

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, March 12, 2024

1. Call to order by Beth Arneberg at 6:02 p.m.
Roll Call: Members Present: Audrey Stowell, Justin Agnew, John Abbe, Beth Arneberg, Travis Siebert, and Heather Martell
Absent: Reggie Geissler
Staff present: John Jimenez
2. Approval of Minutes: February 13, 2024. **Motion by Abbe/Siebert to approve minutes of February 13, 2024. Motion passed.**
3. Personal Appearances by Citizens. None.
4. Discuss/Consider Special Event Applications. The Past Passed Here has submitted a renewal application. John states everything is staying the same, and there have been no issues in the past. **Motion by Arneberg/Siebert to approve The Past Passed Here renewal application with past practice. Motion passed.**
5. Discuss/Consider
 - a. Flag Hill Phase II. Will be bid with expectation that everything will be complete this year except for playground. Pavilions will be added to the area if someone donates for one. All future memorial picnic tables and structures will be going in the Flag Hill area as well.
 - b. CFAUSD Facility Usage. John and Beth attended meeting regarding Parks and School District facility usage. After discussion, Heather suggests having City Council direct the City Attorney to request mediation to possibly establish a shared use agreement. **Motion by Martell/Siebert to ask City Attorney to request mediation with School District regarding facility usage. Motion passed.**
 - c. Riverfront Amphitheatre. John shows pictures of the stones at the amphitheatre. The stones are crumbling and in rough shape. Staff suggests removing stones and excavating. John will discuss with Brad Henschel to see if there's any kind of warranty on the stone.
 - d. Riverfront Usage for Events. John asks us to reconsider having Farmers Market at Riverfront starting in 2025. Concerns raised include vehicles tearing up grass, increased maintenance and pedestrian crossing. Discussion also included making improvements to Allen Park and addressing concerns with careful watching. **Motion by Arneberg/Stowell to allow Farmer's Market at Riverfront Park in 2025 on a one-year trial basis with some kind of signage to slow traffic for pedestrians. Roll Call Vote: Arneberg/yes, Agnew/no, Martell/no, Siebert/yes, Abbe/no, Stowell/yes. Motion tabled.**

- e. History Museum Utility Road. History Museum wants permission to pave the gravel utility road that leads to the back of the building. John will research the memorandum agreement and report back for further action.
 - f. Kells Corner Sign. Tom Kell would like to purchase a replacement sign. John showed a couple of designs. Board has no true opinion other than size and uniformity. Mr. Kell can decide between design choices.
 - g. Zoo Donations for Erosion Prevention. John states there was erosion in the corner where the zebra pasture is. Rock was purchased and street department did work. **Motion by Siebert/Arneberg to approve \$1,600 from Zoo Donation funds to cover erosion improvement expenses. Motion passed.**
 - h. Kayak Rental Proposal. John has been contacted by Rent Fun, which is a business proposing to set up a self service kayak rental at Erickson Park. Initial investment is \$19,000 for a 4 kayak unit and then 50% revenue share; claims 195% return of investment during the 5 year contract. John will contact some of the other communities that are using it.
 - i. Recreation Report. The Recreation Supervisor position is still vacant. Hoping to fill it soon. John has met with rec leaders and established schedules. John reviews some of the various programs being offered.
 - j. Director Report. John states Council approved ARPA funds as follows: pickle ball at Marshall Park for current footprint plan; renovation of the pool slide; and automatic gates at Bridgewater, Jefferson, Flag Hill, and possibly County S. John also reports that the concession roofs at Casper Park are done, work on Jefferson pillars will begin first or second week of April. John further reports that instead of hiring an arborist, a maintenance staff position will be reopened. Also the Street Dept has been great in tackling the ash trees this year. Seasonals are getting hired. Pool and assistant pool manager and three lifeguards returning so far but need many more.
6. Approve Claims. **Motion by Abbe/Siebert to approve claims in the amount of \$71,317.92. Motion passed.**
 7. Park Board Members' Concerns or Comments. Abbe questions what work is being done at the duck pond. Siebert asks about the white house at Casper Park. Abbe suggests connection path behind the schoolhouse to road.
 8. Adjournment. **Motion by Siebert/Abbe to adjourn at 7:53 p.m. Motion passed.**

Submitted by:
Audrey Stowell, Secretary