

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, JULY 9, 2012 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, July 9, 2012 at 5:30 P.M. Present were Mayor Greg Hoffman, Alderperson George Adrian, Director of Public Works Rick Rubenzer and Finance Manager Lynne Bauer. Absent was Darrin Senn. Also, present at the meeting: Alderperson Jane Lardahl, Water Superintendent Rory Olson, Zach Meinen of 903 Therbrook St., Happy Tails Dog Park Board of Directors President Karen Polzin, Cynthia Schmidt, Sue Thomas and Donna Wall.

1. **Motion** by Bauer, seconded by Adrian to approve the minutes of the June 11, 2012 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Director of Public Works Rubenzer presented the attached Highway Safety Improvement Program application for Bridge Street (STH #124), between Court Street and River Street. He noted that this segment was previously discussed by the Board and Council as part of the Downtown Entrance Plan. He noted that after previous comments, the new design and application included the option to turn left or east onto Court Street for southbound traffic on Bridge Street (STH #124). He also noted that left turn option added around \$20,000 to the original estimate. As noted on the attached application, the City would be responsible for 10% (\$50,100) of the estimated \$501,000 project cost and the project, if approved by WIDOT would be constructed in 2016.  
**Motion** by Hoffman, seconded by Adrian to recommend the Common Council approve the application to the Highway Safety Improvement Program for the Bridge Street (STH #124) project between Court Street and the south right-of-way of River Street. In addition that Mayor Hoffman be authorized to execute the said application. **All present voting aye. MOTION CARRIED.**
  
3. Karen Polzin, president of the Board of Directors for the Happy Tails Dog Park appeared to request permission to pave a driveway and parking lot on City owned property west of the Alexander Street Stormwater Management Pond and Happy Tails Dog Park. Conclusions reached after discussion were:
  - 1) The Engineering Department will assist with elevations and drainage after the Dog Park representative has staked out the driveway and parking lot location. In addition that the Engineering Department provide a quote/proposal for parking lot painting and striping. Rubenzer stated that the Street Department was presently behind on painting existing parking lots but would provide an estimate.
  - 2) A six-inch aggregate base and 2 ½ inch hot mix layer would be a sufficient design for the parking lot and driveway.
  - 3) The dumpster approach area should be hard surfaced or at least graveled in order to provide garbage truck access.

**Motion** by Hoffman, seconded by Bauer to recommend the Common Council grant permission to the Happy Tails Dog Park Board of Directors to construct a driveway and parking area on City owned property west of the Alexander Street Stormwater Management Pond. Said permission contingent upon approval of the location by the City Engineering Department. **All present voting aye. MOTION CARRIED.**

4. The Board discussed the request of Happy Tails Dog Park to install a human/canine water station on the maintenance ledge of the storm pond. The proposed location for the water station was moved inside the storm pond fence to provide for a more secure and safe location and to aid in ease of accessibility for Dog Park patrons. In addition, fencing costs would be lower. Rubenzer expressed the concern of getting maintenance vehicles and equipment around the station without damage to the station. Water Supervisor Rory Olson gave an estimate of \$3,500 for the water utility to cut into the street, tap a service and bring a service to the curb stop/valve in a water utility manhole. This estimate included street and curb and gutter restoration but did not include crossing under Chippewa Crossing Boulevard or the materials and labor to connect the service from the manhole to the canine/human water station.

5. **Motion** by Rubenzer, seconded by Adrian to recommend the Common Council approve the concept plan for installation of a canine/human water station by the Happy Tails Dog Park Board contingent upon approval of the location by the City of Chippewa Falls Engineering Department. **All present voting aye. MOTION CARRIED**

Cynthia Schmidt, Sue Thomas, Donna Wall and Karen Polzin left the meeting at this point.

6. Zach Meinen of 903 Therbrook Street appeared to request that his condemned sidewalk along Badger Street not be replaced as part of the Badger Street Improvement Project. He stated with no boulevard area between sidewalk and curb, there was no place to put snow and also that most pedestrians crossed Badger Street and used the sidewalk along the west side of Badger Street. The Board looked at the neighborhood existing sidewalk system on an aerial photo. Rubenzer stated that the Board had the authority to allow sidewalks to be removed but the Common Council was the body to order in sidewalks. He stated that in his research, the Board had not authorized removal of an entire block of sidewalk anywhere else in the City and was concerned about being consistent in enforcement of the sidewalk policy. He continued, what would stop anyone else along Badger Street from requesting that their sidewalk not be reconstructed? Board member Adrian suggested plowing north to south along the east side of Badger Street on the first pass moving snow to the west side and then picking up the snow on the west side at a later time. Rubenzer concurred that this would be a good method for snow removal that would minimize snow being deposited on the east side property owner's lawns.

The Board discussed the east side of Badger Street from Grand Avenue to Front Street where no sidewalk now exists and none is being proposed due to the narrow street right-of-way in that segment.

The Board reached a consensus to proceed with reconstruction of condemned sidewalk along the east side of Badger Street between Front Street and Therbrook Street. Since no permanent sidewalk removal was being authorized, no action was taken.

7. **Motion** by Adrian, seconded by Bauer to adjourn. **All present voting aye.**  
**MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:26 P.M.

Richard J. Rubenzer, PE  
Secretary, Board of Public Works