



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
November 30, 2023

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Thursday, November 30, 2023 at 9:15 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present:

Others present: Finance Manager/Treasurer Lynne Bauer; Director of Public Works/Utility Manager Brandon Cesafsky; City Planner/Transit Manager Brad Hentschel; Police Chief Matt Kelm; Street, Fleet and Utility Maintenance Manager Rick Ruf; Battalion Chief Nate Martell; Utility Office Manager Connie Freagon; and City Clerk Bridget Givens.

Call to Order: 9:15 am

1. **Open Session**
2. **Discuss request by Police Department for funding for additional buses for the 2023 Bridge to Wonderland Parade. Possible recommendations to the Council.**

Chief Kelm advised of difficulty staffing the Bridge to Wonderland Parade and requested funding to pay for an additional five buses to cover intersections. He noted it is more cost effective to pay the \$150 fee for the buses as opposed to an officer on overtime. The Committee previously approved funding of \$900, and the request is for an additional \$750.

Kelm requested that Committee #3 discuss setting the standard of utilizing buses for safety at all parades moving forward.

Motion by Monarski/Nadreau to recommend Council approve funding in the amount of \$750 from the 2023 Police Department Budget for additional buses for the Bridge to Wonderland Parade. **All present voting aye, motion carried.**

3. **Discuss approval of the 2024 proposed Water, Wastewater and Stormwater Utility Budgets. Possible recommendations to the Council.**

It was noted these budgets were presented at a previous meeting, and formal action to adopt the budgets needs to be taken.

Motion by Nadreau/Monarski to recommend Council approve the 2024 Water, Wastewater, and Stormwater Utility Budgets as presented. **All present voting aye, motion carried.**

4. Review proposed 2024 budget data and issues affecting the budget. Possible recommendations to the Council.

Finance Manager/Treasurer Bauer distributed a 2023 Budget Summary Review and provided details thereon (see attachment). Items highlighted in yellow have been included in the proposed budget.

Discussion ensued relative to personnel requests with the Committee indicating they would like to see Forestry moved under the Street Department. It was stated that the addition of the Human Resources/Finance Assistant is a priority. Bauer advised that personnel discussions could continue after the budget is adopted and cautioned that we do not want to fully commit the additional shared revenue without knowing the impact of the pay study (anticipated to be completed early summer). Bauer was directed to develop scenarios to add the Human Resources/Finance Assistant position and determine any other positions that could potentially be funded.

Bauer noted that the Chippewa County Housing Authority VISION program did not request funds in 2024, but will again in 2025. The Mayor requested the Committee discuss the option of a one-time payment for a different entity such as the Chippewa County Economic Development Corporation (CCEDC). The Committee discussed possible options.

Motion by Monarski to recommend Council approve funding in the 2024 budget of \$2,500 for the Family Support Center and \$2,000 for CCEDC. **The motion died for lack of a second.**

Motion by Kiefer/Nadreau to recommend Council approve funding in the 2024 budget of \$4,500 for the Family Support Center. **All present voting aye, motion carried.**

5. Adjournment

Motion by Monarski/Nadreau to adjourn at 9:52 am. **All present voting aye, motion carried.**

**Minutes submitted by,
Rob Kiefer, Chair**

11 30 2023 Budget Summary Review - Budget Discussion (Estimates)

2023 Adopted Expenditures	2023
Total Adopted	14,929,129
Wages/Benefits	10,369,335
Operational	4,559,794
2022/23 Levy and Net New Construction 1.477% - \$60,975	

2024	2024 Proposed Expenditure Increases
15,737,922	808,793
10,835,950	
4,513,669	
2023/24 Levy net new construction estimate - \$150,000	

Wages/benefits
Health Insurance - 4% Increase

Review Omitted Budget Requests (ongoing)	
Operational	
Elections - Postage and supplies	\$ 3,450
Elections - Polling Location Payments (omitted?)	\$ 4,000
Fire Dept - Ambulance Cell Phones	\$ 1,000
Inspection - State Weights/Measures Contract Increase	\$ 550
Data Processing - IT Contract Increase	\$ 6,136
Library - MORE and cleaning services	\$ 9,558
Parks & Recreation - Equipment Items (bond?)	\$ 20,735
Police Dept - Vehicle Funds Redistributed	\$ 32,307
Street Dept - City Shops - Electric and Uniforms	\$ 7,800
Street Dept - Surface Sealing-Pea Gravel, Asphalt, Oil	\$ 65,900
Street Dept - Snow/Ice Removal - Salt	\$ 4,000
Street Dept - Street Lighting - Electric, Repair/Maint	\$ 16,700
Street Dept - Bldg Maintenance - Cleaning Funds	\$ 12,400
Street Dept - Fleet Vehicle Funding (bond?)	\$ 30,000

Personnel	
Human Resources/Finance Assistant	\$ 100,000
City Clerk/Finance Dept-Shared	\$ 80,000
Streets - Temporary Help	\$ 5,000
Parks - Additional Park Maintenance Personnel (2)	\$ 170,000
Streets - Additional Heavy Equip. Operators (2)	\$ 185,000
Police - (Senior) Sergeant Increase	\$ 5,000
Parks Seasonal Wage Changes	\$ 90,000
Pay Study Implementation Amounts(?)	

Wages/Benefits
3% + Steps
Operational Changes
Council - League Dues +\$684
City Attorney +\$2,300
Chamber Dues +\$102
Parks - Uniforms - +\$900
Recycling County Contract- +\$257
Mass Transit - Contracted Services and Vehicles- +\$31,165
Riverfront Park Operating +\$,7000

Revenue Adjustment Accounts
10.44000.4411 Court Penalties
10.45000.4572 Library Fines
Parks Accounts

Revenue Increases
Shared Revenue
General Transportation Aids
Library Funding
Building Permits