

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, March 9, 2015 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the February 9, 2015 Board of Public Works meeting. *(Attachment)*
2. Consider functional classification and street width ordinances for Daisy St., Superior St., Governor St., Columbia St. and State St. Make recommendation to the Common Council. *(Attachment and Handout)*
3. Consider request of North Park Dental for discontinuance of Dennis Street or a Street Privilege Permit. Make recommendation to the Common Council. *(Attachment)*
4. Consider disposition of parking lot at #25 West Central Street, (formally Snyder Drug, presently Family Dollar), and proposed lease renewal. Make recommendation to the Common Council. *(Attachment)*
5. Consider Chippewa Falls Patriotic Council's request for a Street Use Permit for Memorial Day Parade. Make recommendation to the Common Council. *(Attachment)*
6. Consider Hillcrest Elementary's request for a Street Use Permit for Hillcrest Family Fun Run. Make recommendation to the Common Council. *(Attachment)*
7. Consider Danielle Brown's request for a Street Use Permit for The Oz Run. Make recommendation to the Common Council. *(Attachment)*
8. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, March 3, 2015 at 11:00 AM by Mary Bowe.

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Board of Public Works: XXX

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Will be held on **Monday, February 23, 2015 at 5:30 P.M.** in the **City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at **726-2736**.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, FEBRUARY 23, 2015

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, February 17, 2015 at 9:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, FEBRUARY 9, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, February 9, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Council President George Adrian and Darrin Senn.

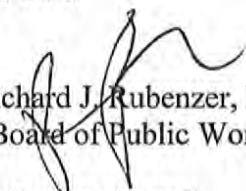
1. **Motion** by Adrian, seconded by Bauer to approve the minutes of the January 26, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached Special Assessment Rates and corresponding resolution for 2015. Director of Public Works Rubenzer noted that many rates were lower than 2014 but were based on Rural and Main Street actual bids and lower gas prices than have been seen in a number of years. He continued that once levied, Special Assessments cannot be raised if project bids come in higher but are reduced if bids come in lower.
Motion by Hoffman, seconded by Rubenzer to recommend the Common Council accept the proposed Special Assessment Rates for 2015 and approve the corresponding resolution. **All present voting aye. MOTION CARRIED.**

3. The Board discussed the disposition of the parking lot at #25 West Central Street, (formally Snyder Drug, presently Family Dollar). The lot is owned by Family Dollar but was formally leased as a public parking lot by the City of Chippewa Falls. The former lease has expired and the City has continued to plow the lot and enforce the parking limits on the lot. Mayor Hoffman noted that there is still a public need for parking in the lot as library and City Hall patrons are utilizing the lot.
Motion by Hoffman, seconded by Adrian to once again establish a lease with Family Dollar that would allow continued use of the lot at #25 West Central Street as a public parking lot and the City would continue to remove snow from the lot. **All present voting aye. MOTION CARRIED.**

4. The Board discussed the request of North Park Dental to purchase or lease a parking area on City owned parcel #4445.5000 or to discontinue a part of Dennis Street south of said parcel #4445.5000. DPW Rubenzer stated that a street privilege permit process could be used or the property could be sold and part of Dennis Street discontinued. The Board didn't see any future need to open Dennis Street and recommended proceeding with a discontinuance and land sale. Since North Park Dental representative Mark Held was unable to attend the meeting, no action was taken and the item will be placed on the March 9, 2015 Board of Public Works agenda.

5. **Motion** by Senn, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:00 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON
DAISY STREET (Prairie View Road to Grant St.)
AT 34 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO
ORDAIN AS FOLLOWS:**

- 1. That Section 8.01 (2) (i) 4. p) be and is hereby created to read as follows:
 - 4. The roadway width shall be 34 feet face to face of curbs on the following streets:
 - p) Daisy Street – (Prairie View Road. To Grant St.)
- 2. That this Ordinance shall take effect upon passage and publication.

Dated this 7th day of April, 2015.

1st READING: March 17, 2015

2nd READING: April 7, 2015

ADOPTED: _____

Council President

APPROVED: _____
Mayor

ATTEST: _____
City Clerk

PUBLISHED: _____

**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON
COLUMBIA STREET (Mansir St. to Carson St.)
GOVERNOR STREET (Columbia St. to Wheaton St.) and
SUPERIOR STREET (Coleman St. to Cedar St.)
AT 30 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO
ORDAIN AS FOLLOWS:**

- 1. That Section 8.01 (2) (i) 4. m) n) and o) be and is hereby created to read as follows:
 - 4. The roadway width shall be 30 feet face to face of curbs on the following streets:
 - m) Columbia Street – (Mansir St. to Carson St.)
 - n) Governor Street – (Columbia St. to Wheaton St.)
 - o) Superior Street – (Coleman St. to Cedar St.)

- 2. That this Ordinance shall take effect upon passage and publication.

Dated this 7th day of April, 2015.

1st READING: March 17, 2015

2nd READING: April 7, 2015

ADOPTED: _____

Council President

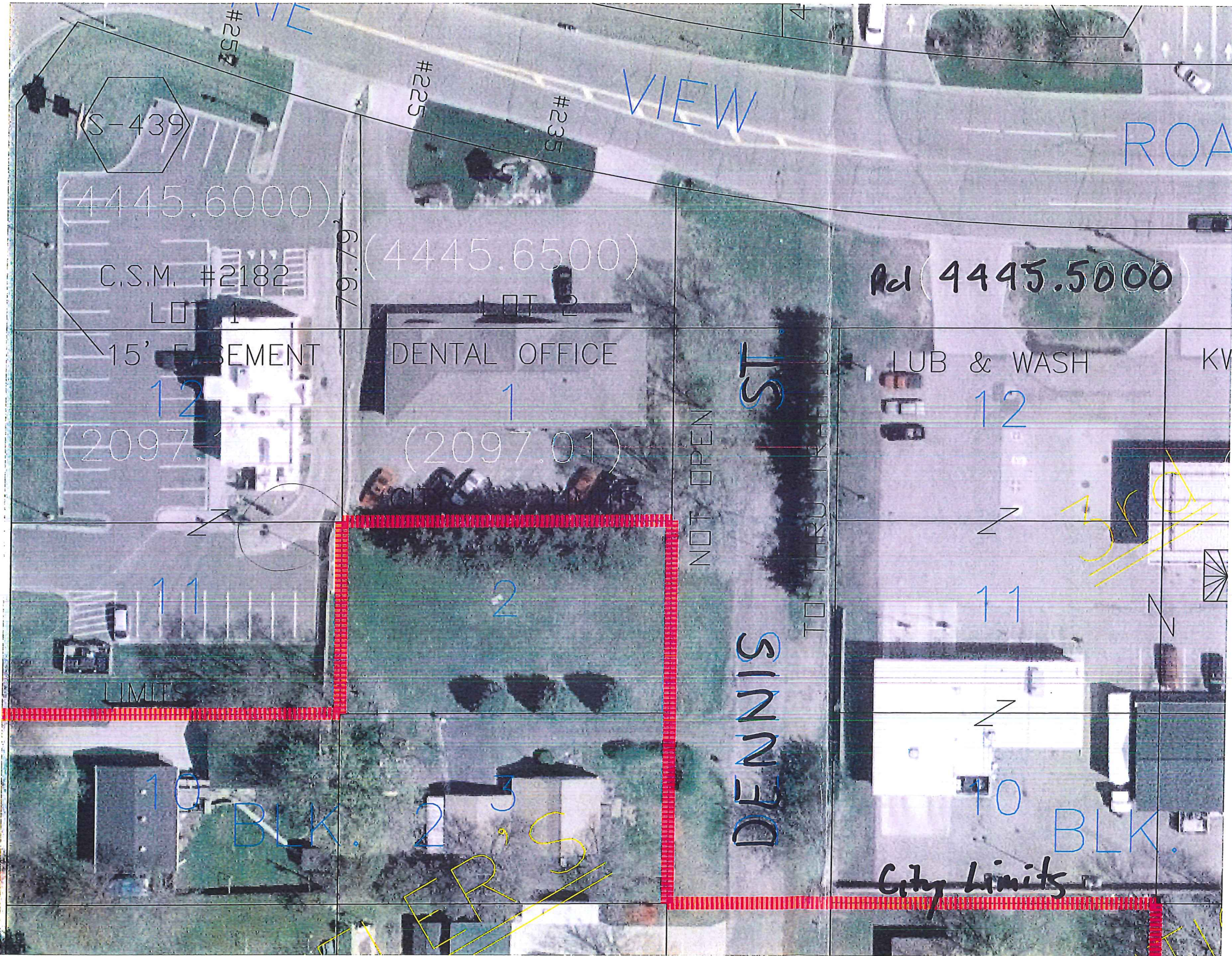
APPROVED: _____

Mayor

ATTEST: _____

City Clerk

PUBLISHED: _____



S-439

#252

#225

#235

VIEW

ROAD

(4445.6000)

(4445.6500)

Ad (4445.5000)

C.S.M. #2182

LOT 1

LOT 2

15' EASEMENT

DENTAL OFFICE

LUB & WASH

KV

12

1

12

(2097.01)

(2097.01)

NOT OPEN

ST

DENNIS

TO THRU

11

350

11

2

11

LIMITS

10

BLK. 2

3

10

BLK.

City Limits

↑
N
Scale: 1" = 40'

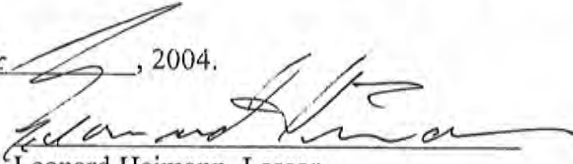
LEASE AGREEMENT

THIS LEASE, made between Leonard Heimann, Lessor, and the City of Chippewa Falls, Lessee,

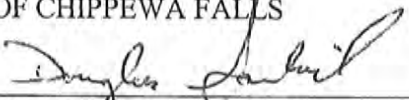
WITNESSETH:

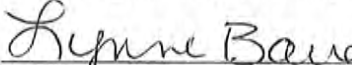
1. The Lessor does hereby let and lease unto the Lessee the following described lands in the City of Chippewa Falls, Chippewa County, Wisconsin:
Lot 2, Block 21 of the Original Plat of the City of Chippewa Falls, Chippewa County, Wisconsin. Except the area used in conjunction with the loading dock and the single parking stall North and adjacent to the loading dock. Also excepting an 8' x 12' area located along the West edge of the building and the south right-of-way line of Central Street. Said 8' x 12' area is used as a public doorway.
2. The term of the Lease shall be five years. However, either party may terminate this lease for any reason or without reason or cause upon delivery of written notice to the other of termination not less than 120 days thereafter.
3. In consideration thereof, Lessee shall:
 - a) Sign and enforce a 2 -hour non-metered parking limit.
 - ~~b)~~ Patch and mark parking spaces.
 - c) Sweep and remove snow on the regular schedule as performed on municipal owned parking lots.
 - d) Provide liability insurance coverage with limits of \$100,000 and \$300,000 and a one million dollar umbrella.
4. This Lease shall bind the parties hereto, their representatives, and assigns, and shall go into effect upon signatures herein.
5. Lessor may place, at Lessor's expense, a sign on the leased property, provided any such sign complies with the City's sign code. The location shall be the Northwest corner where the current post is.

Dated this 9th day of September, 2004.


Leonard Heimann, Lessor

CITY OF CHIPPEWA FALLS

By: 
Douglas Sandvick, Mayor


Lynne Bauer, City Clerk



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: <i>CHIPPEWA FALLS PATRIOTIC COUNCIL</i>	Applicant Phone Number: <i>715-723-0408</i>
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<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. <i>LEDDY G JANSKY, SECRETARY P.O. BOX 685 CHIPPEWA FALLS, WI 54729 (715)723-0908</i>	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <i>GEORGE ADRIAN, COMMANDER PO BOX 685 CHIPPEWA FALLS WI 54729</i>
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Name of the event: <i>MEMORIAL DAY PARADE</i>	Estimated number of persons participating: <i>300 (INC. BANDS)</i>
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Date and start and end times requested for street use: *PARADE FORMS AT 10:00AM IN THE BMO HARRIS BANK PARKING LOT ON BRIDGE ST. PARADE MOVES OUT AT 10:15 AM.*
MONDAY, MAY 25, 2015

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
SEE ATTACHED MAP. PARADE ENDS IN IRVINE PARK. FULL STREET WIDTH ON WILLOW & BRIDGE STREET. SINGLE WIDTH ON ELM, JEFFERSON & BRIDGEWATER.

Use, described in detail, for which the street use permit is requested:
ANNUAL MEMORIAL DAY PARADE

City services requested for the event (e.g., Street Department or Police Department staff time)
TEMPORARY STREET CLOSURE ON WILLOW 9 AM - 10:30 AM AND ALONG PARADE ROUTE 10:15 TO 10:45 AM. NEED POLICE CAR TO LEAD PARADE & OFFICERS AT CORNERS TO STOP TRAFFIC DURING PARADE.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: *Ledy G. Jansky* Date: *10/14/2014*

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
*(6) officers for traffic control x 2 hrs = 12 hours
 (1) officer to lead parade x 2 hrs = 2 hours
 City staff places barricades on Friday, May 22 2015 and puts up Tuesday, May 26, 2015. Barricades estimated \$475 each
 14 hours x \$47.50 = \$665 - Police WLS*

Requirements of Applicant:
CF Patriotic Council can pick up and place and return barricades if desired.

Approved by:
Signature of Chief of Police: *Wally L. Sahr* Signature of Director of Public Works: *Andrew G. Ruben* *2/4/2015*

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied

MEMORIAL DAY PARADE ROUTE
CHIPPEWA FALLS
PATRIOTIC COUNCIL

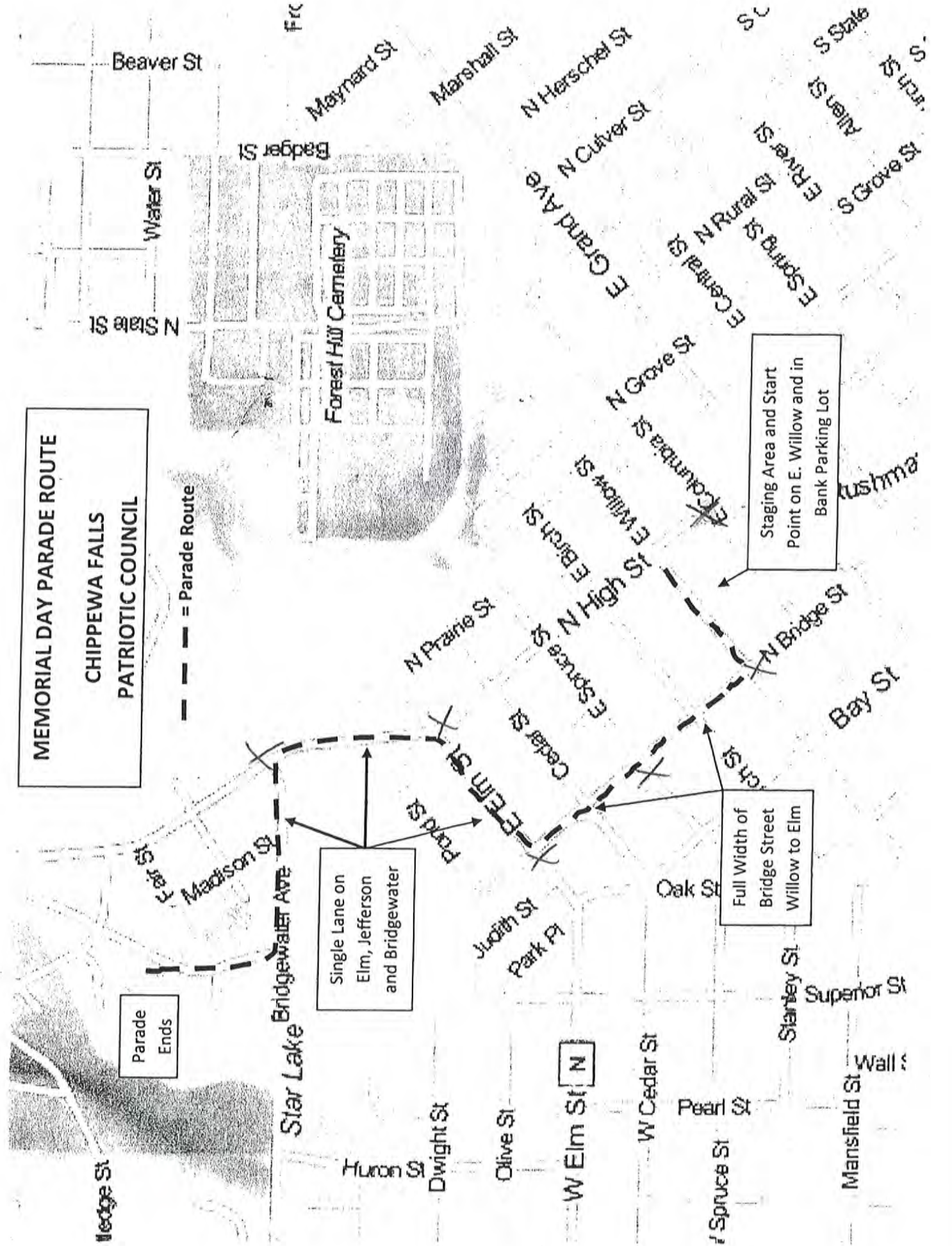
--- = Parade Route

Parade Ends

Single Lane on Elm, Jefferson and Bridgewater

Full Width of Bridge Street Willow to Elm

Staging Area and Start Point on E. Willow and in Bank Parking Lot





CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

BPW
COPY

Applicant Name and Address: Marcie Lindbom (Hillcrest Elementary) 1200 Miles St. Chippewa Falls, WI 54729		Applicant Phone Number: 715-726-2405 Ext. 1734	
<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Hillcrest Elementary - Robert Vanderloop 1200 Miles St. Chippewa Falls, WI 54729		
Name of the event: Hillcrest Family Fun Run	Estimated number of persons participating: 150-200		
Date and start and end times requested for street use: April 25, 2015 9:45 a.m. - 10:45 a.m.			
Accurate description of the portion of the street or streets being requested for use (attach maps if necessary): Map Attached			
Use, described in detail, for which the street use permit is requested: Race Route on Sidewalks and Crossing Streets			
City services requested for the event (e.g., Street Department or Police Department staff time) Police at intersection of Bridgewater/Wheaton for crossing.			
The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.			
Signature of Applicant		Date	
OFFICE USE ONLY			
Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works): $\text{1 patrol officer} \times 2 \text{ hrs} @ \$47 \text{ per hour} = \$94.00 \text{ WLS}$			
Requirements of Applicant:			
Approved by: <i>Chief Wray P. S. [Signature]</i>		Signature of Director of Public Works	
Signature of Chief of Police			
Recommendation of Board of Public Works (if required):		<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Decision of City Council (required):		<input type="checkbox"/> Approved	<input type="checkbox"/> Denied



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

BPW
COPY

Applicant Name and Address: 862 Kari Dr. #2 Danielle Brown Eau Claire, WI 54701	Applicant Phone Number: 715-222-3925
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<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. Heather Welter Address: same as listed above 715-559-8998	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:
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Name of the event: The Oz Run	Estimated number of persons participating: 1,000
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Date and start and end times requested for street use:
May 23rd, 2015 8:00am - 12:00pm

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
**Jefferson Ave / 124, Edward St., State St., North St., Hwy S, 136th St
City Hwy I, Scheidler Rd, River Rd, Pumphouse Rd, E. Columbia St,**

Use, described in detail, for which the street use permit is requested: **N. Grove St., Spruce St.
1st Ave, Charles St.**
5K and Half Marathon

City services requested for the event (e.g., Street Department or Police Department staff time)
Police Department - directing traffic at major intersections

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Danielle Brown _____ **1/27/15** _____
Signature of Applicant Date

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
2 officers at 2 hrs each or as needed = TOTAL 4 HRS x \$47 = \$188.00

Requirements of Applicant:

Approved by: **Chief Wally P. Stahl** _____
Signature of Chief of Police Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied
Decision of City Council (required): Approved Denied