

MINUTES OF THE CHIPPEWA FALLS POLICE AND FIRE COMMISSION

A meeting of the Chippewa Falls Police and Fire Commission was held on March 7, 2022 at the Chippewa Falls Fire Department, Station 1, 1301 Chippewa Crossing Blvd., Chippewa Falls, WI.

Commission members present: Cindy Boggess, Greg Dachel, Chris Norseng, Todd Prill. Commission members excused: Mike Houle
Others present: Fire Chief Lee Douglas, Police Chief Matt Kelm, Sgt Sheridan Pabst, CFPD Officer Tye McLaughlin, and new (to be officially sworn in on 3-10-22) CFPD Officer Shayn Thornton.

1. Chair Dachel called the meeting to order at 5:04 p.m. As there were no corrections to the agenda, it was approved as distributed.
2. A motion was made by Norseng/Boggess, to approve the minutes of the meetings of January 19, 2022 and February 22, 2022. All members voting Aye. Motion carried.
3. Officer Tye McLaughlin was recognized for completion of his 18 month probationary period with the CFPD (hired on 4-1-2021). Chief Kelm gave a brief synopsis of tasks Officer McLaughlin has been exposed to while at CFPD. Of note was a solid, "textbook" deployment of his taser in a difficult situation. Chief Kelm also commended Officer McLaughlin for being a calm and positive addition to the CFPD force. He presented Officer McLaughlin with an inscribed Challenge Coin in recognition of the end of his probationary status.
4. **Fire Department Report: 5:13 pm** Chief Douglas presented and discussed highlights of his department's "CHIPPEWA FALLS POLICE & FIRE COMMISSION REPORT Jan. 1, 2021 – December 31, 2021" report that was distributed to all Commission members. Of note: There was a 20% increase in total EMS calls over 2020 numbers (3529 vs 2954), and a 15% increase in Engine Response calls over 2020 numbers (1379 vs 1202), ** The Fire Inspector has caught up on inspections, **Hoping to get caught up on public education programs impacted by Covid restrictions. **Also presented was the Fire Department's quarterly report (Jan. 1, 2022 – March 7, 2022). Of note: Outside (away from the Dept.) training is back!, ** WI DNR Boaters Safety training and certification will be undertaken by the whole Fire Dept., **Various public education programs are under way and more are upcoming. **Fire Department New Business:** ** Discussed "Lieutenant Position Exam Posting" with PFC interviews to be held on or about April 7, 2022 at 5 pm. ** Discussed MPO hiring process being more skills based, with written and practical skills results emphasized. As a procedural change it was suggested that the need for a formal interview for the MPO position be eliminated.
5. **Police Department Report: 6:06 pm** Chief Kelm presented the "Law Total Incident Report, by Offenses Code" for 2021 and also Year to Date. **Officer

Zach Joyce has left for a one year reserve deployment with the Marines. ** New officer Kaitlynn Nehring is doing very well. ** Newest officer Shayn Thornton will be sworn in at the Courthouse on March 10th at 11am. ** SRO summer schedule is set. ** "Waiver Authorizing Disclosure of Information and Releasing Liability" document presented as general information.

6. **Police Department New Business:** Presented proposal for CFPD Sergeant Promotional Process (3 phases: Requirements, Internal Assessment, PFC interview and selection). Sgt interviews and selection would be on same night, either at end of April or beginning of May. **Posting for Lieutenant of Field Operations position will take place 3-8-2022. **Reviewed memo announcing the interview process and expectations for the Lt of Field Operations promotion. ** Discussion of Patrol Officer hiring process and current eligibility list. ** Chief Kelm mentioned possibly talking to Committee #2 about any candidate who can potentially fill a temporary/small period of time position (in the absence of Officer Joyce).
7. **Motion by Boggess/Prill to adjourn the meeting at 7:06 p.m.** Motion carried.

Submitted by:
Chris Norseng, Secretary, Chippewa Falls Police and Fire Commission

