:00 pm

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
Walking from Holy Ghost Parish to Notre Dame Parish (see map)

Use, described in detail, for which the street use permit is requested:
A Religious procession from one church to the other as an act of worship

City services requested for the event (e.g., Street Department or Police Department staff time)
n/a

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

[Signature] _____ *22 April 2015* _____
Signature of Applicant Date

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
NO POLICE SERVICES REQUIRED - WLS

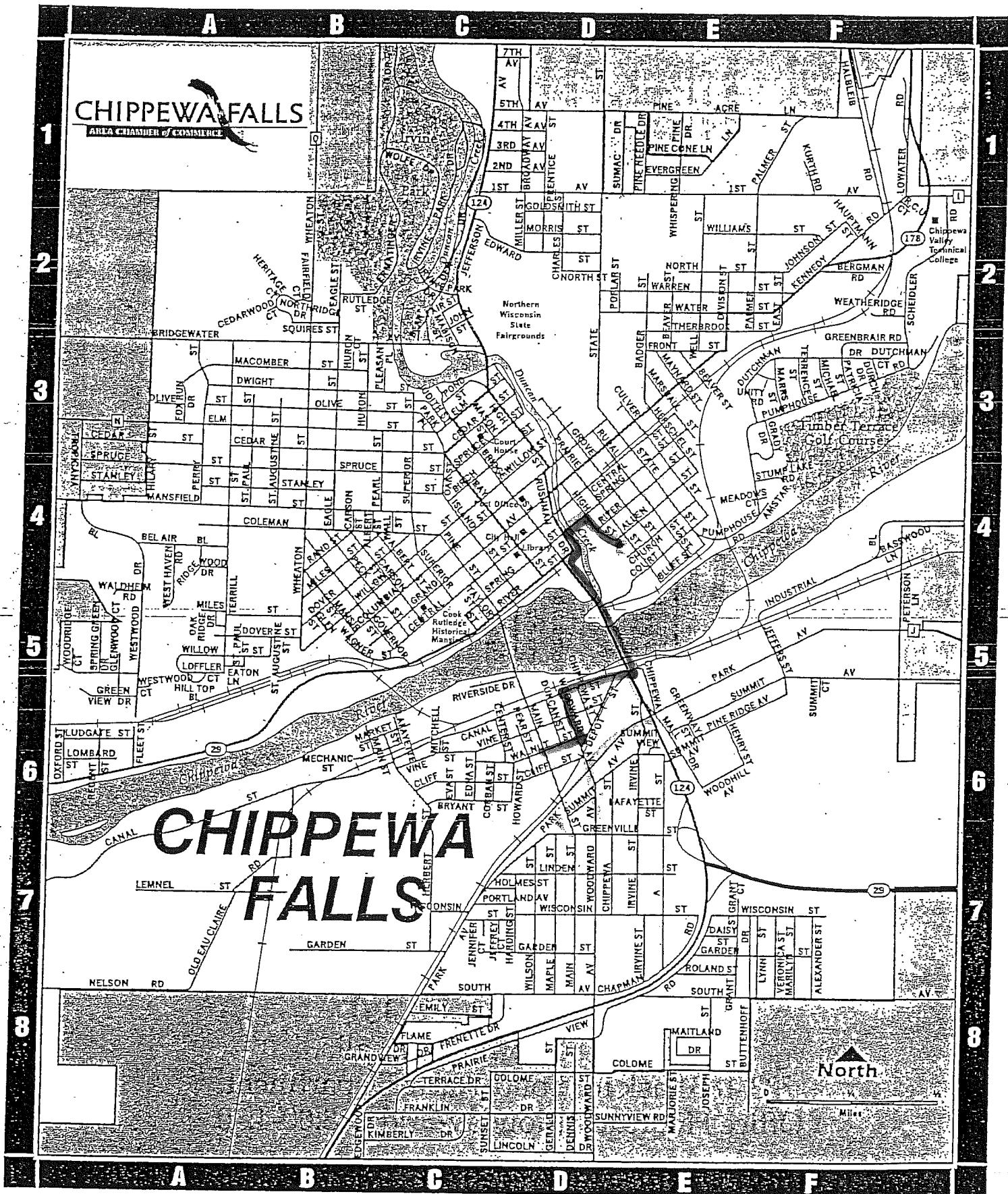
Requirements of Applicant:

Approved by: <i>Chief Still</i>	<i>[Signature]</i> <i>PE 5/5/2015</i>
Signature of Chief of Police	Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied

Chippewa Falls





CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

APR 10 2015

Applicant Name and Address: Alitia Kerr, CFMIT Coordinator 1615 Wheaton St, Chippewa Falls, WI 54729	Applicant Phone Number: 715-720-9206
---	---

<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls Museum of Industry and Technology 21 E. Grand Ave. Chippewa Falls, WI 54729 715-720-9206 Dave Mayer, President
--	--

Name of the event: Traveling Space Museum Exhibit (TSM)	Estimated number of persons participating: 1500
--	--

Date and start and end times requested for street use:
9-18-2015 5am-9pm

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
Grand Ave. East of Bridge St. to Driveway of DHC at 38 Grand, just off Hwy. 124.

Use, described in detail, for which the street use permit is requested:
To bring the TSM to our community as an event providing an interactive educational experience in technology.

City services requested for the event (e.g., Street Department or Police Department staff time)
At this time, no use of city staff is seen as necessary, but we would accept a recommendation from the city, if suggested.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Signature of Applicant 	Date 04/10/2015
----------------------------	--------------------

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):

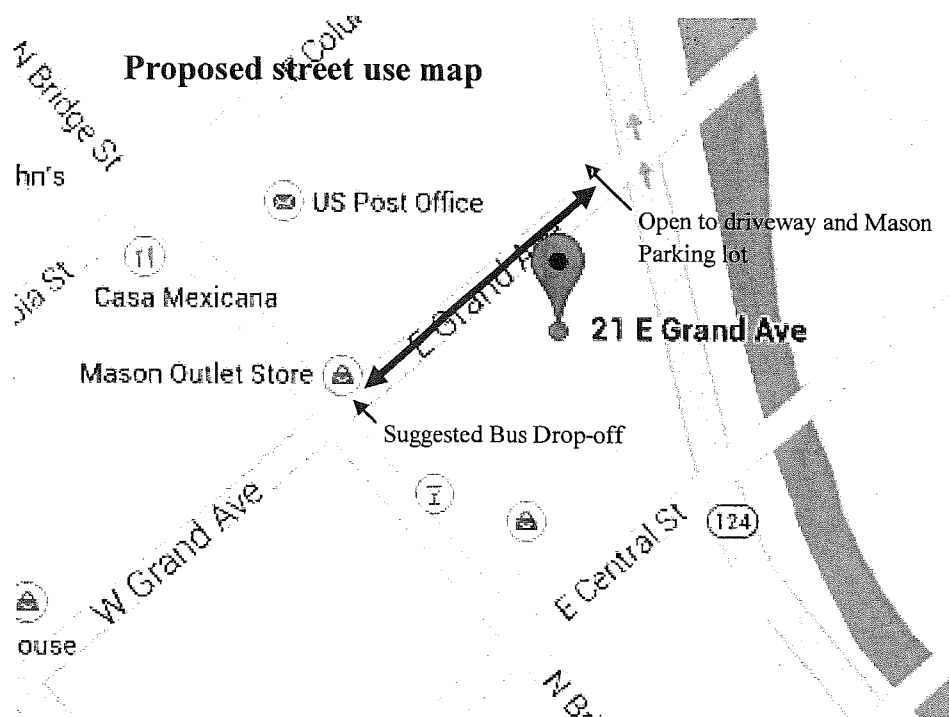
NO POLICE SERVICES REQUESTED NOR REQUIRED. WLS

Requirements of Applicant: Close Grand Avenue at the East side of Bridge St. and East of the Mason Shop parking lot driveway. Pick up necessary cones and barricades at #5 Riverside Drive (City Garage) on 9/17/2015 and set up on 9/17/2015. Return to City Garage on 9/21/2015 AM

Approved by: 	
Signature of Chief of Police	Signature of Director of Public Works

Recommendation of Board of Public Works (if required): n/a Approved Denied

Decision of City Council (required): Approved Denied



This award-winning program presented by the Traveling Space Museum will bring a semi-truck of full-scale and interactive space themed exhibits to the Chippewa Falls Museum of Industry and Technology. Teaching Labs and Exhibits may include the Odyssey III Space Lab Module, the Orion Shuttle Simulator and a life-size replica of the world's smallest jet, the BDSJ.

*Requested street use hours are approximate, the set up and take down time will be verified. Average exhibition lasts from 9:30 am to 3pm and will be open to a scheduled group of 6th grade students from a few of the local schools as well as the public, possibly extending the open hours.

*CFMIT will have many volunteers to assist, and facilities in the museum building open during exhibit.

Inquiries have been made into the need for portable restrooms and other safety issues.

You may also see official TSM information at <http://travelingspacemuseum.org/>

Thank you for your consideration as we move this project forward,

Alitia Kerr
 CFMIT Coordinator
 Office: 715-720-9206
 Cellular: 715-404-8260
 Coordinator.cfmit@gmail.com



SIDEWALK USE PERMIT APPLICATION

email address: riley12@hotmail.com

Name Of Applicant: <i>Riley Lucas</i>	Address Of Applicant: <i>215 4th Ave. Chippewa Falls, WI 54729</i>
Telephone Number: <i>715-720-1953</i>	Date And Length Of Time Requested For Use Of Sidewalk: <i>6/12/15 - 12:00 - 5:30 Each Thursday during summer to coincide with Farmers' Market.</i>
Description Of The Portion Of Sidewalk To Be Used: <i>Central St. near entrance to parking lot where Farmers' Market is located.</i>	
Describe In Detail The Purpose For Which the Sidewalk Will Be Used: <i>Mobile literature display featuring books, magazines, etc. highlighting Bible based principles that promote family unity, respect for authority, help for depressed, etc. All literature displayed is free.</i>	

The applicant agrees to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to, or death of, any person or any damage to property caused by or resulting from the activities for which the permit is granted.

This Sidewalk Use Permit may be revoked by the City Council for any violation of any condition of such permit as set out in Ordinance 94-13, passed on May 17, 1994. Such revocation shall be after affording the permit holder a hearing before the City Council after service on the permit holder of notice of hearing at least 3 days but not more than 30 days from the date and service of the notice and a detailed statement of the facts alleged to constitute any such violation.

Bond Certificate and sketch of area to be used must be attached.

Signature of Business Owner *Riley Lucas*

Date Signed *4/28/15*

Date of Council Approval _____

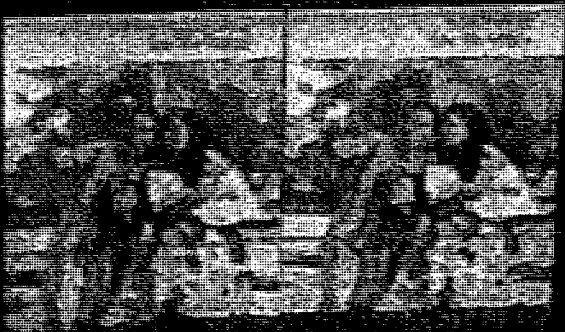


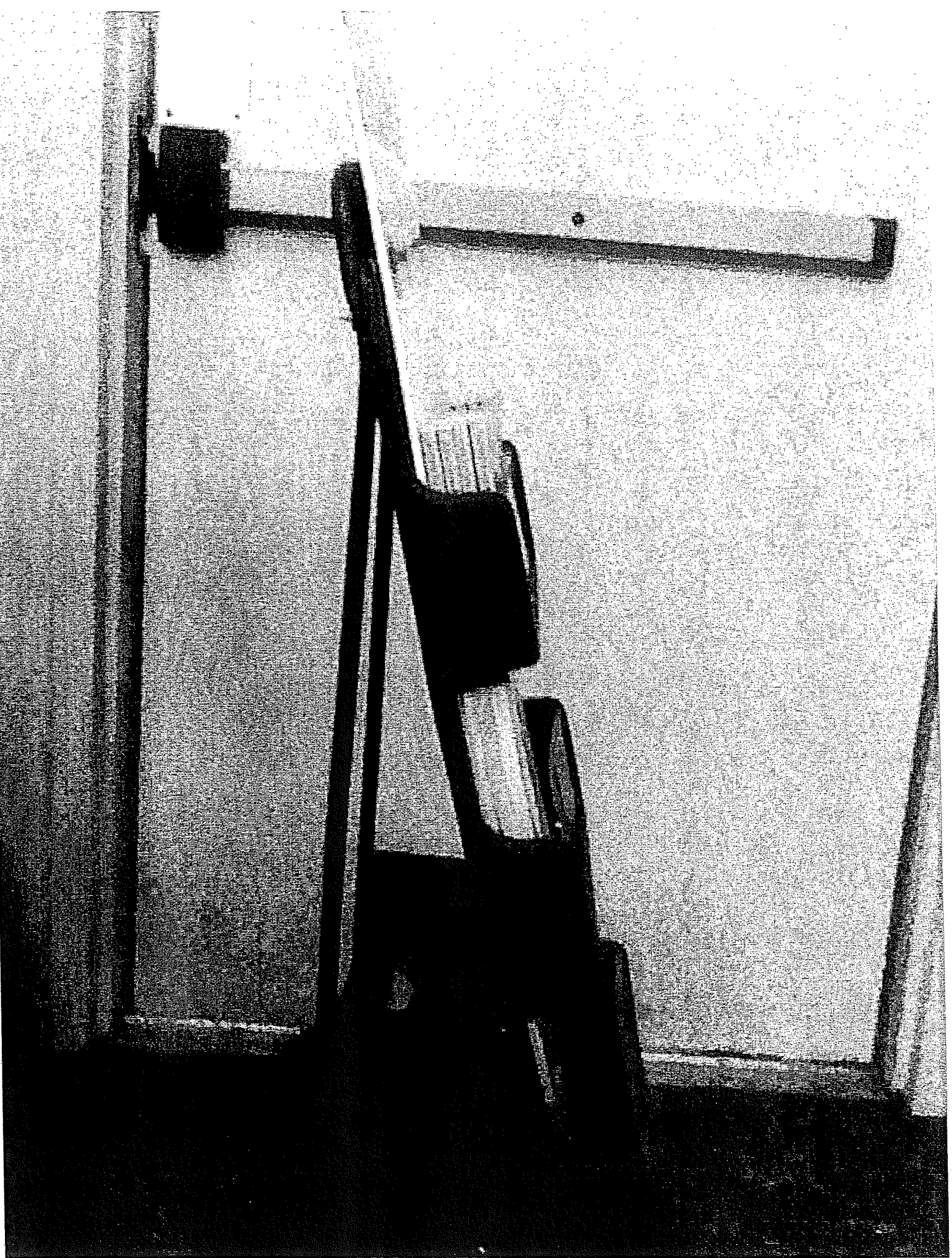
TAKE A FREE COPY

ASK FOR YOUR LANGUAGE



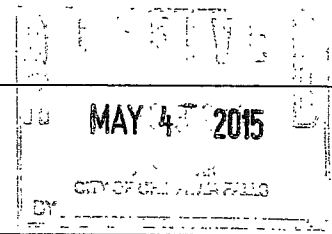
Journal of the
World Council of Churches







SIDEWALK USE PERMIT APPLICATION

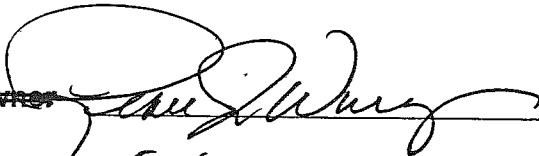


Name Of Applicant: Renee Wurzer, Coordinator The Salvation Army - Chippewa Falls Food Pantry	Address Of Applicant: 521 N Bridge Street Chippewa Falls WI
Telephone Number: 715 726-9506 food pantry 715 933-0083 private cell	Date And Length Of Time Requested For Use Of Sidewalk: May - September 2015
Description Of The Portion Of Sidewalk To Be Used: 56" x 20" area at radius corner of our building (NW corner)	
Describe In Detail The Purpose For Which the Sidewalk Will Be Used: 3 clay pots with herb garden for food pantry guests. Pots, soil and herbs provided by Sunnyside 4-H Club.	

The applicant agrees to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to, or death of, any person or any damage to property caused by or resulting from the activities for which the permit is granted.

This Sidewalk Use Permit may be revoked by the City Council for any violation of any condition of such permit as set out in Ordinance 94-13, passed on May 17, 1994. Such revocation shall be after affording the permit holder a hearing before the City Council after service on the permit holder of notice of hearing at least 3 days but not more than 30 days from the date and service of the notice and a detailed statement of the facts alleged to constitute any such violation.

Bond Certificate and sketch of area to be used must be attached.

Signature of Business Owner 

Date Signed 5-4-2015

Date of Council Approval _____



TWO POT 18" RADIUS
ONE POT 20" RADIUS

Chippewa County 4-H group beautifies the local Salvation Army Food Bank

18. Apr, 2014

Activity: Making herb pots for the Salvation Army Food Bank



Group: Sunnyside 4-H Club — Chippewa County

Date of Activity: April 7, 2014 (and ongoing)

Number of people: 17 youth; 3 adults

Number of hours: 1-5 hours per person

Our club decorated and will plant (when weather permits) herbs in pots to place outside the entrance to our local Salvation Army Food Pantry. A 4-H leader was approached by the manager because our club is known for helping the pantry and feeding the hungry in our community. She was looking for a way to beautify the entrance and provide a learning activity for the guests of the pantry. We decorated 3 large, 6 small terracotta pots with chalkboard paint and then bright colored paint. We will be purchasing potting soil and mixing it with compost from the local compost pile and will plant herbs that were started by one of our club members. The club purchased the pots and will be purchasing the potting soil. The club already had the paint and herbs, and will get the compost from a free pile in town. Members of the community service committee did the purchasing and will deliver the pots when the weather is warmer.



The guests will have a more pleasant experience upon visiting the Food Pantry. The experience of having to use a food pantry is not a comfortable one so giving some beauty to the location will make their time better. These pots will also be used to teach gardening tips. Homeless and families in transition cannot plant gardens, so the Food Pantry is going to teach their guests how to care for a "portable" pot garden so if they move they can take it with them. The Salvation Army can also harvest some of the herbs for their guests. We feel this had a great impact on the guests and volunteers of the pantry.

Our 4-H club members learned the skills that are required to not mix paint colors together and which brushes work best. They learned which plants grow best in shade (which is where these will be located). The Food Pantry manager came to our meeting to speak to our kids about the amount of people who use the pantry by ages. She shared how much food each person gets for a month. It was a great experience because none of our members have ever experienced this type of need and now they want to continue this relationship. Powerful experience.

Statewide Service Month
Chippewa County, service

Wisconsin 4-H Centennial is part of the [University of Wisconsin-Extension Co-op Connection Network](#). Protected by Akismet. Blogging software based on WordPress.

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APR 24 2015

SIDEWALK USE PERMIT APPLICATION

NAME Chippewa Falls Main Street, Inc.
 ADDRESS 514 N. Bridge St., Chippewa Falls
 PHONE # 715-723-1010

DATE AND LENGTH OF TIME REQUESTED FOR USE OF SIDEWALK:

June 1st - October 15th, 2015

DESCRIPTION OF THE PORTION OF SIDEWALK TO BE USED:

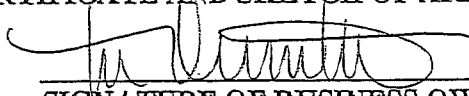
Area on the corner of S. Bridge St. & W. River St.
(on the Allen Park side) - See map
 DESCRIBE IN DETAIL WHAT THE SIDEWALK WILL BE USED FOR:

A sign directing people to the Farmers Market
which takes place on Thursdays from June 11th -
mid-October.

THE APPLICANT AGREES TO INDEMNIFY, DEFEND AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO, OR DEATH OF, ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

THIS SIDEWALK PERMIT MAY BE REVOKED BY THE CITY COUNCIL FOR VIOLATION OF ANY CONDITION OF SUCH PERMIT AS SET OUT IN ORDINANCE 94-13, PASSED ON MAY 17, 1994. SUCH REVOCATION SHALL BE AFTER AFFORDING THE PERMIT HOLDER A HEARING BEFORE THE CITY COUNCIL AFTER SERVICE ON THE PERMIT HOLDER OF NOTICE OF HEARING AT LEAST 3 DAYS BUT NOT MORE THAN 30 DAYS FROM THE DATE AND SERVICE OF THE NOTICE AND A DETAILED STATEMENT OF THE FACTS ALLEGED TO CONSTITUTE ANY SUCH VIOLATION.

BOND CERTIFICATE AND SKETCH OF AREA TO BE USED ATTACHED

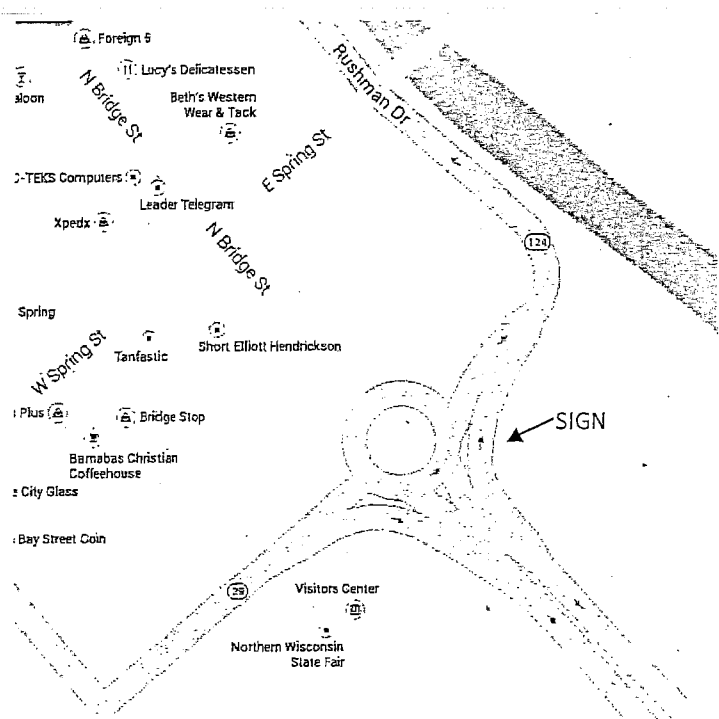


 SIGNATURE OF BUSINESS OWNER

4/22/15

 DATE SIGNED

APPROVED BY COUNCIL ON _____



APR 24 2015

SIDEWALK USE PERMIT APPLICATION

NAME Chippewa Falls Main Street, Inc.

ADDRESS 514 N. Bridge St., Chippewa Falls

PHONE # 715-723-10101

DATE AND LENGTH OF TIME REQUESTED FOR USE OF SIDEWALK:

May 22-29th, 2015

DESCRIPTION OF THE PORTION OF SIDEWALK TO BE USED:

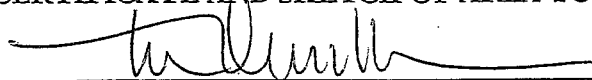
Area on the corner of S. Bridge St. & W. River St.
(on the Allen Park side) - see map
DESCRIBE IN DETAIL WHAT THE SIDEWALK WILL BE USED FOR:

A sign notifying people of the "Who Let The Dogs Out" event on May 29th

THE APPLICANT AGREES TO INDEMNIFY, DEFEND AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO, OR DEATH OF, ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

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BOND CERTIFICATE AND SKETCH OF AREA TO BE USED ATTACHED

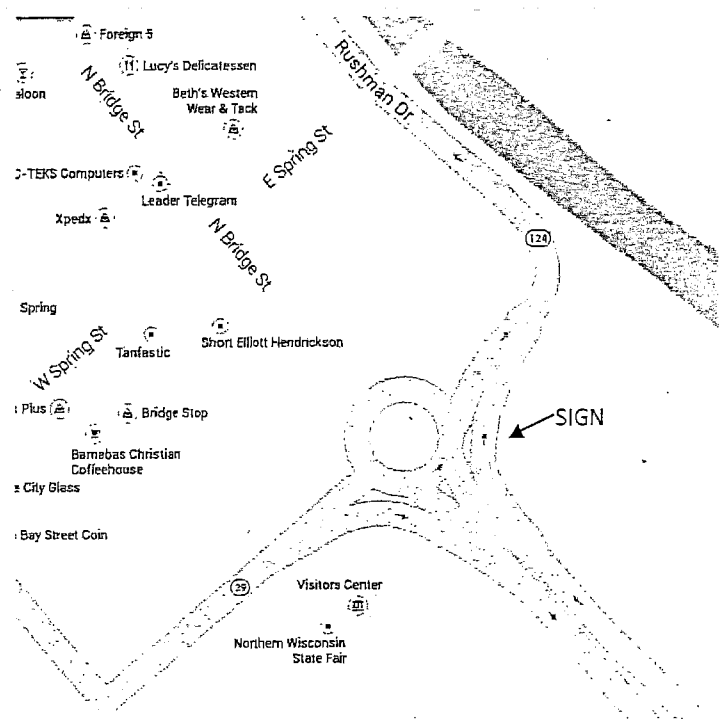


SIGNATURE OF BUSINESS OWNER

4/22/15

DATE SIGNED

APPROVED BY COUNCIL ON _____



APR 24 2015

SIDEWALK USE PERMIT APPLICATION

NAME Chippewa Falls Main Street, Inc.
ADDRESS 514 N. Bridge St., Chippewa Falls
PHONE # 715-723-6661

DATE AND LENGTH OF TIME REQUESTED FOR USE OF SIDEWALK:

July 25 - August 10, 2015

DESCRIPTION OF THE PORTION OF SIDEWALK TO BE USED:

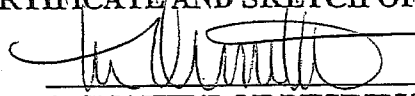
Area on the corner of S. Bridge St. & W. River St.
(on the Allen Park side) - see map
DESCRIBE IN DETAIL WHAT THE SIDEWALK WILL BE USED FOR:

A sign notifying people of Pure Water Days
which takes place August 6-9th

THE APPLICANT AGREES TO INDEMNIFY, DEFEND AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO, OR DEATH OF, ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

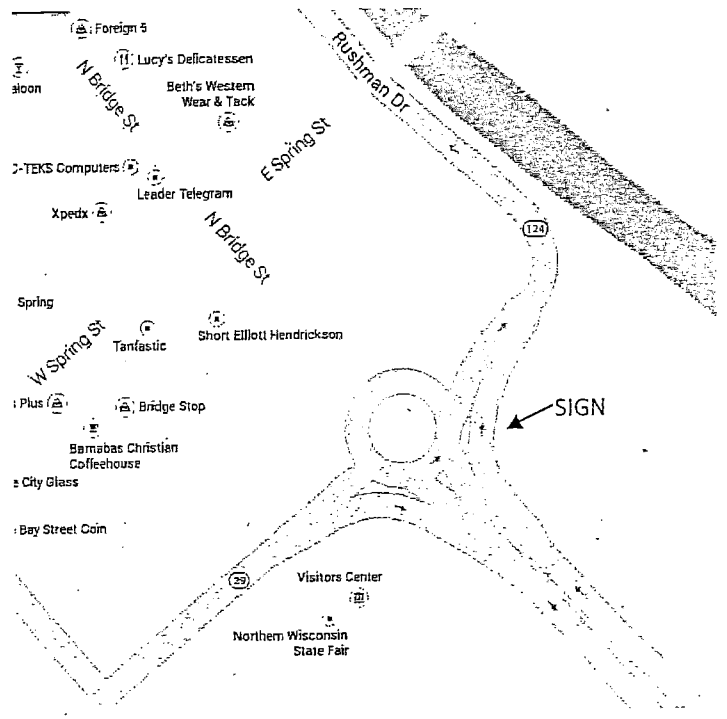
THIS SIDEWALK PERMIT MAY BE REVOKED BY THE CITY COUNCIL FOR VIOLATION OF ANY CONDITION OF SUCH PERMIT AS SET OUT IN ORDINANCE 94-13, PASSED ON MAY 17, 1994. SUCH REVOCATION SHALL BE AFTER AFFORDING THE PERMIT HOLDER A HEARING BEFORE THE CITY COUNCIL AFTER SERVICE ON THE PERMIT HOLDER OF NOTICE OF HEARING AT LEAST 3 DAYS BUT NOT MORE THAN 30 DAYS FROM THE DATE AND SERVICE OF THE NOTICE AND A DETAILED STATEMENT OF THE FACTS ALLEGED TO CONSTITUTE ANY SUCH VIOLATION.

BOND CERTIFICATE AND SKETCH OF AREA TO BE USED ATTACHED


SIGNATURE OF BUSINESS OWNER

4/22/15
DATE SIGNED

APPROVED BY COUNCIL ON _____



Foreign 5

Lucy's Delicatessen
Beth's Western
Wear & Tack

TEKS Computers
Leader Telegram

Xpedx

Spring
Tanfastic
Short Elliott Hendrickson

Plus
Bridge Stop

Barnabas Christian
Coffeehouse

City Glass
Bay Street Coin

Visitors Center
Northern Wisconsin
State Fair

SIGN

**APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS AS
RECOMMENDED BY THE MAYOR
2015**

City Plan Commission

(3 Year Term)
David Cihasky, 2018
Dan Varga, 2018

Library Board

(3 year term)
Bob Hoekstra, 2018
Sarah Jones, 2018

Police and Fire Commission

(5 Year Term)
Amy Mason, 2020

Park Board

(3 Year Term)
Beth Arneberg, 2018
Heidi Hoekstra, 2018

Transit Board

(2 Year Term)
Peggy Nehring, 2017
Ed Cadwell, 2017

Business Improvement District Board

(3 Year Term)
Steve Harmon, 2018
Joe Wawrzaszek, 2018

Board of Review

(5 Year Term)
Greg Misfeldt, 2020

Board of Appeals, Planning and Zoning

(3 Year Term)
Jan Ferguson, 2018
William Haley, 2018
Jan Welch, 2018

Board of Appeals Electric

(2 Year Term)
Peter Sedarski, 2017
William Beaudette, 2017

Redevelopment Authority

(3 Year Term)
Bill Burich, 2018



MINUTES

COMMITTEE #1 REVENUES, DISBURSEMENTS, WATER AND WASTEWATER MAY 13, 2015

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Wednesday, May 13, 2015 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: Rob Kiefer, John Monarski, Brent Ford, CW King.
Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Mike Hepfler, City Engineer/Public Works Director/Utility Manager Rick Rubenzer, Assistant City Engineer Rob Krejci, City Clerk Bridget Givens, Parks & Recreation Director Dick Hebert, Recreation Supervisor Tommy Eisenhauer, Thomas Larson, and Ruth Ann Gilbertson.

Call to Order: 9:00 AM

1. Brief overview of Committee #1 responsibilities and processes.

Finance Manager/Treasurer Lynne Bauer briefly reviewed the ordinance definition and responsibilities of this committee. The process to be placed on the agenda was also discussed.

No action taken.

2. Discuss pay rate for Parks & Recreation seasonal employees. Possible recommendations to the Council.

Parks & Recreation Director Dick Hebert and Recreation Supervisor Tommy Eisenhauer presented information relating to their request to increase seasonal employee pay rates. (See attachments) The overall budget impact would be less than \$3.00 between the pool and recreation budgets. Mr. Hebert is not proposing an increase to his seasonal lawn mowers but would like to discuss coordination and pay with other city departments who hire this type of seasonal employee.

Mr. Hebert is also proposing a temporary pay increase from \$8.00 to \$10.25 for his seasonal office program assistant because his new administrative assistant could use additional help with training. The pay increase would be through August 28, 2015 and the current budget is able to support the financial impact.

Motion by Ford/Monarski to recommend the Council approve the seasonal recreation level changes and pay rate changes presented by the Parks & Recreation Department. All present voted aye. Motion carried.

- 3. Discuss continuing design services with Five Bugles/ADG for final design of the proposed fire station pending negotiation of a contract. Possible recommendations to the Council.**

Fire Chief Hepfler recommended the City continue with Five Bugles/ADG for design services related to the fire station. He indicated during the request to conduct a feasibility study only Five Bugles responded. A draft contract has been received but negotiations will need to continue with the City, Five Bugles/ADG and Attorney Ferg.

Motion by Monarski/Ford to recommend the Council approve Chief Hepfler's recommendation to continue with Five Bugles/ADG for final design services for the proposed fire station pending negotiations with the City and Attorney Ferg. **All present voted aye. Motion carried.**

- 4. Discuss purchase of an additional Carlson GPS Data collector Unit. Possible recommendation to the Council.**

City Engineer/Public Works Director/Utility Manager Rick Rubenzer explained his request to purchase an additional Carlson GPS unit. The cost of \$15,000 would be split between the three Utility Departments and the street project accounts. (See attachment) Mr. Rubenzer indicated his departments would save time and money with this additional unit.

Motion by Ford/Monarski to recommend the Council approve the request to purchase an additional Carlson GPS Data collector unit with the funding to come from the Water, Wastewater and Storm Water Utilities and the City street project accounts. **All present voted aye. Motion carried.**

- 5. Discuss funding for repair of phone system at city garage. Possible recommendations to the Council.**

City Engineer/Public Works Director/Utility Manager Rick Rubenzer presented a request to utilize city funds for the repair of the phone system at the city garage. (See attachment) Discussion included consolidating phone services for his departments. Funding is available in the building maintenance account however there might be additional funding needed in that account for future repairs. This situation was determined to be an emergency situation and the repairs have already begun. Any future funding needs or transfers will come before Committee #1.

Motion by Ford/Monarski to recommend the Council approve funding for the phone system repairs at the city garage. **All present voted aye. Motion carried.**

- 6. Discuss funding for retaining wall repair on south side of Central Street between Island Street and Pine Street adjacent to Trinity United Methodist Church Property. Possible recommendations to the Council.**

City Engineer/Public Works Director/Utility Manager Rick Rubenzer presented information regarding retaining wall repairs on Central Street. Rick indicated that at this time ownership of the wall has not been determined but the repairs are needed to maintain the integrity of Central Street. The estimate from B&M Masonry and Repair is \$1,500.

Mr. Rubenzer stated the estimated cost to reconstruct the retaining wall is \$50,000; and he indicated he has funding in his sidewalk maintenance account.

Motion by Monarski/Ford to recommend the Council accept the proposal of B&M Masonry and Repair to repair the retaining wall on the south side of Central Street between Island Street and Pine Street. **All present voted aye. Motion carried.**

- 7. Discuss funding for city hall copier. Possible recommendations to the Council.** Finance Manager/Treasurer Bauer indicated the lease on the city hall copier expired and maintenance costs have increased since that time. Replacement options include adding a fax option as well as color printing. The extra cost is approximately \$115 per month with additional charges for color copies which were not budgeted. There is a color copier/printer in the Utility Office, so it was thought it may not necessary to proceed with additional options at this time. After a brief discussion, the copier will be replaced with an upgraded model with the costs covered by the current budget. Additional options will be explored in the future.

No action taken.

- 8. Adjournment.**

Motion by Ford/Kiefer to adjourn at 10:20 AM. **All present voted aye. Motion carried.**

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

• **2.21 - STANDING COMMITTEES. (Rep. & recr. #80-12)**

The President of the Council, together with 2 other members of the Council, who shall be nominated and elected by a majority vote of the Council, shall constitute a Committee on Committees. The standing committees of the Council shall consist of 3 aldermen. The Committee on Committees shall recommend to the Council the appointment of 3 aldermen on each of the following standing committees:

(1)



COMMITTEE NO. 1. (Am. #90-12) Committee on Revenues, Disbursements, Water and Wastewater. This Committee shall be responsible for the establishment of budgets, maintaining of the same, assessment of properties, collection of taxes and securing proper insurance and shall be responsible for the development of budgets for water and wastewater, the maintaining of budgets and recommending the proper rates and the efficient operation and equipping of both utilities. Committee No. 1 shall also act as a Special Assessment Deferment Committee under §3.081(3) of this Municipal Code.

(2)

COMMITTEE NO. 2. (Am. #90-13) Committee on Labor Negotiations, Personnel, Policy and Administration. This Committee shall do the negotiating of all labor contracts, for organized and unorganized, including department heads. It shall have all grievances referred to them for disposition. It shall recommend all tables of organization which may be requested for change by all departments and shall review and approve hiring procedures for all personnel and establish hiring procedures when and where deemed necessary. It shall be responsible that City policies shall be uniform in all departments and boards under City control and jurisdiction. It shall be responsible for all areas of City government not specifically designated by the 2 other standing committees and shall assist all other committees when directed or requested to do so. Committee No. 2 shall also act as the Housing Advisory Board under §21.901 of this Municipal Code. Committee No. 2 shall also act as the Health Advisory Board under §1.14(3) of this Municipal Code.

(3)

COMMITTEE NO. 3. (Am. #81-24; #98-27) Committee on Transportation, Construction, Public Safety and Traffic. This Committee shall be responsible for the construction and maintenance of all streets and sewers in the City to assure proper repair and maintenance of all bridges, for all street lights, for the maintenance and replacement of all street and construction machinery and equipment used by the Street Department and landfill operation. It shall be responsible for a proper and efficient operation of both the Police Department and Fire Department and shall be responsible for all traffic control and parking matters brought to their attention.

(4)

COMMITTEE NO. 4. (Cr. #92-31; Am. #98-27; #99-23; #2003-20) Committee on recycling, computerization of the City, maintenance of City Hall and other unassigned buildings and intergovernmental cooperation of municipal services. This Committee shall consist of 3 aldermen, and one member to attend the Chippewa County Solid Waste Committee meetings on an informative basis. This Committee will address all types of recycling including, but not limited to, newspapers, aluminum, cardboard, plastics, metals and magazines. The Committee shall negotiate recycling contracts with vendors and recommend to the Council concerning the same. It will become familiar with marketing trends and programs and submit a recycling budget each year to Committee No. 1. It will address State mandates on recycling and address yard waste, household hazardous waste, incineration, citizens' complaints and concerns, illegal dumping, composting and other related matters. It will address issues of State and Federal grants.

It will address all computerization of the City and assure standardization and coordination of City Departments. The Administrative Technology Committee will report their findings to Committee No. 4. Committee No. 4 will forward their recommendations to the Council.

The Committee will address maintenance of the City Hall building and any other unassigned City buildings. It will conduct annual, or as needed, on-site inspections of these buildings and report their findings to the Council. The Administrative Assistant in conjunction with the Janitor will report to the Committee as necessary.

The Committee will address all shared, leveraged or outsourced services initiatives with other municipalities (counties, cities, villages, townships, etc.) and ensure the possible benefits of these initiatives (including state or federal incentives, etc.) are identified, evaluated and where appropriate obtained for the City where possible.

Chippewa Falls Parks and Recreation Seasonal Employee Pay Rates

	1 st Year	2 nd Year	3 rd Year
Level I	\$6.50	\$7.25	
Level II	\$7.50	\$7.75	\$8.00
Level III	\$8.25	\$8.50	\$8.75
Level IV	\$9.00	\$9.25	\$9.50
Park Maintenance	\$7.50	\$7.75	\$8.00

Level I

- Scorekeepers
- Outdoor Pool Lifeguards
- Youth Program Assistants

Level II

- Outdoor Pool WSI's
- Indoor Pool Lifeguards
- Youth Program Instructors (non-certified)
- Gym Supervisors/Site Managers
- Park Maintenance

Level III

- Outdoor Pool Assistant Manager
- Indoor Pool WSI/WSAs
- Indoor Pool Manager
- Youth Program Instructors (certified)

Level IV

- Outdoor Pool Manager

Park Maintenance

- Irvine Park
- Casper Park



PAY RATES FOR CONTRACTED OFFICIALS

	1 st Year/No Cert	2 nd Year/Cert
Basketball	\$17.00	\$20.00
Volleyball: Adult	\$15.00	\$17.00
Volleyball: HS	\$12.00	\$15.00
Softball: MME	\$20.00	\$25.00
Softball: MSP/COED	\$15.00	\$17.00
Soccer: U8/U10	\$10.00	\$15.00
Soccer: U12/U14	\$15.00	\$20.00

Chippewa Falls Parks and Recreation Seasonal Employee Pay Rates

	1 st Year	2 nd Year	3 rd Year
Level I	\$7.25	\$7.50	
Level II	\$7.50	\$7.75	\$8.00
Level III	\$7.75	\$8.00	\$8.25
Level IV	\$8.00	\$8.25	\$8.50
Level V	\$8.75	\$9.00	\$9.25
Level VI	\$10.00	\$10.25	
Park Maintenance	\$7.50?	\$7.75?	\$8.00?

Level I

- Scorekeepers
- Recreation Assistants
- Concessions

Level II

- Youth Program Instructors
- Gym Supervisors/Site Managers
- Log Cabin/School House

Level III

- Outdoor Pool Lifeguards
- Youth Program Instructors (certified)

Level IV

- Indoor Swim Instructor
- Outdoor WSI
- Summer Program Assistant

Level V

- Assistant Pool Manager
- Indoor WSI

Level VI

- Head Pool Manager

Park Maintenance

- Irvine Park
- Casper Park



PAY RATES FOR CONTRACTED OFFICIALS

	1 st Year/No Cert	2 nd Year/Cert
Basketball	\$17.00	\$20.00
Volleyball: Adult	\$15.00	\$17.00
Volleyball: HS	\$12.00	\$15.00
Softball: MMF	\$20.00	\$25.00
Softball: MSP/COED	\$15.00	\$17.00
Soccer: U8/U10	\$10.00	\$15.00
Soccer: U12/U14	\$15.00	\$20.00

Pool Wage Breakdown

Lifeguard Hours 2014		Lifeguards Lifeguard Payroll 2014	
280.75 \$		2,078.94	
84 \$		609.00	
17.75 \$		128.69	
399.75 \$		2,898.19	
54 \$		391.51	
131.5 \$		953.39	
197.25 \$		1,430.07	
284.75 \$		2,084.45	
170.75 \$		1,237.93	
200 \$		1,450.00	
268.5 \$		1,946.63	
209.25 \$		1,473.58	
30.5 \$		735.89	
278.5 \$		2,019.15	
208 \$		1,508.02	
251.75 \$		1,825.20	
129 \$		935.26	
250 \$		1,812.51	
144.5 \$		1,047.53	
196.75 \$		1,426.44	
192.5 \$		1,398.44	
215.25 \$		1,560.56	
275 \$		1,995.81	
454.1 \$		3,297.29	
			Avg. Wage 7.25
Hours Estimate	Proposed Wage		Proposed Totals
4700	\$ 8.00		\$ 37,600.00
			2015 Proposed Wage
			\$ 37,600.00 Total
			\$ 32,927.29 2014 Total Wages
			\$ 4,672.71 Change

Concession Hours		Concession Stand Concession Payroll 2014	
100.75 \$		726.82	
56.75 \$		411.45	
164.75 \$		1,194.44	
150.25 \$		1,064.78	
137.75 \$		895.39	
609.75 \$		4,292.88	
			Avg. Wage 7.04
Estimate	Proposed Wage		Proposed Totals
435	\$ 7.25		\$ 3,153.75
			2014 Wages
			\$ 4,292.88
			\$ (1,139.13) Change

Head Manager Hours		Head Manager Head Manager Payroll	
445.5 \$		4,009.50	
445.5 \$		4,009.50	
450 \$		10.25	
			Avg. Wage 9.00
Hours Estimated	Proposed Wage		Proposed Totals
450	\$ 10.25		\$ 4,612.50
			2014 Wages
			\$ 4,612.50
			\$ 4,009.50
			\$ 603.00 Head Manager Wage Change

Assistant Manager Hours		Assistant Manager Assistant Manager Payroll	
398.5 \$		3,387.27	
316.75 \$		2,613.22	
334.25 \$		2,915.51	
356.75 \$		3,026.03	
1406.25 \$		11,942.03	
			Avg. Wage 8.49
Hours Estimated	Proposed Wage		Proposed Totals
1425	\$ 9.00		\$ 12,825.00
			2015 Proposed Wage Totals
			\$ 12,825.00
			\$ 11,942.03 2014 Wages
			\$ 882.97 Change

Total Pool Wages Budgeted		New Proposed Pool Wage Totals		Difference	
\$ 57,000.00		\$ 58,191.25			(1,191.25)
Total Recreation Wages Budgeted		New Proposed Rec. Wage Totals		Difference	
14,725.00		13,531.25		1,193.75	
Total Recreation/Pool Budget		\$		\$	2.50

2014 Aquatic Facility Survey Results

Payroll

City	# of Pool Managers	Start of Scale		Top of Scale		# of Asst. Managers	Start of Scale		Top of Scale		# of Head LG	Start of Scale		Top of Scale		# of LG	Start of Scale		Top of Scale		# of Admissions	Start of Scale		Top of Scale		# of Concessions	Start of Scale		Top of Scale		# of Clean Staff	Start of Scale		Top of Scale		Notes
Chippewa Falls	1	\$9.00	\$9.50	\$9.50	\$11.00	3	\$8.25	\$8.75	\$8.75	\$11.00		\$8.40	\$9.15	\$9.15	\$11.00	20	\$7.25	\$7.25	\$7.25	\$9.00	4	\$7.25	\$7.25	\$7.25	\$9.00	4	\$7.25	\$7.25	\$7.25	\$9.00						
De Pere	4	\$14.00	\$14.75	\$14.75	\$17.25	0										12	\$9.00	\$10.50	\$10.50	\$11.00	4	\$8.50	\$9.25	\$9.25	\$11.00	4	\$8.50	\$9.25	\$9.25	\$11.00						
Eau Claire	2	\$11.25	\$12.75	\$12.75	\$14.25	0										5	\$8.25	\$9.15	\$9.15	\$11.00	3	\$7.75	\$8.20	\$8.20	\$11.00	12	\$7.75	\$8.20	\$8.20	\$11.00						
Holmen	1		Salaries \$7000			4	\$9.00	\$11.00	\$11.00						30	\$7.75	\$9.25	\$9.25	\$11.00	4	\$7.50	\$8.75	\$8.75	\$11.00	6	\$7.50	\$8.25	\$8.25	\$11.00							
Jefferson	2	\$9.50	\$11.00	\$11.00	\$12.50	2	\$9.00	\$12.00	\$12.00						12	\$7.45	\$8.20	\$8.20	\$11.00	6	\$7.25	\$8.00	\$8.00	\$11.00	4	\$7.25	\$8.00	\$8.00	\$11.00							
Menomonie	1	\$11.00	\$16.00	\$16.00	\$18.00	2	\$9.50	\$10.50	\$10.50						25	\$8.00	\$9.00	\$9.00	\$11.00	3	\$7.50	\$8.50	\$8.50	\$11.00	4	\$7.50	\$8.50	\$8.50	\$11.00							
Middleton	1	\$8,000.00	\$10,000.00	\$10,000.00	\$12,000.00	5	\$12.00	\$16.00	\$16.00						40	\$9.00	\$11.00	\$11.00	\$13.00	3	\$7.50	\$8.50	\$8.50	\$11.00	12	\$7.50	\$8.50	\$8.50	\$11.00							
Monroe	1	\$13.00	\$15.00	\$15.00	\$17.00	1	\$13.00	\$15.00	\$15.00						20	\$7.50	\$9.50	\$9.50	\$11.00	3	\$7.50	\$8.50	\$8.50	\$11.00	6	\$7.50	\$8.50	\$8.50	\$11.00							
Weston	1		Salaries 12,160			0									25-30	\$8.20	\$9.00	\$9.00	\$11.00	4	\$7.25	\$8.25	\$8.25	\$11.00	4	\$7.25	\$8.25	\$8.25	\$11.00							
Average Salary Ranges:		\$1,152.54	\$1,438.71	\$1,438.71	\$1,724.88		\$10.25	\$12.55	\$12.55			\$8.80	\$10.25	\$10.25		\$8.04	\$9.24	\$9.24	\$11.00		\$6.50	\$7.75	\$7.75	\$11.00		\$7.70	\$8.38	\$8.38	\$11.00							

PART-TIME WAGE SURVEY - 2015

PROGRAM: YOUTH SPORTS

Community/Organization	Range	Notes
	Tennis Instructor: \$10 Tennis Coordinator: \$13.50-\$15 Youth Sports Coordinator: \$16-\$18 Sport Camp Director & Sport Camp Assistant: \$10-\$30 Basketball Scorer: \$7.75 Umpires: \$8.50 Youth Sports Site Supervisor: \$10.75 Basketball Referee (Grades 8-12): \$23/game Flag Football Official: \$20/game	*.25/year *.30/year to a max of \$16.20 *.40/year with no max Paid on a commission or per class/session basis *.25/year to a max of \$10 *.25/year to a max of \$10.75 *.25/year to a max of \$13
Brookfield	Youth Bball Official: Volunteer Youth Bball Supervisor: \$12 Youth Bball Scorekeepers: \$7.25 Sand Vball Camp Instructors: \$10 Volleyball Supervisor: \$12	
Cedarburg	Youth Sports Coach: \$7.25-\$12 Youth League Referee: \$7.25-\$10 Time and Score Keepers: \$7.25 per game Program Coordinator: \$10-\$16	Based on experience or certifications
Cudahy	Youth Sports Coach: \$7.50-\$9.50 Youth Sports Officials: \$8-\$10	Depends on number of years of service and qualifications
Greenfield	Summer Tennis: \$8-\$10 Summer Tennis Coordinators: \$2300-\$2600 Fall Tennis: \$10-\$12 Youth Sports: \$8-\$10	*Summer Sports Camps are mostly run as fundraisers for high school athletic dept. They are ran at 80/20 split, of the 80%, coaches usually take a nominal stipend. If they pay helpers, it is \$8-\$10.
Menomonee Falls	T-Ball Director: \$27.50/hr Youth Bball Refs (Students): \$12/game Youth Bball Refs (Adults): \$22-\$25/game Youth Bball Director: \$25/hr Youth Bball Assistant Director: \$15/hr Summer League Supervisor: \$65/night Flag Football Refs (Students): \$12/game Flag Football Director: \$25/hr Flag Football Assistant Director: \$16/hr Hoop Camp Staff: \$8/hr Hoop Camp Director: \$1,200-\$1,400/program Pom Pom Director: \$500-\$700/program Middle School Tennis Coach: \$200-\$400/program Girls Bball Director: \$900-\$1100/program Girls Bball Academy Director: \$600-\$800/program Boys Bball Academy Director: \$1,100-\$1,300/program Boys Vball Director: \$500-\$700/program Girls Vball Director: \$2,000-\$2,200/program	
Mequon	Sports Programs Head Instructors (all sports): \$30/hr Sports Assistants: \$7.25-\$8 Basketball Refs: \$12/hour *.25/year	
Muskego	Flag Football Referee: \$12 per game Tee Ball Coach: \$8/hr	*Most of instructors work on a 70/30 split
Nicolet	Youth Sports Officials: \$9 Tennis Instructor: \$10-\$15	
Oak Creek	Baseball/Softball Coordinator: \$10 Coaches/Baseball & Softball (3-8 years): \$8/hr Flag Football Coordinator: 80% of revenue after expenses Flag Football Supervisor: \$9-\$10 On Site Supervisor/Coordinator: \$9-\$10	.25 annual increase based on performance review
Oconomowoc	Youth Officials: \$7.25-\$10/hr Tennis Instructors: \$7.25-\$15/hr Supervisors: \$12	
Shorewood	Youth Officials: \$15 per game/Tournament \$25 per game	Sports camps: Instructors receive 70% of registration fees
Slinger	Official: \$10-\$12 Basketball Referee: \$20-\$22 Flag Football Official: \$20-\$22 SEC Youth Bball Vball Official: \$25-\$26 CYFL Tackle Football: \$50-\$55 Track Official: \$50-\$75 Volleyball Official: \$20-\$22 Wrestling Officials: \$45-\$50 SEC Basketball Head Coach: Volleyball Head Coach: \$200 Cross Country Head Coach: \$400 Cross Country Assistant Coach: \$200 Running Club Head Coach: \$200 Track Head Coach: \$400 Track Assistant Coach: \$200 Wrestling Head Coach: \$500 Wrestling Assistant Coach & Club Coach: \$300 Tackle Football Equipment Manager: \$200 Tackle Football Coordinator: \$300 Tackle Football Field Setup/Supervision: \$100 Tackle Football Coach: \$400	
South Milwaukee	Poms Instructor: \$18-\$21 Referee - Lead (basketball): \$30-\$33 Referee - Lead (football): \$24-\$30 Referee (basketball): \$20-\$23 Referee (football): \$14-\$20 scorekeeper - Lead: \$10-\$11.50 Scorekeeper: \$8-\$9.50 Soccer Coordinator: \$14-\$20 Soccer Instruction Assistant: \$10-\$13 Soccer Instructor: \$22-\$25 Soccer Referee: \$14-\$22 Sports Instructor: \$10-\$25 Tennis Coordinator: \$18-\$24 Tennis Instructor: \$12-\$15 Tennis Instructor Assistant: \$10-\$13 Umpire-Alternate (softball): \$10-\$13 Umpire-lead (softball/kickball): \$27-\$30 Umpire (softball/kickball): \$17-\$20 Youth Umpire: \$13-\$16 Youth Umpire (Boys baseball): \$20-\$26 Youth Umpire Coordinator: \$24-\$30	
Waukesha City	Seasonal Sport & Fitness Supervisors: \$13-\$13.50 (max \$15) Referees: \$8-\$9 Umpires: \$13/game Walk Fit Supervisor: \$8-\$9 Summer Tennis Program: \$30 Tennis Program Coordinator Assistant Coordinator: \$12-\$12.50 Tennis Instructors: \$9-\$12 Gymnastics Program Coordinator: \$30 High School Student Coaches: \$9-\$9.75 USAG Team Coaches: \$10-\$10.75 College Student Coaches: \$11-\$11.75 Assistant Program Coaches: \$20	based on level
Waukesha County	Youth Sports Coordinator: \$10-\$12 Youth Sports Coach: \$9 Official (4K-5): \$7.75 Official (6-8 Volleyball, Soccer): \$10 Scorekeeper: \$7.50 Tennis Instructor: \$5.10 Tennis League Coordinator: \$13 Wrestling Club Coach: \$12 Wrestling Club Assistant: \$9-\$11	Certified Athletic Camp Instructor: 70/30 split
West Allis-West Milwaukee		
Whitefish Bay		Determined by number of years employed

PROGRAM: Building and Grounds

PART-TIME WAGE SURVEY - 2015

Community/Organization	Range	Notes
Brookfield	Summer Laborer: \$9 Seasonal Laborer/Operator: \$10 Specialized Operations (summer)- Lead worker and/or Special Tasks: \$10	→ +.25/year → +.30/year → +.30/year
Greenfield	Building/Program Supervisor: \$8-\$10/hr	→ For any program held in a school district facility- Required by district
Hartford	Building Supervisor: \$8-\$9 Laborer (Short Term): \$9-\$8 Laborer (Long Term): \$10-\$6	
Kenosha	Maintenance Lead Worker: \$17.27	
Menomonee Falls	Building Supervisor: \$10-\$14/hr	
Muskego	Building/Site Supervisors: \$7.25-\$8	
Nicolet	Building Supervisor: \$14/hr	
Oak Creek	Building/Program Supervisor: \$10.50 Maintenance/Parks: \$8.34 start Building Supervisor: \$13.85	→ +.25 annual increased based on performance review
Oconomowoc	Part Time/Custodian: \$13.85	
Slinger	Building/Program Supervisor: \$10/class Summer Field/Ground Maintenance Workers: \$9-\$10/hr Maintenance Chief: \$14-\$16 Maintenance Assistant, Summer: \$8-\$13	→ +.25 each year they return
South Milwaukee	Gym Supervisor: \$12-\$14 Building Attendant: \$9.50-\$11 Park Attendant: \$15-\$18 Aquatic Front Desk Attendant: \$9-\$9.75 Temporary Laborer: \$10.39-\$12.42	
Waukesha City	Temporary Laborer 2: \$12.19-\$15.59	
West Allis-West Milwaukee	Building/Field Supervisor: \$8-\$10 Grounds Crew: \$8.50-\$14	Based on staff level
West Bend	Park and Forestry Summer Seasonal Staff: 9/hr	

Administrative Assistant Helper - Rachel McDonald

Katie Hutson's last day was 1/12/15 at \$15.30/hour

Katie was scheduled to receive a two year increase on 4/16/15 to \$15.72??

Debbie Patzold was hired on On 3/30/15 at \$14.42/hour

Katie's Pay rate - 405 hours

Hourly pay rate	# of days	Money Saved
\$15.30	54	\$6,196.50

Rachel McDonald - Office Helper

Expenses - prior to the hiring of Debbie Patzoldt on 3/30/15

Hourly pay rate	# of Hours	Wages	Prior to 1/29/15
\$8.50	11.5	\$97.75	
Hourly pay rate	# of Hours	Wages	1/29/2015 - 4/8/2015
\$10.25	54.25	\$556.06	

Hourly pay rate	# of Hours	Wages	4/9/2015 - 5/12/2015
\$8.00	29.75	\$238.00	
TOTAL		\$891.81	

Dick Hebert - Parks, Recreation & Forestry Director - Recommendations

1) Rachel McDonald's pay rate back to \$10.25/hour. Back Pay for 4/9/2015-5/12/2015

Hourly pay rate	# of Hours	Wages	4/9/2015 - 5/12/2015
\$2.25	29.75	\$66.94	

2) Rachel McDonald's pay rate \$10.25/hour for the rest of the summer

Hourly pay rate	# of Hours	Wages	5/13/2015 - 6/19/15
\$10.25	139	\$1,424.75	
Hourly pay rate	# of Hours	Wages	6/22/2015 - 8/28/15
\$10.25	150	\$1,537.50	
TOTAL		\$3,029.19	

OVERALL IMPACT: \$3,921.00

MEMO

To: Committee #1

Cc: Rick Rubenzer, P.E. DPW/CE/UM; Lynne Bauer, Finance Manager

From: Robbie Krejci, P.E. Assistant City Engineer

RE: Carlson GPS Unit & Infracore GIS software

In 2014, the water, storm water, and waste water utilities together purchased a Carlson GPS to be used with Infracore Software to begin the GIS process of mapping the infrastructure in the City of Chippewa Falls. For most of last summer the City had a contract employee to begin the GPS mapping of the water utility's infrastructure to tie into the newly formed GIS databases. The uses for both maintenance and construction for the City's utilities can't be understated and in the future it is anticipated to lead to significant time and cost savings. The ability to track, maintain, and utilize the GIS system for identifying weaknesses and maintenance needs in the City's infrastructure can lead to reductions in employee hours and potential maintenance and location issues by providing base locations and maintenance mapping.

With the expanded capability comes the utilization of the City's Carlson GPS unit. As improvements and maintenance issues are tracked they are logged via GPS coordinates to be uploaded into the GIS databases. This has led to a high utilization rate of the Carlson GPS unit. At this time it is felt that another Carlson GPS unit could be utilized to further expand the system capacities.

The Carlson GPS unit has an overall cost of approximately \$15,000 and provides the City with an additional unit that will be utilized on items ranging from infrastructure mapping to construction staking on City reconstruction projects. The Engineering Department alone will see significant time savings in its field management of construction projects.

We are requesting that Committee #1 recommend purchase of an additional Carlson GPS unit. The cost of the said unit to be divided between the water, storm water, wastewater, and the 2015 construction projects. The cost is anticipated to be less than \$15,000, and all funding sources have the available capacity for the purchase.

Committee 1

4/13/2015

The Street Department receives its internet connection and use of phones via a wireless connection to City Hall. On April 17 the wireless connection quit working. Attempts to revive the wireless system by using parts on hand (the old Parks & Recreation building was connected via wireless) were unsuccessful.

The calls are being answered by the Utility office and they have been set up with a temporary, yet slow, internet connection.

The wireless system was installed sometime in the late 1990's or early 2000. We have had occasional reception problems with the system that were alleviated by trimming trees.

The Street Department is one of the last city buildings containing office space not connected by fiber (Parks maintenance building and pool are the others). There were discussions in the past regarding connecting the building, but because of cost felt we could wait as long as the wireless connection remained stable.

Fiber was installed to the building on May 11. Due to a poor location of the wiring closet, Street Department Personnel moved the wiring closet and rewired the building for a new closet to the location where the fiber enters the building. Another company will be there this week to terminate the cables. Chippewa County IT will finish the connection in hopes that the Street Department will be up and running this week.

Cost		
CCI Systems	\$ 8,253.80	Run fiber to building, install patch panel and splice fiber.
NetTel	\$ 543.36	Cat 5 cable ran by city personnel
CDWG	\$ 286.51	Wall mount rack
NetTel	<u>\$ 2,000.00*</u>	Terminate cables
Total Cost	\$11,083.67	

*estimate

Proposal

B&M Masonry and Repair
11661 County Hwy X
Chippewa Falls WI 54729

PROPOSAL NO. #586	DATE May 6 2015
BID NO. #62	ARCHITECT Aaron Hanson

TO Tom Trinity Methodist	PHONE #'S
ADDRESS 210 W. Spring St Chippewa Falls WI 54729	DATE OF PLANS
WORK TO BE PERFORMED AT: -SAME-	

We hereby propose to furnish the materials and perform the labor necessary for the completion of Repair of Rock Retainer Wall

Area below for additional description and/or drawings:

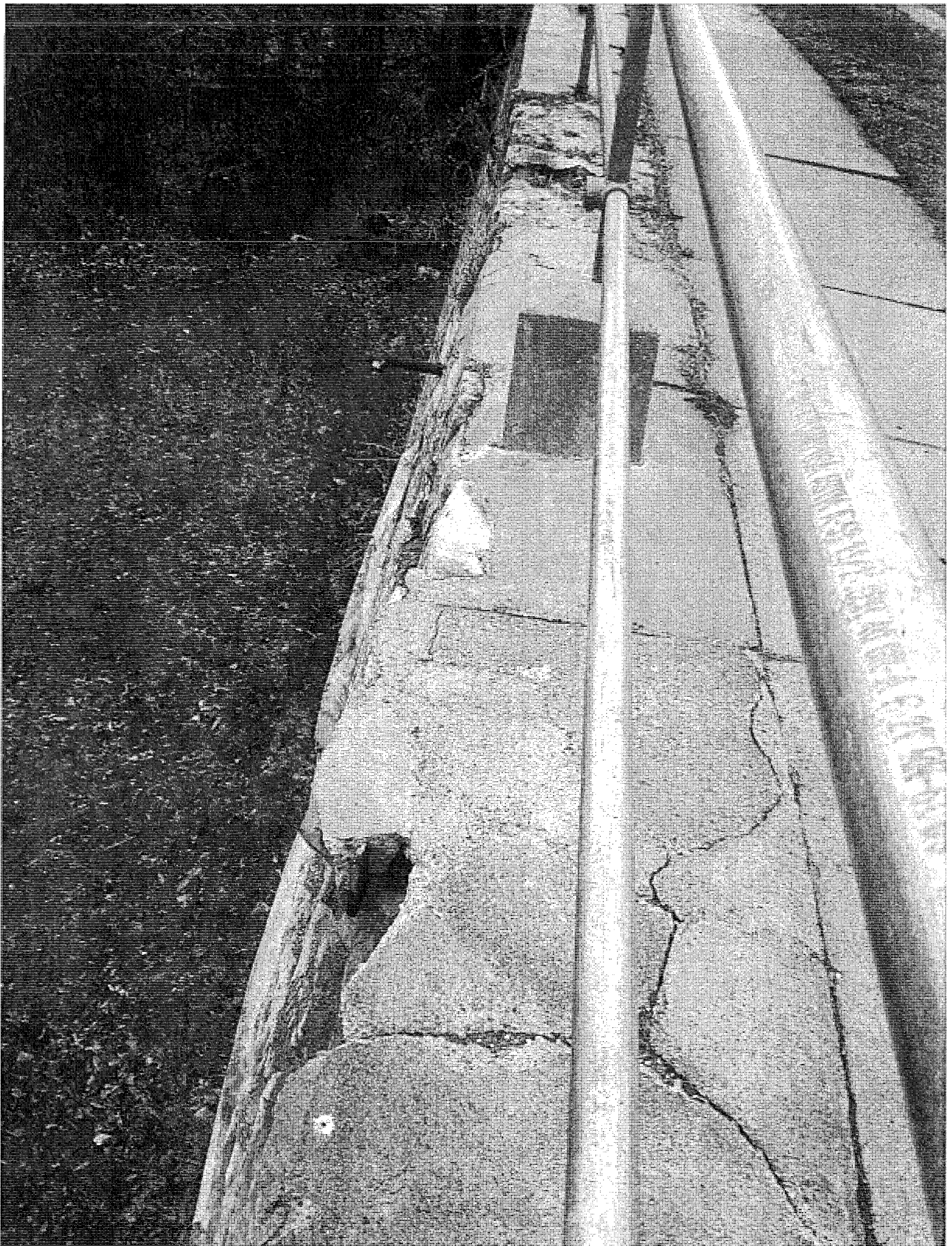
- Set up scaffolding for work area.
- Clean out bad mortar where needed.
- Replace Rocks where needed.
- Fill joints on rock wall with new mortar.
- Clean and Haul away all Rubble for work site.
- Any Questions please call Aaron Hanson
- Patch Top of Retainer wall with New ⁽⁷¹⁵⁾ - 210-0827 concrete.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of One thousand five hundred ⁰⁰/₁₀₀ Dollars (\$ 1,500.00) with payments to be made as follows. Due when completed

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____ Signature _____







Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
May 11, 2015

Committee #2 met on Monday, May 11, 2015 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: CW King, Chuck Hull, John Monarski, Brent Ford, Rob Kiefer, Mayor Hoffman.

Others present: Finance Manager/Treasurer Lynne Bauer and Fire Chief Mike Hepfler.

Call to Order: 8:00 AM

1. **Open Session**

2. **Closed Session**

Motion by Monarski/Hull to go into closed session under WI Statutes 19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining implications require a closed session" to: a) Discuss labor negotiation issues and strategy; and to include Council Members, Mayor, Finance Manager/Treasurer Lynne Bauer, Fire Chief Mike Hepfler; may return to open session.

Roll call vote: Monarski - Aye; Hull - Aye; King - Aye. Motion carried.

The Committee discussed issues related to labor negotiations.

Motion by Hull/Monarski to return to open session. **All present voted aye. Motion carried.**

3. **Adjournment**

Motion by Hull/Monarski to adjourn at 8:44 AM. **All present voted aye. Motion carried.**

**Minutes submitted by,
CW King, Chair**

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, May 12, 2015

1. Call to order by Beth Arneberg at 6:00 p.m.

Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Heidi Hoekstra, Rob Kiefer and Nate Seckora.

Staff present: Dick Hebert and Tom Eisenhauer.

2. Approval of April 14, 2015, Minutes: **Motion by Carmen Muenich, seconded by Heidi Hoekstra, to approve the April 14, 2015, minutes. Motion carried.**

3. Personal Appearances By Citizens. None.

4. Discuss / Consider Special Event Applications:

- a. Public Library Family Movie. Joe Niese and Sue Rada from the Chippewa Falls Public Library would like to host a free outdoor family movie event at Marshall Park on August 22. They anticipate the event running from 4:00 p.m. until midnight. Citizens Community Bank is sponsoring the event. Dick Hebert recommends approving application with waiver of costs. **Motion by Muenich/Kiefer to approve the Public Library's special event application as presented with waiver of fees. Motion carried.**

- b. Learn to Fish. Kyle Beach submitted an application for the "Learn to Fish" event that has been taking place for many many years. It is a free event to the community and geared toward the whole family. Individuals are taught the arts of tying knots, baiting, catching, and cleaning fish. The event takes place on the free fishing weekend. Dick Hebert recommends approving event with waiver of fees. **Motion by Berg/Seckora to approve application for the Learn to Fish event as presented with waiver of fees. Motion carried.**

5. Discuss/Consider:

- a. Irvine Park Welcome Center/Small Animal/Aviary Building.

- Construction Documents and Next Bidding Process
- Discuss Future Scope of Services for CBS Squared, Inc.

Bob Sworski presents. The prebid meeting will be on Thursday. This is for the 2nd bid package. Bidding is due on May 21. There was discussion about what was involved in this bid package. The donor board is not included, but there is an allowance of space for it. Basic signage, but not all signs, is included. Data system, phone system, furnishings, and security system are not included in this bid package. There are provisions for tax-exempt owner purchases. Bob also discussed the elevation and how it relates to the parking lot and concession window. Discussed having Dick contact our animal vendor so the animals are gone before the September 2 construction start date. Dick expressed appreciation to Bill Albright, Isaac Lewis, and Chris Peterson of Heartland for their presence at the meeting and involvement and assistance with the project.

Dick also presented the proposal of CBS Squared, Inc. for construction administration services of the project. The previous contract was through the design phase. The scope of services was reviewed. The cost is \$72,830.00; Bob indicates this includes services of Apex Engineering and the structural engineering firm. This cost would be paid from the funds raised. **Motion by Kiefer/Berg to accept the contract of CBS Squared Inc. as presented. Motion carried.**

Carmen Muenich expressed concern regarding parking in the area of the Welcome Center. He would like to start discussing and starting the groundwork for establishing additional parking spots. Dick suggested the City engineer could review this to start.

- b. Handicap Fishing Pier Project in Erickson Park. The draft of the Memorandum of Understanding was reviewed and generally acceptable. Dick relayed an email in which Ron Bakken described a few requests. He suggested a name change to change the emphasis away from the word handicap, perhaps to "Fish Chippewa! Access for All! Erickson Park Project" or something similar. Discussion included incorporating this change. Also discussed making it clear that any improvements, such as widening, to the road would be at the cost of the Fish Chippewa! group. This will be changed at 3d to state "...to pay for any and all improvements." The rest of the sentence will be deleted. **Motion by Berg/Hoekstra to approve the draft of the Memorandum of Understanding as presented with the discussed name change and clarification that the cost of improvements will be covered by the group. Motion carried.**

Audrey Stowell left at this time; continued minutes taken by Tommy Eisenhower.

- c. Update Buchanan Park Improvement Project. Bob Sworski from CBS Squared, Inc. updated the Park Board on the progress of the Pickle Ball Court Project. Monarch Industries did not recommend moving forward with paving area due to soft base course. Monarch will give cost estimate for rolling the base course or the street department will proceed. Paving will be pushed back to next week and 28 days after paving the color coat can be applied.
- d. Update Irvine Park Road Improvement Project. Roads closed Tuesday, May 12, and Wednesday, May 13, for paving. Road will open Thursday, May 14, with caution tape around newly seeded area to keep patrons off.
- e. Update Outdoor Pool Bathhouse Roof Project. Dick updated Park Board on changes to project. Aluminum flashing was added under gutter to lower maintenance requirements. A change order was also made to paint the inside of pool changing areas
- f. Irving Park Playground Equipment Install Schedule. The installation will take place June 1st, 2nd, & 3rd. On June 1st, the Parks Department and Lee Enterprises will set up installation areas by drilling holes, etc. On June 2nd & 3rd, TTM will provide 8-12 volunteers to help with the installation of playground equipment.

- g. Discuss New Department Logo. Dick stated that the draft of the new department logo will be ready by next month's Park Board Meeting.
 - h. Park Signage. It was discussed that the Park Logo should be determined before new park signage is discussed. It will remain an agenda item until then.
 - i. Director's Report. Dick updated the board on the fiber quotes. The total for all three stages is estimated at \$117,305.92 from CCI Systems. Dick updated the board on the department's extensive use of non-traditional employees and volunteers. Because of this work, the parks are in much better shape. Update on the Riverfront Park Project: the old chamber building will be torn down in June and the next step will be removing any invasive plants and nuisance trees and completing the final design of the roundabout. Dick stated that he was able to get employees for seasonal park positions at the current wages.
6. Approve Claims. **Motion by Muenich/Hoekstra, to approve claims of \$77,806.00. Motion passed.**
7. Park Board Member comments or concerns. Heidi Hoekstra would like to reassess the special event application for the "Past Passed Here Event" next year.
8. Adjournment. **Motion by Muenich/Hoekstra, to adjourn at 7:35 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary
Tommy Eisenhauer

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between the City of Chippewa Falls (hereinafter referred to as City) and Fish Chippewa! Access for All (hereinafter referred to as Fish Chippewa!).

- 1) Purpose. The purpose of this Memorandum of Understanding is to assist in the implementation plans of the Fish Chippewa! Access For All! Accessible Fishing Pier at Erickson Park in Chippewa Falls, Wisconsin. This agreement defines the overall goals and describes the collaborative nature and relationship between the participants as it relates to the project.

- 2) Roles and Responsibilities of the City of Chippewa Falls:
 - a) The City of Chippewa Falls agrees to provide the land for the project, maintain and service the access road at its current width, and maintain and service the current and future parking lots.
 - b) The City of Chippewa Falls will have the final approval for all future improvement, including the designs of any such improvements.
 - c) The project will meet all City, State, and Federal regulations.
 - d) The City will designate hours of operation for the Park.

- 3) Roles and Responsibilities of Fish Chippewa! Access for All:
 - a) Fish Chippewa! agrees to notify the City and receive approval for all planned improvements at the Park project.
 - b) Fish Chippewa! agrees to provide garbage removal in the Park project.
 - c) Fish Chippewa! agrees to provide lawn maintenance at the Park project.
 - d) Fish Chippewa! agrees to pay for any improvements.
 - e) Fish Chippewa! agrees to the maintenance of any improvements at the Park site including facilities, portable toilets, etc., to the satisfaction of the City of Chippewa Falls and/or the City of Chippewa Fall Park Board.
 - f) Fish Chippewa! agrees to obtain any and all necessary licenses and permits to proceed with the project.

- 4) Funding. It is expected that the funding for the project will be raised by Fish Chippewa! through any means available to them.

- 5) Nature of Document. This document is meant to facilitate communication and be an evolving document.

Dated: _____

Dated: _____

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
April 15, 2015**

1. Call to Order

Meeting was called to order by Board President Mary Ann King at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Hoekstra, King, Olson (arrived 5:12 p.m.), Rasmus, Russell

Absent: Miller

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden, Circulation Dept. Head Kathy Moehagen, Community Foundation Executive Director Melinda Haun

3. Approval of Agenda

Motion by Russell to approve the agenda. Seconded by Ambelang. All present Voting Aye. Motion carried.

5. Community Foundation – Melinda Haun

Melinda Haun Executive Director of The Community Foundation was presented to explain The Chippewa Falls Public Library Endowment Fund. The investment account is managed by Wealth Management out of Eau Claire. They report directly to the Board of Directors of the Community Foundation. The Library's Endowment Fund is in a moderate risk investment. We have authority to access the funds whenever we wish but we need to let the fund continue to grow. Since the Library Endowment is a non-profit we only pay 1% administrative fee, others pay 1.5%. The performance on the market is based on a 20 quarterly average due to the ups and downs each year. If we need to access our funds we must have in writing proof of a 2/3 vote of the Library Board of Trustees. Currently the Community Foundation is managing 13 million in Assets. The Board thanked Melinda Haun for coming.

4. Department Head Reports

a) Kathy Moehagen – Circulation Department

Kathy Moehagen reported on the duties of the Circulation Department. Daily at the desk they greet every patron. There are four fulltime employees. Two courier pages during the day and two evening pages. Circulation is responsible for emptying the AV and book drops every morning. They then check each item for damages, sensitive each returned item and check them back in. If the item is damaged or pieces missing Kathy handles contacting the patron and resolving the issue. Circulation department also handles the notices for overdue items with notices to patrons. They also process the holds that come from the other MORE Libraries. There are 53 Libraries in the MORE System and we make up 7% of the holds requested. The holds come in from courier and are processed and put in the appropriate area. Either the holds shelve for our Patrons or returned to our appropriate shelves. Circulation also checks our items to Patrons under their Library cards and desensitizes the materials. The Circulation Department also handles fines, changes of addresses, expired cards, new patron's cards, phone calls, sign up for children's computers, faxes-outgoing and incoming, signs for packages. They also weekly they do shelf reading, work on website, Facebook, and other special programming. They also resurface discs, send letters for paid items that are discarded if not picked up. Monthly they work on their stats for the Management Report to the Board. They also supervise the volunteers. They are represented at MORE Operation Meetings and get the latest information about Library operations. They also do a number of misc items such as taking care of plants, sunshine fund.

The Board thanked Kathy for enlightening them about the Circulation Department.

6. Disposition of the minutes of the regular meeting of March 11, 2015.

Motion by Olson, seconded by Rasmus to approve the minutes of the regular meeting of March 11, 2015. All present Voting Aye. Motion carried.

7. Disposition of the vouchers to be paid from the 2015 budget after April 21, 2015.

Motion made by Russell seconded by Olson to approve payment of the vouchers to be paid from the 2015 budget after April 21, 2015. Roll Call Vote taken. Aye --Ambelang, Hoekstra, King, Olson, Rasmus, Russell. All present Voting Aye. Motion carried.

8. Public appearances by citizens.

None

9. Correspondence

Thank you from Holy Ghost School for donation of paper roll rack.

10. Management report

Director Niese presented the Management Report. He talked about highlights from the report. He mentioned that our new Day Page Tammy Tauger has started and is working out well. The Friends held a reception to welcome Joe Niese, Jessi Peterson and Howard Rake to their new positions. Diane Bergeron is attending a Software Conference in Minneapolis this week. He mentioned that Circulation is down a bit but the weather has been better than in other years. Computer use and newspapers bring a number of Patrons in on Mondays.

11. Committee reports

a) none

12. Current Business

a) City Handbook – Vacation accum.

After reviewing the differences between the Library Handbook and City Handbook policies about Leaves – Vacation Hoekstra made a motion, seconded by Olson to adopt the City vacation leave policy with the inclusion of the line from the Library Handbook, Pages do not receive paid vacation time. All present Voting Aye. Motion carried.

13. Announcements

a) None

14. Items for future consideration.

a) Nothing

15. Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To:

a) Director Performance Goals

b) Personnel – Job Changes

Motion by Olson seconded by Rasmus to go into Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To a) Director Performance Goals and Personnel – Job Changes with Director and Board of Trustees only in attendance.

Roll Call Vote: Aye --Ambelang, Hoekstra, King, Olson, Rasmus, Russell. Motion carried. Time 5:45 p.m.
Board of Trustees and Director discussed the above reference items.

Motion made by Hoekstra, seconded by Olson to return to open session at 6:03 p.m. All present voting Aye.
Motion carried.

15. Adjournment

Motion made by Hoekstra, second by Olson to adjourn. All present voting Aye. Motion carried. Meeting
adjourned at 6:04 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant

ORDINANCE NO. 2015-12

AN ORDINANCE AMENDING THE RESTRICTIONS
ON CLASS "A" INTOXICATING LIQUORS CODE SECTION,
SECTION §12.03(4) (f) 3.c. OF THE CHIPPEWA FALLS MUNICIPAL CODE

THE CHIPPEWA FALLS COMMON COUNCIL DO ORDAIN AS FOLLOWS:

1. That §12.03(4) (f) 3.c. OF THE CHIPPEWA FALLS MUNICIPAL CODE, which presently provides as follows:

12.03 INTOXICATING LIQUOR, FERMENTED MALT BEVERAGES AND TOBACCO.

•••

- (4) LICENSE RESTRICTIONS.

•••

- (f) Restriction on Class "A" Licenses.

•••

3. Premises which hold a combination Class "A" (beer) and "Class A" (liquor) license may display and sell alcoholic beverages if the following restrictions and limitations are met:

•••

- c. Any alcoholic beverages which are displayed or offered for sale may not be located or displayed within 50 feet of any entry or exit door which is used by the public, unless the sales are from a separate secure liquor and malt beverage portion of the store which has a separate public access door to the outside and is secured during non-sale hours.

be amended to provide as follows:

12.03 INTOXICATING LIQUOR, FERMENTED MALT BEVERAGES AND TOBACCO.

•••

(4) LICENSE RESTRICTIONS.

•••

(f) Restriction on Class "A" Licenses.

•••

3. Premises which hold a combination Class "A" (beer) and "Class A" (liquor) license may display and sell alcoholic beverages if the following restrictions and limitations are met:

•••

- c. Any alcoholic beverages which are displayed or offered for sale may not be located or displayed within 50 feet of any entry or exit door which is used by the public, unless the sales are from either (1) a separate secure liquor and malt beverage portion of the store which has a separate public access door to the outside and is secured during non-sale hours or (2) an area which is a secured portion of the premises to the extent that there is no public access to alcoholic beverages during non-sale hours.

DATED this 19th day of May, 2015

COUNCIL PRESIDENT: 

FIRST READING: May 5, 2015

SECOND READING: May 19, 2015

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

PUBLISHED: _____

**ORDINANCE TO ESTABLISH PROCEDURES AND CRITERIA FOR ALLOWING
ALTERNATIVE FORMS OF SWORN TESTIMONY AT
BOARD OF REVIEW (BOR) HEARINGS**

THE COMMON COUNCIL OF THE CHIPPEWA FALLS, WISCONSIN DO ORDAIN AS FOLLOWS:

1. That § 1.10 of the Chippewa Falls Municipal Code, regarding Board of Review, and which presently provides as follows:

1.10 - BOARD OF REVIEW.

•••

(3) FIRST MEETING. The first meeting of the Board of Review shall not be less than 4 hours and shall be from 8 a.m. to 12 noon. If the assessment roll is not complete, the Board may adjourn as is necessary to complete the roll. Notice of the meeting shall be posted on the meeting room door advising as to when the Board shall reconvene.

be amended to provide as follows:

(3) FIRST MEETING. The City Assessor shall set the date and time of the first meeting of the Board of Review within the confines of the statutes. If the assessment roll is not complete, the Board may adjourn as is necessary to complete the roll. Notice of the meeting shall be posted on the meeting place door advising as to when the Board shall reconvene.

(4) PROCEDURE. Sec. 70.47(8), Wis. Stats. authorizes the Board of Review to consider requests from a property owner or the property owner's representative to appear before the Board under oath by telephone or to submit written statements under oath to the Board of Review. In order for a property owner or property owner's representative to submit a request to testify by phone or submit a sworn written statement, he or she must first comply with the following procedures:

- a. The legal requirement to provide notice of intent to appear at BOR must be satisfied; and
- b. An Objection Form for Real Property Assessment (PA-115A) must be completed and submitted to the BOR as required by law.

After the two requirements outlined above have been met, a Request to Testify by Telephone or Submit a Sworn Written Statement at Board of Review (Form PA-814) may be submitted to the City Clerk. Such requests must be submitted in time to be considered by the Board at the first meeting of the BOR.

(5) CRITERIA TO BE CONSIDERED. The Board may consider any or all of the following factors when deciding whether to grant or deny the request:

- a. The requester's stated reason(s) for the request as indicated on the PA-814
- b. Fairness to the parties
- c. Ability of the requester to procure in person oral testimony and any due diligence exhibited by the requester in procuring such testimony
- d. Ability to cross examine the person providing the testimony
- e. The BOR's technical capacity to honor the request
- f. Any other factors that the Board deems pertinent to deciding the request

Dated this 2nd day of June, 2015

COUNCIL PRESIDENT: _____

FIRST READING: May 19, 2015

SECOND READING: June 2, 2015

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

PUBLISHED: _____

RESOLUTION NO. 2015-26

**RESOLUTION REGARDING THE DISCONTINUANCE OF
THE NORTH 77 FEET OF DENNIS STREET**

WHEREAS, the North 77 feet of Dennis Street is unimproved real estate;

WHEREAS, the parcel will not be improved as a City Street;

WHEREAS, the Chippewa Falls Board of Public Works has recommended vacation of the parcel at its meeting of March 9, 2015;

WHEREAS, it is in the public interest to vacate the parcel and place it on the tax rolls and the public interest so requires; and

WHEREAS, the City of Chippewa Falls Common Council has duly considered the basis for this Resolution;

NOW THEREFORE, BE IT RESOLVED that pursuant to the provisions of §66.1003(4) of the Wisconsin Statutes that the North 77 feet of Dennis Street in the City of Chippewa Falls, Chippewa County, Wisconsin be discontinued and vacated.

BE IT FURTHER RESOLVED that the City of Chippewa Falls does retain an easement for any public utilities which may presently exist or be located in that portion of Dennis Street herein being discontinued and vacated.

DATED this 19th day of May, 2015

PUBLIC HEARING: May 19, 2015

Ayes _____

Nays _____

COUNCIL PRESIDENT: _____

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk