

## AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, November 7, 2023 at 6:30 P.M. in the City Hall  
Council Chambers, 30 West Central Street, Chippewa Falls, WI

The meeting may be viewed via livestream at the  
[www.chippewafalls-wi.gov/council](http://www.chippewafalls-wi.gov/council) livestream link.

1. CLERK CALLS THE ROLL
2. APPROVAL OF MINUTES OF PREVIOUS MEETING
  - (a) Approve minutes of the Council Meeting of October 17, 2023.
3. PERSONAL APPEARANCES BY CITIZENS - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
4. PUBLIC HEARINGS - None
5. COMMUNICATIONS – None
6. REPORTS
  - (a) The Board of Public Works meeting of October 23, 2023 was cancelled due to a lack of agenda items.
7. COUNCIL COMMITTEE REPORTS in the order in which they are named in Section 2.21 of the Municipal Code
  - (a) Consider Committee #1 Revenues, Disbursements, Water, and Wastewater minutes of October 26, 2023.
  - (b) Consider Committee #1 Revenues, Disbursements, Water, and Wastewater minutes of November 2, 2023.
  - (c) Consider Committee #1 Revenues, Disbursements, Water, and Wastewater minutes of November 7, 2023. (*minutes to be distributed prior to meeting*)
  - (d) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 18, 2023.
  - (e) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 24, 2023.
8. APPLICATIONS
  - (a) Consider Application for Temporary Class “B” Beer Retailer’s License from the Knights of Columbus for the Annual Knights of Columbus Hunter’s Stag to be held at the Knights of Columbus Hall, 236 Pumphouse Road, on November 9, 2023.
  - (b) Consider Street Use Permit Application from the Indianhead Track Club for the Frigid 8/Thermal 3 Run Walk to be held on December 2, 2023 utilizing various City Streets (see attached map).
  - (c) Consider Non-Commercial Kennel License Application of Lisa Husom, 1400 Mansfield Street.
9. PETITIONS - None
10. MAYOR ANNOUNCES APPOINTMENTS - None
11. MAYOR’S REPORT - None
12. REPORT OF OFFICERS - None
13. ORDINANCES
  - (a) Consider **Ordinance #2023-24 Entitled:** An Ordinance Amending §§1.07, 1.17 and 1.18 of the Chippewa Falls Code of Ordinances to Reflect the Separation of the City Engineer and the Director of Public Works Position.
  - (b) First Reading of **Ordinance #2023-25 Entitled:** An Ordinance Amending the Zoning Code of the City of Chippewa Falls (Lot 2, CSM 5794 – South Avenue).
  - (c) First Reading of **Ordinance #2023-26 Entitled:** An Ordinance Implementing No Parking in City Owned Lots in Accordance with the City’s Winter Parking Rules. (*consider suspending the rules and proceeding to immediately vote*)

**14. RESOLUTIONS**

**(a)** Consider **Resolution #2023-40 Entitled:** Resolution Concerning Completion of Sanitary and Water Infrastructure of Park West Phase I (Daphne Circle and Drake Drive).

**(b)** Consider **Resolution #2023-41 Entitled:** Resolution Concerning Completion of Sanitary and Water Infrastructure of Park West Phase II (Drake Drive).

**(c)** Consider **Resolution #2023-42 Entitled:** Resolution Concerning Completion of Sanitary and Water Infrastructure of Park West Phase III (Daphne Circle and Everest Court).

**15. OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**

**(a)** Brief update on Central Street Bridge closure.

**16. CLAIMS**

**(a)** Consider claims as recommended by the Claims Committee.

**17. CLOSED SESSION**

**(a)** Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session" to discuss and consider the following:

a. Current development agreement with Mason Companies regarding land located within the Lake Wissota Business Park.

May return to Open Session for possible action on Closed Session item.

**18. ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

**NOTE:** REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

**CERTIFICATION OF OFFICIAL NEWSPAPER**

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on November 3, 2023 at 11:00 am by BNG.

## MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, October 17, 2023, in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Heather Martell, and Jason Hiess. Absent was Paul Nadreau.

Also Present: City Attorney Robert Ferg; Finance Manager/Treasurer Lynne Bauer; Director of Public Works/Utility Manager Brandon Cesafsky; City Engineer Bill McElroy; City Planner/Transit Manager Brad Hentschel; Police Chief Matt Kelm; City Clerk Bridget Givens; and those on the attached sign-in sheet.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

**(a) Motion by Monarski/Hiess** to approve the minutes of the Council Meeting of October 3, 2023. **All present voting aye, motion carried.**

### PERSONAL APPEARANCES BY CITIZENS

**(a)** Xander Bobolz of the Family Support Center provided a brief overview of the services they provide to the community.

**PUBLIC HEARINGS** - None

**COMMUNICATIONS** - None

### REPORTS

**(a)** The Board of Public Works meeting of October 9, 2023 was cancelled due to a lack of agenda items.

**(b) Motion by Hull/Hiess** to approve the Plan Commission minutes of October 9, 2023. Discussion ensued relative to the Kemper lot line revision and the Conditional Use Permit of KYMA Battery Technologies. **Roll Call Vote: Aye – Hull, Hiess, Monarski, Kiefer, Martell; No – King. Motion carried.**

**COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code

**(a) Motion by Monarski/Kiefer** to approve the Committee #3 Transportation, Construction, Public Safety and Traffic minutes of October 12, 2023. The Council discussed information relating to the Taxi Cab Driver License Appeal of Donna LaBar. **Roll Call Vote: Aye – Monarski, Kiefer, King, Hull, Martell, Hiess. Motion carried.**

**(b)** The Park Board minutes of October 10, 2023 were presented. Questions arose on the proposals for upgrades at the Marshall Park Tennis Courts, the condition of the entrance pillars off of Jefferson Avenue, and the sale of the vintage bike.

**(c)** The Library Board minutes of September 13, 2023 were presented.

### APPLICATIONS

**(a) Motion by Monarski/Martell** to approve the Street Use Permit Application from Bree Gustavson of The Dam Bar to place memorial benches adjacent to the bar located at 353 E Canal Street. **All present voting aye, motion carried.**

**(b) Motion by Kiefer/Martell** to approve the Street Use Permit Application from the Chippewa Manor for the Veteran's Salute to be held on November 9, 2023 at 222 Chapman Road; flags to be displayed in the boulevard from November 6 – 15, 2023. **All present voting aye, motion carried.**

**PETITIONS** - None

**MAYOR ANNOUNCES APPOINTMENTS** - None

**MAYOR'S REPORT** - None

**REPORT OF OFFICERS** - None

**ORDINANCES**

**(a) Motion by Hiess/Hull to approve Ordinance #2023-21 Entitled:** An Ordinance Amending Restricted Parking During School Hours Section of the Municipal Code, §7.09(2)(c), to Include Portions of A Street and Spruce Street. **Roll Call Vote: Aye – Hiess, Hull, Martell, Monarski, Kiefer, King. Motion carried.**

**(b) Motion by Hiess/Martell to approve Ordinance #2023-22 Entitled:** An Ordinance Amending the Operation of Buses Ordinance, §7.11 of the City Code. **Roll Call Vote: Aye – Hiess, Martell, Monarski, Kiefer, King, Hull. Motion carried.**

**(c) Motion by Kiefer/Martell to approve Ordinance #2023-23 Entitled:** An Ordinance Adding a City Parking Lot to the Eight-Hour Parking Lot Section. **Roll Call Vote: Aye – Kiefer, Martell, Hiess, Monarski, King, Hull. Motion carried.**

**(d) The First Reading of Ordinance #2023-24 Entitled:** An Ordinance Amending §§1.07, 1.17 and 1.18 of the Chippewa Falls Code of Ordinances to Reflect the Separation of the City Engineer and the Director of Public Works Position was held.

**OTHER NEW/UNFINISHED BUSINESS** - None

**CLAIMS**

**(a) Motion by Kiefer/Martell to approve the claims as recommended by the Claims Committee.**

City General Claims:	\$491,935.93
Authorized/Handwritten Claims:	\$50,860.00
Department of Public Utilities:	\$59,064.87
Total of Claims Presented	<u>\$601,860.80</u>

**Roll Call Vote: Aye - Kiefer, Martell, Hiess, Monarski, King, Hull. Motion carried.**

**CLOSED SESSION** - None

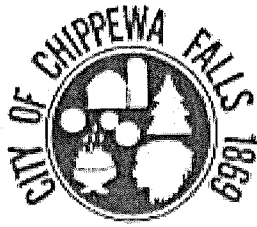
**ADJOURNMENT**

**Motion by Hiess/Martell to adjourn at 7:01 pm. All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET – October 17, 2023

NAME	ADDRESS
Rick Flynn	1304 Perry CT
Xander Bobolz	1001 S Bangsrow St #4 Eau Claire
Donna LeBar	305 West Garden St Apt #7 Chippewa Falls



**MINUTES**  
**COMMITTEE #1**  
**REVENUES, DISBURSEMENTS, WATER AND WASTEWATER**  
**October 26, 2023**

**Committee #1 - Revenues, Disbursements, Water and Wastewater met on Thursday, October 26, 2023 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present:

Others present: Finance Manager/Treasurer Lynne Bauer; Police Chief Matt Kelm; Fire Chief Jason Thom; Director of Public Works/Utility Manager Brandon Cesafsky; Parks, Recreation, and Forestry Director John Jimenez; Building/Zoning Inspector Paul Lasiewicz; Library Director Joe Niese; Street, Fleet and Utility Maintenance Manager Rick Ruf; Utility Office Manager Connie Freagon; Police Department Administrative Assistant Lesley Small; Angie Walker of the Chippewa Falls Area Senior Center; Leroy Jansky of the Patriotic Council; Tasha Weiss of the Boys & Girls Club of Chippewa Falls; and City Clerk Bridget Givens.

Call to Order: 9:00 am

**1. Review 2024 funding requests from various organizations. Possible recommendations to the Council.**

The Committee heard presentations from the following organizations regarding their 2024 funding requests and the services they provide the community:

Chippewa Falls Area Senior Center – Angie Walker  
Patriotic Council – Leroy Jansky  
Boys & Girls Club of Chippewa Falls – Tasha Weiss

It was noted that the Chippewa County Housing Authority VISION Program did not submit a funding request, but will again for the 2025 Budget. There was discussion about the possibilities for reallocating these funds.

**No action taken.**

**2. Review 2024 department budget requests:**

The following Departments presented their budgets:

- a. **Data Processing/IT** - Utility Office Manager Freagon gave an overview of the budget including discussion regarding Omitted Budget Funds that have been committed on a permanent basis. Discussion ensued relative to wireless access points, Windows 10 replacement, and replacement of the Air Media projector in the Council Chambers.

- b. **Police Department** – Chief Kelm advised that due to offsetting different accounts, he was able to come in at a 0% increase. The Committee discussed options for vehicle maintenance.
- c. **Inspection** – Building/Zoning Inspector Lasiewicz presented his budget. Discussion ensued relative to the total estimated value of permits applied for this year.
- d. **Library** – Library Director Niese detailed his budget including concerns relative to ACT 150 funding.
- e. **Clerk/Elections** – Clerk Givens requested operational increases in her Elections Budget, and a one-time, Omitted Budget request for polling place payments.

No action taken.

**3. Discuss funding for equipment purchases in the Streets and Parks Departments. Possible recommendations to the Council.**

Street, Fleet, and Utility Maintenance Manager Ruf advised that specifications on the new skid loader changed and are not conducive to the needs of the department. The manufacturer attempted to retrofit a solution but was unsuccessful. Ruf is requesting to sell the existing skid loader and purchase a new one; anticipated to cost roughly an additional \$16,000 - \$20,000.

**Motion by Monarski/Nadreau** to recommend Council approve the purchase of a new skid loader that meets the required specifications with funding to come from the sale of the existing skid loader and the Sale of Scrap account. **All present voting aye, motion carried.**

Approval was granted in 2022 for the purchase of three, one-ton trucks (two for Streets and one for Parks); however, due to an increase in price, they were not immediately purchased. It was thought at the time that costs would come down, but they have not. Based upon the existing, available funding, the City can now only fund the purchase of two trucks with the monies allocated.

**Motion by Nadreau/Monarski** to recommend Council approve the purchase of two, one-ton trucks utilizing the same funding source as previously approved. **All present voting aye, motion carried.**

**4. Review proposed 2024 budget data and issues affecting the budget. Possible recommendations to the Council.**

Finance Manager/Treasurer Bauer advised that she is continuing to work through department budgets and revenues. Quotes on health insurance and other benefits should be available for discussion next week. The omitted spreadsheet will be updated and discussions will be had relative to the extra Shared Revenue expected in 2024.

No action taken.

**5. Adjournment.**

**Motion by Nadreau/Monarski** to adjourn at 10:01 am. **All present voting aye, motion carried.**

Minutes submitted by,  
Rob Kiefer, Chair

## CITY DONATION SUMMARY - COMMITTEE #1 DISCUSSION

	2018 Adopted	2019 Adopted		2020 Requested	2020 Adopted	2021 Requested	2021 Adopted	2022 Requested	2022 Adopted	2023 Requested	2023 Adopted	2024 Requested	2024 Adopted
CF SENIOR CENTER	18,000	20,000		20,000	20,000	20,000	20,000	20,000	20,000.00	20,000.00	20,000.00	20,000.00	0.00
CHIPPEWA CO EDC	5,000	0 **		13,000	0	5,000	0	15,000	0.00	0.00	0.00	10,000.00	0.00
CF MAIN ST	17,500	17,500		17,500	17,500	17,500	17,500	17,500	17,500.00	17,500.00	17,500.00	17,500.00	0.00
VISION PROGRAM	5,000	5,000		5,000	5,000	4,500	4,500	4,500	4,500.00	4,500.00	4,500.00	0.00	0.00
PATRIOTIC COUNCIL	495	735 **		495	495	735	735	887	887.00	887.00	887.00	887.00	0.00
BOYS & GIRLS CLUBS	3,000	5,760		5,000	5,760	5,000	5,000	5,000	5,000.00	6,000.00	5,000.00	6,000.00	0.00
AGNES TABLE													
ANNUAL TOTAL	48,995	48,995		60,995	48,755	52,735	47,735	62,887	47,887.00	48,887.00	47,887.00	54,387.00	0.00
								15,152		1,000.00		6,500.00	

\*\*NOTE: CCEDC Received \$5,000 in 2019

\*NOTE: CCEDC Received \$10,000 in 2016

\$10,000 payment made in

2016

(\$5,000 funds from the

new vacant Parks/Rec

position)



### Chippewa Falls Area Senior Center 2024 Budget

REVENUE	2023 BUDGET
General Donations	\$ 10,000.00
Rutledge Charities	\$ 25,000.00
Community Foundation - Joe Joas /Year	\$ 5,000.00
City of Chippewa Falls	\$ 20,000.00
Memorials	\$ 500.00
<b>TOTAL CONTRIBUTIONS</b>	<b>\$ 60,500.00</b>
Memberships	\$ 17,200.00
Senior Fitness Room	\$ 12,000.00
Friends Campaign	\$ 9,000.00
Fundraiser	\$ 13,400.00
Programs	\$ 12,000.00
Building Use	\$ 5,000.00
Bus Trips	\$ 3,200.00
Dinners	\$ 8,000.00
Entertainment	\$ 1,000.00
Thrift Store Sales	\$ 21,800.00
Christmas Boutique	\$ 2,400.00
County Meal Site	\$ 5,200.00
2024 Scrap Metal	\$ 12,000.00
Interest Income	\$ 100.00
Miscellaneous Income	\$ 3,000.00
<b>TOTAL OPERATIONS</b>	<b>\$ 125,300.00</b>
<b>TOTAL CONTRIBUTIONS</b>	<b>\$ 60,500.00</b>
<b>TOTAL REVENUE</b>	<b>\$ 185,800.00</b>
<b>EXPENSES</b>	
Administration	\$ 70,150.00
Payroll Tax	\$ 6,000.00
Petty Cash	\$ 500.00
Advertising	\$ 7,000.00
Professional Fees, Thompson CPA	\$ 4,000.00
Office Supplies	\$ 5,000.00
Office Equipment	\$ 5,000.00
Postage	\$ 1,700.00
Telephone	\$ 3,000.00
Utilities	\$ 33,000.00
Insurance	\$ 9,000.00
Copier Maintenance	\$ 3,000.00
Elevator Maintenance	\$ 3,000.00
Services, Cleaning, Lawn Snow	\$ 10,000.00
Repair / Building Projects	\$ 11,000.00
Senior Fitness Center	\$ 1,000.00
Janitorial Supplies	\$ 1,500.00
Computer, Defib Maintenance	\$ 2,000.00
<b>SUB-TOTAL EXPENSES</b>	<b>\$ 175,050.00</b>

## Chippewa Falls Area Senior Center 2024 Budget

Fundraiser Chicken & Corn Feed	\$	2,500.00
Entertainment	\$	500.00
Decorations	\$	500.00
Volunteer Dinner	\$	3,000.00
Bus Trips	\$	1,200.00
<b>TOTAL SPECIAL EVENT</b>	<b>\$</b>	<b>7,700.00</b>
Programs	\$	1,500.00
2023 Scrap Metal Expenses	\$	300.00
Christmas Boutique	\$	350.00
Bank Charges	\$	100.00
<b>SUB-TOTAL</b>	<b>\$</b>	<b>2,250.00</b>
<b>TOTAL OPERATIONS</b>	<b>\$</b>	<b>185,800.00</b>



# Chippewa Falls Main Street, Inc

*DOWNTOWN REVITALIZATION. HISTORIC PRESERVATION. BUSINESS ASSISTANCE*

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Dear City of Chippewa Falls,

Chippewa Falls Main Street is redefining the way revitalization is done in the downtown area and plays an important role in our community and overall economy, functioning not only as prominent employment and business centers, but often as the cultural and civic heart of the community. We continue to focus our organization's mission and scope by promotion of rehabilitation of buildings, marketing of downtown and its businesses, social media, and networking to improve the community's quality of life.

**About Main Street-** the Main Street program is under the umbrella of Wisconsin Economic Development Corporation for revitalizing communities. Chippewa Falls Main Street has been a member since 1989. Participants in both Wisconsin Main Street Program receive operational assistance including access to educational workshops, webinars, conferences and networking opportunities.

- Board of Directors consist of 7 members from the community
- Full time Executive Director, 1 part time employee
- Volunteer base, over 350
- **Retail/Organization Committee** is to promote the downtown as the community's social, cultural, and economic center
- **Design Committee** is to encourage visual improvement through good design that is compatible with historic features and the City Entryway Plan
- **Economic Restructuring Committee** is to strengthen and broaden the economic base of downtown Chippewa Falls

## **Organization/Retail Committees**

Numerous events held in the downtown in 2023

Earth Day Cleanup  
Paint the Town Red  
Paint the Town Pink  
Trick or Treating  
Chippewa History Tour  
Annual Bridge to Wonderland Parade  
Annual Bridge to Wonderland afterparty and community Tree Lighting  
Horse Drawn Wagon Rides (9) days  
Santa's House (5) days  
Santa's Arrival  
Postal Cancellation Stamp  
Christmas Coloring contest  
Santa letters  
Farmers' Market (20)  
Annual Pure Water Days Riverfest  
Annual Pure Water Days Parade

Summer Series Cruise In Car (5)  
Small Business Saturday promotion  
Deer Widow Saturday promotion

**Economic Restructuring: Downtown Building Improvements**

Main Street continues to facilitate Revolving Loans for Rehabilitation of downtown property owners  
\$500 sign grants to business owners

**Brochures and Publications**

- Directory
- Downtown Eating and Retail Establishments Walking Tour/Historic Electric Box Tour
- Historic Walking Tour – self guided and guided

**Design: Downtown Public Improvements**

Chippewa Falls Main Street continues to consult with property owners and businesses to promote successful design for facades. We continue to invest in and care for our downtown's physical environment to make it a more appealing

- Flower Beautification Program-expansion - include bicycle/flower beautification
- Rehabilitation of Harmony Courtyard – Rotary Club Sponsors - in process

Thank you for your continued support!

Sincerely,

Teri Ouimette, Director Chippewa Falls Main Street  
and  
Chippewa Falls Main Street Board of Directors

**Lynne Bauer**

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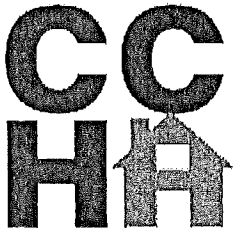
**From:** Jessica Oleson Bue  
**Sent:** Tuesday, September 5, 2023 10:38 AM  
**To:** Lynne Bauer  
**Cc:** Bliss Sengbusch  
**Subject:** VISION program funding from City of Chippewa Falls

Good morning Lynne,

Chippewa County Housing Authority will not be submitting a funding request for our VISION program this year. The past couple of years, we have had a decline in homeowners participating in the program so we have not used all the funding that we received from the City, and with the current high interest rates, our balance for the VISION program has been growing a little bit each month and should be adequate to support the program through 2024. I greatly appreciate the support the City has given us over the years. I would like to re-evaluate where things are at next year and consider a funding request at that time.

---

Jessica Oleson-Bue, MSW, APSW, Executive Director  
Chippewa County Housing Authority  
711 N. Bridge St. #14  
Chippewa Falls, WI 54729  
Phone: 715-726-7935; Fax: 715-726-7936  
<http://www.co.chippewa.wi.us/community/housing-authority>



*Effective January 1, 2023, the Chippewa County Courthouse hours of operation will be changing to 7:30 a.m. to 4:30 p.m. Monday through Thursday and 7:30 a.m. to 11:30 a.m. on Friday. The Courts may have additional hours on Fridays until 4:30 p.m. for scheduled court hearings only.*

Established 1958

# Chippewa Falls Patriotic Council

Chippewa Falls, Wisconsin

Mayor Greg Hoffman, and  
Common Council of Chippewa Falls  
30 West Central Street  
Chippewa Falls, WI 54729

October 9, 2023

Dear Mayor Hoffman and Council Members:

The Chippewa Falls Patriotic Council, representing the six veteran's organizations in the Chippewa Falls area, met on July 11, 2023 for our annual meeting and budget discussion. One of our budget items is the purchase of US Flags to be posted on 33 streetlights in the downtown area and on the Veterans Bridge.

This coming year we need to replenish our gravesite flag stock to replace unserviceable gravesite flags. We place several thousand at city cemeteries and some need replacement each year.

In the past, the City of Chippewa Falls has been generous enough to budget monies for these particular operating expenses. The proposed expense directly benefits the city and honors all veterans.

We sincerely thank you for your considerations now and in the past. The Patriotic Council and local veterans would greatly appreciate your review, acceptance and inclusion of our expenses in the city's next annual budget

Our proposed budget item for downtown flags has increased since last year. Flag prices have simply increased after being stable for the last 6-7 years. This budget request is basically a reimbursement to the Patriotic Council. The street flag display is for the benefit of the downtown area.

Item or Service	Quantity	Total Cost (Inc. Shipping)
Street Flags (3x5)	33 each	\$627.00
Gravesite Flags	288 (2 gross)	\$260.00
	Total	\$887.00

Thank you for your consideration and cooperation with the Chippewa Falls Patriotic Council.

If you or the council members have questions regarding our request, please feel free to contact me.

Sincerely,

Leroy G. Jansky  
Patriotic Council, Secretary/Treasurer  
PO Box 685  
Chippewa Falls, WI 54729  
723-0408

cc: Patriotic Council Commander, Darrell Prince

American Legion Post 77 \* Vietnam Veterans of America Chapter 92 \* AMVETS Post 32  
Veterans of Foreign Wars Post 1038 \* Disabled American Veterans Chapter 21  
Military Order of the Purple Heart Chapter 550



# GREAT FUTURES START HERE.



**BOYS & GIRLS CLUBS**  
OF THE GREATER CHIPPEWA VALLEY

Dear City Council and Committee Members,

Thank you for your ongoing support of the Boys & Girls Club of Chippewa Falls (BGC). Because of your generosity, more youth can experience the safe, engaging, and innovative programming that we provide. We are seeing increased success in members at the Club, in school, and in our community as kind, caring, and responsible citizens.

The Boys & Girls Club of Chippewa Falls respectfully asks that you consider a contribution of \$6,000 in funding to support the Chippewa Fall's Center's Safe and Engaging Club Environment Initiative. Our top priority has always been the physical and emotional safety of Club members. This past year we have been working on renovating our building to be able to provide a safe place for members to be when they are not at school. Through this Initiative we are making important safety updates and upgrades in our new programming space.

Your continued support helps us continue to serve youth in Chippewa Falls and allows them the opportunity to thrive using our high-quality programming based on five core areas: Service & Leadership, Health & Wellness, The Arts, Sports & Recreation, and Education. BGC Staff provides engaging program, positive mentoring relationships, and a safe and welcoming environment during the afterschool hours of 2:45-6:30pm as well as throughout the summer from 7:30am-6:00pm. The Club is also open on days when school is closed allowing working families to have un-interrupted care for their youth. Members can participate in all the programs, meals, and special events for an annual membership fee of only \$15 per person or \$30 per family allowing us to be available for any family who needs us.

BGC staff, along with community partners, are working to create a generation of youth that are judgement free, pro-kindness, and encourage a culture of belonging. In 2022 we welcomed 190 members through our doors, and as of September of 2023 we have already served 188 members and we are operating under restricted numbers due to our construction. Once our construction is complete, we will be able to open our doors to even more members by providing a safe, welcoming space to come each day.

It's the vision of the Boys & Girls Club of the Greater Chippewa Valley to become an ongoing community resource to enable all youth to reach their full potential as productive, caring, and responsible citizens. With you, we know it is possible! Thank you for your consideration.

Please contact me with any questions at [tweiss@cvcclubs.org](mailto:tweiss@cvcclubs.org) or 715-726-2065.

Sincerely,

Tasha Weiss  
Center Director

Boys & Girls Clubs  
of the Greater  
Chippewa Valley

Administration Office  
1005 Oxford Ave  
Eau Claire, WI 54703  
Phone: 715.514.5115

#### Locations

Altoona Center  
Chippewa Falls Center  
Lee & Mary Markquart Center  
Lunda Center  
Menomonie Center

#### Officers

Lauren Evans  
*President*

Mark Oldenberg  
*Vice President*

Jason Plante  
*Past President*

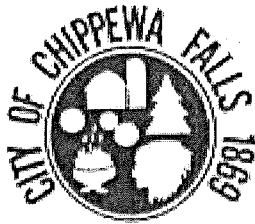
Dr. Oludayo Sarumi  
*2<sup>nd</sup> Vice President*

Ryan Balls  
*Treasurer*

Shelly Pryse  
*Secretary*

#### Board of Directors

Trevor Bohland  
Dr. Heldi Eliopoulos  
Dianna Flergola  
Chancellor Katherine Franks  
Jonl Geroux  
Amanda Gunn  
Carl Holmquist  
Mike Johnson  
Nicole Lasker  
Shaughnessy Murphy  
Maren Nordenberg  
Sarah North  
Bryan Renton  
Tom Seaholm  
Michael Slakpere  
Mary Steinke  
Marcela Tapia



**MINUTES**  
**COMMITTEE #1**  
**REVENUES, DISBURSEMENTS, WATER AND WASTEWATER**  
**November 2, 2023**

**Committee #1 - Revenues, Disbursements, Water and Wastewater met on Thursday, November 2, 2023 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee Members present: John Monarski and Paul Nadreau. Absent was Rob Kiefer.

Mayor/Other Council Members present:

Others present: Finance Manager/Treasurer Lynne Bauer; Fire Chief Jason Thom; Director of Public Works/Utility Manager Brandon Cesafsky; City Planner/Transit Manager Brad Hentschel; Parks, Recreation, and Forestry Director John Jimenez; Police Lt. Korry Boos; Police Lt. Ryan Douglas; City Engineer Bill McElroy; Water Supervisor Matt Boos; Street, Fleet and Utility Maintenance Manager Rick Ruf; Utility Office Manager Connie Freagon; and City Clerk Bridget Givens.

Call to Order: 9:00 am

**1. Review 2024 department budget requests:**

- a. **Fire Department** – Chief Thom presented his budget. Omitted Budget items that have been requested through ARPA include parking lot maintenance at Station 1 and a lawn mower. An operational increase in the phone account was requested as Thom would like to outfit each ambulance with a cell phone.
- b. **Public Works/Engineering/Streets/Utilities** – Director of Public Works/Utility Manager Cesafsky provided a budget recap for each of the departments. Discussion was had relative to next year's projects and bridge inspections. It was also noted that the Water Utility is currently undergoing a rate study, and the Wastewater Utility will conduct a study in 2024.
- c. **City Planner/Transit** – City Planner/Transit Manager Hentschel provided an overview of the budget indicating an increase in transit to cover the contractual increase for Running, Inc. Discussion ensued relative to transit vehicle purchases, the increased cost of vehicles, and delivery times.
- d. **Parks & Recreation** – Parks, Recreation, and Forestry Director Jimenez presented his budget. He has requested the Park Board approve the use of park donations to help offset some operational deficits. A number of Omitted Budget items have been submitted through ARPA requests.

The budgets below will be presented at a future meeting.

- e. **Mayor/Council/Misc. Budgets**
- f. **Finance Department**



**2. Review proposed 2024 budget data and issues affecting the budget. Possible recommendations to the Council.**

Finance Manager/Treasurer Bauer stated that the health insurance renewal has been received from Security Health Plan with a nominal increase. There will be a change to the 3000/6000 plan. As the IRS no longer considers this a high deductible plan, the deductibles will be changing to 3200/6400 in order to be HSA eligible. Dental and vision will remain the same as last year with Mutual of Omaha. Due to low participation, the voluntary benefits previously offered through AFLAC will be replaced with a new plan through Mutual of Omaha offering similar, if not better, benefits.

**Motion by Monarski/Nadreau** to recommend Council approve renewal of the group health insurance coverage with Security Health Plan, the dental and vision benefit plan with Mutual of Omaha, and proceeding with voluntary benefit coverage through Mutual of Omaha in place of AFLAC. **All present voting aye, motion carried.**

**3. Motion by Nadreau/Monarski to go into Closed Session under Sec. 19.85 (1) (c), Wis. Stats. for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” to:**

- a. Discuss benefits/compensation for City Engineer; and to include the Committee/Council Members, Mayor, Attorney Ferg, Bauer, Givens, and Cesafsky; may return to Open Session for possible action on Closed Session item.**

**Roll Call Vote: Aye – Nadreau, Monarski. Motion carried.**

The Committee discussed Item (a) above.

**Motion by Nadreau/Monarski to return to Open Session. All present voting aye, motion carried.**

It was reported that a motion was made and unanimously approved in Closed Session to approve a one-time payout of compensation time for the City Engineer.

**4. Adjournment.**

**Motion by Nadreau/Monarski to adjourn at 9:41 am. All present voting aye, motion carried.**

**Minutes submitted by,  
John Monarski, Vice-Chair**



**Minutes  
Committee #2  
Labor Negotiations, Personnel, Policy & Administration  
October 18, 2023**

**Committee #2 met on Wednesday, October 18, 2023 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Council/Committee Members present: John Monarski, CW King, Chuck Hull  
Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Jason Thom, Fire Department Personnel – Greg Bowe, Jon Krejchi, John Goodman and Gary Bell.

Call to Order: 9:00 AM

**1. Open Session**

**2. Closed Session**

**Motion by Hull/King to go into closed session under WI Statutes 19.85(1)(e) “conducting public business with competitive or bargaining implications” consider grievance filed by the Chippewa Falls International Association of Firefighters Local 1816; and to include Council Members, Mayor, City Clerk, City Finance Manager/Treasurer, Fire Department Union Representatives Greg Bowe, Jon Krejchi, John Goodman and Gary Bell; may return to open session.**

**Roll Call Vote: Hull - Aye; King – Aye; Monarski – Aye. Motion carried.**

The Committee discussed the grievance.

**Motion by Monarski/Hull to return to open session. All present voted aye. Motion carried.**

**3. Adjournment.**

**Motion by Monarski/Hull to adjourn at 10:35 AM. All present voted aye. Motion carried.**

**Minutes submitted by,  
John Monarski, Chair**



**Minutes**  
**Committee #2**  
**Labor Negotiations, Personnel, Policy & Administration**  
**October 24, 2023**

**Committee #2 met on Tuesday, October 24, 2023 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Council/Committee Members present: John Monarski, CW King, Chuck Hull  
Mayor/Other Council Members present: Mayor Hoffman  
Others present: Finance Manager/Treasurer Lynne Bauer; Director of Public Works/Utility Manager Brandon Cesafsky; City Engineer Bill McElroy; Police Chief Matt Kelm; Fire Chief Jason Thom; and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. **Open Session**
2. **Discuss revisions to the office position job description in the Engineering Department. Possible recommendations to the Council.**

The Office Assistant position in the Engineering Department will soon be vacant due to an upcoming retirement. The job description was reviewed and revisions were recommended.

**Motion by Hull/King** to recommend Council approve the Department of Public Works/Engineering Office Assistant job description as presented. **Roll Call Vote: Aye – Hull, King, Monarski. Motion carried.**

3. **Motion by Hull/King to go into Closed Session under Wis. Stats. Sec. 19.85(1)(c) for “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” to:**
  - a. **Discuss benefits/compensation for City Engineer; and to include the Mayor, Committee/Council Members, Bauer, Givens, Cesafsky, and McElroy; may return to Open Session for possible action on Closed Session item.**

**Roll Call Vote: Aye – Hull, King, Monarski. Motion carried.**

The Committee discussed item (a) above.

**Motion by Hull/King to return to Open Session. All present voting aye, motion carried.**

It was reported that a motion was made and unanimously approved in Closed Session to approve a one-time payout of compensation time for the City Engineer.

4. **Motion by Hull/King to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting business with competitive or bargaining implications” to consider:**
- a. **Grievance filed by the Chippewa Falls International Association of Firefighters Local 1816; and**
  - b. **Labor negotiation issues and strategies related to the Contract between the City of Chippewa Falls and the Chippewa Falls Professional Police Association; and to include the Mayor, Committee/Council Members, Bauer, Givens, Thom, Kelm, and Labor Attorney Steve Weld; may return to Open Session for possible action on Closed Session item.**

**Roll Call Vote: Aye – Hull, King, Monarski. Motion carried.**

The Committee discussed items (a) and (b) above.

**Motion by Monarski/King to return to Open Session. All present voting aye, motion carried.**

It was reported that a motion was made and unanimously approved in Closed Session to deny the grievance filed by the Chippewa Falls International Association of Firefighters Local 1816.

5. **Adjournment.**  
**Motion by Hull/Monarski to adjourn at 10:33 am. All present voting aye, motion carried.**

**Minutes submitted by,  
John Monarski, Chair**

**CITY OF CHIPPEWA FALLS, WISCONSIN  
JOB DESCRIPTION**

**JOB TITLE:** Office Assistant

**DEPARTMENT:** Department of Public Works/Engineering

**REPORTS TO:** Public Works Directory/Utility Manager

**REVISION DATE:** October 2023

**RATE OF PAY:** \$18.83 per hour

**HOURS:** 5.75 hours per day (some scheduling flexibility)

**GENERAL DESCRIPTION:** Serve as Office Assistant for Department of Public Works/Utilities and Street Department.

**EXAMPLES OF WORK:**

- Perform routine secretarial/clerical/receptionist duties for the Director of Public Works/Utilities Manager, Street Fleet and Utility Maintenance Manager and Engineering Staff, including, answering the telephone, responding to citizen's requests for information, handling mail and correspondence.
- Typing, filing and indexing of correspondence, maps, payment records for Public Works office, contracts for Public Works projects, plans and specifications, grant proposals, orders, bids on projects, agendas, minutes, ordinances and resolutions.
- Assist in compilation of information for the annual budget proposals and the Department of Public Works/Engineering Annual Report.
- Maintain records of applications and billings for payments relating to contracts and assessments.
- Orders office supplies and forms for the Department.
- Assists secretary of the Plan Commission and Board of Public Works in agenda preparation, posts the meeting notices and distributes the agenda to City Staff, Commission/Board members, newspapers and meeting attendees. Also maintains the file of agendas/minutes for the Plan Commission and Board of Public Works. Places minutes from both in the appropriate job files.
- Maintains log of complaints/city action relating to sewer backups and forwards requests for service to the Waste Water Treatment Plant.
- Maintains log of Street Opening Permits on Contractors & Utilities and does billing.
- Maintains log of drive way permits for contractors/owners.
- Maintains log of street use/privilege permits.

- Maintains Engineering and Public Works Office files. Prepares and maintains special assessments proceedings annually.
- Assists with the preparation of legal descriptions, purchase orders, Ordinances/Resolutions, mailing lists, Notices of Public Hearings for Special Assessments, Conditional Use Permits, Special Use Permits, Rezoning, etc.
- Prepares Engineering portion of Special Assessment Status Sheets.
- Forwards alley paving petitions to the Board of Public Works, preparation of the schedule of special charges & mailings and does final billing.
- Assists in the preparation of walk orders and certified mailings for walk order/condemnations and does billing.
- Prepares monthly gas bills for all departments and e-mails copies to each department.
- Organizes annual job files/completed project files for storage.
- Compilation of cost data for reimbursement through grant and aid programs ie: storm water management grant.
- Process requests from haulers and facilitates placement of roll-off boxes.
- Reviews official newspaper for legal ads & articles pertaining to Public Works projects, copies articles and files them in appropriate files.
- Assist other departments with special mailings.
- Maintains City web site calendar.
- Scheduling Engineering Department meetings.
- Forwards agendas and minutes of the Board of Public Works and Plan Commission to IT for inclusion on the City's web site.
- Other duties as assigned.

## **QUALIFICATIONS**

- High School Diploma.
- Knowledge of office practices and procedures, terminology and equipment.
- Knowledge of Business Math and English.
- Must be proficient in Microsoft Word and Excel.
- Ability to communicate effectively with the public on the telephone and in person.
- Ability to read general street maps to file and retrieve information regarding zoning and utilities.
- Proficiency in proofreading documents.

## **DESIRABLE TRAINING AND EXPERIENCE.**

- Proficiency in Microsoft Word, Excel, Power Point.
- Proficiency in the operation of normal office equipment including computers, copy machines, etc.
- Ability to maintain confidentiality when necessary.

Revised August 2011

**CITY OF CHIPPEWA FALLS, WISCONSIN  
JOB DESCRIPTION**

**JOB TITLE:** Secretary/Steno

**DEPARTMENT:** Department of Public Works/Engineering

**FLSA STATUS:** Non-Exempt

**WAGE RATE:** Hire - \$15.71/hour

**HOURS:** Approximately 3.75 hours per day or 18.75 hours per week with some flexibility in scheduling.

**GENERAL DESCRIPTION:** Serve as secretary/receptionist for Public Works Director/City Engineer/Utilities Manager, Assistant City Engineer and other Engineering Department staff.

**EXAMPLES OF WORK:**

- Perform routine secretarial/clerical/receptionist duties for the Director of Public Works/City Engineer/Utilities Manager and Engineering Staff, including, typing, filing, answering the telephone, responding to citizen's requests for information, handling mail and correspondence.
- Typing, filing and indexing of correspondence, maps, payment records for Public Works office, contracts for Public Works projects, plans and specifications, grant proposals, orders, bids on projects, agendas, minutes, ordinances and resolutions.
- Assist in compilation of information for the annual budget proposals and does the Department of Public Works/Engineering Annual Report.
- Maintain records of applications and billings for payments relating to contracts and assessments.
- Does all ordering of office supplies and forms for the department.
- Assists secretary of the Plan Commission and Board of Public Works in agenda preparation, posts the meeting notices and distributes the agenda to City Staff, Commission/Board members, newspapers and people with items on the agenda. Also maintains the file of agendas/minutes for the Plan Commission and Board of Public Works. Places minutes from both in the appropriate job files.
- Maintains log of complaints/City action relating to sewer backups and forwards requests for service to the Waste Water Treatment Plant.
- Maintains log of Street Opening Permits on Contractors & Utilities and does billing.

- Maintains log of drive way permits for contractors/owners.
- Maintains log of street use/privilege permits.
- Maintains Engineering and Public Works Office files. Prepares and maintains special assessments proceedings annually.
- Assists with the preparation of legal descriptions, purchase orders, Ordinances/Resolutions, mailing lists, Notices of Public Hearings for Special Assessments, Conditional Use Permits, Special Use Permits, Rezoning, etc.
- Does Engineering portion of Special Assessment Status Sheets.
- Forwards alley paving petitions to the Board of Public Works, preparation of the schedule of special charges & mailings and does final billing.
- Assists in the preparation of walk orders and certified mailings for walk order/condemnations and does billing.
- Does Street Department's monthly gas bills for all departments and e-mails copies to each department and Treasurers office.
- Organizes annual job files/completed project files for storage in the Engineer's office dead files. Maintains a card file of this storage area.
- Compilation of cost data for reimbursement through grant and aid programs i.e.: storm water management grant.
- Processes the mail for City Hall – (Shares duty with 4 other offices trading off every 2 months.)
- Process requests from haulers and facilitates placement of roll-off boxes.
- Checks official newspaper for legal ads & articles pertaining to Public Works projects, copies articles and files them in appropriate files. Also checks the Eau Claire Leader on line for articles that pertain to the City of Chippewa Falls.
- Assist other departments with special mailings.
- Maintains City web site calendar with Engineering Department meetings.
- Books Council and auditorium for Engineering Department meetings.
- Forwards agendas and minutes of the Board of Public Works and Plan Commission to IT for inclusion on the City's web site.
- Other similar duties as assigned.

## QUALIFICATIONS

- High School diploma.
- Knowledge of office practices and procedures, terminology and equipment.
- Knowledge of business math and English.
- Typing and computer skills including Microsoft Word and Excel.
- Ability to communicate effectively with the public on the telephone and in person.
- Ability to read general street maps to file and retrieve information regarding zoning and utilities.
- Proficiency in proofreading documents.



# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 10/17/2023

Town  Village  City of Chippewa Falls

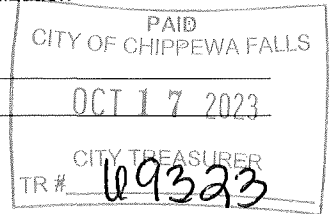
County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 11/09/2023 and ending 11/09/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association



(a) Name Knights of Columbus, Goldsmith Council #974

(b) Address 234 Pumphouse Road, Chippewa Falls, WI 54729  
(Street)  Town  Village  City

(c) Date organized 6/13/1905

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Timothy Tozer, 815 Rand Street, Chippewa Falls, WI 54729 Cell: 715-271-4737

Vice President Joseph Hinojosa

Secretary Peter Doermann 923 Bluffview Ct Chippewa Falls WI 54729 (715) 509-0887

Treasurer Rober Parkhurst 315 W Central St. Chippewa Falls WI 54729 (715) 205-0549

(g) Name and address of manager or person in charge of affair: Timothy Tozer, PO Box 731, Chippewa Falls, WI 54729

Licensed bartender, Lee Marks, will also be present.

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 234 Pumphouse Road, Chippewa Falls, WI 54729

(b) Lot 6 Block \_\_\_\_\_

(c) Do premises occupy all or part of building? ALL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

(e) Will minors be present? Yes Reason for minors being present: Family Event  
 Security measures: Attending with Parents

**3. Name of Event**

(a) List name of the event Annual Knight of Columbus Hunter's Stag

(b) Dates and times of event Wednesday, November 9th, 2023, 4 pm to 11 pm.

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 10/17/2023 Officer \_\_\_\_\_  
(Signature/date) (Signature/date)

Officer [Signature] 10/17/2023 Officer \_\_\_\_\_  
(Signature/date) (Signature/date)

Date Filed with Clerk 10/17/23 Date Reported to Council or Board \_\_\_\_\_

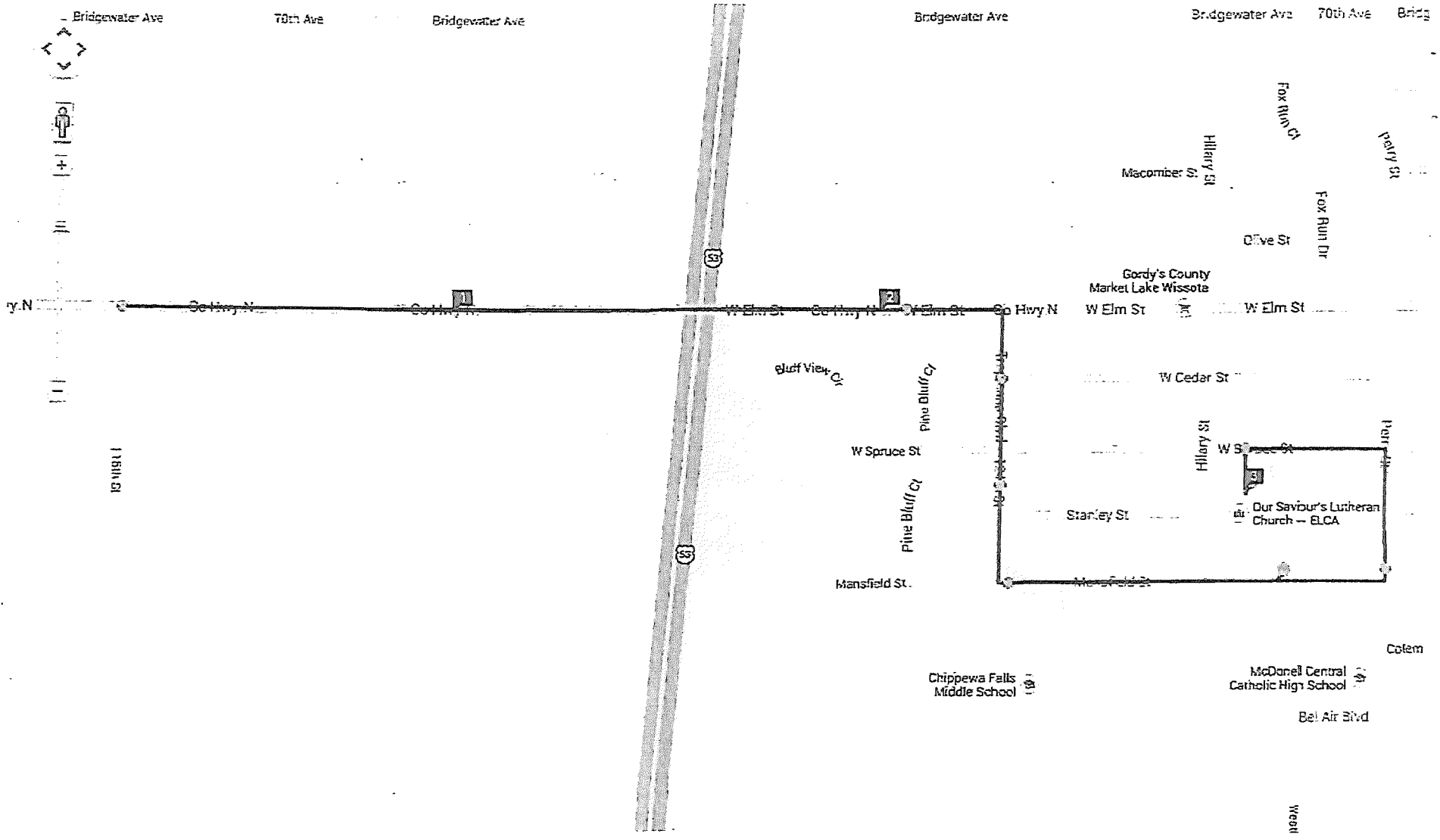
Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_

Police Department Approval [Signature] Date 10-17-23 Wisconsin Department of Revenue



# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: David Carothers		Applicant Phone Number: 715-829-1308
<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <i>Indianhead Track Club</i> David Carothers 12256 3rd ave Unit 41 Chippewa falls	
Name of the event: Frigid 8 Thermal 3 Run walk	Estimated number of persons participating: 100	
Date and start and end times requested for street use: December 2, 2023 8 A.M. to 1:00 p.m. Race starts at 10 and finishes around 12 noon.		
Accurate description of the portion of the street or streets being requested for use (attach maps if necessary): See Map Starts and finishes at Our Saviour Lutheran Church		
Use, described in detail, for which the street use permit is requested: Running and Walking Race 3 and 8 mile distance in length see Map		
City services requested for the event (e.g., Street Department or Police Department staff time) A police officer may be needed at beginning but not required.		
The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.		
Signature of Applicant		10/16/2023 Date
<b>OFFICE USE ONLY</b>		
Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works): <i>10/19/23 - 1 on-duty officer if needed. Call 5480 Comm Center, #102</i> <i>10/24/23 - DPW is good with this.</i>		
Requirements of Applicant:		
Approved by: <i>[Signature]</i>	<i>[Signature]</i>	
Signature of Chief of Police	Signature of Director of Public Works	
Recommendation of Board of Public Works (if required):	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Decision of City Council (required):	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied



Bridgewater Ave

70th Ave

Bridgewater Ave

Bridgewater Ave

Bridgewater Ave

70th Ave

Bridg

Fox Run Ct

Peary St

Macomber St

Hillary St

Fox Run Dr

Olive St

Gordy's County  
Market Lake Wissota

W Elm St

W Elm St

Hwy N

Hwy N

Hwy N

W Elm St

Hwy N

W Elm St

Hwy N

W Elm St

W Elm St

13th St

Cliff View Ct

Pine Bluff Ct

W Cedar St

W Spruce St

Pine Bluff Ct

Hillary St

W Spruce St

Stanley St

Our Saviour's Lutheran  
Church - ELCA

Mansfield St

Mansfield St

Cotem

Chippewa Falls  
Middle School

McDonell Central  
Catholic High School

Bel Air Blvd

West





# NON-COMMERCIAL KENNEL LICENSE APPLICATION

PAID  
CITY OF CHIPPEWA FALLS  
OCT 24 2023  
CITY TREASURER  
TR# 09371

Complete this application and submit it, along with a legible photocopy of the following:

- Current Rabies Vaccination Certificate (required)
- Certificate of Spay or Neuter (if applicable)
- Proof of Dog/Cat License from the City of Chippewa Falls Police Department (CFPD) or proof of pending application for animals in excess of three.

**Note:**  
 \*Addition of animals requires completion and approval of a new Non-Commercial Kennel License Application (\$25 fee applies)  
 \*Pending dog/cat licenses with the CFPD must be paid within 10 days of approval for Non-Commercial Kennel License to be in effect.

Fee: \$25 non-refundable fee payable to the City of Chippewa Falls

**OWNER INFORMATION – PLEASE PRINT CLEARLY**

Lisa First Name Husom Last Name  
1400 Mansfield St., CF WI 54729 Address 715.440.5101 Telephone Number  
Lisa Husom Signature of Applicant 10.23.2023 Date

**ANIMAL (1)**  
Geo Pet's Name M Sex  spayed  neutered  unaltered Great Pyrenees/Lab Breed Cream/white/black Color(s)  
8/17/2023 Rabies Vaccination Date 8/17/2026 Rabies Expiration Date CFPD license # 5185

**ANIMAL (2)**  
Luna Pet's Name F Sex  spayed  neutered  unaltered Cattle dog/Shepherd Breed Copper/cream/black Color(s)  
12/19/2022 Rabies Vaccination Date 12/20/2023 Rabies Expiration Date CFPD license # 5184

**ANIMAL (3)**  
Onyx Pet's Name M Sex  spayed  neutered  unaltered Boxer/Lab Breed Black Color(s)  
4/29/2023 Rabies Vaccination Date 4/29/2026 Rabies Expiration Date CFPD license # 5519

**ANIMAL (4)**  
 \_\_\_\_\_ Pet's Name \_\_\_\_\_ Sex  spayed  neutered  unaltered \_\_\_\_\_ Breed \_\_\_\_\_ Color(s)  
 \_\_\_\_\_ Rabies Vaccination Date \_\_\_\_\_ Rabies Expiration Date

**ANIMAL (5)**

spayed    neutered    unaltered

Pet's Name \_\_\_\_\_ Sex \_\_\_\_\_ Breed \_\_\_\_\_ Color(s) \_\_\_\_\_  
 Rabies Vaccination Date \_\_\_\_\_ Rabies Expiration Date \_\_\_\_\_

**ANIMAL (6)**

spayed    neutered    unaltered

Pet's Name \_\_\_\_\_ Sex \_\_\_\_\_ Breed \_\_\_\_\_ Color(s) \_\_\_\_\_  
 Rabies Vaccination Date \_\_\_\_\_ Rabies Expiration Date \_\_\_\_\_

**WRITTEN RECOMMENDATION OF POLICE DEPARTMENT**

On 10-30-23 Sgt. McMahon completed an inspection of the property. Sgt. McMahon observed that there was plenty of space for the dogs. Sgt. McMahon also observed there was plenty of food for the dogs and that the animals that were at the residence appeared healthy. Sgt. McMahon saw that all of the animals were up to date on their vaccinations and were licensed with the city.

Signature of Police Chief  Date 10/31/2023

**TO BE COMPLETED BY CLERK**

Date rcv'd & filed w/municipal clerk 10/24/23	Date routed to Police Department 10/24/23	Date reported to Council 11/7/23
Signature of Clerk/Deputy Clerk		Date license issued

**IMPORTANT NOTICES**

All dogs over 5 months of age are required to be vaccinated against rabies and licensed. Failure to license may result in a citation and/or fine.


All applicants should read and be familiar with Chippewa Falls Municipal Code Section 12.11 relative to



# City of Chippewa Falls

30 WEST CENTRAL STREET, CHIPPEWA FALLS, WISCONSIN 54729

## MEMO

**Date:** October 24, 2023  
**To:** Police Lt. Korry Boos  
**From:** Bridget Givens, City Clerk   
**Re:** Non-Commercial Kennel License Application

Attached please find a Non-Commercial Kennel License Application for Lisa Husom, 1400 Mansfield Street.

Ms. Husom intends to add a fourth dog to their household, but did not want to get the dog until she was approved for the license. Upon approval, she will add the information for her new dog.

Please let me know if you have any questions.

Thank you!

AN ORDINANCE AMENDING §§ 1.07, 1.17 AND 1.18  
OF THE CHIPPEWA FALLS CODE OF ORDINANCES  
TO REFLECT THE SEPARATION OF THE CITY ENGINEER  
AND THE DIRECTOR OF PUBLIC WORKS POSITION

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS  
FOLLOWS:

1. That § 1.07(1) of the Chippewa Falls Municipal Code which presently provides as follows:

**1.07 CITY ENGINEER – DIRECTOR OF PUBLIC WORKS.**

- (1) SUPERVISION. The City Engineer shall retain the title of Director of Public Works, and the Superintendent of Streets and the Superintendent of Public Utilities shall perform their duties under the direction of the City Engineer – Director of Public Works.

be amended to provide as follows:

**1.07 DIRECTOR OF PUBLIC WORKS.**

- (1) SUPERVISION. The Superintendent of Streets and the Superintendent of Public Utilities shall perform their duties under the direction of the Director of Public Works.

2. That § 1.17(1) of the Chippewa Falls Municipal Code which presently provides as follows:

**1.17 BOARD OF PUBLIC WORKS.**

- (1) MEMBERSHIP. The Board of Public Works shall consist of the Mayor, a Common Council Member selected by the Committee on Committees and confirmed by the Common Council, Director of Public Works/City Engineer, Finance Manager and volunteer resident of the City of Chippewa Falls appointed by the Mayor and



confirmed by the Board; and the following additional members of the Board of Public Works, but without vote: Utilities Manager, Street Manager and City Attorney, whose position on the Board shall be advising and recommending.

be amended to provide as follows:

**1.17 BOARD OF PUBLIC WORKS.**

- (1) MEMBERSHIP. The Board of Public Works shall consist of the Mayor, a Common Council Member selected by the Committee on Committees and confirmed by the Common Council, Director of Public Works, Finance Manager and volunteer resident of the City of Chippewa Falls appointed by the Mayor and confirmed by the Board; and the following additional members of the Board of Public Works, but without vote: Utilities Manager, Street Manager and City Attorney, whose position on the Board shall be advising and recommending.

3. That § 1.18(1) of the Chippewa Falls Municipal Code which presently provides as follows:

**1.18 PLAN COMMISSION.**

- (1) MEMBERSHIP. The Plan Commission shall consist of the Mayor, who shall be the presiding officer; the City Engineer; president of the Parks, Recreation & Forestry Board; an alderman elected annually by a 2/3 vote of the members of the Council; and 7 citizens of recognized experience and qualifications who shall be appointed by the Mayor, subject to confirmation by the Council, for 3 year terms. One citizen member shall be either a member of the school district administration or school board. A citizen member shall not be an alderman. The members of the Plan Commission shall annually select a vice-chairman who shall be the presiding officer in the absence of the Mayor.

be amended to provide as follows:

**1.18 PLAN COMMISSION.**

- (1) MEMBERSHIP. The Plan Commission shall consist of the Mayor, who shall be the presiding officer; the Director of Public Works; president of the Parks, Recreation & Forestry Board; an alderman elected annually by a 2/3 vote of the members of the Council; and 7 citizens of recognized experience and qualifications who shall be appointed by the Mayor, subject to confirmation by the Council, for 3 year terms. One citizen member shall be either a member of the school district administration or school board. A citizen member shall not be an alderman. The

members of the Plan Commission shall annually select a vice-chairman who shall be the presiding officer in the absence of the Mayor.

DATED this 17<sup>th</sup> day of October, 2023.

COUNCIL PRESIDENT:   
John Monarski

FIRST READING: October 17, 2023  
SECOND READING: November 7, 2023

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

**AN ORDINANCE AMENDING THE ZONING CODE  
OF THE CITY OF CHIPPEWA FALLS**

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:

- 1. That the following described real estate situated in the City of Chippewa Falls,  
Chippewa County, Wisconsin, be rezoned:

**Parcel 22808-1811-75794002, Lot 2, CSM 5794  
located on South Avenue**

**P-1 Public and Institutional to R-1C Single Family Residential District**

- 2. That the Zoning District Map of the City of Chippewa Falls be and the same is  
hereby amended in accordance with the foregoing.
- 3. That this Ordinance shall take effect from and after its passage and publication.

Dated this 21<sup>st</sup> day of November 2023.

FIRST READING: November 7, 2023

SECOND READING: November 21, 2023

PUBLIC HEARING: November 21, 2023

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

\_\_\_\_\_  
Council President

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

PUBLISHED: \_\_\_\_\_

AN ORDINANCE IMPLEMENTING NO PARKING  
IN CITY OWNED LOTS IN ACCORDANCE WITH  
THE CITY'S WINTER PARKING RULES

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS  
FOLLOWS:

- 1. That § 7.09(2)(g)5 of the Chippewa Falls Municipal Code be created to provide as follows:

7.09 PARKING RESTRICTIONS.

...

(2) LIMITED PARKING.

...

(g) Restricted Parking On City Owned Property.

...

- 5. In order to facilitate snow removal there shall be no parking from 2:00 a.m. – 6:00 a.m. during the period of November 15<sup>th</sup> – March 31<sup>st</sup> in City-owned Lots 4, 5, 6, 7, 11 & 13.

DATED this 7<sup>th</sup> day of November, 2023.

COUNCIL PRESIDENT: \_\_\_\_\_  
John Monarski

FIRST READING: November 7, 2023  
SECOND READING: November 21, 2023

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

**RESOLUTION CONCERNING COMPLETION OF SANITARY AND WATER INFRASTRUCTURE OF PARK WEST PHASE I (DAPHNE CIRCLE AND DRAKE DRIVE)**

**WHEREAS**, the City of Chippewa Falls and Rooney Properties LLC have entered into a Developer’s Agreement for the construction of sanitary and water infrastructure; and

**WHEREAS**, project contractor Chippewa Valley Excavating have completed said sanitary and water infrastructure, within Daphne Circle and Drake Dr; and

**WHEREAS**, said sanitary and water infrastructure, have been inspected and tested and found to be in compliance with City of Chippewa Falls standards, ordinances and specifications.

**WHEREAS**, said sanitary and water infrastructure is located within easements located on private streets and the Developer is responsible for all maintenance and replacement costs of the private street surface.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:**

That the City of Chippewa Falls declares open and accepts the sanitary and water infrastructure work of Park West Phase I (Daphne Circle and Drake Drive) in the City of Chippewa Falls.

Dated this 7th day of November, 2023.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

**RESOLUTION CONCERNING COMPLETION OF SANITARY AND WATER INFRASTRUCTURE OF PARK WEST PHASE II (DRAKE DRIVE)**

**WHEREAS**, the City of Chippewa Falls and Park West Townhomes LLC have entered into a Developer’s Agreement for the construction of sanitary and water infrastructure; and

**WHEREAS**, project contractor Haas Sons Inc have completed said sanitary and water infrastructure, within Drake Drive; and

**WHEREAS**, said sanitary and water infrastructure, have been inspected and tested and found to be in compliance with City of Chippewa Falls standards, ordinances and specifications.

**WHEREAS**, said sanitary and water infrastructure is located within easements located on private streets and the Developer is responsible for all maintenance and replacement costs of the private street surface.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:**

That the City of Chippewa Falls declares open and accepts the sanitary and water infrastructure work of Park West Phase II (Drake Drive) in the City of Chippewa Falls.

Dated this 7th day of November, 2023.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

**RESOLUTION CONCERNING COMPLETION OF SANITARY AND WATER  
INFRASTRUCTURE OF PARK WEST PHASE III (DAPHNE CIRCLE AND  
EVEREST COURT)**

**WHEREAS**, the City of Chippewa Falls and Park West Townhomes LLC have entered into a Developer’s Agreement for the construction of sanitary and water infrastructure; and

**WHEREAS**, project contractor Tanner Excavating have completed said sanitary and water infrastructure, within Daphne Circle and Everest Lane; and

**WHEREAS**, said sanitary and water infrastructure, have been inspected and tested and found to be in compliance with City of Chippewa Falls standards, ordinances and specifications.

**WHEREAS**, said sanitary and water infrastructure is located within easements located on private streets and the Developer is responsible for all maintenance and replacement costs of the private street surface:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL  
OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:**

That the City of Chippewa Falls declares open and accepts the sanitary and water infrastructure work of Park West Phase III (Daphne Circle and Everest Court) in the City of Chippewa Falls.

Dated this 7th day of November, 2023.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk