

MINUTES OF THE CHIPPEWA FALLS POLICE AND FIRE COMMISSION

1. A meeting of the Chippewa Falls Police and Fire Commission was held on Thursday, November 16, 2023, at the Chippewa Falls Fire Station #1, 1301 Chippewa Crossing Blvd, Chippewa Falls, WI. Chair Dachel called the meeting to order at 5:35 p.m.

Commission members present: Greg Dachel, Chris Norseng, Todd Prill, Cindy Boggess
Commission members excused: Mike Houle
Others present: Police Chief Matthew Kelm

As there were no corrections to the agenda, it was approved as distributed.

2. A motion was made by Boggess/Prill to approve the minutes of the October 2, 2023 meeting as presented. Motion carried.

3. NEW BUSINESS

1. Motion by Prill/Norseng to enter into Closed Session at 5:51 pm under Wisconsin Statute #19.85 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to :

- A. Conduct Police Department Police Officer interviews – to include PFC members and Chief Kelm.
- B. The Committee may return to Open Session, with the possible action on items discussed in Closed Session.
- C. The Committee interviewed 3 individuals for the Police Officer position.

Committee returned to Open Session at 8:22 pm. on a motion/second by Dachel/Prill. All present voting aye, motion carried.

Motion #1 by Prill/Norseng to move Candidate #1 to background check and authorize Chief Kelm to make a conditional offer of employment to the candidate upon Candidate #1 passing background check, physical, medical, and psychological exams. Motion carried.

Motion #2 by Dachel/Boggess to put candidate #2 and #3 in an eligibility pool with the Chief's discretion as to moving them to background.

Motion by Boggess/Prill to return to Closed Session at 8:24 p.m. under Wisconsin Stats. Section 19.85(1)(c)+(f) "Preliminary consideration of a specific personnel problem which, if discussed in public, would be likely to have a substantial adverse effect on the person's reputation."

- A. Preliminary consideration of a specific personnel problem for the Police Department.

Committee may return to Open Session, with possible action on items discussed in Closed Session.

(Page 2 – Minutes of Police and Fire Commission meeting November 16, 2023)

Motion by Boggess/Norseng to return to Open Session at 8:46 p.m. All members voting Aye.

4. Update from Chief Kelm:

Chief Kelm announced his resignation and his intent to retire from his position by the end of February, 2024. He will begin the process of notifying the Mayor and other City officials tomorrow (11-17-2023).

ADJOURNMENT

Motion was made and seconded by Prill /Dachel to adjourn at 9:13 p.m. All present voting aye, motion carried.

Submitted by: Chris Norseng, Secretary, Chippewa Falls Police and Fire Commission