

MINUTES OF THE CHIPPEWA FALLS POLICE AND FIRE COMMISSION

A meeting of the Chippewa Falls Police and Fire Commission was held on Wednesday, December 14, 2023, at the Chippewa Falls Fire Department, Station 1, 1301 Chippewa Crossing Blvd, Chippewa Falls, WI. Chair Dachel called the meeting to order at 5:30 p.m.

Commission members present: Greg Dachel, Cindy Boggess, Chris Norseng. PFC members excused: Todd Prill, Mike Houle.

Others present: Police Chief Kelm, Fire Chief Thom, Police Lt. Douglas, Police Sgt Pabst.

Motion by Boggess/Dachel to approve the minutes of the PFC meeting held on December 6, 2023. Motion carried.

New Business:

Fire Chief Thom announced that Batt. Chief John Bowe gave notice that he intends to retire as of February, 2024.

Police Officer Shayn Thornton was recognized for having completed his 18 month probationary period. He was presented with a personalized challenge coin by Lt Douglas and Chief Kelm.

Motion by Dachel/Norseng at 5:38 pm to enter into **Closed Session** under Wisconsin Stats. Section 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to:

1. Conduct Fire Department interview
2. *Discuss Battalion Chief replacement*
3. Conduct Police Department Patrol Officer interviews

Closed Session to include the committee members, Chief Thom, Chief Kelm, Lt. Douglas, and the candidates. Committee may return to Open Session, with possible action on items discussed in Closed Session.

The committee interviewed one candidate for the firefighter/EMT position and four candidates for the police officer position.

Motion by Norseng/Boggess to return to Open Session at 9:11 pm. Motion carried.

1. **Motion by Dachel/Norseng** to authorize Chief Thom to make a conditional offer of employment to Candidate #1 contingent upon passing background check, CPAT, physical and medical examinations, and completing all signatory forms and agreements. Motion carried.

2. **Motion by Dachel/Boggess** to authorize Chief Kelm to advance police officer Candidate #1 to background check and make a conditional offer of employment

contingent upon Candidate #1 passing background check, physical, medical and psychological examinations. All present voting aye, **motion carried**.

3. **Motion by Boggess/Dachel** to authorize Chief Kelm to advance police officer Candidate #2 to background check and make a conditional offer of employment contingent upon Candidate #2 passing background check, physical, medical and psychological examinations. All present voting aye, **motion carried**.

The meeting adjourned at 9:18 p.m. by unanimous consent.

Submitted by Chris Norseng, Secretary, Chippewa Falls Police and Fire Commission