

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, FEBRUARY 9, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, February 9, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Council President George Adrian and Darrin Senn.

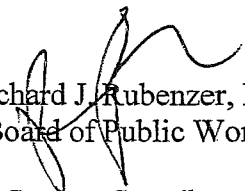
1. **Motion** by Adrian, seconded by Bauer to approve the minutes of the January 26, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached Special Assessment Rates and corresponding resolution for 2015. Director of Public Works Rubenzer noted that many rates were lower than 2014 but were based on Rural and Main Street actual bids and lower gas prices than have been seen in a number of years. He continued that once levied, Special Assessments cannot be raised if project bids come in higher but are reduced if bids come in lower.
Motion by Hoffman, seconded by Rubenzer to recommend the Common Council accept the proposed Special Assessment Rates for 2015 and approve the corresponding resolution. **All present voting aye. MOTION CARRIED.**

3. The Board discussed the disposition of the parking lot at #25 West Central Street, (formally Snyder Drug, presently Family Dollar). The lot is owned by Family Dollar but was formally leased as a public parking lot by the City of Chippewa Falls. The former lease has expired and the City has continued to plow the lot and enforce the parking limits on the lot. Mayor Hoffman noted that there is still a public need for parking in the lot as library and City Hall patrons are utilizing the lot.
Motion by Hoffman, seconded by Adrian to once again establish a lease with Family Dollar that would allow continued use of the lot at #25 West Central Street as a public parking lot and the City would continue to remove snow from the lot. **All present voting aye. MOTION CARRIED.**

4. The Board discussed the request of North Park Dental to purchase or lease a parking area on City owned parcel #4445.5000 or to discontinue a part of Dennis Street south of said parcel #4445.5000. DPW Rubenzer stated that a street privilege permit process could be used or the property could be sold and part of Dennis Street discontinued. The Board didn't see any future need to open Dennis Street and recommended proceeding with a discontinuance and land sale. Since North Park Dental representative Mark Held was unable to attend the meeting, no action was taken and the item will be placed on the March 9, 2015 Board of Public Works agenda.

5. **Motion** by Senn, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:00 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JANUARY 26, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, January 26, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Council President George Adrian. Absent was Darrin Senn. Todd Blaeser, representing the West Hill Bar and Grill was also present at the meeting.

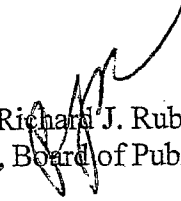
1. **Motion** by Bauer, seconded by Adrian to approve the minutes of the December 8, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Director of Public Works Rubenzer stated that in response to the September 30, 2014 letter of non-compliance that the water utility received from WDNR, the City is required to update City Municipal Code Chapter 13.06 Private Well Abandonment so it is compliant with state Natural Resource Code 810.16 by March 30, 2015. The Board discussed that this is another unfunded mandate issued by WDNR. Rubenzer proposed the attached update. After additional discussion, **Motion** by Hoffman, seconded by Adrian to recommend the attached proposed draft update of Municipal Code Chapter 13.06 Private Well Abandonment be forwarded to City Attorney Ferg and WDNR for comments and then to the Common Council for consideration and approval. **All present voting aye. MOTION CARRIED.**

3. Todd Blaeser representing the West Hill Bar and Grill, appeared to request wayfinding Signs in street right-of-ways as shown on the attached sign detail. DPW Rubenzer stated that through correspondence with WDOT personnel, he learned that off premise signs are not allowed in any State Trunk Highway or connecting street right-of-ways. Wayfinding signs are permitted and allowed through WDOT but only for public destinations such as schools, courthouses, city halls, local parks, police stations, museums and similar type public owned or leased facilities for public use OR privately owned non-profit facilities open to the public. Retail, business or manufacturing type facilities are NOT eligible for wayfinding signs. It was noted that there are numerous signs already in existing locations on Bay, Rushman, High, Jefferson and Elm Street right-of-ways. Rubenzer said he would check for permits and noted that existing permitted community wayfinding signs would be allowed to remain until the end of their useful life or December 31, 2015, whichever came first. Mr. Blaeser persisted that he would like the requested signs at Park Place and Elm Street and also on Elm Street, East of Jefferson Avenue. Rubenzer stated that the street privilege permit process had been used previously but that he didn't think additional signs in the Downtown area were a good idea. Rubenzer noted that off-premise signs on private property would be covered in Chapter 19 of the Chippewa Falls Municipal Code and administered by City Inspector Paul Lasiewicz. Council President Adrian suggested that if thirty existing establishments requested four signs, there would be one hundred, twenty new signs. Mayor Hoffman noted that the street privilege permit would be a Common Council action (resolution), and that the Common Council was

trying to eliminate proliferation of signs in the downtown area. Council President Adrian suggested Rubenzer check into who would be the sign "police" for existing business signs in street right-of-way and to bring the topic before the Committee of the Whole.
No action was taken.

4. The Board considered the attached Stormwater Annual Report for 2014. Rubenzer noted that some of the optional items for 2014 were not yet on the form.
Motion by Hoffman, seconded by Adrian to recommend the Common Council approve the attached City of Chippewa Falls Stormwater Annual Report under MS4 General Permit No. WI-5050075-2. **All present voting aye. MOTION CARRIED.**
5. **Motion** by Adrian, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:25 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

2015 Special Assessment Rate Recommendations

BPW 2/09/2015

Special Assessment Item	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Grade, Gravel, and Open	\$18.00	\$18.00	\$12.50	\$13.50	\$14.00	\$16.25	\$15.00	\$15.25	\$15.50	\$14.25
8" Sanitary Main	\$15.00	\$15.50	\$15.50	\$16.25	\$16.50	\$20.00	\$21.50	\$23.25	\$23.25	\$19.75
Sanitary Services	\$725.00	\$750.00	\$750.00	\$775.00	\$775.00	\$875.00	\$875.00	\$875.00	\$900.00	\$775.00
Watermain (6" or 8")	\$18.25	**\$13.50	\$15.50	\$22.00	\$22.00	\$20.00	\$19.00	\$20.25	\$20.25	\$23.00
Water Services	\$600 PSC	\$600 PSC	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost
Street Surfacing (3" Thick Bituminous) (1999 - 2002, 4" Thick)	\$12.00	\$15.25	\$15.75	\$18.75	\$18.75	\$18.75	\$18.75	\$19.50	\$19.75	\$18.25
Alley Paving	\$4.25	\$5.50	\$5.75	\$7.00	\$7.00	\$7.00	\$7.50	\$7.50	\$7.50	\$6.75
Curb and Gutter (Newly opened street)	BID	BID	BID	BID	BID	BID	BID	BID	BID	BID
Curb and Gutter (Replacement Greater than 100')	BID (\$8.25)	BID (\$8.00)	BID (\$7.00)	BID (\$8.50)	BID	BID	BID	BID	BID	BID
Curb and Gutter (Replacement Less than 20')	BID (\$24.00)	BID (\$22.00)	BID (\$20.00)	BID	BID	BID	BID	BID	BID	BID
Curb and Gutter (Replacement 20' - 100')	BID (\$23.00)	BID (\$21.00)	BID (\$18.00)	BID	BID	BID	BID	BID	BID	BID
Prepare for Curb and Gutter	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
7" Thick Driveways (Newly opened streets)	BID	BID	BID	BID (4.50)	BID	BID	BID	BID	BID	BID
7" Thick Driveways (Remove and Replace)	BID (\$4.35)	BID (\$4.00)	BID (\$3.90)	BID (\$4.50)	BID	BID	BID	BID	BID	BID

* Notes that rate was lowered to reflect a reduced cost to the city through lower bid prices.

** Rate change reflects a material change from ductile water main to PVC water main.

*** Rate change reflects a change in the proposed typical section.

RESOLUTION REGARDING 2015 SPECIAL ASSESSMENT RATES

**BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF
CHIPPEWA FALLS, WISCONSIN:**

That the following schedule be and is hereby adopted as the front foot special assessment rate to be charged against abutting property for the installation of the following facilities in the City of Chippewa Falls, WI.

1. Grading and Graveling - \$14.25 per front foot of abutting property.
2. Sanitary Sewer Main
 - a) New construction - \$19.75 per front foot of abutting property
 - b) Replacement - \$19.75 per front foot of abutting property, prorated for 75 year life of old main.
3. Water Main
 - a) New construction - \$23.00 per front foot of abutting property
 - b) Replacement - \$23.00 per front foot of abutting property, prorated for 75 year life of old main
4. Curb and Gutter
 - a) New construction - 100% of the cost, as bid annually.
 - b) Replacement - 100% of the cost of removal & replacement, as bid annually.
5. Preparation for Curb and Gutter on streets that have been graded and graveled in a previous year.
 - a) \$3.00 per front foot of abutting property.
6. Sanitary Sewer Laterals
 - a) New construction - 100% of the cost.
 - b) Replacement - \$775.00/each.
7. Water Services (Actual Cost) New and replacement, in accordance with Public Service Commission rules.
8. Sidewalks
 - a) New construction - 100% of the cost.
 - b) Replacement - 100% of the cost.
9. Driveways
 - a) New construction - 100% of the cost
 - b) Replacement - 100% of the cost

Resolution No. 2015-??

10. Street Surfacing – Assessed per front foot of abutting property based on street width:

a) \$18.25 for 34' face of curb to face of curb or wider.

All Resolutions in conflict herewith are hereby repealed.

This Resolution shall be effective immediately upon passage.

Dated this 17th day of February, 2015.

ADOPTED: _____

Council President

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

PUBLISHED: _____



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N

Scale: 1" = 40'

Mark Held
715 379 9081