

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
THURSDAY, MAY 3, 2012 – 5:30 PM**

The Board of Public Works met in City Hall on Thursday, May 3, 2012 at 5:30 PM. Present were Mayor Greg Hoffman, Council President CW King, Director of Public Works Rick Rubenzer and Finance Manager Lynne Bauer. Absent was Darrin Senn. Also, present at the meeting: Alderperson Jane Lardahl, Dave Lemanski of Chippewa River Industries, Art Mathews and Joe Bowe of Zion United Methodist Church and Tim Swoboda of The Lodge.

1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the April 23, 2012 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Dave Lemanski appeared to request a 130 foot wide driveway on Hamilton Drive in the Lake Wissota Business Park for an existing building that Chippewa River Industries plans to purchase. Rubenzer stated that the Board of Public Works can approve or disapprove requests for driveways wider than the thirty-five foot openings allowed by the city municipal code. He continued that he didn't have any safety concerns with the request.  
**Motion** by Hoffman, seconded by Bauer to allow Chippewa River Industries to construct a 130 foot wide driveway along Hamilton Drive according to the attached site plan. Said approval contingent on Chippewa River Industries acquiring the existing building and parcel #2025.5036 located at the Northeast corner of Hamilton Drive and Lake Wissota Drive in the Lake Wissota Business Park. **All present voting aye. MOTION CARRIED.**
  
3. Art Mathews appeared to request a Street Privilege Permit for Zion United Methodist Church to encroach onto the Superior Street sidewalk with an approximate fourteen foot by five foot addition onto the existing church building on the northwest corner of Superior Street and Elm Street. The board discussed the attached draft Street Privilege Permit. Joe Bowe asked whether a permanent easement on Superior Street right-of-way could be obtained from the city for the fourteen foot by five foot encroachment area. Rubenzer suggested seeking Attorney Ferg's opinion for the easement request.  
**Motion** by Bauer, seconded by Hoffman to recommend the Common Council approve the resolution granting a Street Privilege Permit to Zion United Methodist Church to encroach approximately fourteen foot by five foot onto the Superior Street sidewalk and public right-of-way. Said approval contingent on review by Attorney Ferg that a permanent easement for the fourteen foot by five foot area is not feasible. If an easement is feasible, then the matter is to be referred back to the Board of Public Works for recommendation . **Voting aye were Bauer, Hoffman and Rubenzer. Abstaining from the vote was King. MOTION CARRIED.**
  
4. The Board considered the attached summary rankings of two firms to complete right-of-way acquisition and a plat for the Chippewa River State Trail Project. There was

discussion about whether proposals could have been requested in the State/Federal process. **Motion** by King, seconded by Hoffman to recommend the Common Council accept the qualifications ratings attached and recommend the State of Wisconsin Engineering Consultant, (Knight Engineering), negotiate a contract with Short Elliott Hendrickson for right-of-way acquisition and a right-of-way plat for the Chippewa River State Trail Project. **All present voting aye. MOTION CARRIED.**

5. Tim Swoboda of The Lodge appeared to request obtaining and constructing twenty-three parking spaces in the existing public wayside, (see attachment), south of River Street and across from The Lodge. Rubenzer stated he would not recommend a pedestrian crossing of River Street at that location. Mr. Swoboda stated that the speed limit should be lowered and that trucks leaving the CN site took a considerable distance to get up to speed. Rubenzer stated that he felt speed limits and transitions were appropriate as existing but that a study could be conducted. He gave history of the wayside stating that the Kiwani's had made it a "dump station" park and gauging station in 1986. He also noted that a city sanitary interceptor main was located under the whole wayside area. He continued that the wayside area was former STH #29 right-of-way and an area for possible expansion of the Chippewa Falls Waste Water Treatment Plant. He also stated that the area would probably be needed for future bypass lanes for east bound truck traffic making a left or north turn into the CN intermodal site. He suggested the land north of The Lodge as potential Lodge parking and noted that Inspector Lasiewicz had stated that the attached Lodge site plan contained enough legal parking spaces. Mr. Swoboda responded that the seventy-two spaces on the approved site plan were not enough parking and that the parcel north of The Lodge contained wetlands. Rubenzer suggested Mr. Swoboda investigate mitigating the wetlands. The board discussed leasing or selling part of the wayside to The Lodge and also considered a Street Privilege Permit for the same. Ms. Bauer asked if Mr. Swoboda would pay the market value if the wayside property was offered for sale. Mr. Swoboda stated that customers were presently using the public wayside for parking. Council President King was concerned if the city would be liable in the existing conditions, (customers crossing without benefit of a crosswalk). Mr. Swoboda said he was promised forty parking spaces on the CN intermodal site at a Council meeting.

After lengthy discussion, **motion** by Hoffman, seconded by King to direct the Engineering Department to perform a traffic/speed study along River Street from USH #53 to Island Street and to solicit Attorney Ferg's opinion as to city liability exposure for existing conditions and if a pedestrian crosswalk were installed. **All present voting aye. MOTION CARRIED.**

6. **Motion** by King, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:32 P.M.

Richard J. Rubenzer, PE  
Secretary, Board of Public Works