

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, May 9, 2023

1. Call to order by Beth Arneberg at 6:00 p.m.  
Roll Call: Members Present: Audrey Stowell, Beth Arneberg, Justin Agnew, Heather Martell  
Absent: Travis Siebert, Reggie Geissler and John Abbe  
Staff present: John Jimenez and Jack Haye
2. Approval of Minutes: April 11, 2023. **Motion by Agnew/Arneberg to approve minutes of April 11, 2023. Motion passed.**
3. Personal Appearances by Citizens. Will Zwickel reports his eagle scout project of restoring the snake trail by Bridgewater Ave is complete. He reports 200 lbs of trash was removed and mulch was put down. He showed pictures, and it looks great. The Board thanks him for his work on this project.
4. Discuss/Consider Special Event Applications. There is one repeat application. Valley Vineyard Church submitted an application for their Party In the Park event for September. **Motion by Arneberg/Agnew to approve as presented with past practice. Motion passed.**
5. Discuss/Consider
  - a. Update on Flag Hill. Floors are done; partitions are back up. Need to replace three partitions that were damaged. This should complete the project and remaining funds will be released. John has been in contact with Chris, and he is working on fees and scope for Phase 2. DNR grant includes trail connectivity, and this encompasses the stairs. Phase 2 also includes plaza at the landing, a pavilion and parking lot. John will report once fees and scope received.
  - b. Pool Committee. Martell will be new member on the pool committee. John reported that 1400 people took the survey; discussion regarding pool survey, City survey, and removing current slide.  
Travis Siebert arrives during above discussion.
  - c. Relocation of the Log Cabin and the School House to the lower part of Irvine Park. Log cabin is in need of repair. John believes it would be a good idea to have both the log cabin and the school house moved down into the old campground area and discusses benefits. Park Board members agree.
  - d. Irvine Park Wayfinding. John would like to revisit the signage plan with all improvements that have been made and especially once Flag Hill is done. John feels trails would be a good starting point.
  - e. Casper Park Donations. John met with Casper staff regarding needs at Casper Park. Needs include the maintenance sheds, concession stand roofs, getting bigger bleachers at the red softball field. There was a suggestion to inquire whether the high school booster clubs are willing to make a donation toward this expense. Also discussed replacing the old

house with a barnlike structure that would be able to function as a storage facility, break and meeting area, and have restrooms. **Motion by Arneberg/Stowell to take funds from Casper Park Donation Fund for bleachers after approaching the booster clubs. Discussion regarding grants and donations from other sources. Motion passed.**

- f. ARPA Funds. John will be getting more information from Lynne Bauer. Discussion regarding items included in the request, the funds in general as well as the process.
  - g. Recreation Report. Spring seasons have started. Soccer field dimensions have been changed, so field layout is different. There are 260 participants in soccer. U10s and U12s leagues are merged with Lafayette's league. Junior Zoo Keeper program registration took one day to fill up. There will be additional classes offered in July. Additional discussion regarding softball leagues, getting new employees, and disc golf skills league.
  - h. Director Report. John reports on Governor's visit to disc golf course today. He will be meeting with Leinenkugel's committee soon. He's done hiring seasonals. Olson's will be in the Park on the weekends until Memorial Day and then every day of the week. Custer Cones will be at the pool. John states Ashley has taken on some additional responsibilities, been very helpful, and he thanks her for her work.
- 6. Approve Claims. Discussion regarding claims. **Motion by Arneberg/Siebert to approve claims in the amount of \$43,082.96. Motion passed.**
  - 7. Park Board Members' Concerns or Comments. There's been vandalism at Riverfront again. John is looking at limiting accessibility with automatic locking doors.
  - 8. Adjournment. **Motion by Siebert/Martell to adjourn at 8:01 p.m. Motion passed.**

Submitted by:  
Audrey Stowell, Secretary