



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
June 13, 2023

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, June 13, 2023 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: John Monarski, Rob Kiefer, and Paul Nadreau

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer; Public Works Director/Utility Manager Rick Rubenzer; Fire Chief Jason Thom; Street, Fleet and Utility Maintenance Manager Rick Ruf; Police Chief Matt Kelm; Utilities Office Manager Connie Freagon; Brian Reilly of Ehlers; and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. Discuss request to purchase spray patcher. Possible recommendations to the Council.

Due to a recent incident in the Street Department, Street, Fleet and Utility Maintenance Manager Ruf is requesting to purchase a spray patcher to replace the trailer that is currently being utilized. He feels the option presented would allow patching to be done in a safer manner. Additionally, the patcher would require only one staff member for operation as opposed to two. Options for borrowing were discussed including items that have currently been ordered for 2023 and committed for borrowing in 2024. It was noted that this item would be prioritized over the snowblower being requested in 2024 (\$175,000). Ruf is requesting authorization to purchase the patcher in 2023, and depending on delivery schedule, be included with either the 2023 or 2024 borrowing.

Motion by Monarski/Nadreau to recommend Council approve the purchase of the spray patcher in either the 2023 or 2024 borrowing and removing the snowblower from the priority list for 2024. **All present voting aye, motion carried.**

2. Discuss funding for temporary person in the Street Department to do traffic painting. (Pending approval by Committee #2). Possible recommendations to the Council.

Due to an injury in the Street Department, Ruf is requesting the temporary hire of a retired Street Department employee who was previously responsible traffic painting. This will be a temporary, seasonal hire with no benefits. Possible rates of pay were discussed.

Motion by Monarski/Kiefer to recommend Council approve the hiring of a temporary, seasonal person in the Street Department for traffic painting and authorize a range of pay of \$15-\$20/hr with funding to come from the Street Department budget. **All present voting aye, motion carried.**

3. Discuss items to be purchased utilizing Police Department Law Enforcement Grant Funds. Possible recommendations to the Council.

Police Chief Kelm provided an update of items that have been authorized for purchase utilizing the Law Enforcement Grant including the following:

Rifle plates;
Signing bonuses;
Radios (3); and
E-bike for patrol.

Kelm advised the Committee that the e-bike was authorized, but not ordered. He is recommending to utilize the funds that were obligated to instead purchase two pedal bikes. It was noted that the traffic safety lighting and medical response bags that were previously authorized for purchase are grant eligible items. Kelm is requesting additional rifle shields and death investigation school utilizing the grant funds. Kelm stated he would like the signing bonuses to continue, but was concerned there would not be enough funds remaining in the grant to support the bonus in the future.

Motion by Kiefer/Monarski to recommend Council approve the purchase of one rifle shield, traffic safety lighting, medical response bags, and death investigation school from the Law Enforcement Grant and to authorize the bike purchase modification as presented. **All present voting aye, motion carried.**

4. Discuss 2023 borrowing and funding options for requested items. Possible recommendations to the Council.

No discussion occurred on this item.

No action taken.

5. Discuss funding for purchase of lift to be used by various city departments. Possible recommendation to the Council.

The City will receive a safety grant from the League of Wisconsin Municipalities of roughly \$3,800. The Safety Committee is recommending the purchase of a scissor lift which could be utilized by various departments.

Motion by Kiefer/Nadreau to recommend Council approve the purchase of a scissor lift in an amount not to exceed \$9,000 with funding to come from the safety grant with the remaining balance split between Water, Wastewater, and the City. **All present voting aye, motion carried.**

6. Discuss funding for the revised Engineering Technician position. (Pending approval by Committee #2). Possible recommendations to the Council.

The previous Engineering Tech was hired as the City's Civil Engineer, creating a vacancy. A revised job description was reviewed with the Committee and will be presented to Committee #2 at a future meeting. The increased responsibilities for the position were discussed, and it was requested this position be moved to a different pay grade with a starting wage of \$27.08 per hour. It was noted that funding for the wage increase is available due to the open positions in the Engineering Department.

Motion by Kiefer/Nadreau to recommend Council approve placing the Engineering Technician position in a new pay grade with a starting wage of \$27.08/hr with funding to come from the current budget pending approval of the revised job description by Committee #2. **All present voting aye, motion carried.**

- 7. Discuss funding for renewal of the Intergovernmental Agreement between the City of Chippewa Falls and Chippewa County for administration of the city's recycling program for 2024-2025. Possible recommendations to the Council.**

The renewal agreement was received and includes a 2.5% annual increase in the two-year contract.

Motion by Kiefer/Monarski to recommend Council approve incorporating funding for the Intergovernmental Agreement between the City of Chippewa Falls and Chippewa County for administration of the city's recycling program for 2024-2025 into the upcoming budget. **All present voting aye, motion carried.**

- 8. Adjournment.**

Motion by Monarski/Nadreau to adjourn at 9:38 am. **All present voting aye, motion carried.**

Minutes submitted by,
Rob Kiefer, Chair

Roland Machinery Company
 816 N. Dirksen Parkway
 Springfield, IL 62702
 PHONE 800-252-2926/FAX 217-789-77117



Customer

Name City of Chippewa Falls

Address _____

City _____ State _____ ZIP _____

Phone _____


Misc _____

Date 6/2/2023

Attn _____

Rep Craig Sedlacek

FOB _____

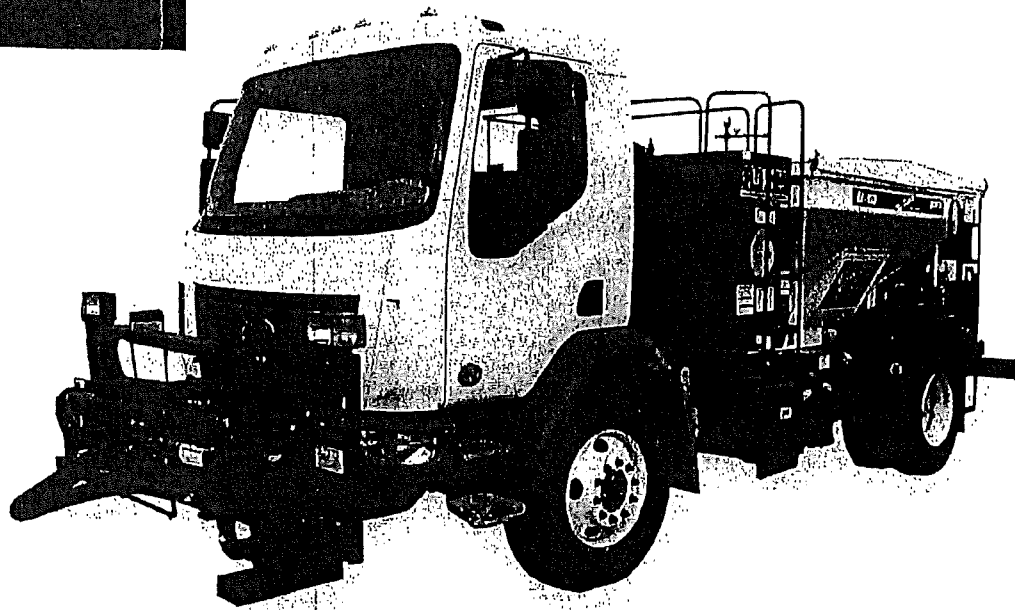
Qty	Description	Unit Price	TOTAL
	One Rosco RA400 SPRAY PATCHER All RA-400 Spray Patchers are designed for one-man control from the cab of the truck. Units are equipped with: 300-gallon heated emulsion tank, overnight heating with two electric heat elements located in the water heat exchanger tube, hydraulically-driven, low pressure positive displacement blower and the exclusive "Patch On The Go" system, Venturi Nozzle with cleanout, welded rectangular aggregate hopper vibration system, adjustable feed control slide gate, In-cab & driver's side emulsion level indicator, tank-mounted 5" dial thermometer, one-piece double-acting boom, 3-stage telescoping aggregate delivery tube, emulsion hose E-Chain hose protection, 30" x 60" 13-bulb multi-function arrow board with separate arrow board control panel, control panel with fuses, Features a Joystick controller for extending / retracting, swing of boom, boom raise/lower, Rock On/Off, and a trigger for maximum Blower output, Functions driven by a variable displacement hydrostatic pump controlled by the Plus 1 system with DP200 Graphic display for system monitoring and settings adjustment, Driven by Auxillary engine with a PV480 Color Graphic Display for engine monitoring, Swith Panel includes switches for blower, work lights, and beacon light. ICC Bumpers are standard on all LeeBoy Truck Chassis. Price new FOB customer yard		
			

Base Machine	\$301,194.00
Back-up/reverse camera	\$1,776.00
LED larger arrow board	\$4,364.00
LED night working light package	\$1,090.00
240V heater conversion in lieu of 120V	\$1,140.00
Emergency triangle kit, flare kit, and fire extinguisher	\$1,090.00
Jet flush system	\$2,550.00
Rock hopper heat	\$6,196.00

	SubTotal	
	Shipping	
	Sales Tax	
	TOTAL NET DUE	\$ 319,400.00

RA-400 Patcher

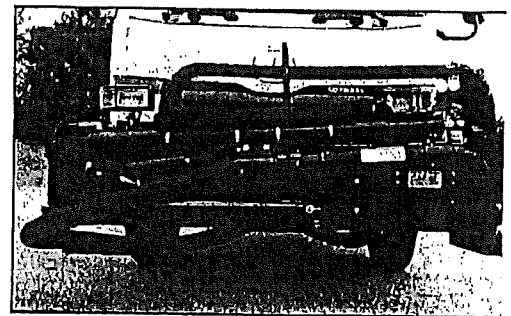
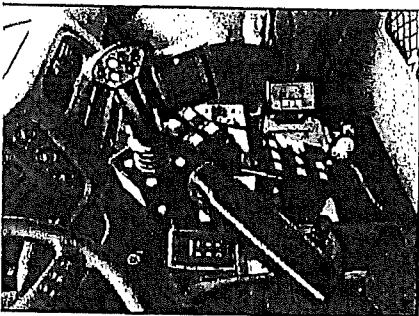
Rosco
A **Lane** Company



The ultimate output of the RA-400, which is capable of correcting over 200 road defects in a single day by a single individual, has been deployed by contractors looking to maximize productivity while finding a cost-effective patching solution. The driver operated joystick performs a four-step spray injection process typically in less than one minute per repair. Including one of the largest emulsion tanks available in the market, the RA-400 patching boom extends and retracts providing a wide patching range with minimal required maintenance.

Performance Features:

- Front-Corner Mounted Boom for Greater Working Range
- VORTEC System (Vacuum Operated Rock Transfer Emulsion Control)
- 10' 3" x 7' Rectangular Aggregate Hopper
- 300 Gallon Liquid Asphalt Emulsion Tank
- Can-Bus Plus 1 In-Cab Control System
- One Person Operation, Easy-to-Use Joystick Controls
- Industry Leading Hydraulic "Patch on the Go" System
- Tier 4 Final 74 HP (55.2 kw) Kubota Diesel Auxiliary Engine
- 30" x 60" LED Rear-Mounted Arrow Board
- Optional Hopper Aggregate Heater



RA-400 Patcher Specifications

Rosco
A LeeBoy Company

Dimensions	<ul style="list-style-type: none"> - Length: 28' boom retracted 38' 5" boom fully extended - Width: 8' 6" - Height: 10' - Weight: 18,000 lbs w/ standard chassis 	Aggregate System	<ul style="list-style-type: none"> - Low profile, 5 cu yard hopper - Rectangular welded 10' 3" x 7' aggregate hopper - Cab-controlled, adjustable slide gate in hopper - Accepts aggregates up to 3/4" - Plus+1 settings: rock flow, emulsion flow and air flow
Chassis	<ul style="list-style-type: none"> - Cab-over Peterbilt 220 (or equivalent) - Engine: 240 hp (179 kw) diesel engine - Gross vehicle weight: 33,000 lbs - Single axle, rear 	VORTEC System	<ul style="list-style-type: none"> - Vacuum Operated Rock Transfer Emulsion Coating System (VORTEC) - Utilizes no mechanical or moving parts - Ease of access to clean/service slide gate
Auxiliary Engine	<ul style="list-style-type: none"> - Kubota diesel engine - Tier 4 Final - 74 hp (55.2 kw) 	Feed and Flush System	<ul style="list-style-type: none"> - Air pressurized, deliver sufficient asphalt to cover aggregate at full feed capacity - Delivery system capable of maintaining 60 psi - 30 gallon minimum capacity, provisions for storing used flush material - 3-way valve for flush, delivery and shut-off
Hydraulics	<ul style="list-style-type: none"> - Dual hydraulic pump - 28 gallons per minute, blower function - 9 gallons per minute, all other functions - Tank reservoir: 20 gallons 	Operator Controls	<ul style="list-style-type: none"> - One person operation from driver seat - All patching functions in-cab, including cleaning, tack coating, patching and dust coating - Single joystick control: boom swing, extend/retract and push button for up/down - Push button operates: blow out mode, emulsion on/off, blower on/off, blow inc/dec, rock flow inc/dec and emulsion inc/dec
Tank Capacity	<ul style="list-style-type: none"> - 300 gallons 	Additional Standard Equipment	<ul style="list-style-type: none"> - LED beacon light - LED lights in the 30" x 60" arrow board, 13 light - LED lights, stop, turn signals and tail lights
Tank	<ul style="list-style-type: none"> - Overnight heating, two 2,250 watt, 120v thermostatically controlled heater elements - 5" diameter dial thermometer and emulsion level indicator, both visible from cab 	Optional Equipment	<ul style="list-style-type: none"> - Back-up/reverse camera with in-cab color display - Larger arrow board 48" x 96" - LED night working light package, 2 front, 1 rear - 240V heater conversion in lieu of 120V - Emergency triangle kit, flare, fire extinguisher - Jet flush system - Hopper Aggregate Heater
Insulation	<ul style="list-style-type: none"> - Styrofoam-incased liquid asphalt emulsion tank 		
Boom	<ul style="list-style-type: none"> - Front-corner mounted boom, joystick controlled - Folds and stows across front bumper - Reach, extracted: 7' 5" radius - Reach, extender: 11' 5" - Patching area: 42 sq ft 		
Compressed Air System	<ul style="list-style-type: none"> - High volume, low pressure, positive displacement blower driven by truck hydraulics motor - Capable of: 850 cfm @ 2,850 rpm 		

LeeBoy

ST Engineering LeeBoy, Inc. ■ 500 Lincoln County Parkway Extension ■ Lincolnton, NC 28092 ■ 704.966.3300
www.LeeBoy.com

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Lynne Bauer

From: Matthew Kelm
Sent: Thursday, June 8, 2023 9:18 AM
To: Lynne Bauer
Subject: RE: Committee #1 Meeting - June 13

Lynne,

I would like to get some items authorized for the Law Enforcement Grant so we can get that submitted. The grant period ends at the end of the year.

Right now we are sitting at about \$17,000 uncommitted for the grant.

I would like to use \$1,800 for the upcoming death investigation school
I am refreshing the quote on the rifle shields and I expect to be able to order two shields for about \$7,500 each (\$15,000 total).

That would pretty much zero out that grant. Once the final costs are all in I can look at some smaller items to spend whatever remains.

Thanks,

Chief Matthew Kelm
715-726-2703
mkelm@chippewafalls-wi.gov

From: Lynne Bauer <lbauer@chippewafalls-wi.gov>
Sent: Wednesday, June 7, 2023 3:54 PM
To: Council Members - City <CityCouncilMembers@chippewafalls-wi.gov>; Paul Lasiewicz <plasiewicz@chippewafalls-wi.gov>; Bridget Givens <bgivens@chippewafalls-wi.gov>; Brad Hentschel <bhentschel@chippewafalls-wi.gov>; John Jimenez <jjimenez@chippewafalls-wi.gov>; Rick Rubenzer <rrubenzer@chippewafalls-wi.gov>; Rick Ruf <rruf@chippewafalls-wi.gov>; Joseph Niese <jniese@mycpl.org>; Connie Freagon <cfreagon@chippewafalls-wi.gov>; Matthew Kelm <mkelm@chippewafalls-wi.gov>; Jason W. Thom <jthom@chippewafalls-wi.gov>
Subject: Committee #1 Meeting - June 13

Good Afternoon-
Committee # 1 will be meeting on Tuesday, June 13th at 9:00 AM. Please get agenda items to me by tomorrow at 10:00 AM. Thank you!

Lynne Bauer
City of Chippewa Falls
Finance Manager/Treasurer
30 W Central Street
Chippewa Falls, WI 54729
Population: 14,049 (Estimated)
715-726-2765
715-726-2759 (fax)

CHIPPEWA FALLS POLICE

Integrity • Compassion • Commitment

TO: Finance Manager/Treasurer Lynne Bauer
 FROM: Chief Kelm
 DATE: Updated 5/24/2023
 REF: PD items for consideration for 2023

PD Items for ARPA/Bonding/Borrowing			
Rank	Cost	Funding Options	Description
1	\$49,450 (Installation and 2-year contract) est.	ARPA Bonding/Borrowing?	Flock Safety ALPR cameras
2	\$18,000 - \$36,000 est.	ARPA Bonding/Borrowing? WI DOA LE Grant Eligible	Rifle Shields
3	\$1,500 est.	ARPA Bonding/Borrowing? WI DOA LE Grant Eligible	Death Investigation Training
4	\$30,000 - \$50,000 est.	ARPA Bonding/Borrowing? Sale/Trade-In of existing Scooter	Parking Enforcement Scooter
5	\$5,040 - \$10,315 est.	ARPA Bonding/Borrowing?	Leadership Training
6	\$125,000 est.	ARPA Bonding/Borrowing	PD Roof
7	\$33,000 est.	ARPA Bonding/Borrowing? Sale/Trade-In of existing Squad(s)	Investigator Squad Replacement
8	\$35,000 est.	ARPA Bonding/Borrowing? Sale/Trade-In of existing Squad(s)	K9 Squad Replacement
9	\$30,200 est.	ARPA Bonding/Borrowing?	Taser 7 Replacement
10	\$21,525 - \$55,125 est.	ARPA Bonding/Borrowing	Police Department Flooring
	\$4,200 Approved	ARPA Bonding/Borrowing? WI DOA LE Grant Eligible	Medical Response Bags (Approved – Funding TBD)
	\$3,987.60 Actual Cost \$4,000 Approved	ARPA Bonding/Borrowing? WI DOA LE Grant Eligible	Traffic Safety Lighting (Approved – Funding TBD)

Note: All costs are *estimates* unless otherwise noted and may be subject to change

Note: WI DOA LE Grant remaining amount is projected at \$16,464. Must be spent in 2024.

FLOCK Camera system Flock Safety | Flock Cameras

Cost: \$49,450 (installation and 2-year contract)

\$3,000 per year per camera + one-time installation of \$350 per camera

\$2,500 per year Advanced Search

Recommend 7 cameras be installed

Note: Due to the nature of this item, I would want to provide further explanation via a Zoom and/or a PowerPoint presentation

The Flock Safety camera system allows the use of Automatic License Plate Reader (ALPR) technology to be mounted on poles overseeing traffic in strategically located places in public locations to monitor various areas of the City and alert officers to wanted or stolen vehicles or vehicles of interest in crimes or in special cases such as Amber, Green or Silver Alerts. The public's knowledge of these cameras being used and the success of such cameras acts as a deterrent to criminal activity.

ALPRs have the ability, without human effort, to take multiple still photos of vehicles and quickly check wanted status, missing person status if a person is linked to a specific vehicle, or an Amber/Silver/Green Alerts. Suspect vehicles can be witnessed at a crime, such as a retail theft or assault, where the caller will provide dispatch with a color, make, model, plate number, etc. Often times, the callers are only able to get minimal information which makes it difficult to identify the suspect(s). Normal cameras capture the side of a car which is of limited value, Flock Safety ALPR cameras capture the really useful data.

Flock Safety's ALPR cameras are somewhat unique in that they not only detect a license plate number, but the software can also detect type of vehicle, color, unique characteristics, etc. Vehicles entered into a wanted list, based upon their involvement in reported criminal acts, that are detected by the ALPRs will cause a real-time alert to be sent to officers that a vehicle for which law enforcement is looking for drove by one of the cameras within the City.

A very common concern everywhere with this kind of system is privacy. Flock Safety is very aware of this and they focus on protecting personal data/privacy. They have put in place robust privacy features which include the following:

- Data is automatically deleted every 30 days unless saved by the department as evidence in a case;
- Data is securely stored in an encrypted cloud-based system required of law enforcement sensitive data and Flock Safety does not share or sell data to third parties;
- Only individuals approved by the Department will be allowed to access data. Even then these individuals must note the reason why and typically a case number showing a legitimate law enforcement purpose. In addition to that, the system records all access to data which can be audited on a regular basis; and
- Data collected is for specific vehicles – not people. These ALPRs do not have facial recognition.

All communities are concerned about privacy so it is worth noting that 1,500 communities in 42 states have looked at it and are choosing to use Flock Safety cameras.

In 2022 the nearby City of Rice Lake conducted a trial of the Flock Safety camera. They saw immediate results. In fact, during their initial training on the system they were able to confirm a suspect vehicle plate number involved in a hit/run crash to an occupied vehicle based off a known vehicle description and possible partial plate number.

Within just the 3-month trial period (from March-May) they were able to use the system to solve a variety of crimes and community concerns:

- March 4th – Stolen vehicle recovered based on an alert from ALPR on Main Street.
- March 19th – Report of teens shooting people with water beads on Main St. Only a vehicle description was provided. Officers were able to use the ALPR data to discover who the vehicle owner was. Parents were contacted and handled.
- March 20th – Stolen property complaint. Owner reported a theft from his business and provided a vehicle description. Officers learned vehicle owner through use of the ALPR data and contacted the suspect in less than an hour. Property was returned to owner.
- March 22nd – Domestic incident at local hotel. Suspect vehicle description was provided and license plate was discovered through ALPR data. Officer located vehicle within minutes.
- March 22nd – Suspect was wanted for a domestic incident. ALPR alert on Main St allowed officers to locate unoccupied vehicle fairly quickly. Suspect was located in the area and arrested.
- April 6th – Intentional gas drive-off at local gas station. Officer used ALPR data to locate correct vehicle and license plate number.
- April 14th – Stolen license plate from Montana. Officer was able to locate vehicle after ALPR alert and recovered license plate.
- April 21st – Suspect vehicle from a drug transaction was entered into the system. Approximately three hours later, officers located the vehicle based upon an ALPR alert and the suspect was taken into custody.

The City of Barron recently implemented Flock Safety Cameras. In the first 3 days they had two apprehensions completely due to the cameras.

A telling fact about the success of these cameras is that the City of Rice Lake decided to fund 8 cameras after the trial period ended. The City of Hudson installed 16 Flock Safety Cameras. These are significant investments for communities of this size. In addition, these area cities, this year the City of Altoona is also investing in Flock Safety cameras.

As a result of the successes realized by the City of Rice Lake, other law enforcement agencies in the area are reported to have or be considering adding Flock Safety ALPRs in their communities. This will undoubtedly reduce crime and improve efficiencies in law enforcement in this area. Each community with Flock Safety cameras can, and typically does, choose to share their data with every other community. The outstanding thing about Flock Safety cameras is that the more communities that have them, the more crimes and criminal activity can be solved. This can make it an amazing force multiplier for police.

The cost to lease a Flock Safety ALPR is \$3,000 per year / per camera*. There are also miscellaneous costs for set up or to move cameras. Instead of the added cost and difficulty of connecting these cameras to city electrical power, they have a solar power option similar to our speed boards. The City of

Rice Lake has been using these cameras over the last several years and the solar panels have provided power in all weather conditions without maintenance.

Another interesting characteristic is that Flock Safety ALPR cameras can also be sold to private persons/groups/businesses to help keep local neighborhoods safe. This is an opportunity to further work with members of the community, specifically businesses, to expand the use of such cameras. In doing so, the Department could further support its' mission of community policing and well as potentially offset the cost of some of these cameras. Finally, we can reach out to area businesses to see if they would be willing to fund some of these cameras near their businesses.

The Flock Safety Advance Search feature allows our officers three additional features. First, is the Convoy Analysis feature. This feature allows a user to search any license plate, plus or minus one minute of a suspect vehicle. This would be helpful in identifying accomplice vehicles. Second, it allows users to conduct a Visual Search. Here a user can upload a known suspect vehicle picture and search all cameras for it. This would be beneficial in attempting to locate suspect vehicles where the license plate cannot be read from a security camera, but the vehicle has special features which are not searchable in the current program such as a ladder in the rear of a pickup truck at an odd angle. Lastly, it allows users the ability to use a Multi-geo search. This search would be used to search several cameras over different periods to look for a vehicle. This would be helpful to locate a vehicle which participated in multiple thefts at different known times. This feature costs \$2,500 each year. Flock Safety does offer a 30 day no cost opt out trial. Additionally, the contract can be ended after the 2-year period without cost.

*If the city decides to move ahead on this before April 1 the cost per camera per year is reduced by \$500. This would mean a savings of \$7,000.

Rifle Shields

Cost \$9,000 per shield. (requesting 2-4 shields)

Our current ballistic shields will not stop rifle rounds which are being seen more often in shootings, including the recent school shooting in TX. Advances in portable shields now allow for much lighter armor that can be carried as a shield to help protect them from head to toe from rifle fire. The shield we have tested only weighs 17lbs, meaning patrol officers can deploy it effectively, even in longer duration critical incidents.

This armor protects from some 5.56mm and 7.62 mm rifle ammunition and also provides additional protection from handgun rounds. This is exceptionally thin and lightweight compared to older rifle shields that were so heavy they were virtually unusable as a portable solution.

Officers have tested this version of the shield and it will work for us.

If approved this amount would allow us to order and have in place several shields making it more likely a shield will be available on scene when it is needed.

Death Investigation Training

Cost: \$1,500 per student

With the recent retirement of Lt. Brian Micolichuk and the promotion of Inv. Drew Zehm to Sergeant, we need to develop new trained death investigators in our Investigation Division. As you might expect, this is highly specialized training.

The premier training for this is the State of Wisconsin - Department of Criminal Investigations (DCI) Death Investigations school. The cost per student is estimated at \$1,500 which, given our other training needs, is a significant cost. This is an eligible expense for the 2022-2023 WI- DOA Law Enforcement Grant.

This is a school is in high demand state-wide and typically only one student is accepted per department per year. (Note: if we have the opportunity to send two I would like to do that.)

Parking Enforcement Scooter

Cost: \$30,000 - \$50,000 Estimated

Our current parking scooter was purchased in 2020. After years of use it is just too underpowered to be a long-term solution in the winter. The number of options are extremely limited, especially with today's supply chain issues, as the unit has to have center or right hand steering.

One options is \$46,600. This would be a right hand steer 2023 Jeep Wrangler 4dr Sport. This vehicle is expensive, but would serve our needs for many years to come. This is what ECPD uses for Parking Enforcement.

A second option would be a Westward Industries Parking Enforcement Vehicle. These are vehicles specifically designed for parking enforcement. The closest dealer is out of Minneapolis.

- \$29,925 Go4 Parking Enforcement Vehicle – gasoline powered. Our previous parking scooter was a Go4 and it lasted a very long time. [GO4 Parking and Enforcement Vehicles | GO4 | Westward Industries](#)
- \$36,750 MaxEV 4-wheel Electric. 4 or Rear-wheel drive. Battery lasts 2000 recharges or (typically 5-8 years depending on use and environment) [MAX-EV 4 Wheel LSV | Electric Utility Vehicle \(westwardindustries.com\)](#)

From what I was able to see on-line, our current Gem E2 may have a sale or trade in value of an estimated \$8,000.

Leadership Training

Cost: \$5,040 - \$10,315

With recent retirements of senior supervisors, the PD is faced with Sergeants and Lieutenants with very little experience in their current role. As you can see below, I am by far the most senior in my role with a little under 7 years as Chief. The drop off after that is steep.

Supervisors time in current role (as of the end of Apr 2023):

Ryan Douglas as Lieutenant	13 months
Korry Boos as Lieutenant	2 months
Sheridan Pabst as Sergeant	3 years 7 months
Stephen McMahan	1 year 6 months
Drew Zehm	10 months
Cody Monson	2 month

Also, all officers are sent to a first line supervisor course when they hit 5 years of experience as this is the minimum amount of experience to promoted to Sergeant. This year that will be James Harper and Nathan Bowe.

We cannot purchase experience, but we can do the next best thing by sending them to training. Succession planning is crucial for any organization and especially so for police departments.

These are the training sessions that are needed. This are all vetted, top level courses:

- Drew Zehm and Cody Monson
 - Leadership in Police Organizations - \$4115 (yet to be accepted)
- Ryan Douglas
 - Command College - \$2000 (yet to be accepted)
 - or
 - FBI-LEEDA Executive Leadership Institute – \$840
- James Harper and Nathan Bowe
 - FBI-LEEDA Supervisor Leadership Institute – \$1680
- Sheridan Pabst
 - FBI-LEEDA Command Leadership Institute – \$840
- Korry Boos
 - FBI-LEEDA Executive Leadership Institute – \$840

Sending our supervisors to these trainings this year will help out significantly in addressing this concern. This is a one-time cost to get us to a good level. Future leadership training can be more incremental and should be able to be folded into our normal operational training budgets.

If all of the officers are accepted to these courses that would account for 46% of our total training budget. With the Lieutenant of Investigations and both general investigators all being new and requiring a large amount of specific training in addition to our normal annual training needs, we will almost certainly be over our operational training budgets without this being approved.

PD Roof

Cost: Subject to Bidding Process (\$125,000 est.)

As noted in my annual budget justification sheets for the Building Maintenance account, the PD roof is well over its intended lifespan. The PD roof is 10,171 Sq Ft.

To my knowledge the roof has never been replaced, which means it is likely the same roof that was installed in 1990 when the Police Department building was constructed. My understanding is that the type of roof installed was a 20-year roof. Therefore, we are in year 33 on a 20-year roof.

To their credit, our maintenance personnel along with outside roof vendors have been able to keep the roof functional well in excess of its intended lifespan. Regardless, we are now seeing repeated leak issues that we have not been able to fully resolve.

Historical PD Building roof repairs:

- In 2020 we spent \$329 on roof repairs
- In 2021 we spent \$825 on roof repairs
- In 2022 we spent \$2,300 on roof repairs

Investigator Squad Replacement

Cost: \$33,000

We have an Investigator squad which is a 2018 Ford Explorer with apparent transmission issues that we would like to replace with a vehicle similar to what we did last year. Last year our 2009 Chev Impala Investigator squad that was replaced with a Honda CRV. This has been an outstanding vehicle for the police department with excellent gas millage for travel to training sites. As expected it blends in with other vehicles for surveillance work and everyone here enjoys using it.

Last year this replacement was estimated to cost \$33,000 and we were able to get that down to \$25,000 with a good trade-in.

Note: We have several PD vehicles that could be sold or traded in to defer this cost.

K9 Squad Replacement

Cost: \$35,000 estimate

The K9 Squad is a 2019 Chev Tahoe with 46,000 miles. The vehicle was purchased at the state bid price of \$36,000. A 2023 Chev Tahoe would have cost \$24,567 with the trade in of our current squad. Current pricing is unknown, but estimated to be more than the 2023 price. I would project a changeover cost of \$5,000 to move the equipment into a new vehicle. Essentially replacing a four-year-old vehicle while it still has good value with a new vehicle at the municipal pricing.

Note: We have several PD vehicles that could be sold or traded in to defer this cost.

Taser 7 Replacement

Cost: \$30,200 for 10 Taser 7 CEW

The Conducted Energy Device (CED) in use by the CFPD is the Taser X26 and X26P. Both models are being phased out in favor of the Taser 7 by Axon. Although batteries and cartridges are still available, Axon has advised Taser instructors that end of life is on the horizon for the X26 models.

The Taser 7 has several advantages over the X26 models including a better sighting system, availability of a second shot without reloading and stronger darts able to connect through more clothing. It also has rechargeable batteries. The Taser 7 has a recommended service life of 5 years.

<https://www.axon.com/products/taser-7>

CED is an important less lethal use of force option for the police department that has been in continual use for well over a decade. Over the last 6 years the Taser has been used to de-escalate situations 49 times just by being pointed towards the suspect and 13 times by actually being deployed.

Police Department Flooring

Cost Option #1: \$21,525 to purchase materials for later installation. Flooring styles are commonly discontinued from year to year. (2021 price + 5%)

Cost Option #2: \$55,125 full project (2021 price + 5%)

The carpet flooring in the police department is in poor condition and needs replacement due to 24/7 use of the floor by 29 employees and visitors over the last decade.

Police Department Desks

Cost: \$4,000

Two of the investigator offices need new desks. These desks are custom made to the office room dimensions and match the existing office that does have a new desk. See quote.

Currently there is no desk for our parking enforcement worker to use. She will need the ability to work at a desk on her computer to manage the parking enforcement program as well as to check her email and other office tasks. Finding a desk that will match the other furniture in the records area is estimated at \$1,000 or less.

Medical Response Bags (approved – funding TBD)

Cost: \$4,200

\$1,800 for 6 Go-bags at \$300 per bag

\$2,400 for 3 Mass Causality Response Medical Bags at \$800 per bag

In many cases Patrol Officers will arrive on scene and provide medical aid either before EMS arrives or while the scene is not secure and EMS cannot come in to provide aid. Patrol Officers require these types of items to be readily accessible to them in the field as seconds and minutes matter greatly in preserving life.

Go-bags

In 2015 The Chippewa Falls Police Department purchased several "go bags" for each patrol vehicle in the fleet. Go-bags are small bags of gear and resources meant to supply officers with a small amount of additional supplies in special situations. They contain medical supplies, additional ammunition and access cards.

Over the last 8 years they have seen their fair share of wear and tear. Given the status of the satchel style bags, they need replacement. After 8 years of use and research we have determined a backpack style bag is a better option. The cost of each Bag and Medical supplies is approximately \$300. To fully outfit 6 patrol vehicles (the K9 vehicle is already properly equipped), it will cost approximately \$1,800.

Some of the medical supplies in the bags will have an expiration date of 3-5 years depending on product. As with our current situation there will be a reoccurring cost associated with QuickClot and Bandages.

Mass Causality Response Medical Bags

Given the current state of affairs nationally it is our desire to further prepare ahead of time and also purchase 3 Mass Causality Response Medical Bags to be carried in 3 of the 7 squads.

Chippewa Falls itself has experienced a mass casualty event in 2019 involving three victims stabbed on Bridgewater near Marshall Park. We saw during that incident that even with only three victims and EMS in town, we quickly exhausted the medical supplies we had at hand with only the go-bags. The current medical supplies we have in each patrol vehicle are designed provide aide to one victim. With each kit officers on scene could provide aide to multiple individuals with one bag. By outfitting three patrol vehicles it will increase our odds of having access to medical supplies in the field when it is needed, without have to run back to the Police Department.

Traffic Safety Lighting (approved – funding TBD)

Cost: \$2,800-\$6,000

Keeping personnel safe on roadways during traffic crashes or other roadway closure related events is of critical important. The majority of officers killed in the line of duty has historically been while directing traffic. Locally this includes both our own Officer Donald Spike and Deputy Jason Zunker with the Chippewa County Sheriff's Dept.

Currently the CPFCD uses road flares for lighting at night for these scenes. However, these flares are dangerous, cannot be turned off and shouldn't be left at a scene. They also require being replaced every 20 mins.

Both Eau Claire and Chippewa County Sheriff's Departments have transitioned to the PowerFlare traffic roadway safety lighting as an option: Cone Kit with 4 PowerFlare Soft Pack – PF Distribution Center (pfdci.com). These are rugged electronic lighting units that are more visible to traffic and are able to be used in conjunction with our existing expandable cones we have now.

The PowerFlare has a runtime of 44 hours per \$3 battery, they are safe to use and provide better lighting than road flares or cones alone.

- ✓ \$2,800 will equip the seven marked patrol squads
- ✓ \$6,000 will equip all police vehicles including the SRO squads, investigations, parking enforcement and admin vehicles

These items are just for the PD, as requested.

However, I feel the city should consider the long-term savings that taking advantage of the Focus on Energy program for lighting replacement city-wide. Also, I am still an advocate for an employee bonus of some type for our employees working through COVID without any disruption to the public for city services.

Lynne Bauer

From: Matthew R Boos
Sent: Wednesday, May 3, 2023 2:01 PM
To: Lynne Bauer
Cc: Rick Rubenzer
Subject: Scissor Lift

Lynne,

With the help of Scot, I was able to get a price on a Genie Lift. He gave me a used price and a new price. I asked him about the used ones and he said they put new batteries in the machines and give them a new paint job and decals before selling them. The model he has in stock are from 2012 but if we want to get a new one I'm good with that too and we would get a warranty.

Brand Genie
GS-1930
New \$15,750 3 Year Warranty
Used \$9,000 no Warranty

Matt Boos
Water Supervisor
City of Chippewa Falls
715-720-6981
Cell: 715-828-8739

CITY OF CHIPPEWA FALLS
JOB DESCRIPTION
CIVIL ENGINEERING TECHNICIAN/RESIDENT PROJECT REPRESENTATIVE
June 2023

GENERAL STATEMENT OF DUTIES

Under general supervision of the Director of Public Works/remove / Replace City Engineer with Utilities Manager or his/her designated representative, to perform office work, field work and inspection work related to Public Works construction and maintenance projects and to perform related or other functions as may be assigned.

ESSENTIAL FUNCTIONS OF THE POSITION INCLUDE BUT ARE NOT LIMITED TO:
Perform specific duties assigned by Director of Public Works/Utilities Manager or City Engineer.

Perform typical surveying functions such as operating a Carlson Remove Carlson GPS unit, total station, automatic level and other survey equipment, taking topography, levels and construction staking, notes and grades.

Perform drafting of street plans and record draws and As Builts, revisions and updates of maps, survey calculations, general office work and calculations and estimates pertaining to public works construction projects.

Assists Civil Engineer and City Engineer with or performs project design, construction estimates and quantity calculations, bid quantitative analysis

Locate existing City infrastructure as requested through Digger's Hot Line.

Reviews existing records in preparation for street design

Responsible for PASER Street Surface System including the physical surface rating of all city streets

Performs Traffic Counts as directed and responsible for placement, purchase and maintenance of traffic counters.

Perform Inspection/Observation on street construction and maintenance projects and keep records of construction.

Provide information from records to the public, contractors, utility representatives and other City departments.

GIS, asset management for City of Chippewa Falls infrastructure. Remove entire sentence

Related work and other functions that may be assigned.

ESSENTIAL KNOWLEDGE AND ABILITIES

Ability to use surveying and drafting instruments.

Ability to use AUTOCAD/Civil 3D.

Ability to communicate effectively with the public and contractors.

Ability to take and reduce standard field notes.

Ability to perform surveying computations.

Knowledge of Public Works construction materials, methods and practices.

DESIRABLE TRAINING AND EXPERIENCE

Possession of a 2 year Associate Degree as a Civil Engineering Technician or a combination of civil engineering or related education and experience in surveying, construction inspection or observation, and civil engineering drafting. A basic understanding of and working knowledge of GIS is a plus.

Must possess a valid driver's license.



"Responsibility for 'Sweetwater' is shared"

Chippewa County
Land Conservation

211 North Park Street
Chippewa Falls, WI 54729-3129



Recycling Division
(715) 726-7999

Chippewa People to Recycle - Always - Recycle

May 23, 2023

Lynne Bauer
Finance Manager/Treasurer
30 W Central Street
Chippewa Falls WI 54729

Dear Lynne,

This letter serves as written notice that Chippewa County intends to renew the 66.30 intergovernmental agreement with the City of Chippewa Falls for the administration of the city's recycling program for 2024 and 2025.

The County proposes a 2.5% increase to calculate the two-year contract amount at \$10,269.23 (2023's rate) x 2.5% = \$10,525.96/yr.

If you have any questions please call me at 715-726-7999.

Sincerely,

Renee Yohnk
Recycling Coordinator

cc: Committee #4 Chairman

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is between the City of Chippewa Falls, ("City") and Chippewa County, ("County") as follows:

WHEREAS, pursuant to section 66.30 Wis. Stats., the City has agreed to contract with the County as its agent, and the County has agreed to act as such agent, for the administration of the City's recycling program, and

WHEREAS, this agreement allows the City to obtain personnel and administrative services as needed and as determined necessary to carry out the City's recycling programs,

WITNESSETH:

1. The City hereby agrees to engage the County and the County agrees to provide personnel and administrative services to carry out the City's recycling programs.
2. A description of the recycling tasks and roles is attached as Exhibit A and made a part hereof, and is titled Chippewa County Solid Waste and Recycling Responsibilities for the City of Chippewa Falls Contract. The definition and functions set out the scope of services under this agreement. In addition, the City may, from time to time, make other specific directives in mutual agreement with the County to carry out current and future recycling programs.
3. The parties recognize and agree that the City recycling program is a component of the City Solid Waste Management Plan (as amended from time to time), and that some solid waste issues are involved as part of the recycling program.
4. The County agrees that the personnel who administer the program will have the knowledge, ability, training, and experience as set out in Exhibit A. The County shall select the personnel to provide the services herein.
5. The City shall pay to the County for said services the sum of \$10,525.96 per year (290 hours = \$877.16 monthly).
6. The term of this agreement shall be through December 31, 2025. This agreement shall be renewable on the same terms and conditions for successive two-year periods. Written notice of intent to renew shall be delivered to the other party at least 60 days prior to the expiration of the term of this agreement of any renewal hereof, with the other party having 30 days thereafter to signify its agreement to renew. Notwithstanding the foregoing, either party may terminate this agreement without further obligation on 30 days written notice. This ability to terminate applies to 2024 and any time thereafter.
7. The parties agree and understand that the sole cost to the City hereunder shall be the payments as set out in paragraph 5, above. Normal and customary office space, clerical assistance, equipment, and supply costs shall be at the expense of the County

and shall not be separately or additionally billed to the City. However, all postage, letterhead, envelopes and recycling carts will be paid by the City through existing City accounts.

8. In connection with the performance of this agreement the parties agree not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicapped, sex, physical condition, developmental disability, as defined in sec. 51.05(5), Wis. Stats., political affiliation or national origin.
9. Each party to this agreement shall hold and save each other, its officers, agents, and employees, harmless from any liability of any nature or kind, including costs and expenses, for or on account of any and all suits or claims for damages of any character whatsoever resulting from injuries or damages sustained by anyone in the performance of services under this agreement.
10. The parties agree that the County shall act as the agent of the City under this agreement. However, the personnel performing such services shall at all times be and remain employees and/or agents of the County and not of the City. Personnel providing services under this agreement shall not be eligible for wages, salaries, fringe benefits, unemployment compensation, worker's compensation, health or life insurance, or any other form of payment through or on behalf of the City.
11. Notices hereunder shall be provided to the following representatives of the parties:

City: Lynne Bauer
Finance Manager/Treasurer
30 West Central Street
Chippewa Falls WI 54729

County: Lynda Schweikert
Department Director
Department of Land Conservation & Forest Management
711 N Bridge Street
Chippewa Falls WI 54729

12. This agreement represents the entire agreement between the parties and may not be changed, amended, or modified unless agreed to by each party in writing.

The parties hereto, having read and understood the entirety of this agreement consisting of three pages, and Exhibit A consisting of one page, hereby affix their duly authorized signature.

Exhibit A

Chippewa County
Solid Waste & Recycling Responsibilities
for the City of Chippewa Falls Contract

1. Program Responsibilities

- a. Represent the City at County, regional and other meetings dealing with recycling and related topics.
- b. Provide technical assistance and information to the Committee #4 – Recycling. Attends committee meetings as necessary.
- c. Assist with the preparation of studies, reports, grant applications and projects in accordance to instructions of the Committee #4 – Recycling.
- d. Act as public contact person for matters relating to recycling.
- e. Publicize special recycling events and disseminate regulatory information.
- f. Assist the city with the Request for Proposal development for their curbside recycling program.
 1. Draft revisions to the Request for Proposal. Review with city administrator and city attorney.
 2. Conduct public notice for RFP.
 3. Conduct direct mailing of the RFP's to recycling contractors.
 4. Draft revisions to the curbside recycling contract. Review with the city attorney. Contract signing will occur between clerk, mayor, and recycling contractor.
- g. Prepare city recycling brochure.
- h. Monitor contract requirements with hauler for curbside pick-up.
 1. Receive and approve proposed recycling cart from contractor.
 2. Receive daily phone calls and compile log from city residents regarding the following:
Cart requests; Brochure requests; Missed Pick-ups; Concerns
 3. Conduct monthly compliance checks to approve payment to the recycling contractor.
 4. Receive cart distribution reports, signed monthly tonnage reports and signed yearly tonnage reports and maintain the record. In the event reports are not turned in by the recycling contractor, the County/City personnel will develop a Compliance Status Report for review by city attorney and consideration by Committee #4 to withhold monthly payments to the recycling contractor.

2. Fiscal Responsibilities

- a. Assist with the development of a solid waste/recycling budget and review fiscal reports with the Committee #4 – Recycling.
- b. Furnish financial reports to the Committee #4 – Recycling and City Council as needed.
- c. Maintain documentation file for grant.
- d. Prepare grant documentation for reimbursement of costs.

City of Chippewa Falls

Greg Hoffman
Mayor

Dated: _____

Lynne Bauer
Finance Manager/Treasurer

Dated: _____

Robert Ferg
City Attorney, and approved as to form.

Dated: _____

Chippewa County

Randy Scholz
County Administrator

Dated: _____

Lynda Schweikert
Department Director

Dated: _____

I hereby certify that sufficient funds exist in the accounts of the City of Chippewa Falls to pay for and meet the financial obligation incurred hereunder.

Lynne Bauer
Finance Manager/Treasurer