MINUTES OF THE PLAN COMMISSION MEETING CITY OF CHIPPEWA FALLS MONDAY, AUGUST 7, 2023-6:30 PM

The Plan Commission met in City Hall on Monday, August 7, 2023 at 6:30P.M. Present were Commissioners Greg Misfeldt, Ross Wilson, Mike Tzanakis, Dan Varga, Beth Arneberg, Chad Trowbridge, Alderperson Jason Hiess, Acting Secretary Bill McElroy and Mayor Greg Hoffman. Absent were Commissioner Dave Cihasky and Vice-Chairperson Tom Hubbard. Also attending were City Inspector Paul Lasiewicz and those on the attached attendance sheet.

- 1. <u>Motion</u> by Hiess, seconded by Misfeldt to approve the minutes of the July 10, 2023 Plan Commission meeting with a change to edit "Loke" to "Loken" in item #5. All present voting aye. Motion carried.
- 2. The Plan Commission considered the Certified Survey Map submitted by Real Land Surveying LLC on behalf of Crossroads Church Inc. for parcels located in the NE ¼ of the NE ¼, Section 18, T28N, R8W, City of Chippewa Falls. City Engineer McElroy provided background that the two minor revisions requested by County Surveyor Wenz have already been completed and reviewed. Jerry Annis representing Crossroads Church indicated that the new lot has an accepted offer on it. The lot would retain the current P-1 Public zoning until a rezoning petition was received and approved. The lot size conforms to the R-1C Single Family Residential zoning surrounding it.

 Motion by Hiess, seconded by Varga to recommend the Common Council approve the attached 2 lot Certified Survey Map located in the NE ¼ of the NE ¼, Section 18, T28N, R8W, City of Chippewa Falls submitted by Real Land Surveying LLC on behalf of Crossroads Church Inc. Said approval

1) The receipt of the Certified Survey Map review fees

- 2) The revisions from County Surveyor Sam Wenz are completed
- 3) Recording of the approved Certified Survey Map with signatures and a copy provided to the City of Chippewa Falls Engineering Department

All present voting aye. Motion carried.

contingent upon;

3. The Plan Commission considered and discussed the request from Robert and Anneliese Fish to rezone parcel #22808-0612-75756002, Lot #2, CSM #5756, located at 12 East Elm Street from R-1C Single Family Residential to C-3 Central Business District. City Engineer McElroy provided background on the existing property indicating that a root beer stand existed at the site several years ago under a special use permit, now expired. At that time a special use permit was needed due to a residence and business sharing the same lot. The lot was recently split so that only the business will be on Lot #2. A rezone will give the owners more flexibility in the future to make changes to their business without having to amend a special use permit. The property is bordered by O-1 Office, R-1C Single Family Residential to the east, and C-3 Central Business District to the south. McElroy noted a C-3 Central Business District zoning was consistent with other areas due to it being a corner lot.

Motion by Tzanakis, seconded by Varga to recommend the Common Council conduct a public hearing to consider a petition from Robert and Anneliese Fish to rezone parcel #22808-0612-75756002, Lot #2, CSM #5756, located at 12 East Elm Street from R-1C Single Family Residential to C-3 Central Business District. Said public hearing to be scheduled after receipt of the \$300 administration and publication fees, proper notification of adjacent property owners and publication in the Chippewa Herald. All present voting aye. Motion carried.

4. Motion by Hiess, seconded by Misfeldt to adjourn. All present voting aye. Motion carried. The Plan Commission adjourned at 6:40 P.M.

William McElroy, P.E.,

Acting Secretary Plan Commission

Please note, these are draft minutes and may be amended until approved by the Common Council.

PLAN COMMISSION ATTENDANCE SHEET

DATE: 8/7/23

NAME	COMPANY REPRESENTING	ADDRESS	PHONE #	EMAIL
JERRY ANNIS	CROSS ROADS (ANNCH	1720 HAMBING ANG EC INI 54701	715 892 2042	715 892 2042 Jerya exectre. Com
ROBIET ELMA FISH	DAUTS DRIVE-IN	13. E Elmst	CCHT 085 814	218 730 7427 a. Fish. 218@ ymell. cen

MINUTES OF THE PLANCOMMISSION MEETING CITY OF CHIPPEWA FALLS MONDAY, JULY 10, 2023-6:30 PM

The Plan Commission met in City Hall on Monday, July 10, 2023 at 6:30P.M. Present were Commissioners, Dave Cihasky, Greg Misfeldt, Mike Tzanakis, Ross Wilson, Beth Arneberg, Chad Trowbridge, Alderperson Jason Hiess, Vice-Chairperson Tom Hubbard, Acting Secretary Bill McElroy and Mayor Greg Hoffman. Dan Varga was absent. Also attending was were City Planner Brad Hentschel, Fire Chief Jason Thom, Riley Wogernese representing Cobblestone Hotels and Mike Cohoon representing Hope Village

- 1. Motion by Hubbard, seconded by Hiess to approve the minutes of the June 12, 2023 Plan Commission meeting. All present voting aye. Motion carried.
- 2. The Plan Commission conducted a public hearing regarding Chippewa Falls Plan Commission Planned Development Conditional Use Permit (PDCUP) Resolution No. 2023-01. City Planner Brad Hentschel provided background information noting that the PDCUP was drafted to allow the property to exceed the allowable height in a C-2 Commercial Zoning District. The C-2 District allows for a maximum of 35 foot structures and the proposed hotel would be 52 feet. Hentschel noted that Wangard Properties emailed a letter of support for the project. It was noted that all adjoining property owners were notified. Fire Chief Thom did not have any objections to the increased height of the building.

Mayor Hoffman opened the public hearing to consider Chippewa Falls Plan Commission Planned Development Conditional Use Permit Resolution No. 2023-01 at 6:33 PM. No public comments were made. Mayor Hoffman closed the public hearing at 6:34 PM.

- 3. <u>Motion</u> by Hiess, seconded by Hubbard to approve Chippewa Falls Plan Commission Conditional Use Permit No 2023-01 for Chip-Wa Hotel Group LLC to construct a hotel on Lot #1 of Certified Survey Map #5713 and to exceed the maximum principal structure height in a C-2 Commercial Zoning District. All present voting aye. Motion carried
- 4. The Plan Commission considered changes to the Hope Village screening and intake procedures replacing the existing procedures from Planned Development Conditional Use Permit Resolution No. 2021-01 and Special Use Permit Ordinance No. 2021-01. McElroy provided background information that these changes were coming before the Plan Commission as the intake and screening procedures were conditions of the PDCUP in 2021. Mike Cohoon provided information that the changes would require more thorough background checks for volunteers and guests. Discussion ensued about whether the screening and intake process should be a condition of the permit.
 Motion by Tzanakis, seconded by Trowbridge to administratively replace the screening and intake procedures of Planned Development Conditional Use Permit Resolution No. 2021-01 with the attached policy and instructing McElroy to discuss with Attorney Ferg the process for removal of the condition from the PDCUP. All present voting aye except Misfeldt who recused himself and abstained from the vote. Motion passed on a 9-0

vote with one abstention.

5. The Plan Commission considered the attached Certified Survey Map of Lots #3 and 4, CSM #729 and part of the NE ¼ of the SE ¼, Section 32 and the NW ¼, of the SW ¼, Section 33, all in T29N, R8W, in the City of Chippewa Falls, being +/- 1.94 acres and located west of Commerce Parkway and east of RCU Court submitted by Hiess-Loken and Associates on behalf of Hope Village. Alderperson Hiess provided background information that the lots were being combined in order to construct new buildings over the current lot lines.

Motion by Cihasky, seconded by Hubbard to recommend the Common Council approve the attached Certified Survey Map of Lots #3 and 4, CSM #729 and part of the NE ¼ of the SE ¼, Section 32 and the NW ¼, of the SW ¼, Section 33, all in T29N, R8W, in the City of Chippewa Falls, being +/- 1.94 acres and located west of Commerce Parkway and east of RCU Court submitted by Hiess-Loke and Associates on behalf of Hope Village contingent on making any revisions from County Surveyor Wenz and payment of all applicable fees. All present voting aye except Misfeldt & Hiess who recused themselves and abstained from the vote. Motion passed on an 8-0 vote with two abstentions.

6. Motion by Hubbard, seconded by Cihasky to adjourn. All present voting aye. Motion carried. The Plan Commission adjourned at approximately 7:00 P.M.

William McElroy, P.E.,

Acting Secretary, Plan Commission

PLAN COMMISSION ATTENDANCE SHEET

DATE: 7/10/2023

NAME	COMPANY	ADDRESS	PHONE #	EMAIL
	REPRESENTING			
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Mile Grad	There of the	513 D D mo St	715-210-5485	- ahoerms has
Kiley Wagerness	Cabblestone	980 American Dr 920-230-262 Cassfustmentate Cor	920-230-262	rway armese (a) castlest
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	# C			
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Date Filed: 7-5-2023
Date Filed: 7-5-2023 Fee Paid: 25.00 Date: 7-10-2023 TR#.68702
Fee Paid: Date: TR#:
PETITION FOR REZONING
TO THE CITY OF CHIPPEWA FALLS, WISCONSIN:
I/We, the undersigned, hereby petition the Common Council of the City of Chippewa Falls, WI, for rezoning authorized by the Chippewa Falls Zoning Code, Section 17.46, for the following described property:
Address of Property: 12 E Elm St Chippewa Falls Wi 54729 – Pending new Address for the lot split
Lot: 2 per CSM 5726 Block: 27 Subdivision: Allens Parcel# 22808-0612-75756002
Legal Description: LOT 2 OF CERT SUR MAP #5756 IN V29 P 1 DOC #942307 (PT ALLEN'S ADDITION LOTS 9 & 10 BLK 27)
Present zoning classification of property: R-1C
Zoning classification requested: C-3 Central Business
Lot number of any real estate owned by the petitioner adjacent to the area proposed to be changed: LOT 1 OF CERT SUR MAP #5756 IN V29 P 1 DOC #942307 (PT ALLEN'S ADDITION LOTS 9 & 10 BLK 27) – This is our personal family residence located at 12 E Elm St

Existing use of all buildings on such land: Current use is vacant building since mid 1990s and private parking lot

Principal use of all properties within 300 feet of such land: There is a blend of O-1 office to NW and SW, R-1C to the SE and NE, and C-3, R-3B and R-2 to the south, SE. To the north mainly R-1C and to the south mainly O-1 and C-3 (beyond immediately adjacent lots)
Purpose for which such property is to be used: Seasonal Drive-in restaurant to serve food, beverages and soft serve frozen treats (No alcohol).
Recite any facts indicating that the proposed change will not be detrimental to the general public's interest and the purposes of this Chapter: Currently lot has been sitting vacant since the mid 90s, building is in need of major renovations and the parking lot is to be excavated re-paved, which will turn a current eye sore into a beautifully renovated building and a well maintained lot. We will be keeping the original footprint and structure of building to maintain the integrity and to revive the spirit of the original drive-in. We are using an environmental surveyor to ensure no negative impact on the lot and greenspace surrounding. Operating hours for the business will be from 11am-8pm mid-May through mid-October. This will ensure no boost in late night traffic or noise to the surrounding residences. Additionally, we look to be a source of employment for our local youth and to provide a family friendly space for all residents and visitors to enjoy. Hoping to provide a space for people to re-live their experiences at "Mary Anns" from the past and make new memories with their loved ones at "Dave's Drive-in". Lastly, our intent is to source as much of our products locally to help support and give back to the community we love. Please see prior application for a SUP for additional details on building, lighting, landscaping and impact on neighborhood.

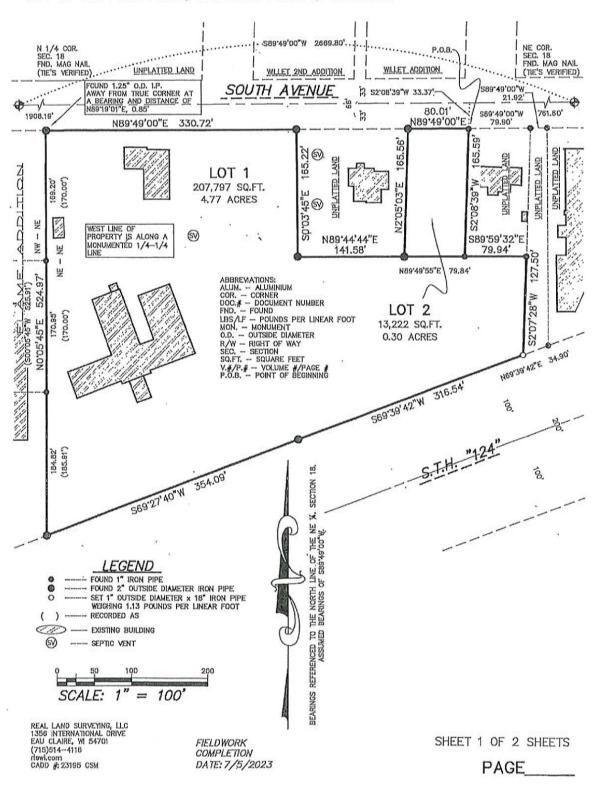
Attach a plot plan or survey plat, drawn to scale, showing the property to be rezoned,

ist any additional information being submitted w	
IN ORDER FOR THIS PETITION TO BE CONS	IDERED, THE OWNER(S) OF THE
Owners/Addresses:	Petitioners/Addresses:
POBERT FISH	
ANNELIESE FISH	
Phone #: 2187307477	Phone #:
Email: r.f.sH. 21800 gmajt.com	Email:
Signature:	Signature:
12 & EIM ST	
CHIPPENA FAILS WI SUTY	
Phone #: 651 270 7532.	Phone #:
Email: a. Fish, 2180 gmail. com.	Email:
Signature: Omelieso Fish	Signature:
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Phone #:	Phone #:
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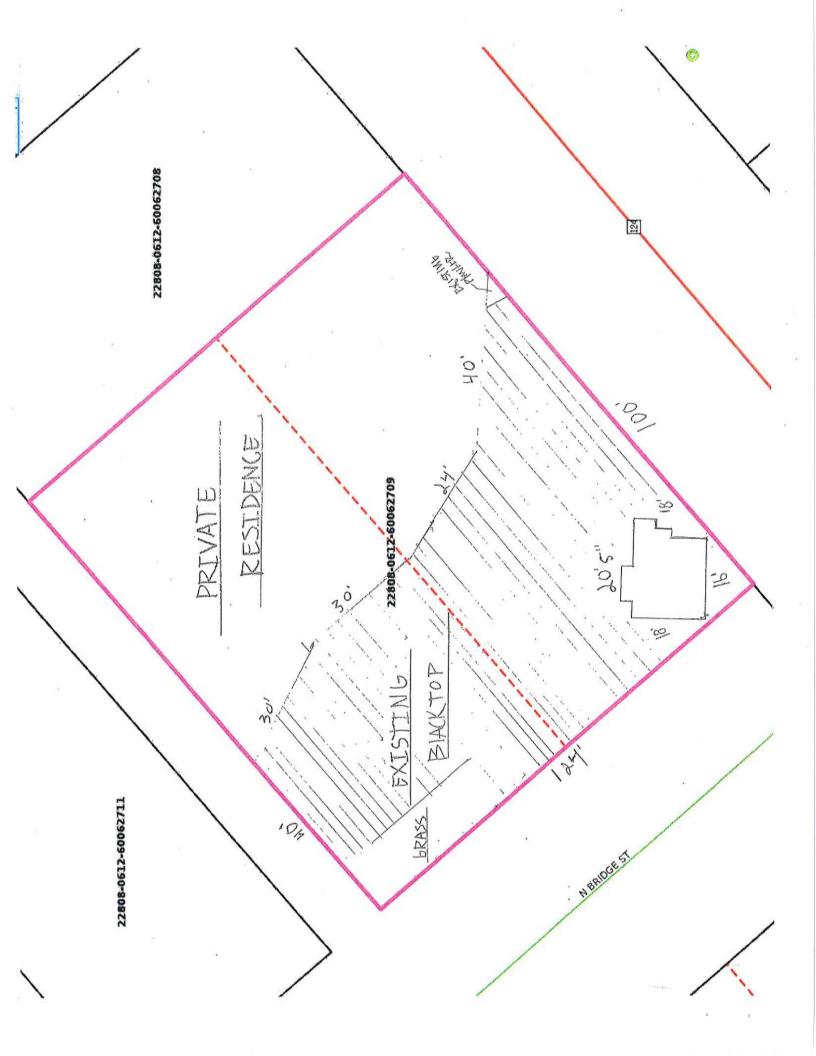
RECORDED IN VOL _____ OF CERTIFIED SURVEY MAPS PAGE_

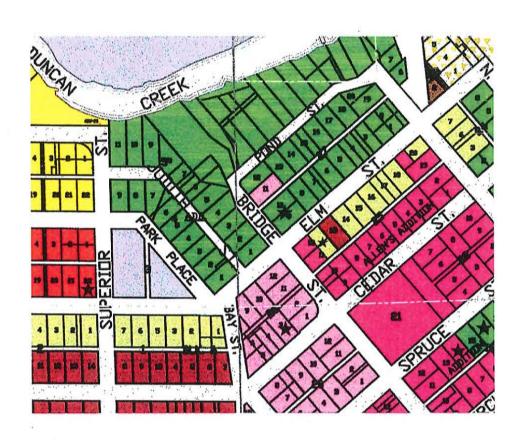


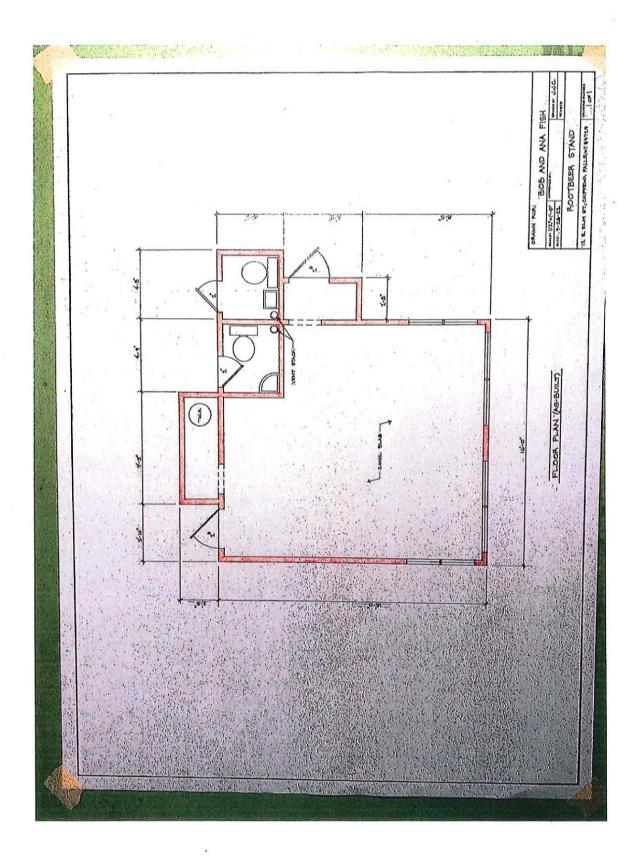
IN THE NORTHEAST ¼ OF THE NORTHEAST ¼, SECTION 18, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN



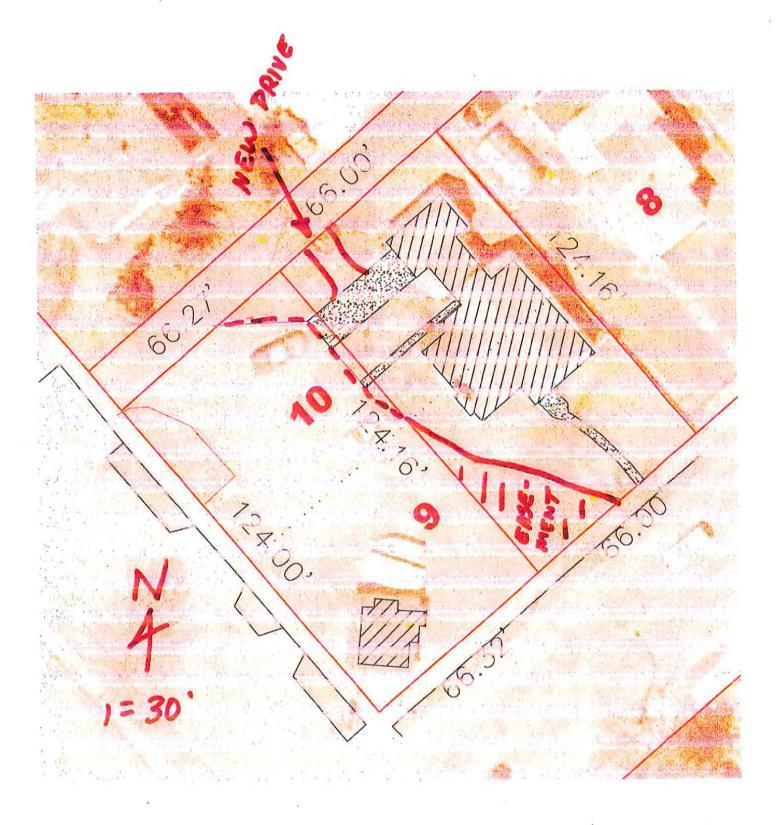
CHIPPEWA COUNTY ORECORDED IN VOLUME	CERTIFIED SUI	RVEY MAP NO	0
IN THE NO SECTION 18	RTHEAST 1/4 OF TI	IE NORTHEAST 1/4 RTH, RANGE 8 WES WA COUNTY, WISC	, T,
I, PETER I. GARTMANN, PROFI DIRECTION OF CROSSROADS CHURCH WHICH IS REPRESENTED BY THIS CEI THAT THE EXTERIOR BOUND FOLLOWS: LOCATED IN THE NORTHE CITY OF CHIPPEWA FALLS, CHIPPEWA DESCRIBED AS FOLLOWS:	H INC., I HAVE SURVE) RTIFIED SURVEY MAP. ARY OF THE LAND PAI	CEL SURVEYED AND MA REAST 1/4, TOWNSHIP 2	MAPPED IS AS 28 NORTH, RANGE 8 WEST,
COMMENCING AT THE NORTHEA THENCE S89°49'00"W ALONE THI THENCE S02°08'39"W, A DISTANC BEING THE POINT OF BEGINNING THENCE CONTINUING ON S02°08 THENCE S89°59'32"E, A DISTANC THENCE S89°59'32"W, A DISTANC THENCE S69°3'42"W, ALONG TH THENCE S69°27'40"W, ALONG TH THENCE S69°27'40"W, ALONG TH THENCE N00°05'45"E, A DISTANC THENCE N00°05'45"E, A DISTANC THENCE N00°05'45"E, A DISTANC THENCE N89°44'44"E, A DISTANC THENCE N89°44'44"E, A DISTANC THENCE N89°49'00"E, ALONG TH AND BEING SUBJECT TO EXISTIT THAT THIS CERTIFIED SURVEY MAP SURVEYED AND DESCRIBED. THAT I HAVE FULLY COMPL STATUTES, AE-7 OF THE WISCONSIN THE CITY OF CHIPPEWA FALLS, CHIP	E NORTH LINE OF SAID N DE OF 33.37 FEET TO THE G; 39"W, A DISTANCE OF 16 E OF 79.94 FEET; DE OF 127.50 FEET TO THE E SAID R/W LINE, A DIST. E SAID R/W LINE, A DIST. DE OF 524.97 FEET TO THE ID R/W, A DISTANCE OF 3 E OF 165.22 FEET; DE OF 165.56 FEET TO THE E SAID R/W LINE, A DIST. NG EASEMENTS IS A CORRECT REPRES LED WITH THE PROVIS ADMINISTRATIVE CO	ORTHEAST 1/4 A DISTANG SOUTHERLY LINE OF SOU 5.59 FEET; NORTHERLY R/W LINE C ANCE OF 316.54 FEET; ANCE OF 354.09 FEET; SOUTHERLY R/W OF SOU 30.72 FEET; SOUTHERLY R/W LINE OF ACNE OF 80.01 FEET TO TO SENTATION OF THE EX CONS OF CHAPTER 236. DE, AND THE SUBDIVIS	OF S.T.H. "124"; OF S.T.H. "124"; OF SOUTH AVENUE; HE POINT OF BEGINNING; TERIOR BOUNDARY 34 OF THE WISCONSIN SION REGULATIONS OF
PETER J. GARTMANN, P.L.S. 2279	DATED THIS	DAY OF	, 2023
PREPARED FOR: CROSSROADS CHURCH INC 209 W SOUTH AVE. CHIPPEWA FALLS, WI 54729	Prepared By: Real Land Surveying 1356 International Drive Eau Claire, WI 54701	* *	
CITY COUNCIL RESOLUTION: RESOLVED, THAT THIS CERTIFIED SURV	/EY MAP IN THE CITY OF	CHÍPPEWA FALLS, IS HEI	REBY APPROVED.
MAYOR I HEREBY CERTIFY THAT THE FOREGOI OF CHIPPEWA FALLS	DATE NG IS A COPY OF A RESO	LUTION ADOPTED BY TH	— , E CITY COUNCIL OF THE CITY
CITY CLERK	DATE		
	FM.		

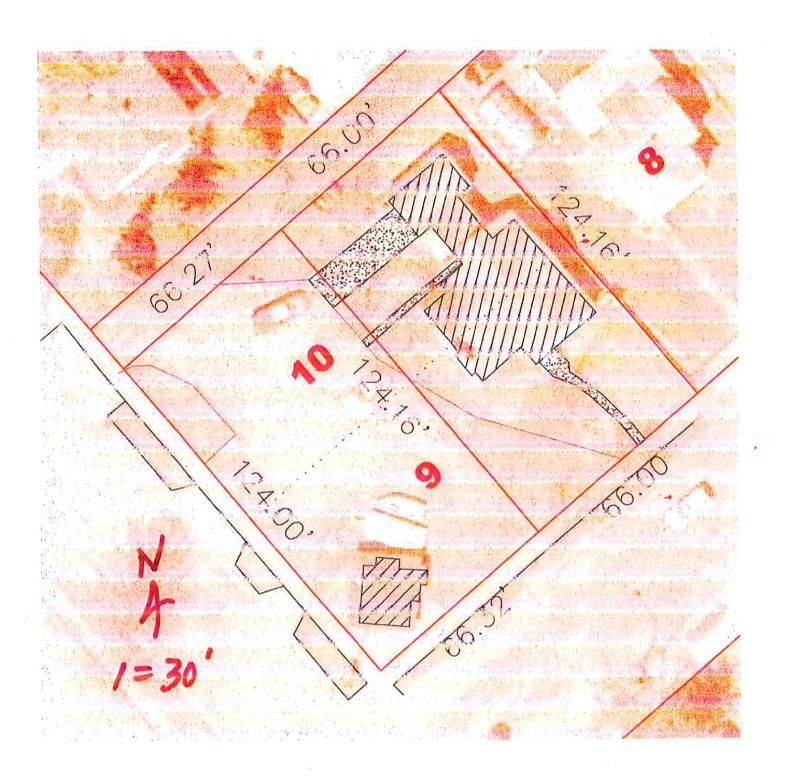






Jan.





CHIPPEWA CO. CERTIFIED SURVEY MAP NO. _____

RECORDED IN VOL......OF THE CERTIFIED SURVEY MAPS PAGE _____

BEING LOTS 9 AND 10, BLOCK 27, ALLEN'S ADDITION TO CHIPPEWA FALLS, RECORDED IN VOL. 1 PLATS, P. 20, AS DOC. NO. 001020, LOCATED IN THE NW 1/4 OF THE NE 1/4, SECTION 06, T28N, R8W, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN

CAD NAME: FISH231 N 89'48'39" W N 1/4 CORNER SECTION 6 COTTON GIN SPIKE FOUND 2631.58 NE CORNER SECTION 6 MAG NAIL FOUND SE CORNER BLOCK 27 BLOCK ALLEN'S ADDITION TO CHIPPEWA FALLS 16' PLATTED ALLEY DEDICATED TO THE PUBLIC LOT 1 CONTAINS: 8,192 SQ.FT.± LOT 2 CONTAINS: 8,223 SQ.FT.± SE CORNER BLOCK 27 CROSS CUT IN A9-18-35 LOT 2 ASPHALT LOT 1 EDGE OF ASPHALT 107.9 ROOT BEER STAND JASON R. HIESS S-2313 CHIPPEWA FALLS WISCONSIN SURVEYING SERVICES BY:
HIESS-LOKEN & ASSOC, LLC
PROFESSIONAL LAND SURVEYING
4905 WEST PARK AVE.
CHIPPEWA FALLS, W 54729
(715)-720-4000 PHONE
(715)-832-3300
WWW.HIESS-LOKEN.COM
HLSURVEY@SBCGLOBALNET SUR **NOTE: COMPLETION DATE OF FIELD WORK-- 08-05-2023 TIES VERIFIED FOR THE SECTION CORNERS SHOWN SEE SHEET 2 OF 2 FOR LEGEND THIS C.S.M. DOES NOT CREATE ANY ADDITIONAL PARCELS, IT IS BEING UTILIZED TO RE-ARRANGE LOT LINES WITHIN LOTS 9 AND 10, BLOCK 27 JASON R. HIESS, P.L.S.

SHEET 1 OF 2 SHEETS

PAGE _____

DATED THIS 5TH DAY OF JUNE, 2023.

CHIPPEWA CO. CERTIFIED SURVEY MAP NO. _

RECORDED IN VOL. OF THE CERTIFIED SURVEY MAPS PAGE

BEING LOTS 9 AND 10, BLOCK 27, ALLEN'S ADDITION TO CHIPPEWA FALLS, RECORDED IN VOL. 1 PLATS, P. 20, AS DOC. NO. 001020, LOCATED IN THE NW 1/4 OF THE NE 1/4, SECTION 06, T28N, R8W, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN CAD NAME: FISH231

SURVEYOR'S CERTIFICATE.

I, JASON R. HIESS, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT BY THE DIRECTION OF ROBERT FISH, I HAVE SURVEYED, DIVIDED AND MAPPED THE LAND PARCEL WHICH IS REPRESENTED BY THIS CERTIFIED SURVEY MAP.

THAT THE EXTERIOR BOUNDARY OF THE LAND SURVEYED AND MAPPED IS AS FOLLOWS: BEING LOTS 9 AND 10, BLOCK 27, ALLEN'S ADDITION TO CHIPPEWA FALLS, RECORDED IN VOLUME 1 PLATS, PAGE 20, AS DOCUMENT NUMBER 001020, LOCATED IN THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, SECTION 06, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN. BEING SUBJECT TO EXISTING EASEMENTS.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND

SURVEYED AND MAPPED.
THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236,34 OF THE WISCONSIN STATUTES;
A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE SUBDIVISION REGULATIONS OF THE CITY OF CHIPPEWA FALLS.

JASON R. HIESS, P.L.S.

DATED THIS 5TH DAY OF JUNE, 2023.



CITY OF CHIPPEWA	FALLS	COMMON	COUNCIL	RESOLUTION
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RESOLVED THAT THIS CERTIFIED SURVEY MAP IN THE CITY OF CHIPPEWA FALLS IS HEREBY APPROVED.

SIGNED: _

GREGORY S. HOFFMAN, MAYOR

APPROVED: _ DATE

I HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS.

BRIDGET GIVENS, CITY CLERK

SURVEYING SERVICES BY: SURVEYING SERVICES BY:
HIESS-LOKEN & ASSOC., LLC
PROFESSIONAL LAND SURVEYING
4905 WEST PARK AVE.
CHIPPEWA FALLS, W 54729
(715)-720-4000 PHONE
(715)-832-3300
WWW.HIESS-LOKEN.COM
HLSURVEY@SBCGLOBAL.NET

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-- 1 1/4" O.D. IRON PIPE FOUND

→ 1 1/2" O.D. BRASS PLUG

-- MAG NAIL SET

O -- 1" O.D. X 18" IRON PIPE WEIGHING 1.13 LBS./LINEAL FOOT, SET

() -- RECORDED AS

SECONDS

NO. ----NO. ----AVE. ----ST. ----C.T.H. ---VOL. ----P. ---- F

T --- TOWNSHIP
R --- RANGE
C.D. -- OUTSIDE DIAMETER
LBS. --- POUNDS
SQ. --- SQUARE
FT. --- FEET
AC. --- ACRES
INCL --- INCLUDING
EXCL. --- EXCLUDING
EXCL. --- RIGHT OF WAY
C.S.M. --- CERTIFIED SURVEY MAP
NO. --- NUMBER
AVE. --- AVENUE
ST. --- STREET
C.T.H. --- COUNTY TRUNK HIGHWAY -- COUNTY TRUNK HIGHWAY

VOL. --- VOLUME
P. --- PAGE
COR. --- CORNER
P.L.S. --- PROFESSIONAL LAND SURVEYOR
SEC. --- SECTION
WM --- WISCONSIN
LLC --- LIMITED LIABILITY COMPANY
CO. --- COUNTY
TAN. --- TANCENT
BEAR. --- BEARING

PAGE __

SHEET 2 OF 2 SHEETS