

AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, March 3, 2015 at 6:30 P.M. in the City Hall
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. CLERK CALLS THE ROLL
2. APPROVAL OF MINUTES OF PREVIOUS MEETING
 - (a) Approve minutes of the Regular Council Meeting of February 17, 2015.
3. PERSONAL APPEARANCES BY CITIZENS No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
4. PUBLIC HEARINGS - None
5. COMMUNICATIONS - None
6. REPORTS
 - (a) The Board of Public Works meeting of February 23, 2015 was cancelled due to a lack of agenda items.
 - (b) Consider Joint Review Board minutes of February 19, 2015.
7. APPLICATIONS
 - (a) Consider Operator (Bartender) Licenses as approved by the Police Department. *(Complete list provided prior to Council meeting)*.
 - (b) Consider Application for Temporary Class "B" Beer Retailer's License from the McDonell Athletic Booster Club for the Alumni Tournament to be held at McDonell Central Catholic School, 1316 Bel Air Blvd on March 27 - 28, 2015.
8. PETITIONS - None
9. MAYOR ANNOUNCES APPOINTMENTS - None
10. MAYOR'S REPORT
 - (a) Advise of Mayor's participation in the ribbon cutting at Express Mart.
 - (b) Proclamation declaring March 2015 as American Red Cross Month in the City of Chippewa Falls.
11. COUNCIL COMMITTEE REPORTS in the order in which they are named in Section 2.21 of the Municipal Code
 - (a) Consider Committee of the Whole minutes of March 3, 2015. *(to be distributed prior to meeting)*
 - (b) Library Board minutes of January 14, 2015.
12. REPORT OF OFFICERS - None
13. ORDINANCES
 - (a) Second Reading of **Ordinance #2015-06 Entitled:** An Ordinance Amending a Part of the Disposition of Abandoned and Unclaimed Personal Property Code Section §§ 9.36 (1)-(3) of the Chippewa Falls Municipal Code.
 - (b) First Reading of **Ordinance #2015-07 Entitled:** An Ordinance Amending the Restrictions on Class "A" Intoxicating Liquors Code Section, Section §12.03(4) (F) of the Chippewa Falls Municipal Code.
 - (c) First Reading of **Ordinance #2015-08 Entitled:** An Ordinance Repealing and Recreating the Private Well Abandonment and Well Operation Permit Code Section §13.06 of the Chippewa Falls Municipal Code.
14. RESOLUTIONS - None

15. OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) Discuss/consider proposal from SEH, Inc. to provide demolition consulting assistance for the property located at 10 S. Bridge Street.

(b) Consider presentation by Ron Bakken of the Fish Chippewa! Access for All! Handicap Fishing Pier Project in Erickson Park.

(c) Consider ratification of a labor agreement between the City of Chippewa Falls and the Chippewa Falls International Association of Firefighters, Local 1816.

16. CLAIMS

(a) Consider claims as recommended by the Claims Committee.

(b) Consider claim submitted by Desiree Paul, 490 Irvine Street (refer to insurance company).

17. CLOSED SESSION - None

18. ADJOURNMENT

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on February 27, 2015 at 1:40 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, February 17, 2015 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: Mike Hanke, Rob Kiefer, Chuck Hull, Paul Olson, Edward Martin, and George Adrian. Absent was Amy Mason.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Jayson Smith, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Police Chief Wendy Stelter, Fire Chief Mike Hepfler, Director of Chippewa Falls Main Street Teri Ouimette, City Clerk Bridget Givens and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Adrian/Hanke to approve the minutes of the Regular Council Meeting of February 3, 2015. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS

(a) Representatives from Five Bugles provided a presentation on the proposed fire station study results including operational analysis, network analysis, and location of potential sites. It was the consensus of the Council to proceed with a two station concept to provide the best response time and coverage.

PUBLIC HEARINGS

(a) City Planner Smith stated when the Wissota Business Park was initially created, this conditional use was not included. The County has been approached about a significant project in the area and supports the change. Mayor Hoffman opened the Public Hearing regarding the proposed amendment of the Conditional Uses in the O-2 Professional Office and Institutional District Zoning Code to allow the following additional conditional use: community living arrangements, community based residential facilities, and residential care apartment complexes, subject to State of Wisconsin licensing requirements at 6:59 pm. There being no requests to speak, the hearing was closed at 6:59 pm.

(b) City Engineer Rubenzer explained the surrounding zoning, the proposed change, and the conditions of the conditional use permit. Mayor Hoffman opened the Public Hearing regarding the proposed change of districts in the Zoning Ordinance of the City of Chippewa Falls for Lots 1-6, 12-18 and parts of lots 7, 10, and 11, Block 6, Zielie's Addition located north of South Avenue, east of Chippewa Crossing Boulevard and south of Garden Street changing from R-1C Single Family Residential District to R-2 Two Family Residential District at 7:03 pm. Karen Polzin (405 W Vine Street), Susan Thomas (15442 93rd Avenue), and Donna Wall (7658 185th Street) appeared in opposition of the proposed change of districts in the Zoning Ordinance. Wes Mueller (3963 138th Street) appeared in support of the proposed change of districts in the Zoning Ordinance. There being no further requests to speak, the hearing was closed at 7:10 pm.

(c) City Engineer Rubenzer described the location of the remodel. Mayor Hoffman opened the Public Hearing regarding a proposed Special Use Permit to operate and maintain a craft micro brewery and distillery at 402-406 West River Street, Parcel 88, Lots 4 and 5, Block 17, Chippewa Falls Plat which is currently zoned C-4 Highway Commercial District and has been petitioned to be rezoned C-3 Central Business District at 7:11 pm. Jim Stirn (13516 Quebec Avenue, Savage, MN) appeared in support of the Special Use Permit. There being no further requests to speak, the hearing was closed at 7:12 pm.

(d) City Engineer Rubenzer advised that the proposed zoning would be the same as a majority of the downtown area, it is an extension of the zone by one block. Mayor Hoffman opened the Public Hearing regarding a proposed change of districts in the Zoning Ordinance of the City of Chippewa Falls for Parcel #88, Lots 4 and 5, Block 17, Chippewa Falls Plat, located at 402-406 West River Street changing from C-4 highway Commercial District to C-3 Central Business District at 7:13 pm. Jim Stirn (13516 Quebec Avenue, Savage, MN) appeared in support of the proposed change of districts in the Zoning Ordinance. There being no further requests to speak, the hearing was closed at 7:14 pm.

COMMUNICATIONS - None

REPORTS

(a) **Motion by Hanke/Adrian** to approve the Board of Public Works minutes of February 9, 2015. **Motion by Hanke/Adrian** to amend the motion to include the addition of Special Assessment Rates for 2015 "as attached" under the motion for Item #2. **Roll Call Vote: Aye - Hanke, Adrian, Kiefer, Hull, Olson, Martin. Motion carried.**

(b) The Plan Commission meeting of February 9, 2015 was cancelled due to lack of agenda items.

APPLICATIONS

(a) **Motion by Hanke/Olson** to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

(b) **Motion by Kiefer/Hull** to approve the Application for Annual Dance and Live Music License from Chippewa Falls Main Street for Allen Park (1 S. Bridge Street) and the Farmers Market Lot (53 E. Central Street). **All present voting aye, motion carried.**

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS

(a) **Motion by Adrian/Kiefer** to approve the appointment of Darlene Wagers as an Election Inspector. **All present voting aye, motion carried.**

MAYOR'S REPORT

(a) Mayor Hoffman advised of his participation in the ribbon cutting at HSHS St. Joseph's Hospital medical office building.

(b) Mayor Hoffman advised of his participation in the Chippewa Falls Main Street Annual Meeting.

COUNCIL COMMITTEE REPORTS

(a) **Motion by Hanke/Olson** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of February 17, 2015. **Roll Call Vote: Aye - Hanke, Olson, Martin, Adrian, Kiefer, Hull. Motion carried.**

(b) **Motion by Hanke/Adrian** to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of February 10, 2015. **Roll Call Vote: Aye - Hanke, Adrian, Kiefer, Hull, Olson, Martin. Motion carried.**

(c) **Motion by Kiefer/Hull** to approve the Committee #3 Transportation, Construction, Public Safety and Traffic minutes of February 17, 2015. **Roll Call Vote: Aye - Kiefer, Hull, Olson, Martin, Adrian, Hanke. Motion carried.**

(d) **Motion by Hanke/Olson** to approve the Committee #4 Recycling, Computerization, Building and Intergovernmental Services minutes of February 11, 2015. **All present voting aye, motion carried.**

(e) The Park Board minutes of February 10, 2015 were presented.

REPORT OF OFFICERS - None

ORDINANCES

(a) **Motion by Kiefer/Hull** to approve **Ordinance #2015-02 Entitled:** An Ordinance Amending the Conditional Uses in the O-2 Professional Office and Institutional District Zoning Code Section to Include Additional Conditional Uses, Section 17.27.5 (7) of the Chippewa Falls Municipal Code. **Roll Call Vote: Aye - Kiefer, Hull, Olson, Martin, Adrian, Hanke. Motion carried.**

(b) **Motion by Hanke/Olson** to approve **Ordinance #2015-03 Entitled:** An Ordinance Amending the Zoning Code of the City of Chippewa Falls (regarding Lots 1-6, 12-18 and parts of Lots 7, 10 and 11, Block 6, Zielie's Addition, located north of South Avenue, east of Chippewa Crossing Boulevard and south of Garden Street - rezoned from R-1C Single Family Residential District to R-2 Two Family Residential District). **Roll Call Vote: Aye - Hanke, Olson, Martin, Adrian, Kiefer, Hull. Motion carried.**

(c) **Motion by Hanke/Olson** to approve **Ordinance #2015-04 Entitled:** An Ordinance Granting a Special Use Permit to Operate and Maintain a Craft Micro Brewery and Distillery Located at #402-#406 West River Street, on Parcel #88, Lots #4 and #5, Block #17, Chippewa Falls Plat. **Roll Call Vote: Aye - Hanke, Olson, Martin, Adrian, Kiefer, Hull. Motion carried.**

ORDINANCES - continued

(d) Motion by Adrian/Martin to approve **Ordinance #2015-05 Entitled:** An Ordinance Amending the Zoning Code of the City of Chippewa Falls (regarding Parcel #88, Lots 4 and 5, Block 17, Chippewa Falls Plat, located at 402-406 W River Street). **Roll Call Vote: Aye - Adrian, Martin, Hanke, Kiefer, Hull, Olson. Motion carried.**

(e) The First Reading of Ordinance #2015-06 Entitled: An Ordinance Amending a Part of the Disposition of Abandoned and Unclaimed Personal Property Code Section §§ 9.36 (1)-(3) of the Chippewa Falls Municipal Code was held.

RESOLUTIONS

(a) Motion by Hanke/Adrian to approve **Resolution #2015-05 Entitled:** Resolution Regarding 2015 Special Assessment Rates. **Roll Call Vote: Aye - Hanke, Adrian, Kiefer, Hull, Olson, Martin. Motion carried.**

(b) Motion by Hanke/Kiefer to approve **Resolution #2015-06 Entitled:** Resolution Approving a Certified Survey Map (regarding CSM from Mark Mueller - Lots 1-7, 10-18, part of discontinued alley, Block 6, Zielie Addition, part of discontinued Alexander Street). **Roll Call Vote: Aye - Hanke, Kiefer, Hull, Olson, Martin, Adrian. Motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) Motion by Hanke/Olson to approve the Development Agreement between the City of Chippewa Falls and Maple Leaf Rentals, LLP. **Roll Call Vote: Aye - Hanke, Olson, Martin, Adrian, Kiefer, Hull. Motion carried.**

CLAIMS

(a) Motion by Hull/Hanke to approve the claims as recommended by the Claims Committee.

City General Claims:	\$4,478,735.87
Authorized/Handwritten Claims:	\$5,495.50
Department of Public Utilities:	<u>\$62,378.75</u>
Total of Claims Presented	<u>\$4,546,610.12</u>

Roll Call Vote: Aye – Hull, Hanke, Kiefer, Olson, Martin, Adrian. Motion carried.

CLOSED SESSION - None

ADJOURNMENT

Motion by Adrian/Martin to adjourn at 7:35 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET - FEBRUARY 17, 2015

NAME	ADDRESS
Filey	1304 Perry CF
Harvey Dressel	346 E Oak Ave CF
Mrs Mueller + Karen Mueller	3903 138th St CF.
Shara Polzin	405 W. Vine St CF
Bruce Thomas	15442 93rd and Chesapeake
Carol Stirm	13516 Duerbeck Ave, Savage, MN 55378
CHARLES / KEVIN / KATHLEEN COLDWELL BRANIGAN.	501 S. MAIN ST. RICE LAKE
BOB BRANKEN	17173 W. HILLS CF
ASHLEY FURST	13230 44th Ave CF
KIM FURST	13230 46th Ave CF
DONNA WASH	4258 185th St CF.

CITY COUNCIL ATTENDANCE SHEET - FEBRUARY 17, 2015

NAME	ADDRESS
Bill Spackes	1623 Mendham St. E. C. W1 5703
Peg Strand Hogg, Tail	13244 46TH AVE. Ct

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, February 23, 2015 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, FEBRUARY 23, 2015

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, February 17, 2015 at 9:00 AM by Mary Bowe.

**MEETING MINUTES
JOINT REVIEW BOARD
Thursday, February 19, 2015**

The Joint Review Board met at City Hall on February 19, 2015 at 8:00 a.m. Present were, Chad Trowbridge, Chippewa Falls Area Unified School District, Tim Fries, Member At Large, and Lynne Bauer, City of Chippewa Falls. Also present: Angela Stadler and Tom Huffcutt, Chippewa Valley Technical College and Jayson Smith, City Planner.

1. The meeting was called to order and introductions were made.

Jayson Smith reviewed the status of each of the active City Tax Increment Districts explaining expenses, revenues, and their respective performance and current purpose. No action taken.

2. Jayson briefed the JRB about the City's plan to terminate TIDs #6 and #9 for the purpose of placing the City's total TID increment value under 12% of the total City equalized value thereby enabling the City to create TID #13 for the redevelopment of the Kmart Plaza. Jayson also explained the City's plan to amend TID #7 to allow the City to construct the extension of Chippewa Mall Drive to Chippewa Crossing Blvd. Jayson also explained the City's plan to amend TID #12 to add approximately six parcel of land that would enable the City to acquire and demolish certain structures if the opportunity presented itself. No action taken.

3. The Joint Review Board scheduled their next meeting for Monday, March 9, 2015 at 4:30 p.m.

4. The meeting adjourned at 9:05 a.m.

Submitted by:

Jayson C. Smith, Secretary JRB

15
126
2719

Mail to Jason H

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 Application Date: FEB 11 2015

Town Village City of Chippewa Falls County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3-27-15 and ending 3-28-15 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name MCDONELL ATHLETIC BOOSTER CLUB

(b) Address 1316 BEL AIR BLVD CHIPPEWA FALLS, WI 54729
(Street) Town Village City

(c) Date organized 1966

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers: (cell phone/telephone number)

President JASON HIESS 715-723-8980

Vice President SARAH SCHULTZ

Secretary MELISSA BOWE 715-828-8744

Treasurer JEFF ZANDER 715-720-0159

(g) Name and address of manager or person in charge of affair: JASON HIESS COJ MCDONELL CENTRAL H.S. 1316 BEL AIR BLVD, CF WI

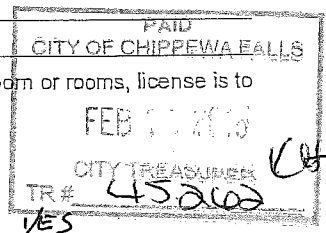
2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1316 BEL AIR BLVD CHIPPEWA FALLS WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: COMMONS + GYM



3. NAME OF EVENT

(a) List name of the event ALUMNI TOURNAMENT Minors Present? YES

(b) Dates of event & times 3-28-15 5pm-12AM Reason for Minors being present: SPECTATORS - PARTICIPANTS

3-27-15 10AM-12AM
AS DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

MCDONELL ATHLETIC BOOSTER CLUB
(Name of Organization)

Officer Jason HieSS 2-10-15
(Signature/date)

Officer _____
(Signature/date)

Officer [Signature] 2-10-15
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk FEB 11 2015

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Police Dept Approval: Chief [Signature]

Date: 2-16-2015

BTH
2/11/15



City of Chippewa Falls

30 WEST CENTRAL STREET, CHIPPEWA FALLS, WISCONSIN 54729

PROCLAMATION

WHEREAS, American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those who reach out to help people in need; and

WHEREAS, we would like to remember our heroes here in Chippewa Falls who help people in need. They work tirelessly to assist their neighbors when they need a helping hand; and

WHEREAS, across the country and around the world, the American Red Cross responded to disasters. When an injured service member ended up in a hospital far from home, the American Red Cross offered comfort. When a hospital patient needed blood, American Red Cross blood donors helped them. When a lifeguard jumped in to save a drowning child or someone stepped up to help a heart attack victim, the American Red Cross was there; and

WHEREAS, we dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE, I, Greg Hoffman, Mayor of the City of Chippewa Falls, do hereby proclaim March 2015 as American Red Cross Month in the City of Chippewa Falls and encourage the citizens of Chippewa Falls to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand and signed this on the 3rd day of March, 2015.

Signed _____

Greg Hoffman, Mayor
Chippewa Falls, Wisconsin

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
January 14, 2015**

1. Call to Order

Meeting was called to order by President Mary Ann King at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Hoekstra, King, Miller (arrived 5:05pm), Rasmus, Russell

Absent: Olson

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Rasmus to approve the agenda. Seconded by Russell. All present Voting Aye. Motion carried.

4. Disposition of Minutes of Regular Meeting of December 10, 2014 Board Meeting

Motion by Russell to approve the minutes of the regular meeting of the Library Board held December 10, 2014, seconded by Rasmus. All present voting Aye. Motion carried.

5. Disposition of the vouchers to be paid from the 2014 budget after January 20, 2015.

Motion by Hoekstra, seconded by Russell to approve payment of the vouchers to be paid from the 2014 budget after January 20, 2015. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2015 budget after January 20, 2015.

Motion made by Russell, seconded by Hoekstra to approve payment of the vouchers to be paid from the 2015 budget after January 20, 2015. All present Voting Aye. Motion carried.

7. Public appearances by citizens.

None

8. Correspondence

None

9. Management Report

Director Niese presented the Management Report. He talked about highlights from the report. He also reported that the Library would not be taking on a new Intern from UW-Eau Claire until Fall. This will allow him time to get used to his new role at the Library as Director. He has been looking into an alternate door counter for more accuracy. The Board gave him authority to pursue this further. Director Niese has ordered four Raspberry Pi machines to help speed up the computers. This is a more cost efficient way of upgrading the computers rather than buying new computers. Applications for the Reference Desk job have been arriving the deadline for applications is Wednesday, January 21st at 4 p.m.

10. Committee reports

a) Minutes from Personnel Committee December 18, 2014

Motion by Hoekstra, seconded by Miller to approve the minutes of the Personnel Committee held on December 18, 2014. All present Voting Aye. Motion carried.

b) Minutes from Personnel Committee December 30, 2014.

Motion by Hoekstra, seconded by Rasmus to approve the minutes of the Personnel Committee held on December 30, 2014. All present Voting Aye. Motion carried.

c) Minutes from Personnel Committee January 7, 2015.

Motion by Hoekstra, seconded by Russell to approve the minutes of the Personnel Committee held on January 7, 2015. All present Voting Aye. Motion carried.

11. Current Business

a) Library Handbook

Motion made by Russell, seconded by Hoekstra to approve the Library Handbook with correction to page 6 regarding sandals. All present Voting Aye. Motion carried.

b) Jessi Peterson travel in March to DPI training.

Board discussed that this is a Director approval within the Library's budget.

c) Furniture for upstairs

A proposal with options for new furniture for the Young Adult Area was presented. Funds from the Friends of the Library have been requested to offset the costs of the furniture. Discussion followed with suggestions to contact other Vendors about pricing. Motion made by Russell, seconded by Miller to approve up to \$2,000 out of the Library's budget under furnishings. All present Voting Aye. Motion carried.

d) Schedule for 2015 Board of Trustee Meetings.

The schedule for the 2015 Board of Trustee Meetings was reviewed.

e) Set Calendar for review of Board goals

The Board selected June to review the Board goals.

f) Set Calendar for Director's Performance Review.

The Board selected in six months to do the Director's Performance Review which would be in July.

g) Set Calendar for Five Year Plan.

The Five Year Plan will be reviewed in July. The Board also asked that each month they would have a Department Head present what their department is doing at the Library and share ideals. This would give the Board an opportunity to get to know the staff better and the staff would get to know the Board better. They would like to start with the Children's Coordinator Jessi Peterson in February. Director Niese will contact the Department Heads and set up a schedule of presentations for the Board.

h) Community Foundation Activity.

The Board would like to have a year to year check in with the Community Foundation. Motion made by Hoekstra, seconded by Rasmus to take the earnings from the last year and roll them over into the account. All present Voting Aye. Motion carried.

The Board would like to have a representative of the Community Foundation come and talk about funding. Rasmus will check with Community Foundation and set something up.

i) 2015 salary increases

Motion made by Russell, seconded by Rasmus to approve a 1% salary increase for the Library Employees excluding the Pages and Director effective January 1, 2015. All present Voting Aye. Motion carried.

j) Change Admin Asst hours

Director Niese would like to add Mondays at an additional five hours to the Admin Asst Position. This has already been budgeted for in the City's allotment for salaries. Motion made by Hoekstra, seconded by Miller to change the Admin Asst hours to 20 hours per week for a three month period, then after the three month period review it. All present Voting Aye. Motion carried.

12. Announcements

An issue with a Bankruptcy has come up. Director Niese shared a sheet on "Personal Bankruptcy and What It Means for Public Libraries" This item will be added to the agenda for next month.

13) Items for future consideration.

a) Bankruptcy

14. Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To:

a) Director Performance Goals

Motion by Hoekstra seconded by Russell to go into Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To a) Director Performance Goals with Director and Board of Trustees only in attendance.

Roll Call Vote: Aye --Ambelang, Hoekstra, King, Miller, Rasmus, Russell. Motion carried. Time 6:00 p.m.

Board of Trustees and Director discussed the above reference item.

10. Will return to open session

Motion made by Hoekstra, seconded by Miller to return to open session at 6:10 p.m. All present voting Aye. Motion carried.

15. Adjournment

Motion made by Hoekstra, second by Miller to adjourn. All present voting Aye. Motion carried. Meeting adjourned at 6:11 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant

AN ORDINANCE AMENDING A PART OF THE DISPOSITION
OF ABANDONED AND UNCLAIMED PERSONAL
PROPERTY CODE SECTION §§ 9.36 (1)-(3) OF
THE CHIPPEWA FALLS MUNICIPAL CODE

THE COMMON COUNCIL OF THE CHIPPEWA FALLS, WISCONSIN DO ORDAIN
AS FOLLOWS:

1. That §§ 9.36 (1)-(3) of the Chippewa Falls Municipal Code, which presently provides as follows:

**9.36 - DISPOSITION OF ABANDONED AND UNCLAIMED PERSONAL
PROPERTY.**

(1) AUTHORITY.

(a) It shall be the duty of the Chief of Police to dispose of all personal property which has been abandoned or which remains unclaimed for 60 days after having come into the possession of the Police Department. Such disposal shall be by means of a public sale or auction, whose dates and regularity shall be determined by the Chief of Police or his designee.

(b) The Chief of Police shall keep accurate and up-to-date records which inventory the property in the Police Department's possession, record the owners or supposed owners, if known, the person from whom the property was taken or received, the date and place of acquisition by the Police Department, and shall describe the disposition of property returned to its rightful owner, or disposed of in other manners prescribed by this section. Such inventory shall be kept as a public record for a period of not less than 2 yrs. from the date of disposal of the property.

(2) METHOD OF DISPOSITION OF PROPERTY AND PROCEEDS.

(a) The property shall be sold to the highest cash bidder at a public sale to be held at such place as the Chief of Police may designate. Notice of such public sale shall be given by publication at least once in the official newspaper of the City and by posting notice of such sale on official City bulletin boards. The notice shall state the date, time and place of sale, a description of the property and a statement that if the property is not claimed by the lawful owner prior to the sale it will be sold to the highest cash bidder.

(b) Any person claiming property shall produce proof of ownership and pay a proportionate share of the cost of publishing the notice of public sale.

(c) Property remaining unsold may be retained for another public sale, disposed of by private sale for the best price obtainable or may be summarily disposed of.

(d) After deducting the necessary expenses of keeping the property and conducting the sales, all receipts from the sales shall be paid into the City treasury.

(3) UNLAWFULLY TAKEN PROPERTY. Except upon an order of a court or as otherwise provided, stolen or wrongfully taken property, or property which may be required in any civil or criminal proceedings shall not be delivered to any claimant or sold until all prosecutions or proceedings involving such property shall have been finally disposed of, including appeals and until the time has expired within which appeals may be lawfully taken.

Be amended to provide for online sales and returning property as follows:

9.36 - DISPOSITION OF ABANDONED AND UNCLAIMED PERSONAL PROPERTY.

(1) AUTHORITY.

(a) It shall be the duty of the Chief of Police to dispose of all personal property which has been abandoned or which remains unclaimed for 60 days after having come into the possession of the Police Department. Such disposal shall be by means of a public sale or auction, whose dates and regularity shall be determined by the Chief of Police or the Chief's designee, or such disposal may be by means of sales through an online auction or sales site selected by the Chief of Police or Chief's designee.

(b) The Chief of Police shall keep accurate and up-to-date records which inventory the property in the Police Department's possession, record the owners or supposed owners, if known, the person from whom the property was taken or received, the date and place of acquisition by the Police Department, and shall describe the disposition of property returned to its rightful owner, or disposed of in other manners prescribed by this section. Such inventory shall be kept as a public record for a period of not less than 2 yrs. from the date of disposal of the property.

(2) METHOD OF DISPOSITION OF PROPERTY AND PROCEEDS.

(a) If disposal is by public sale or auction, the property shall be sold to the highest cash bidder at a public sale to be held at such place as the Chief of Police may designate. Notice of such public sale shall be given by publication at least once in the official newspaper of the City and by posting notice of such sale on official City bulletin boards. The notice shall state the date, time and place of sale,

ORDINANCE 2015-06

a description of the property and a statement that if the property is not claimed by the lawful owner prior to the sale it will be sold to the highest cash bidder. If disposal is by sales through an online auction or sales site, the Chief of Police or the Chief's designee shall post on the Police Department website the property picked up by or to be picked up by the online auction or sales site and provide such other information as it may have concerning sale and shall provide the name of the website through which there will be a sale.

(b) Any person claiming property shall produce proof of ownership and pay a proportionate share of the cost of publishing the notice of public sale.

(c) Property remaining unsold may be retained for another public sale, disposed of by private sale for the best price obtainable or may be summarily disposed of.

(d) After deducting the necessary expenses of keeping the property and conducting the sales, all receipts from the sales shall be paid into the City treasury.

(3) UNLAWFULLY TAKEN PROPERTY. Except upon an order of a court or as otherwise provided, stolen or wrongfully taken property, or property which may be required in any civil or criminal proceedings shall not be delivered to any claimant or sold until all prosecutions or proceedings involving such property shall have been finally disposed of, including appeals and until the time has expired within which appeals may be lawfully taken. If the substance, material, or device appears to be or is reported stolen, an attempt shall be made to return the substance, material, or device to the rightful owner.

Dated this 3rd day of March, 2015

COUNCIL PRESIDENT:

George Adams

FIRST READING: February 17, 2015

SECOND READING: March 3, 2015

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

PUBLISHED: _____

AN ORDINANCE AMENDING THE RESTRICTIONS
ON CLASS "A" INTOXICATING LIQUORS CODE
SECTION, SECTION §12.03(4) (f) OF THE
CHIPPEWA FALLS MUNICIPAL CODE

THE CHIPPEWA FALLS COMMON COUNCIL DO ORDAIN AS FOLLOWS:

1. That §12.03(4) (f) OF THE CHIPPEWA FALLS MUNICIPAL CODE, which presently provides as follows:

12.03 INTOXICATING LIQUOR, FERMENTED MALT BEVERAGES AND TOBACCO.

•••

- (4) LICENSE RESTRICTIONS.

•••

- (f) Restriction on Class "A" Licenses. It is the intent of the City Council and purpose of this provision to provide for a high level of supervision and security in the storage and retail sale of intoxicating beverages under a Class A Intoxicating Liquor license and Class A Fermented Malt Beverage license. Purposes include, but are not limited by enumeration, to restrict access of minors, prevent shoplifting, provide for only licensed clerks or those directly under the supervision of the licensee, to supervise checkout areas so that proper identification and age of purchaser is made by sales clerks. Grocery stores, if otherwise properly licensed, may sell such beverages for consumption away from the premises only on the following conditions:
 1. Retail sales are contained in separate secure portion of the facility which has a separate public access door to the outside. There may be only one lockable customer entrance, not to exceed 10 feet in width, between secured portion and the rest of the grocery store.
 2. Separate checkout facilities are used in the area specified in 1. above.
 3. Properly licensed salespeople only are operating and supervising sales and checkouts.

ORDINANCE NO. 2015-07

4. Storage of such beverages, if not in the separate, secured portion itself, may be in another portion of the licensed premises which is not accessible to the public. Such storage must be in a locked, secured area and be accessible only by the licensee or under the licensee's supervision. Any transfer from storage to retail areas must be conducted under the supervision of licensee and in such person's immediate possession.
5. Premises which hold a combination Class "A" (beer) and "Class A" (liquor) license may display and sell alcoholic beverages outside of the secured and separate area if the following restrictions and limitations are met:
 - a. Less than 50% of total gross sales from the secured portion and the off-secured portion combined are registered in the off-secured portion. The licensee must maintain a secure portion or area consistent with the ordinance. This secure portion must serve as the primary area for alcohol sales and the majority of alcoholic beverages displayed and sold on the entire premises must be from the secure portion area.
 - b. The primary alcohol sales area, the secure portion, must be locked and secure when alcohol sales are prohibited by ordinance or state law to prevent the public from entering during those hours.
 - c. Coolers used for the sale and/or display of alcoholic beverages which are located outside of the secured area must be securely locked during all hours in which such products are prohibited from sale. Alcoholic beverages not secured in coolers must have notices prominently and unmistakably displayed to notify customers and patrons of prohibited sales times and hours.
 - d. Any alcoholic beverages which are displayed or offered for sale outside of the secured portion may not be located or displayed within 50 feet of any entry or exit door which is used by the public.
 - e. Camera and recording equipment is required. All check-out and register areas together with all areas where alcoholic beverages are displayed for sale

ORDINANCE NO. 2015-07

outside of the secured portion must be monitored by an electronic camera with all activities recorded; and

1. Such equipment must be operation at all times during which the business is open and provide a clear view of the area and the activity within the area with sufficient detail to aid in an investigation; and
 2. All digital recordings required under this section shall be retained for a minimum of 21 calendar days. The recordings required hereunder shall be made available to law enforcement at any time.
- f. Cash register system requirements must be met. All cash registers must be set up in an operation mode which:
1. Prompts employees to check and/or determine the appropriate age of the customer/buyer/procurer during the transaction process;
 2. Requires age verification to complete the transaction; and
 3. Prevents all underage employees from completing alcohol beverage transactions by requiring a person of legal age to complete the transaction.
- g. Retailers must file a formally documented procedure that includes a progressive discipline procedure for employees that unlawfully sell fermented malt beverages to underage persons. This policy shall be part of the application and taken into consideration by the Council in determining whether or not to grant a license(s).
6. The following restrictions shall apply to anyone applying for a Class A Fermented Malt Beverage License.
- a. Cold beer must be sold out of coolers and coolers must be locked from 9:00 p.m. to 8:00 a.m.

ORDINANCE NO. 2015-07

- b. Warm beer cannot be displayed on the sales floor, in bulk or otherwise, but can be sold on request from secure back area of store.
- c. No sales of single or loose container alcoholic beverages are allowed unless from a secure room according to restrictions listed above in subsection 12.03 (4)(f).
- d. Only properly licensed salespeople shall operate and supervise sales and checkouts.
- e. Advertising of alcoholic beverages shall be only allowed in the nonsecured portion of the grocery store to the following extent:
 - 1. Weekly grocery newspaper ad with liquor ad included can be posted in-store, one location at front of store and/or these can be available to customers.
 - 2. In-store hand bill with liquor ad may be available for customer pickup at courtesy counter area only.
 - 3. Signs in liquor window adjoining nonsecured area. Limited to neon only without price marquee, ie. no pricing information in or on window.
 - 4. Sign in liquor entrance. Limited to one 18" X 36".
- f. Retailer must file formally documented procedure that includes a progressive discipline procedure for employees that unlawfully sell fermented malt beverages to underage persons. This policy shall be part of the application and taken into consideration by the Council in determining whether or not to grant a Class A fermented malt beverage license.

be amended to provide as follows:

12.03 – INTOXICATING LIQUOR, FERMENTED MALT BEVERAGES AND TOBACCO.

•••

(4) LICENSE RESTRICTIONS.

•••

(f) Restrictions on Class "A" Licenses. It is the intent of the City Council and purpose of this provision to provide for a high level of supervision and security in the storage and retail sale of intoxicating beverages under a Class A Intoxicating Liquor license and Class A Fermented Malt Beverage license. Purposes include, but are not limited by enumeration, to restrict access of minors, preventing shoplifting, provide for only licensed clerks or those directly under the supervision of the licensee, to supervise checkout areas so that proper identification and age of purchaser is made by sales clerks. Businesses, stores, retail premises, and like premises, where the sale of intoxicating liquor and fermented malt beverages is less than 90% of total gross sales (hereinafter "premises" or "retailers"), if otherwise properly licensed, may sell such beverages for consumption away from the premises only on the following conditions:

1. Properly licensed salespeople only are operating and supervising sales and checkouts.
2. Storage of such beverages must be in a locked, secured area and be accessible only by the licensee or under the licensee's supervision. Any transfer from storage to retail areas must be conducted under the supervision of licensee and in such person's immediate possession.
3. Premises which hold a combination Class "A" (beer) and "Class A" (liquor) license may display and sell alcoholic beverages if the following restrictions and limitations are met:
 - a. There shall be no sales of intoxicating liquor or fermented malt beverages when alcohol sales are prohibited by ordinance or state law.
 - b. Coolers used for the sale and/or display of alcoholic beverages must be securely locked during all hours in which such products are prohibited from sale. Alcoholic beverages not secured in coolers must have notices prominently and unmistakably displayed to notify customers and patrons of prohibited sales times and hours.

ORDINANCE NO. 2015-07

- c. Any alcoholic beverages which are displayed or offered for sale may not be located or displayed within 50 feet of any entry or exit door which is used by the public, unless the sales are from a separate secure liquor and malt beverage portion of the store which has a separate public access door to the outside and is secured during non-sale hours.
- d. Camera and recording equipment is required. All check-out and register areas together with all areas where alcoholic beverages are displayed for sale must be monitored by an electronic camera with all activities recorded; and
 - 1. Such equipment must be operational at all times during which the business is open and provide a clear view of the area and the activity within the area with sufficient detail to aid in an investigation; and
 - 2. All digital recording required under this section shall be retained for a minimum of 21 calendar days. The recordings required hereunder shall be made available to law enforcement at any time.
- e. Cash register system requirements must be met. All cash registers must be set up and in an operational mode which:
 - 1. Prompts employees to check and/or determine the appropriate age of the customer/buyer/procurer during the transaction process;
 - 2. Requires age verification to complete the transaction; and
 - 3. Prevents all underage employees from completing alcohol beverage transactions by requiring a person of legal age to complete the transaction.
- f. Retailers must file a formally documented procedure that includes a progressive discipline procedure for employees that unlawfully sell fermented malt beverages to underage persons. This policy shall be part of the initial application and taken into consideration by the Council in determining whether or not to initially grant a license(s).

ORDINANCE NO. 2015-07

- g. Cold beer sold out of coolers must be locked from 9:00 p.m. to 8:00 a.m.
- h. Advertising of alcoholic beverages shall be only allowed on the premises to the following extent:
 - 1. Weekly grocery newspaper ad with liquor ad included can be posted in-store, one location at front of store and/or these can be available to customers.
 - 2. In-store hand bill with liquor ad may be available for customer pickup at counter areas.
 - 3. If there is a separate secure, liquor section with a window, neon signs may be placed on the window but without pricing information.
 - 4. If there is a separate entrance to a liquor section a sign maybe placed in the liquor entrance but limited to one.

DATED this 17th day of March, 2015

COUNCIL PRESIDENT: _____

FIRST READING: March 3, 2015

SECOND READING: March 17, 2015

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

PUBLISHED: _____

An Ordinance Repealing and Recreating the Private Well Abandonment and Well Operation Permit Code Section §13.06 of the Chippewa Falls Municipal Code.

- 1) **PURPOSE:** To prevent unused, unsafe and non-complying wells from acting as vertical conduits for aquifer contamination or as sources of unsafe water that could enter the public water system through cross connections.
- 2) **DEFINITIONS:**
 - a) "Pump installation" means the pump and related equipment used for withdrawing water from a well, including the discharge piping, the underground connections, pitless adapters, pressure tanks, pits, sampling faucets and well seals or caps.
 - b) "Unsafe" well or pump installation means one which produces water which is bacteriologically contaminated or contaminated with substances which exceed the drinking water standards of chs. NR 140 or 809, Wisconsin Administrative Code, or for which a Health Advisory has been issued by the Department of Natural Resources.
 - c) "Unused" well or pump installation means one which is not used or does not have a functional pumping system.
 - d) "Well" means a drillhole or other excavation or opening deeper than it is wide that extends more than 10 feet below the ground surface constructed for the purpose of obtaining groundwater.
 - e) "Well Abandonment" means the proper filling and sealing of a well according to the provisions of s. NR 812.26, Wisconsin Administrative Code.
- 3) **ABANDONMENT REQUIRED:** All private water supply wells located on any premises within the City of Chippewa Falls corporate limits that do not have *valid* operational permits issued pursuant to paragraph 4) below, wells which are not routinely used, wells which are in non-compliance with Chapter NR 812 or wells which test bacteriologically unsafe, shall be properly sealed and abandoned in accordance with Chapter NR 812 by a date not to exceed one year from date of connection to the City of Chippewa Falls Municipal Water Supply or date of discovery or construction.
- 4) **WELL OPERATION PERMIT:** Application for private water supply wells within the City of Chippewa Falls corporate limits or premises served by the City of Chippewa Falls municipal water system shall be made on forms provided by the Department of Public Utilities. Private water supply wells located on any premises within the City of Chippewa Falls corporate limits or premises served by the City of Chippewa Falls municipal water system shall meet the following requirements:
 - a) The private use of the well can be justified as being necessary in addition to the water supplied by the City of Chippewa Falls Municipal Water Supply System and permitted by the City of Chippewa Falls Water Utility.

- b) Wells shall be safe, functional and in compliance with the most recent editions of Chapter NR 812.
- c) The well produces bacteriologically safe water as evidenced by producing three safe samples with at least two weeks between samples for the initial permit application.
- d) Well permits are renewable not less frequently than five years.
- e) A minimum of one safe sample be taken prior to reissuing the permit to establish that the water continues to be bacteriologically safe.
- f) The well and pump system shall be evaluated by a licensed well driller or pump installer and certified to comply with Chapter NR 812, subchapter IV prior to issuing the initial permit and no less than every ten years afterwards.
- g) No physical cross connection shall exist between the City of Chippewa Falls Municipal Supply System and the private well.

5) REPORTS AND INSPECTION: Well seal and abandonment reports must be submitted by the well owner to the Department of Natural Resources immediately upon sealing and abandonment of the private well.

6) PENALTIES: Any person violating any provision of this section shall upon conviction be punished by a forfeiture of not less than \$50 nor more than \$200 in addition to the cost of prosecution. Each 24 hour period during which a violation exists shall be deemed and constitute a separate offense.

DATED this 17th day of March, 2015

COUNCIL PRESIDENT: _____

FIRST READING: March 3, 2015

SECOND READING: March 17, 2015

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

PUBLISHED: _____



February 24, 2015

RE: Demolition Assistance
Vacant Structure, Former Chamber
Building, 10 S Bridge Street
Chippewa Falls, Wisconsin
SEH No. P-CFCIT 131545 10.00

Bridget Givens, City Clerk
City of Chippewa Falls
30 W. Central Street
Chippewa Falls, WI 54729

Dear Ms. Givens:

Short Elliott Hendrickson Inc. (SEH®) appreciates the opportunity to submit this proposal to the City of Chippewa Falls (City) for demolition consulting assistance for the property located at 10 S. Bridge Street (hereafter referred to as "subject property") in Chippewa Falls, Wisconsin. The building was most recently utilized by the Chamber of Commerce for office and Visitor Center space. SEH understands that the City is considering demolishing the building. This proposal for pre-demolition assessment services is prepared based on your February 9, 2015 written request for proposal, our understanding of historical operations at the subject property, and discussions with the City.

Scope of Work

Task 1 – Pre-Demolition Assessment

The purpose of a pre-demolition assessment is to complete an asbestos inspection, hazardous materials inventory and lead paint sampling, as warranted, to identify and inventory materials in the building that would be required to be removed prior to demolition of the building. SEH will provide an asbestos inspector who is certified in the State of Wisconsin to conduct an asbestos inspection. The certified inspector will conduct a walk-through inspection of the building to identify and inventory suspect asbestos containing materials (ACM). SEH understands the building is vacant and ready for destructive investigation and testing. SEH will collect bulk samples of suspect ACM in duplicate according to U.S. Environmental Protection Agency guidance documents. Bulk samples will be submitted to a laboratory capable of analyzing the samples by polarized light microscopy (PLM). Based on our pre-proposal site reconnaissance, SEH assumes 20 bulk samples will be collected and analyzed for the presence of asbestos.

The hazardous materials inventory will identify hazardous materials currently in the building including fluorescent lights, refrigerants, mercury wastes, hydraulic fluids, paints, stains, petroleum fuels/oils and other chemicals. We assume all areas of the building can be safely accessed.

The Wisconsin Department of Natural Resources (WDNR's) recently-revised guidance for demolition projects recommends lead paint sampling of materials that may be salvaged or recycled by a Wisconsin Department of Health Services (DHS)-licensed inspector and risk assessor. SEH will subcontract with a licensed inspector to conduct the assessment. The lead paint assessment will include sampling of materials for the purpose of determining whether or not the paint contains lead. Results of the lead paint assessment will be included in an assessment report to document the locations and approximate quantities of lead paint, if present. The lead assessment will include options for recycling materials with lead paint.

Results of the pre-demolition assessment will be included in an assessment report to document the locations and approximate quantities of hazardous materials and ACM, if present. Results of the laboratory analyses for all of the environmental samples collected as part of task will be included in the report. The report will also discuss the actions taken to remove hazardous materials and ACM prior to demolishing the subject property building.

Task 2 – Demolition Plans and Specifications

SEH understands demolition will include complete removal of building structures, concrete, footings and foundations. SEH will incorporate demolition of these structures into a project manual that will include a project contract, standard EJCDC contract conditions, supplementary conditions and technical specifications. Drawings developed for the project manual may include a demolition plan and a site grading plan. The specifications will include administrative and procedural requirements for salvaging, recycling, and disposing of nonhazardous demolition and construction waste. The specifications will also include provisions for excavation and disposal of contaminated soils that are encountered during construction, if any. The project manual can be used to solicit public bids from qualified demolition and/or abatement contractors.

As part of the public bidding, SEH will prepare and submit the advertisement for bids; lead a pre-bid meeting at the subject property with demolition contractors; prepare addenda, if needed; and coordinate the bidding. After the bids are received, SEH will review the bids, assess each submittal for completeness and recommend a demolition contractor for the project. Following the City's selection of a demolition contractor, SEH will assist with preparing and distributing contract documents for signature.

Task 3 – Demolition Observation and Reporting

The demolition observation task will involve occasional observation of the demolition contractor field activities to document that the conditions of the project manual are being adhered to and the objectives of the project are being met. SEH will be onsite during excavation of underground structures, if any, to observe for the presence of soil contamination. If soil contamination is suspected or obvious contamination is encountered, SEH will contact the City to discuss.

Upon approval, SEH would use a photoionization detector (PID) to screen soils in the field and collect soil samples for laboratory analysis to assess soil contaminant concentrations and to assess the need for soil excavation and disposal. For purposes of this proposal, we assume up to four hours of observation for activities associated with building demolition. We also assume no soil samples will be collected for laboratory analysis.

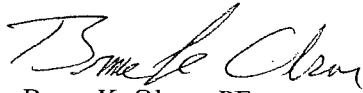
Schedule and Fees

SEH proposes to complete the field assessment of Task 1 within three weeks of receiving authorization to proceed. The report will be submitted within one week of receiving analytical results. Task 2 will be completed within four weeks of receiving authorization to proceed, assuming necessary information is available within that time frame. Task 3 will be scheduled in conjunction with the City and selected contractor(s).

The scope of work in Tasks 1 through 3 described above will be completed on a time and materials basis for an estimated \$7,800. This time and materials cost includes analytical laboratory subcontractor costs to analyze environmental samples. This proposal does not include subcontractor costs associated with asbestos abatement, if needed, hazardous materials removal, or advertising for the project bid package. The tasks included above will be completed in accordance with the existing Agreement for Professional Services between the City and SEH.

We appreciate the opportunity to work with you on this project. If you have any questions regarding our proposal, please feel free to contact me at 715.720.6244. To authorize SEH to proceed, please sign below and return one signed copy to my attention.
Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Bruce K. Olson, PE
Project Manager



Timothy M. Marko, PE
Client Service Manager

BKO/TMM

p:\a\c\cfcit\common\agreements\cfcit 131545 demo serv.10 s bridge former chamber proplt 02 25 15.doc

**For: Demolition Assistance, Former Chamber Building Property
10 South Bridge Street**

Approved: City of Chippewa Falls
30 W. Central Street
Chippewa Falls, WI 54729

By: _____
Jayson Smith, City Planner

Date: _____

By: _____
Gregory Hoffman, Mayor

Date: _____

Attest: _____
Bridget Givens, City Clerk

Date: _____

Approved as to Form:

City Attorney

Date: _____

I, Lynne R. Bauer, hereby certify that sufficient funds are in the Treasury of the City of Chippewa Falls, to meet the expense of this Contract, or that provisions have been made to pay the liability that will accrue thereunder.

Lynne R. Bauer, Finance Manager/Treasurer

**Who Are We?
Fish Chippewa! Access For All!
Project Committee**

Allyson Gomer, Chippewa Chamber of Commerce

Bryan Harrenstein, WI DNR Conservation Warden

Ginger Waegli, Chippewa River Industries & Special Friends Inc.

Kyle Beach, Chippewa YMCA

Kyle Darley, W.S. Darley & Co & Chippewa Rod & Gun Club

Nick Schafer, Gordy's County Market

Ron Bakken, State Farm Insurance & Chippewa Rod & Gun Club

Fish Chippewa! Access For All! Advisory Committee

Greg Hoffman	Mayor
Rob Kiefer	City Council and Park Board
Amy Mason	City Council
Dick Hebert	Parks Director
Beth Arneberg	Park Board President
Rick Ruebenzer	City Engineer
Tim Strand	Chippewa Falls Police Department
Mike Leisz	County Board Supervisor
Larry Ritzinger	Director, County Parks
Joseph Gerbyshak	DNR Biologist
David Hon	DNR Water Management Specialist
Dave Lemanski	CEO, Chippewa River Industries
Katie Plendl	Veterans Home at Chippewa Falls
Jim Ignarski	YMCA
Jim Flanagan	Senior Engineer, Xcel

Who Are We Building This For?

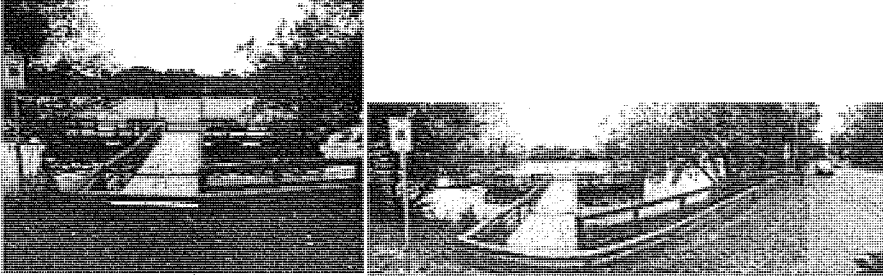
- **Special Friends Inc.** – A 501C3 non-profit corporation. Special Friends Inc. was organized in 1986 to promote the general welfare of all people with emotional, physical and developmental disabilities in Chippewa County. They take large groups (20-30) of their members on fishing from shore outings. They travel to Eau Claire to find a place to fish from shore. They have been fund raising for 20 years for a project like this. That's a lot of tootsie roll sales. They took a chance and donated half of their nest egg (\$7,500) to pay for our engineering firm to come up with the design.
- **The Veterans Home At Chippewa Falls** – They take a group of around 12 members on fishing from shore outings. They also drive a long distance to find a place to fish (Lake Holcombe.)
- **YMCA** – They are looking for more outdoor recreational opportunities close to home to take groups of kids on.
- **The Community** – We and others believe this will be a Community and possibly a Regional Park with wide appeal. Young, old and everyone in between.

User Groups Needs

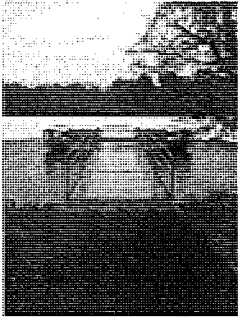
- **Parking**
- **Ease Of Travel From Parking To The Fishing Area**
- **Larger Fishing Area**
- **Catch A Fish Once In Awhile**

What do we already have?

Bloomer:



Half Moon:



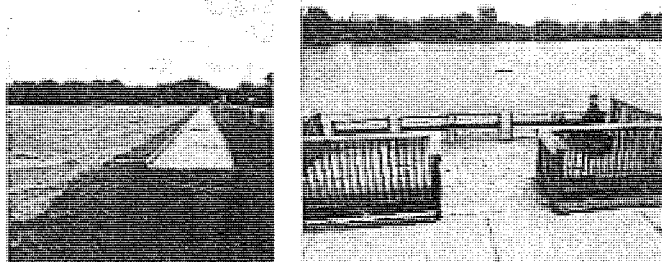
Holcombe:



Downtown Chippewa North of Xcel Dam:



Hallie:



The Perfect Site! Glen Loch!



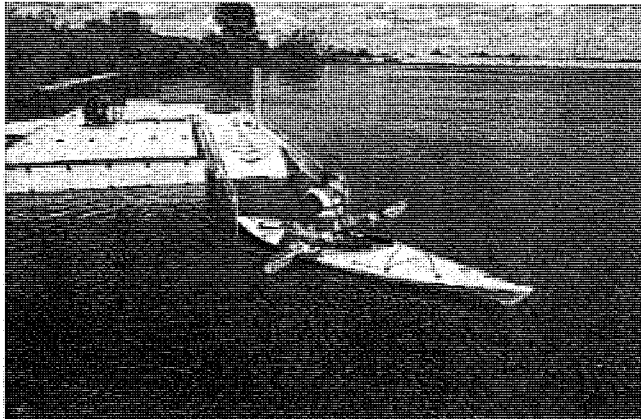
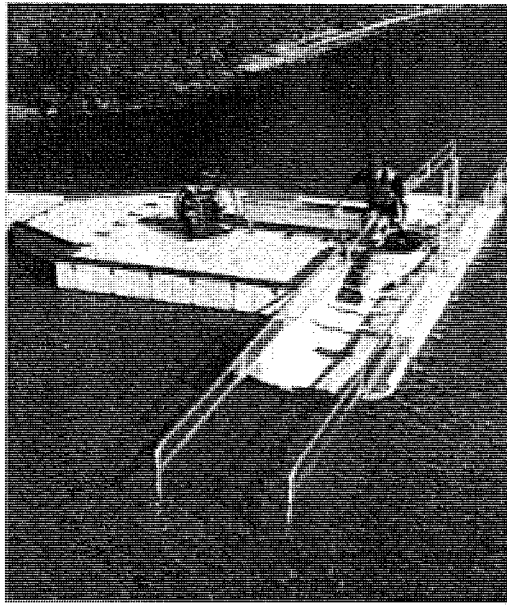
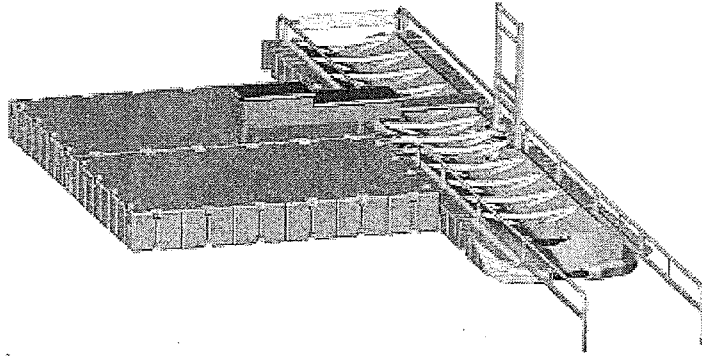
Map: The map is extracted from the 2000 aerial photograph of Glen Loch. The map is a black and white aerial photograph of the site. The map is a black and white aerial photograph of the site.

Multi Use!

Universal Access!

- **Fishing**
- **Picnic & Play Areas, Pavilions**
- **Canoe / Kayak Launch**
- **SUP Launch**
- **Educational / Historical Preservation**

Canoe / Kayak Launch

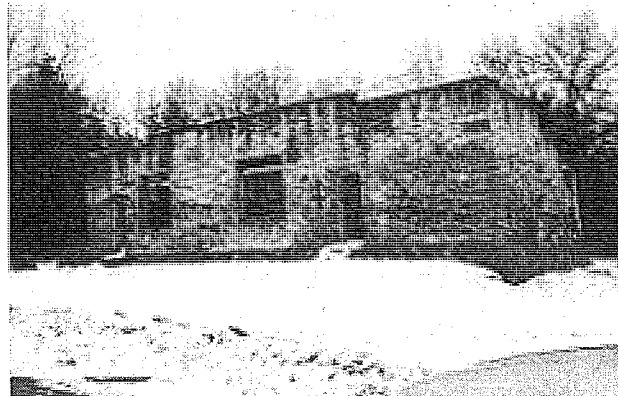


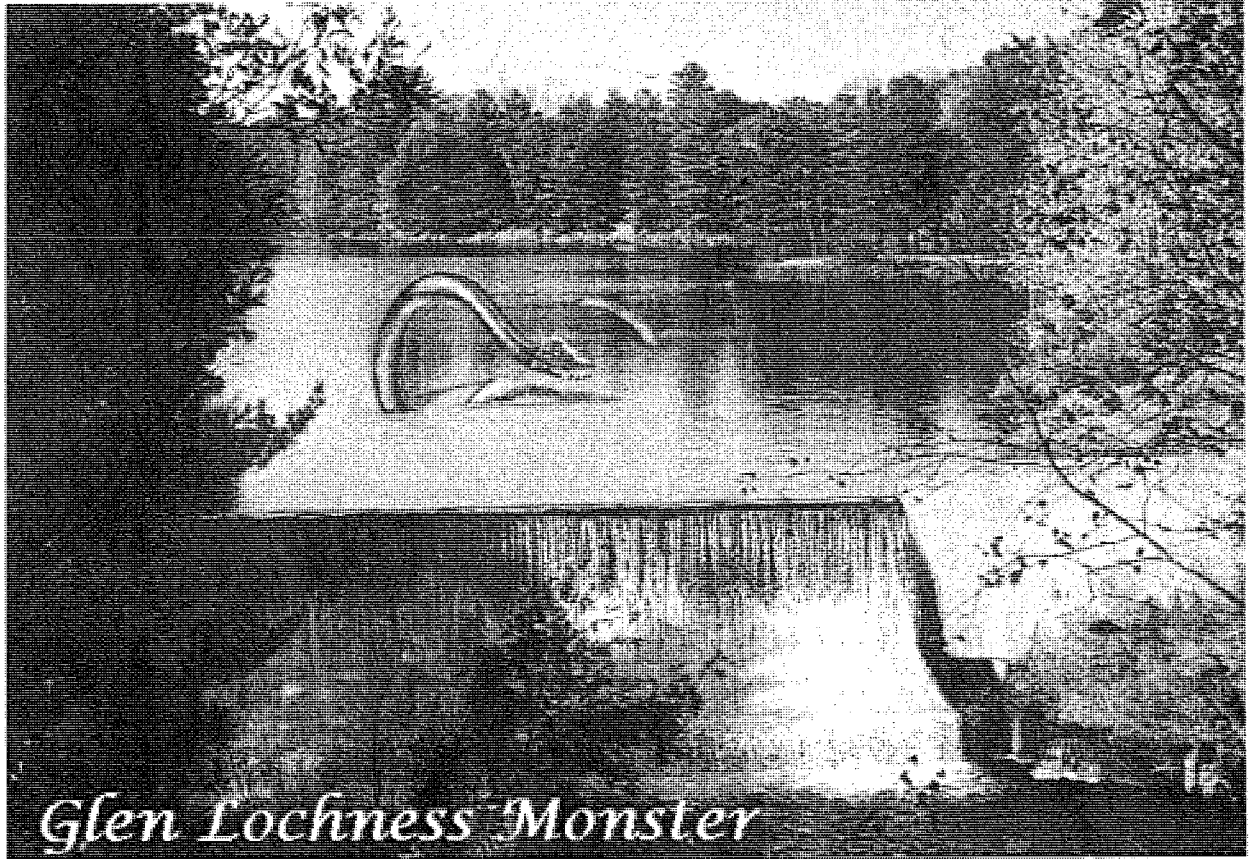
Education and Historical Preservation

According to a recent report from James M. Campbell Sr. from the Chippewa County Historical Society, (see addendum) this site has historical significance to the area. The story of the Ice Making Days on Glen Loch should be told and preserved.

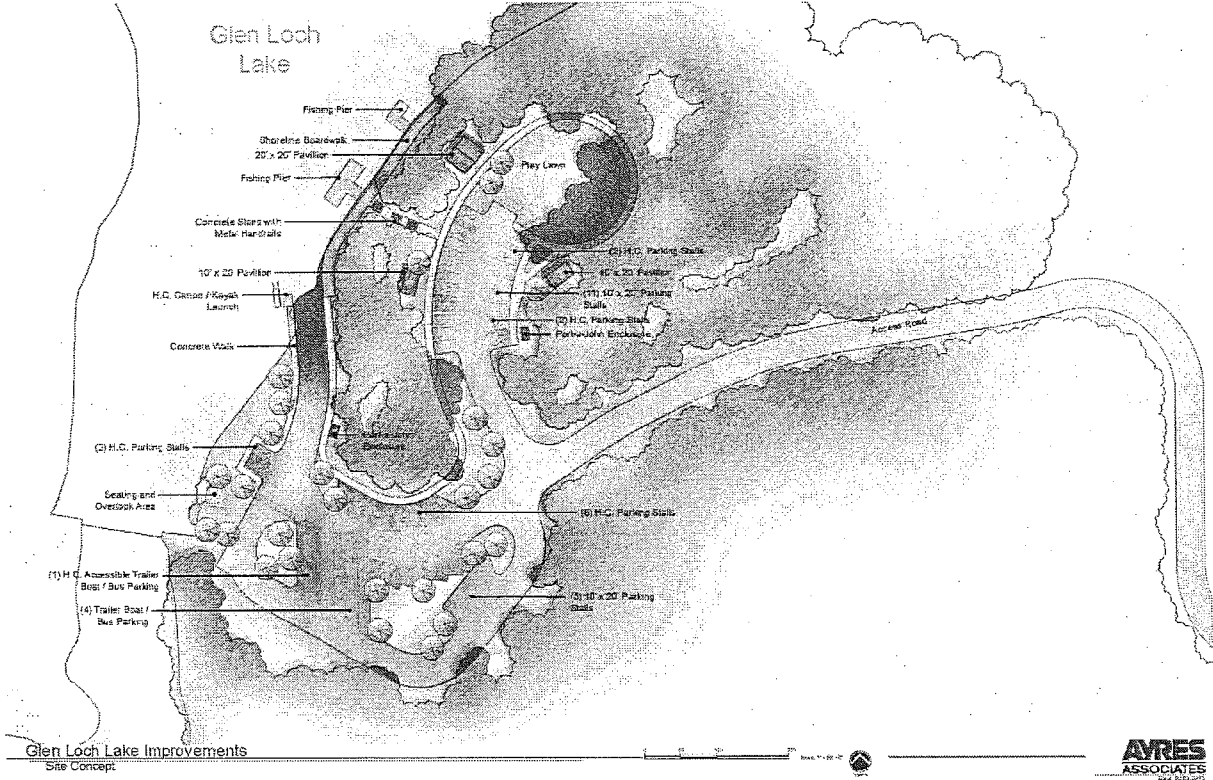
However, the remaining structure at the site is a more modern frozen food locker plant built in 1948.

This structure will be dismantled and where possible, reused in the Park (benches, corner of a pavilion....). Appropriate historical markers will be installed. Both, as part of this project.





The Conceptual Design:



What Is The Economic Impact Of Fishing?

January 2013 American Sportfishing Association Report

People who fish spend money!

How Will We Pay to Build and Maintain The Park?

Build? Without Money From The City & County!

- State and Federal Grants
- Local, State and Federal Conservation Groups
- Local, State and Federal Foundations
- Individuals and Businesses Locally, Statewide and Nationwide.

How Will We Pay To Build and Maintain The Park?

Maintain? First, build it as low maintenance as possible. Then:

- Campaign to Fund and Endowment to pay for maintenance?
- Form a “Friends of Erickson Park” group?
- It’s a City Park? What should the City’s involvement be?

Questions?

A look back at Duncan Creek's, Glen Loch ice manufacturing days

A group of civic minded citizens are planning to rejuvenate the area adjacent to the Glen Loch Dam water reservoir into a recreational area, with fishing docks and other amenities to serve everyone, especially the handicapped.

Before the Chippewa County tornado of 1958, the above listed area was home to the Glen Loch Flour Mill/Ice House and a frozen food locker plant.

Preserving the history of this Glen Loch area was brought to the attention of the Chippewa County Historical Society, CCHS of which I am a member. The general consensus of the CCHS was that that the historical role that ice played in the preservation of fresh foods should be a matter of record for future generations.

Before the days of modern refrigeration our ancestors used ice to keep perishable foods such as milk, meat, berries and certain vegetables in a fresh, edible state. The harvesting of ice was a very labor intensive task requiring the need for many, hard working men and horses.

The ice had to be at least 18" thick to support the weight of the men and horses. A horse drawn road grader was used to scrape all of the snow from the harvest area, which was sometimes larger than a football field.

The outside dimension of the section of ice to be cut was marked using a horse drawn, plow like cutter that made a six inch groove in the ice. Because it was necessary that each cut block of ice be uniformly square for storage purposes and weigh between 120 and 150 pounds, the thickness of the ice was a factor.

The same horse drawn tool that marked the outside dimension was used to mark the entire section, to look like a checkerboard. The six inch grooves in the ice later served to guide the ice cutting saws.

Horses and men used ropes and other devices to pull the sections of ice from the water. Sometimes a channel was cut in the ice allowing the blocks of ice to be floated to the shore for easier removal. The ice blocks were then placed in large wooden or stone buildings, some underground.

Each layer of stored ice was covered with 3 to 5 inches of course sawdust to insulate the ice from melting. At Glen Loch the shuttered flour mill was converted into an ice storage building commonly referred to as the "Ice House", serving the needs of homes and businesses in the community.

In 1843, Dr. Gorrie discovered the secret of compressing liquid into gas, giving birth to ammoniated refrigeration. By 1900, the process of freezing water in large metal trays produced what was referred to as manufactured or artificial ice was in common practice.

The Glen Loch Flour Mill/Ice House was converted into a manufactured ice plant as evidenced in a 1907, Chippewa Falls City Directory ad: "Duncan Creek Ice Company - 32 Jefferson Avenue - Stone Bros. Proprietors - Absolutely Pure Spring Ice - Your Patience Solicited - Satisfaction Guaranteed. Red Phone No. 103 - Black Phone No. B19 2 rgs."

In 1907, Silas M. Yates was listed as an ice dealer located at 217 Summit Avenue on Chippewa's south side. In 1914, Silas was the owner of the ice manufacturing plant on Jefferson Avenue, renaming it the Chippewa Ice Company, with James Abrams as manager.

In 1939, John Borofka was listed as owner of the ice manufacturing plant which he renamed, the Chippewa Pure Ice Company.

In 1946, Charles and George Gehweiler were listed as the owners of the ice manufacturing plant. In 1948, they built the frozen food locker plant, the remains of which are still visible.

The CCHS which is located behind Notre Dame Church would be most appreciative of any pictures or other information regarding this Glen Loch area. They are open each Tuesday from 8 a.m. to 4 p.m. Phone: 715- 723-4399

James M. Campbell Sr. Phone: 715- 723- 5495

2-10-2015

REVISED
Contingent Settlement Offer - C¹
of the
City of Chippewa Falls
to
Chippewa Falls International Association of Firefighters, Local 1816

February 23, 2015

Additions denoted by underlining; deletions denoted by ~~strikeout~~

All items shall remain as in the 2013-2014 collective bargaining agreement except as set out in the Stipulations of Tentative Agreements dated December 5, 2014; February 6, 2015; and February 10, 2015, attached hereto, and as follows:

23. **ARTICLE XXX - OVERTIME** - Revise to read as follows:

All emergency call-in time shall be credited at a rate of time and one-half (1½) and there shall be a minimum guarantee of two (2) hours regardless of actual time on duty when called in. Emergency call-in is determined to be any other duty than when regularly assigned to work and other than when assigned to fill a shift(s) of a fire fighter absent due to sickness or injury. The hourly rate of compensation for emergency call-in purposes is to be based upon 2758 hours per year. Any emergency call-in time after the guaranteed two (2) hours shall be credited on the basis of one (1) full hour for any part of that hour actually worked one hour increments and any post shift extensions shall not be considered an emergency call-in and shall be paid in one hour increments rounded up.

U2. **ARTICLE XXXVIII -DURATION AND EXECUTION** - Revise to read as follows:

This Agreement shall be effective as of the 1st day of January 2013~~5~~, and shall remain in full force and effect through the 31st day of December, 2014~~5~~. It shall automatically be renewed from year to year thereafter, unless either party shall notify the other on or before the first day of February 1, 2014~~5~~, that it desires to modify this Agreement. The parties agree to diligently pursue any future negotiations and to attempt to resolve the next contract by January 1, 2015~~6~~.

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¹Contingent on unanimous endorsement of the Local 1816 bargaining team to the membership.

**Stipulation of Tentative Agreements
between the
City of Chippewa Falls
and
Chippewa Falls International Association of Firefighters, Local 1816**

December 5, 2014

Additions denoted by underlining; deletions denoted by ~~strikeout~~

1. **ARTICLE XIII - MISCELLANEOUS PROVISIONS, Section 5 - Delete.**

~~All Fire Department employees shall be retired at those times established by the Wisconsin Statutes:~~

2. **ARTICLE XV - EMERGENCY CALL-IN PROCEDURE - Revise first sentence to read as follows:**

Emergency call-in procedure shall consist of direct contact with the member being called in, by telephone, alerting pager, text messaging or in person.

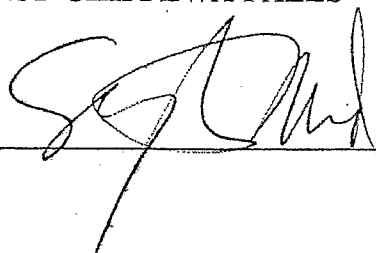
3. **ARTICLE XXXIII - TRAINING AND EDUCATION - Revise first sentence to read as follows:**

Each employee hired after January 1, 1992, as a condition of continued employment, shall successfully complete the training requirements for and obtain and maintain at the cost of the City certifications as an ~~e~~Emergency mMedical ~~t~~Technician - bBasic ("EMT-A and Emergency Medical Technician - Intermediate Technician AEMT"), and an ~~e~~Emergency mMedical ~~t~~Technician - defibrillation ("EMT-D-Intermediate 99"), and or an eEmergency ~~m~~Medical tTechnician - intermediate ("EMT-I Paramedic").

CITY OF CHIPPEWA FALLS

CHIPPEWA FALLS INTERNATIONAL
ASSOCIATION OF FIREFIGHTERS,
LOCAL 1816

By: _____


Date 12/5/14

By: _____


Date 1-14-15

**Stipulation of Tentative Agreements
between the
City of Chippewa Falls
and the
Chippewa Falls International Association of Firefighters, Local 1816**

February 6, 2015

Additions denoted by underlining; deletions denoted by ~~strikeout~~

1. **ARTICLE IV - GRIEVANCE PROCEDURE, Section 1 - Revise** first sentence to read as follows:

A grievance is defined to be a ~~controversy~~ dispute between the employee and Employer . . .

2. **ARTICLE V - PROBATION - Revise** first sentence to read as follows:

New employees of the Fire Fighters Local 1816 Association shall serve a one (1) year period of probation. The City shall have the right to extend the probationary period an additional six (6) months.

3. **ARTICLE XI - SICK LEAVE, Section 9 - Revise** to read as follows:

Employees ~~terminating their employment~~ retiring (defined as receiving WRS benefits) or dying shall have vested rights in their first 75 days of sick leave in their ninety (90) day account ~~only~~, and shall receive a severance pay from that account as follows: . . .

4. **ARTICLE XIII - MISCELLANEOUS PROVISIONS, Section 3 - Revise** to read as follows:

~~It is mutually agreed that there shall be no discrimination against Association members because of Association activities or because of race, creed, color, sex or age and that all employees shall receive the full protection of this Agreement~~ The parties agree to follow the Wisconsin Fair Employment Act and federal discrimination laws.

5. **ARTICLE XIII - MISCELLANEOUS PROVISIONS, Section 4 - Revise** to read as follows:

Either party may request negotiations for a new collective bargaining agreement in writing on or before March 1, 2012 . Within thirty (30) days of receipt of such notice, an initial meeting shall be mutually agreed upon. Failure of the parties to request negotiations on or before March 1 of the last year of the contract and failure within thirty (30) days thereafter to set a meeting for future bargaining shall result in the continuation of the contract for one

calendar year. Negotiations on all matters covered by this Agreement as are agreed to by both parties shall become effective January 1, 2012__.

6. **ARTICLE XIII - MISCELLANEOUS PROVISIONS, Section 6 -** Add a new third paragraph to read as follows:

If the terminating employee gives the City sixty (60) days notice, the City will pay the employee \$100 on their final paycheck. If a retiring employee (defined as one who is receiving WRS benefits) provides the City with a minimum of a ninety (90) day notice of their retirement, the City will pay the employee \$300 on their final paycheck.

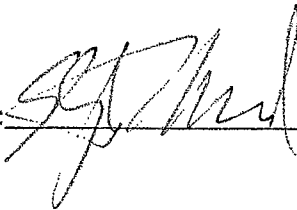
7. **ARTICLE XVII - DUES CHECK OFF -** Add a new paragraph to read as follows:

No employee shall be required to join the Association, but all employees in the bargaining unit shall be required to pay their proportionate share of the cost of the collective bargaining process and contract administration as certified by the Association.


CITY OF CHIPPEWA FALLS

**CHIPPEWA FALLS INTERNATIONAL
ASSOCIATION OF FIREFIGHTERS,
LOCAL 1816**

By: _____


Date 2/10/15

By: _____


Date 2-10-15

**Stipulation of Tentative Agreements
between the
City of Chippewa Falls
and the
Chippewa Falls International Association of Firefighters, Local 1816**

February 10, 2015

Additions denoted by underlining; deletions denoted by ~~strikeout~~

1. **ARTICLE VI - HEALTH INSURANCE AND BENEFITS PLANS, Section 1 - Premium Contributions:**

Section 1.

Premium Contributions. All employees shall contribute 12% of the premium with the employer picking up the balance of the annual premium charged by the carrier. However, if an employee participates in the high deductible health plan, the employee shall not contribute to the premium.

2. **ARTICLE XXII - COMPENSATION:**

The parties agreed to enter into a Sideletter by which they would study the implications of deleting the "Annual Rate", the "Bi-Weekly Rate", the "Overtime Rate", and the "Garcia Bi-Weekly" columns of Article XXII utilizing the hourly rate under those circumstances. This proposal would result in the deletion of Article XXVI, Section 3, which currently reads: "These annual salaries shall be divided by 26 to determine a bi-weekly payment of salary. (26 x rate = total annual salary.)" It would require a contract provision in Article XXII to read: "Holiday pay and overtime will be paid in the paycheck closest to the date the pay was earned." Finally, it would require discussion as to whether EMT pay and longevity pay are factored into the overtime rate.

3. **ARTICLE XXII - COMPENSATION - A 1% wage increase in 2015.**

4. **ARTICLE XXII - COMPENSATION - Revise last paragraph to read as follows:**

~~Effective January 1, 2012~~ All bargaining unit employees who have reached Fire Fighter Recruit 2 status and who obtained and maintained their:

- 1) eCertification as Emergency Medical Technician - IV Tech Basic or Emergency Medical Technician - Intermediate Technician AEMT shall be paid an annual bonus of **Nine Hundred Dollars (\$900.00)**.

2) ~~Effective January 1, 2012~~ all bargaining unit employees who obtain and maintain their ~~c~~ Certification as Emergency Medical Technician - Intermediate 99 shall be paid an annual bonus of **Fifteen Hundred Dollars (\$1500.00)**. ~~Effective January first (1st), 2005 EMT stipend will start after completion of the fourth (4th) year of employment (F.F. Journeyman 1).~~

U3c/3) ~~Effective January 1, 2012~~ all bargaining unit employees who obtain and maintain their ~~c~~ Certification as Emergency Medical Technician - Paramedic shall be paid an annual bonus of Two Thousand Dollars (\$2,000.00). ~~Effective January first (1st), 2005 EMT stipend will start after completion of the fourth (4th) year of employment (F.F. Journeyman 1).~~

4) Certification as Emergency Medical Technician-Critical Care Paramedic shall be paid an annual bonus of Two Thousand Five Hundred Dollars (\$2,500.00).

The parties discussed the need for a minimum of nine firefighters under the rank of Lieutenant to be certified as EMT-Critical Care Paramedic. They also discussed the City's right to order people to obtain Critical Care Paramedic Certification in the event there are fewer than nine certified firefighters. Further, the parties agree to place in the collective bargaining agreement the requirement that new hires agree to reimburse the City for any expenses incurred by the City in obtaining their EMT Certifications should they leave the City without having completed three years of service.

5. **ARTICLE XXIV - DEFENSE OF PERSONNEL** - Revise to read as follows:

Section 1. In the event any legal action is brought against any member of the bargaining unit growing out of any alleged breach of duty or act performed in his official capacity, the Employer agrees that the City will provide him with legal counsel to defend the same, either in the person of the City Attorney or, in the discretion of the Employer, other legal counsel agreeable to the member.

Section 2. The term "legal action" is limited to an action brought in a court of law.

Section 3. Section 1 does not apply to any action brought by the Employer, including but not limited to an action to discipline or discharge a bargaining unit member or to determine his right to hold or retain his office or position.

Section 4. ~~The parties agree that the rights and limitations set forth in Wis. Stats. 895.46 shall apply~~ ies to the foregoing.

U5. **ARTICLE XXXII - VACATIONS:**

The parties agree to enter into a Study Committee which will explore the switching from anniversary year vacations to calendar year vacations. This will require a revision of Article XXXII - Vacations. One proposal is attached as Addendum A.

CITY OF CHIPPEWA FALLS

**CHIPPEWA FALLS INTERNATIONAL
ASSOCIATION OF FIREFIGHTERS,
LOCAL 1816**

By: _____
Date

By: _____
Date

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ADDENDUM A
to
Stipulation of Tentative Agreements
between the
City of Chippewa Falls
and the
Chippewa Falls International Association of Firefighters, Local 1816

February 10, 2015

U5. **ARTICLE XXXII - VACATIONS**, paragraph 1 - Add "complete calendar" before "years".

U5. **ARTICLE XXXII - VACATIONS** - Create a new third paragraph to read:

When a firefighter reaches his or her first anniversary of employment, that firefighter will be allowed to take the paid vacation earned in the first year of employment as well as prorated vacation earned between the firefighter's first anniversary and the next December 31, said vacation to be taken between the firefighter's first anniversary of employment and the second subsequent December 31. The prorated vacation shall be determined by multiplying the number of full months the employee worked for the City following his/her first anniversary date until the subsequent January 1, by multiplying the amount of full months times four working days divided by twelve months. A firefighter starting work on or before the 15th of the month shall be given credit for working the full month. If the firefighter starts work after the 15th of the month, s/he shall receive no credit for the month. The result is rounded up to the nearest full day to determine the number of days of vacation for which the firefighter is eligible prior to the second December 31 following the firefighter's anniversary of employment.

For example, if employment with the City commenced on March 12, 2014, the firefighter would be eligible for the following prorated vacation effective March 12, 2015, to be taken on or before December 31, 2016:

10 full months of employment x 4 ÷ 12 = 3 days of vacation plus 4 days of vacation

This firefighter would be entitled to seven days of vacation between March 12, 2015, and December 31, 2016, and would earn vacation on a calendar year basis in 2016 for use in 2017. A firefighter who leaves employment prior to the end of the calendar year shall have their vacation payout adjusted to reflect actual earned and used vacation time.

U5. Create a **SIDELETTER** to read as follows:

Firefighters who will have their second (or more) work anniversary in 2015 will earn vacation on their work anniversary in 2015. Those firefighters will also earn prorated

vacation from their anniversary date to the end of 2015. The prorated vacation shall be determined by multiplying the number of full months the employee worked for the City following his/her anniversary date until the end of the calendar year, times the number of working days the firefighter earned on his/her anniversary date in 2015, divided by twelve months. A firefighter whose anniversary date was on or before the 15th of the month shall be given credit for working the full month. If the firefighter's anniversary date was after the 15th of the month, s/he shall receive no credit for the month. The result is rounded up to the nearest full day and added to the vacation earned on the firefighter's anniversary to determine the total number of days of vacation the firefighter is eligible to take between their 2015 anniversary and the end of calendar year 2016. A firefighter who leaves employment prior to the end of a calendar year shall have their vacation payout adjusted to reflect actual earned and used vacation time.

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