

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, June 13, 2023

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Travis Siebert, Beth Arneberg, Justin Agnew, Heather Martell
Absent: Reggie Geissler and John Abbe
Staff present: John Jimenez and Jack Haye
2. Approval of Minutes: May 9, 2023. **Motion by Siebert/Agnew to approve minutes of May 9, 2023. Motion passed.**
3. Personal Appearances by Citizens. None.
4. Discuss/Consider Special Event Applications. WWIB is celebrating 50 years of broadcasting at Riverfront on Saturday, August 26, 2023. Summary of events presented by Terry Steward. **Motion by Siebert/Arneberg to approve as proposed. Motion passed.** Family Radios family event on Saturday, June 24, 2023, at Marshall Park. **Motion by Siebert/Arneberg to approve as proposed. Motion passed.** Pentecostal Assembly Church worship service/picnic at main pavilion/activity building on August 13, 2023. **Motion by Siebert/Arneberg to approve as proposed. Motion passed.** Down Syndrome Awareness Walk on September 24, 2023, at main pavilion at Irvine Park. **Motion by Arneberg/Siebert to approve as proposed and because of amount of people with rental of activity building. Motion passed.**
5. Discuss/Consider
 - a. Park Board Elections of Officers.
Motion by Siebert/Stowell to nominate Beth Arneberg as president, no other nominations or objections. Motion by Siebert/Arneberg to nominate John Abbe as vice president; no other nominations or objections. Motion by Arneberg/Siebert to nominate Audrey Stowell as secretary; no other nominations or objections. Motion by Siebert/Agnew to cast unanimous vote for all nominations. Motion passed.
 - b. Update on Flag Hill. John Jimenez discussed Phase 2, which includes stairs, plaza, parking lot, playground and pavilions. Survey is being done. Discussed inclusive playground amenities and possibility of involving community members/organizations.
 - c. Pool Committee. Pool had a busted pipe. It has been fixed and will open on Friday, June 16. John J. discussed committee ideas, visual of attractions; committee is coming up with plan for sponsorship, donations and grants. Discussion regarding various aspects of pool including amenities, separation of areas to keep parts of pool open longer when staff is limited and possibility of indoor space. John is going to contact a couple of different contractors in order to come up with scope.

- d. Old Park Benches. There are numerous old benches in various places of park. Staff member has suggested selling benches we do not wish to retain. John J. will explore how we can do this.
- e. Special Events Application Update. **Motion by Arneberg/Siebert to approve verbiage that tents, canopies, and inflatables use sandbags instead of stakes in special event application. Motion passed.**
- f. Update Casper Directional Sign. John J. wants to update the sign to Casper Park to include the Disc Golf Course. He's received a quote for \$652.00 for a new sign. **Motion by Siebert/Martell to approve sign and take funds from Casper donation fund to cover costs. Motion to pass.**
- g. Recreation Report. Jack gives recreation report. Has hired enough lifeguards to open but working to have more. Zumba is being held Monday mornings and Wednesday evenings around swimming lessons. Discussed soccer, archery, Art in the Park, zookeeper, tee ball, and pickleball programs.
- h. Director Report. John provides an update on fountain at Riverfront. Water was put in it today. An additional sump pump will be put in. Insurance paid for repair, after deductible. Seasonals are here so staff has been able to catch up on some forestry issues. Movie at the Park had to be improvised because of the wind. Looking at alternatives for a screen to show movie on. Concert this Sunday and then on July 2. Working on updating brochures.
6. Approve Claims. Discussion regarding claims. **Motion by Siebert/Martell to approve claims in the amount of \$247,069.19. Motion passed.**
7. Park Board Members' Concerns or Comments. Stair area behind the pavilion to Duncan Creek needs to be repaired.
8. Adjournment. **Motion by Siebert/Agnew to adjourn at 8:03 p.m. Motion passed.**

Submitted by:
Audrey Stowell, Secretary