

CITY OF CHIPPEWA FALLS, WISCONSIN
NOTICE OF PUBLIC MEETING

In accordance with the provisions of the Wisconsin State Statutes, Sec. 19.84, notice is hereby given that a public meeting of the:

Committee No. 1
Revenues, Disbursements, Water and Wastewater

Will be held on **Tuesday, June 18, 2024 at 9:00 AM, Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. **Discuss issues related to the 2024 borrowing. Possible recommendations to the Council.**
2. **Discuss request from Fire Department for funding for turnout gear. Possible recommendations to the Council.**
3. **Discuss request from Police Department for funding for field training officer tracking software and inventory software. Possible recommendations to the Council.**
4. **Discuss funding for flooring, blinds and paint for various city hall areas. Possible recommendations to the Council.**
5. **Adjournment**

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

PLEASE NOTE THAT ATTACHMENTS TO THIS AGENDA MAY NOT BE FINAL AND ARE SUBJECT TO CHANGE. THIS AGENDA MAY BE AMENDED AS IT IS REVIEWED.

CERTIFICATION OF OFFICIAL NEWSPAPER

I hereby certify that a copy of this notice has been posted on the City Hall bulletin board and a copy has been given to the Chippewa Herald on June 14, 2024 at 10:20 am by BNG

Chippewa Falls Fire & Emergency Services

Purchase Request

June 18, 2024

6 Sets of turnout gear

\$ 3550.00 each x 6 sets

\$ 21,300.00

| Qty | Item | Description | Price Each | Amount |
|-----|-------------|--|------------|------------------|
| 1 | WICHPF00070 | MORNING PRIDE COAT PER CHIPPEWA FALLS SPEC | 2,039.00 | 2039.00 |
| 1 | WICHPF00071 | MORNING PRIDE PANT PER CHIPPEWA FALLS SPEC | 1,459.00 | 1459.00 |
| | 1 SHIPPING | SHIPPING & HANDLING | 49.00 | <u>49.00</u> |
| | | | | \$3547.00 |

FTO Cloud-Based Training Program Quote

Departmentware Inc
 Better Software for Public Safety
www.departmentware.com

Date: May 22, 2024
 Quote #: 52224
 Expiration Date:

To: Sergeant Sheridan Pabst
 Chippewa Falls Police Department
 210 Island St
 Chippewa Falls, WI 54729
 715-720-4191

| Initial Detail | Services Included | Subscription Pricing |
|---------------------|--|--------------------------|
| One-Time Set Up Fee | Customized Set-up -1st year only- FTO | \$ 500.00 |
| One-Time Set Up Fee | Customized Set-up -1st year only- Quartermaster | \$ 500.00 |
| Annual Subscription | FTO - Annual Subscription (\$1500 x 3 years) | \$ 4,500.00 |
| Annual Subscription | Quartermaster - Annual Subscription (\$1500 x 3 years) | \$ 4,500.00 |
| | FTO and QM 10% Annual Subscription Bundle Discount (\$300 x 3 years) | \$ (900.00) |
| | * 30 Day-Net Payment from Activation | |
| | * Unlimited Training and Customer Service | |
| | * All Upgrades and Enhancements Provided | |
| | Unlimited Divisions (Dispatch, Sgt.'s Training etc.) may be added for a one time setup fee of \$500 per division. We don't charge an additional annual subscription fee for additional divisions | |
| | | Subtotal |
| | | Sales Tax |
| | | Total \$ 9,100.00 |

Quotation prepared by: _____ Joe Bivler _____

This is a quotation on the goods named, subject to applicable terms of agreement.

To accept this quotation, sign here and return: _____

Thank you !

PO Box 270685, Flower Mound, TX 75027 214-288-9378 joe@departmentware.com

Re: DepartmentWare FTO Program Tracking and Quartermaster Inventory Management

I recently began researching software programs to assist in streamlining the Field Training Program. Currently our process consists of excel spreadsheets and word documents. There is no feasible way to reliably and accurately track tests and calls candidates have handled. Our documentation process is time consuming and monotonous. This will allow Field Training Officers and Candidates to focus more on training than completing paperwork, resulting in better trained officers and reduction in FTO fatigue.

After looking in to several software developers that I could locate, I contacted Kaminsky, Sullenberger and Assoc. directly to inquire on a program they are familiar with (Kaminsky, Sullenberger and Assoc. is the company that we have sent all of our Field Trainers to for their training). The owner, Robert Sullenberger, contacted back and provided information back on "Departmentware".

On 12/19/23 I completed a demo with Departmentware on their FTO Program Tracking software. Following the demo, they gave a brief demo on Quartermaster, which is an inventory management system. This demo was presented by CEO Joe Bixler and CSO Gary Ramey. Prior to the demo, Joe Bixler provided an estimated cost for the size of our department. The startup fee for both programs was \$500 each with a \$1,500 annual fee. This results in a \$4,000 startup cost with a \$3,000 annual reoccurring fee. With utilizing only the FTO Program the cost would be \$2,000 with a \$1,500 annual reoccurring fee.

The following notes were obtained throughout the duration of the demo:

This is a fully customizable format. This can be done by having the company complete any updates or alterations or the system administrator with the department can update the format. There are several different layers to the program. The Candidate will have limited access. They will access their schedule, acknowledge DORs, and complete tasks, tests and assignments from their Dashboard. The FTO will have a different log in to complete the DORs, write notes to the FTO cadre and review candidate's tasks. This continues with further access at each step starting with the Supervisors, FTEP Coordinator and administration. This program is web based and can access from mobile, tablets and computers.

With each level of access, it will bring in different analytics to view. This program tracks each candidate through and will compare averages across all candidates. The coordinator is also able to compare one candidate to another. Another analytics section will compare FTOs grading scales to the average or to the another FTO specifically. The system keeps track of weekly test scores amongst all candidates and will analyze the process. This will show if there is deficiency with training if candidates are frequently getting a certain question wrong.

With part of the startup fee, Departmentware will import all of the forms we currently use into their program. This includes SEGs for grading. The developers will bring in all of the nature codes from Spillman as well. This allows for them to be added and tracked through the DORs. By doing this it will allow for the program to monitor all of the calls that were handled while assigned to an FTO. When adding a call in the activity log section of the DOR there will be a comments section and a check box, whether assisted or not assisted. This all is tracked and will show quick analysis of the candidate's involvement in the program.

When scoring the DORs the FTO only needs to click on the number of the 1-7 grading scale. Since the SEG's are incorporated in to the program, the FTO can select certain sections of the 1, 4 and 7 grades based on our SEGs bullet points. FTOs will be able to click on the specific SEGs that meets that criteria instead of typing it out. This comment section also allows for additional comments to be entered by the FTO. If the FTO is on a mobile platform, they can dictate these comments, again cutting time down even further.

When asked about retention and security, Gary indicated they recently transition to the Amazon Web Services cloud based system. There are no retention criteria they hold and will only delete information when requested to do so. If the department was to accidentally delete something on the user end, they are still able to recover this data.

When the program is complete, there is a quick download feature which will pull all completed forms, tests, task sheets, and so on in to a compressed folder comprised of PDF documents. With a click of a button this can all be printed off to be retained as a hard copy.

With a web-based software program to assist with documentation and tracking, the FTO can spend more time on actual training, the supervisors can spend more time on other tasks and the administration can get a quick, well organized perspective on the candidate's progression through the program. Out of the programs I observed, this one seems to be the most user friendly and customizable program available. They partnered with Kaminsky, Sullenberger and Assoc. to develop the program so it is specifically designed and set up to accommodate the San Jose Model.

Following the demonstration of their program I briefly viewed the Quartermaster program. This is an inventory program that will track just about everything at the Police Department from initial issued gear specific to an officer, expiration dates on various items, ammunition, vehicles and so on. This program is to be followed up further with Administrative Assistant Lesley Small to see if this program would be beneficial to the department and time management for her. The main issue with this program is the initial inventory will be time consuming. Once the inventory is fully updated, then the process would be very streamlined.

Currently it would be my recommendation to move forward with this program. This will allow for the FTOs, Supervisors and Administration to be trained on the program for fluid operation once a candidate starts.

ESTIMATE

DATE 5-20-24 DESIGNER Carol
 NAME CITY OF CHIPPEWA FALLS
 ADDRESS (FIRE #) _____
 HOME PHONE _____ WORK PHONE _____

| Room | Product | Size | Yards | Retail | Sale Price | Cost |
|------|---|------------------|-------|--------|------------|--------|
| | ELEVATOR FLOORING (BY HANDICAP ENTRANCE) | | | | | |
| | VINYL STRIPWOOD ASCENSIONS | | | | | |
| | | 1 carton = 39 SF | | 7.75 | 4.95 | 193.05 |
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TAKE UP OLD FLOORCOVERING _____

DISPOSAL _____

MOVE APPLIANCES/FURNITURE - PULL & REPLACE TOILET _____

REMOVE & REPLACE BASE/QUARTERROUND _____

UNDERLAYMENT/DUROCK & INSTALLATION _____

ADHESIVE & SEAM SEALER/PRIMER /CAULK _____ 31.95

GROUT _____

METAL/COVEBASE _____

TRAVEL _____

OTHER _____

PREPARATION OF AREA: _____ 100

INCLUDES CLEANING, LEVELING, GRINDING, RENAILING AND ANY TYPE OF REPAIRS

CARPET LABOR _____

VINYL LABOR _____ 275

CERAMIC LABOR _____

WOOD LABOR _____

OTHER CHARGES _____

TOTAL _____ \$600

DEPOSIT (MINIMUM 50%) _____

BALANCE ON COMPLETION _____

201 North Bridge St
 Chippewa Falls; WI 54729
 715-723-8852
 korgersdecorating.com

KORGERS
FURNITURE & DECORATING
 PAINT- WINDOWCOVERING
 FLOORING- FURNITURE

12 MONTHS INTEREST FREE
 FINANCING IS AVAILABLE TO
 QUALIFIED CUSTOMERS.
 A SERVICE CHARGE OF 1-1/2%
 PER MONTH WILL BE CHARGED
 ON ALL ACCOUNTS OVER 30 DAYS

ESTIMATE

DATE 5-20-24

DESIGNER Carol

NAME CITY OF CHIPPEWA FALLS

ADDRESS (FIRE#) _____

HOME PHONE _____ WORK PHONE _____

| Room | Product | Size | Yards | Retail | Sale Price | Cost |
|------|---------------------------|----------|-------|----------------|------------|---------------------|
| | CITY HALL BASEMENT | | | | | |
| | HALLS | | | | | |
| | LUXURY VINYL STRIPWOOD | | | | | |
| | VAN GOGH 20 MIL- TEXTURED | | | | | |
| | (SAME AS SCOTT'S OFFICE) | | | | | |
| | | 1,050 SF | | 775 | 4.95 | 5,197.50 |
| | | | | | 4.65 | 4882.50 |
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TAKE UP OLD FLOORCOVERING _____

DISPOSAL _____

MOVE APPLIANCES/FURNITURE - PULL & REPLACE TOILET _____

REMOVE & REPLACE BASE/QUARTERROUND _____

UNDERLAYMENT/DUROCK & INSTALLATION _____

ADHESIVE & SEAM SEALER/PRIMER _____ 467.50

GROUT _____

METAL/COVEBASE New VINYL BASE / TRANSITION EDGES 2,350

TRAVEL _____

OTHER _____

PREPARATION OF AREA: GRIND WAX / LEVEL 650

INCLUDES CLEANING, LEVELING, GRINDING, RENAILING AND ANY TYPE OF REPAIRS

CARPET LABOR _____

VINYL LABOR _____ 3,150

CERAMIC LABOR _____

WOOD LABOR _____

OTHER CHARGES _____

TOTAL \$11,500

DEPOSIT (MINIMUM 50%) _____

BALANCE ON COMPLETION _____

201 North Bridge St
Chippewa Falls, WI 54729
715-723-8852
korgersdecorating.com

KORGERS
FURNITURE & DECORATING
PAINT- WINDOWCOVERING
FLOORING- FURNITURE

12 MONTHS INTEREST FREE
FINANCING IS AVAILABLE TO
QUALIFIED CUSTOMERS.
A SERVICE CHARGE OF 1-1/2%
PER MONTH WILL BE CHARGED
ON ALL ACCOUNTS OVER 30 DAYS

ESTIMATE

DATE 5-20-24 DESIGNER Carol
 NAME CITY OF CHIPPEWA FALLS
 ADDRESS (FIRE #) _____
 HOME PHONE _____ WORK PHONE _____

| Room | Product | Size | Yards | Retail | Sale Price | Cost |
|------|-----------------------------------|----------|-------|--------|------------|---------|
| | MANOR'S NEW OFFICE | | | | | |
| | Carpet Tiles | | | | | |
| | (Same as Conference/Meeting Room) | | | | | |
| | | 36 SQ YD | | 3995 | 2995 | 1078.20 |
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TAKE UP OLD FLOORCOVERING Approx 350
 DISPOSAL 150
 MOVE APPLIANCES/FURNITURE/PULL & REPLACE TOILET by others
 REMOVE & REPLACE BASE/QUARTERROUND —
 UNDERLAYMENT/DUROCK & INSTALLATION —
 ADHESIVE & SEAM SEALER/PRIMER 124.00
 GROUT —
 METAL/COVEBASE New 6" VINYL BASE/transition edge 522
 TRAVEL —
 OTHER —

PREPARATION OF AREA: —
 INCLUDES CLEANING, LEVELING, GRINDING, RENAILING AND ANY TYPE OF REPAIRS

CARPET LABOR 575
 VINYL LABOR _____
 CERAMIC LABOR _____
 WOOD LABOR _____
 OTHER CHARGES _____

TOTAL \$ 2,800

DEPOSIT (MINIMUM 50%) _____
 BALANCE ON COMPLETION _____

201 North Bridge St
 Chippewa Falls, WI 54729
 715-723-8852
 korgersdecorating.com

KORGERS
 FURNITURE & DECORATING
 PAINT- WINDOWCOVERING
 FLOORING- FURNITURE

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