

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
THURSDAY, MAY 17, 2012 – 5:30 PM**

The Board of Public Works met in City Hall on Thursday, May 17, 2012 at 5:30 P.M. Present were Mayor Greg Hoffman, Council President CW King, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Darrin Senn. Also, present at the meeting: Alderperson Jane Lardahl, City Planner Jayson Smith and Andrew Bauer.

1. **Motion** by Bauer, seconded by King to approve the minutes of the May 3, 2012 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Director Rubenzer gave a PowerPoint presentation of the Downtown River Front Traffic Impact Analysis, (TIA). He outlined the purpose and scope for the TIA. This included determination of existing traffic patterns, traffic from new initiatives and predicting how traffic would use proposed intersections and lane improvements. He then discussed the TIA findings with the Board of Public Works. He continued with the TIA recommendations:
 1. Convert Bridge Street between Spring Street and River Street from one-way northbound traffic to two-way traffic.
 2. Reconstruct Bridge Street from the north edge of the Duncan Creek Bridge to Spring Street.
 3. Median closure at Court Street.
 4. Reconstruct the Bridge Street and West River Street intersection as a single lane roundabout.

Then the board discussed estimated reconstruction costs for the recommendations and implementation schedules. The board discussed the Highway Safety Improvement Program application for the segment of Bridge Street between the north edge of the Duncan Creek Bridge and the south side of the Bridge/River Street intersection. The roundabout option was then compared to the signalized option for safety, levels of service, traffic calming, right-of-way, ability to handle U-turns and pedestrian/bicycle accommodations. Next steps were then presented.

Motion by Rubenzer, seconded by Hoffman to recommend the Common Council approve the Downtown Riverfront Traffic Impact Analysis and implement the above four recommendations. In addition that Mayor Hoffman be authorized to execute all project related documents. **All present voting aye. MOTION CARRIED.**

3. Director Rubenzer presented the attached State/Municipal agreement for the Spring Street Bridge, (Bridge ID P-09-0711), project. He noted that the project began in 2005 with the concept definition report approval and handed out the attached project schedule. The project is just entering the “Design Phase II” stage and completion is not anticipated until spring of 2015.
Motion by King, seconded by Senn to recommend the Common Council approve the “Design Phase II” State/Municipal agreement for the Spring Street Bridge project. In addition that Mayor Hoffman be authorized to execute the said agreement. **All present voting aye. MOTION CARRIED.**

4. The Board discussed the vacation process for Marilyn Street between South Avenue and Block 2 of Zielie's Addition. These vacations will be done in conjunction with the proposed sale of city owned lots along the west side of Chippewa Crossing Boulevard, (formerly Marilyn Street), between South Avenue and Garden Street and the east side of Marilyn Street between Garden Street and Wisconsin Street, (see attached).
Motion by Hoffman, seconded by King to recommend the Common Council proceed with the vacation of Marilyn Street between South Avenue and Garden Street and the alley in Block 2 of Zielie's Addition. In addition that Mayor Hoffman be authorized to execute the petitions for vacation on behalf of the city of Chippewa Falls. **All present voting aye. MOTION CARRIED.**
5. After a brief discussion, **motion** by Senn, to recommend the Common Council dedicate Chippewa Crossing Boulevard between South Avenue and Business Highway 29 for public use, (see attached). **All present voting aye. MOTION CARRIED.**
6. The board considered four proposals for the replat of parts of Block #1 and Block #5, Zielie's Addition, (summary attached).
Motion by Senn, seconded by Rubenzer to recommend the Common Council accept the low proposal of \$4500 and award the replatting of Blocks 1 & 5 of Zielie's Addition to Short Elliott Hendrickson. **All present voting aye. MOTION CARRIED.**
7. The board discussed and considered three bids for the Glen Loch Dam Safety Inspection Project, (summary attached).
Motion by King, seconded by Rubenzer to recommend the Common Council accept the lump sum proposal of \$1200 and award the Glen Loch Dam Safety Inspection Project to Ayres Associates. **All present voting aye. MOTION CARRIED.**
8. After discussion, **motion** by Hoffman, seconded by Bauer to set the Board of Public Works meeting day and time to the first and third Mondays after the first Tuesday of each month at 5:30 P.M. **All present voting aye. MOTION CARRIED.**
9. **Motion** by Senn, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:40 P.M.

Richard J. Rubenzer, PE
Secretary, Board of Public Works