

MINUTES OF THE CHIPPEWA FALLS POLICE AND FIRE COMMISSION

A meeting of the Chippewa Falls Police and Fire Commission was held on Wednesday, December 6, 2023, at the Chippewa Falls Police Department, 210 Island Street, Chippewa Falls, WI. Chair Dachel called the meeting to order at 5:30 p.m.

Commission members present: Greg Dachel, Cindy Boggess, Chris Norseng, Todd Prill. PFC members excused: Mike Houle
Others present: Police Chief Matthew Kelm, Lt. Ryan Douglas, Lesley Small.

A motion was made by Prill/Boggess to approve the minutes of the November 21, 2023 meeting as presented. Motion carried.

NEW BUSINESS

1. General discussion was held with regard to the Police Chief hiring process and a tentative timeline was established with regard to the Police Chief selection process. No action taken. It was agreed that it would be left to Chief Kelm's discretion to contact and pick the external interviewing panel. A tentative date of January 3, 2024 was set for the PFC to review applications. Internal and external interview dates and PFC interview dates of selected candidates to be determined, with selection of primary candidate by January 18, 2024. Lt. Douglas left the meeting.

2. Motion by Boggess/Norseng to enter into Closed Session at 6:53 pm under Wisconsin Statute #19.85 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to :

A. Discuss Police Chief interview questions that cannot be disclosed to Police Chief candidates prior to interview – to include PFC members, Chief Kelm, and Lesley Small. The Committee may return to Open Session, with the possible action on items discussed in Closed Session.

3. Motion by Boggess/Dachel to return to Open Session at 7:33 pm.. All present voting aye, motion carried.

ADJOURNMENT – Motion by Prill/Norseng to adjourn at 7:56 p.m. All voting aye, motion carried.

Submitted by Chris Norseng, Secretary, Chippewa Falls Police and Fire Commission