

MINUTES OF THE CHIPPEWA FALLS POLICE AND FIRE COMMISSION

A special meeting of the Chippewa Falls Police and Fire Commission was held on Tuesday, December 13, 2022 at the Chippewa Falls Fire Department, Station 1, 1301 Chippewa Crossing Blvd, Chippewa Falls, Wisconsin.

Commission members present: Cindy Boggess, Greg Dachel, Mike Houle, Chris Norseng, Todd Prill

Others present: Fire Chief Lee Douglas and BC Jason Thom (newly appointed as Fire Chief upon 1-6-2023 retirement of Chief Douglas), various members of the Fire Dept. staff, as well as friends and close family of Chief Douglas.

1. Chair Dachel called the meeting to order at 5:30 p.m. As there were no corrections to the agenda, it was approved as distributed.
2. Motion by Prill/Houle, to approve the minutes for the meeting held on November 14, 2022. Motion carried.
3. PFC Chair Greg Dachel presented Chief Douglas with a certificate of appreciation for his leadership as Chief for the past 3 years, and for 32 years of dedication and service to the City of Chippewa Falls.
4. **New Business: Motion by Boggess/Norseng to enter into CLOSED SESSION at 5:39 p.m.. All present voting aye. Motion carried.**

Contemplated closed session under Wisconsin Stats. Section 19.85(1)(c) "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to:

A. Conduct Fire Department interviews for Battalion Chief promotion; to include PFC members, current Fire Chief Lee Douglas, current BC Thom, and candidates. Committee may return to Open Session with possible action on items discussed in Closed Session. Roll call vote: Boggess – Aye, Dachel – Aye, Houle – Aye, Norseng – Aye, Prill – Aye. Motion carried.

The Commissioners interviewed three candidates for the Battalion Chief promotion.

5. **Motion by Houle/ Boggess to return to Open Session at 8:01 p.m. All present voting aye, motion carried.**
6. **A motion was made by Prill/Norseng to offer the pending open Battalion Chief position to Lt. Justus Busse upon BC Thom becoming Fire Chief.**
7. **A motion was made by Dachel/Houle to establish an eligibility list for a Battalion Chief position good until June 30, 2023.**

8. A motion was made by Norseng/Boggess to recommend promoting Paul Jerrett from MPO to Lt., based upon best remaining scores on Lt. position eligibility list, effective upon Lt Busse becoming Battalion Chief.

9. Meeting was adjourned at 8:03 pm.

Submitted by:

Chris Norseng, Secretary, Chippewa Falls Police & Fire Commission