



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
April 12, 2023

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Wednesday, April 12, 2023 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: John Monarski, Rob Kiefer, and Paul Nadreau

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer; City Engineer/Public Works Director/Utility Manager Rick Rubenzer; City Planner/Transit Manager Brad Hentschel; Police Chief Matt Kelm; Fire Chief Jason Thom; Street, Fleet and Utility Maintenance Manager Rick Ruf; Police Lt. Korry Boos; Fire Lt. Greg Bowe; Investigator Joan Lawcewicz; Utilities Office Manager Connie Freagon; Police Department Administrative Assistant Lesley Small; and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. Discuss funding for the Assistance to Firefighters SCBA grant award match and extra costs. Possible recommendation to the Council.

Fire Chief Thom advised that the City received the Assistance to Firefighters SCBA matching grant in January 2023 in the amount of \$189,000. The original request was for \$225,000.

The City's 5% portion of the match is \$8,942. It was noted that this portion was already approved for payment out of the Fire Department's current budget due to position vacancies.

Thom worked with the vendors to try to get a better price on the SCBAs, with the final price coming in at a difference of \$5,701.

Motion by Kiefer/Nadreau to recommend Council approve funding for the SCBAs in the amount of \$5,701 to come from the Fire Department's current budget or the DVA Grant. **All present voting aye, motion carried.**

2. Discuss receipt of second payment of Funding Assistance Program (FAP)/ARPA grant award of \$12,195.11. Possible recommendation to the Council.

The City received the second installment of the Funding Assistance Program Grant. The grant has specific parameters on how the money can be spent. Thom is recommending the grant be used for replacement of modems in the cardiac monitors and narcotic safes. He advised that these would be acceptable expenditures under the grant restrictions.

Motion by Kiefer/Nadreau to recommend Council approve the use of the Funding Assistance (FAP)/ARPA grant award for the purchase of modems for the cardiac monitors and narcotic safes. **All present voting aye, motion carried.**

3. Discuss Police Department therapy dog program. Possible recommendation to the Council.

Police Chief Kelm provided the Committee with an overview of the costs associated with the therapy dog program (attached) and advised there are a variety of funding sources available to implement and sustain the program, including the K-9 Donation Account and law enforcement grants. The only recurring cost the City would have to fund is \$4,000 annually for the handler, which would come from the Police Department's overtime budget.

Kelm advised that training, food, vet costs, boarding, etc. would all be covered via donations and the breeder would also donate the dog for the program.

Finance Manager/Treasurer Bauer advised that she wanted to ensure that K-9 donations could be used for a therapy dog program, and it was noted that an opinion would be sought from Attorney Ferg. Kelm advised they could also place a statement on their social media page that K-9 donation funds may also be used for the therapy dog program.

Motion by Kiefer/Nadreau to recommend Council approve implementation of the Police Department Therapy Dog Program with funding to come from grants and donations. **All present voting aye, motion carried.**

4. Preliminary discussions regarding 2023 borrowing. Possible recommendation to the Council.

Bauer provided a 2023 borrowing timeline indicating that ARPA Fund discussions will continue in early May and Brian Reilly of Ehlers will present a TIF update and borrowing impact overview. The Committee will continue to prioritize omitted budget requests and determine the best way to fund whether it be bonding, short-term notes, or ARPA Funds.

Kelm addressed the Committee to review two items he feels are relatively low cost, but address a life/safety need. He provided an overview on the requested medical response bags, including "go-bags" that would be placed in the six patrol vehicles as well as three mass casualty bags. The cost for both items is \$4,200.

He further discussed the need for updated traffic safety lighting to keep personnel safe on roadways. He proposed the City move to the system that Chippewa County uses which is LED lights that are brighter and provide better illumination at a scene. Discussion ensued relative to which vehicles should be outfitted with the safety lighting. The Committee felt the traffic lighting should be placed in the patrol squads and investigator vehicles. The associated cost is \$4,000.

Motion by Kiefer/Nadreau to recommend Council approve the purchase of medical response bags and traffic safety lighting with funding to come from either Omitted Budget or ARPA funds. **All present voting aye, motion carried.**

City Engineer/Public Works Director/Utility Manager Rubenzer gave an overview of the heating/cooling issues being experienced at City Hall. Currently, City Hall has 600-amp service with the typical load being 604-608 amps. Following meetings with Xcel Energy and Bartingale, it has been recommended the City switch to a 1200-amp service. Firm numbers have not been received, but it is estimated the project would cost roughly \$225,000. Decisions will need to be made on this item as we continue bonding discussions.

Street, Fleet and Utility Maintenance Manager Ruf discussed upcoming needs at the Street Department with specific priority being given to steel roof sealing and plow blade replacement. It was noted that the plow blades have to be ordered timely in order to have them by the winter.

Additional discussion ensued relative to salt price increases; hot mix; chip sealing; HVAC controls and boiler replacement; and overhead door replacement. It was noted that some of these items could be bonded for. Bauer reminded the Committee that the City has already committed \$600,000 in borrowing for vehicles this year in addition to widening of the road near the fire station.

Motion by Monarski/Kiefer to recommend Council approve the plow blade replacement and Street Department steel roof sealing, in an amount not to exceed \$67,200 for the roof sealing, with funding to come available funding sources including borrowing, ARPA, or Omitted Budget. **All present voting aye, motion carried.**

5. Adjournment.

Motion by Nadreau/Monarski to adjourn at 10:11 am. **All present voting aye, motion carried.**

**Minutes submitted by,
Rob Kiefer, Chair**

Chippewa Falls Police Department Therapy Dog Program

The use of therapy dogs has exploded in recent years. Councilors use of therapy dogs has led to nursing homes, schools and health care facilities using them and now they are becoming common in law enforcement agencies as well. Local departments such as Altoona PD, Bloomer PD, Dunn Co SO and Eau Claire PD have all started therapy dog programs.

Therapy dogs are very low cost compared to the benefits they provide. Therapy dogs require less initial and ongoing training than traditional police patrol K9s. With donations, this is even more the case. A therapy dog working in law enforcement provides many benefits including encouraging positive public interactions with police (especially children), providing comfort to victims and witnesses in distress, and community members experiencing mental crisis. They also help reducing stress in the workplace.

Providing comfort to victims or witnesses of a crime and their families is of great value in our community. Therapy dogs are specifically bred and trained to do exactly that. Law enforcement has more contact with people in need of comfort than most other entities. Therapy dogs can also help deescalate situations helping to prevent injury to officers and community members.

At the national level the degree of apprehension members of the public feel towards police is much higher than it has been in the past. Dogs are an excellent way to foster a positive interaction with the community and the police. Therapy dogs are specially bred and trained this way, unlike a patrol dog, therapy dogs can be held, petted, etc.

Law enforcement is a high stress job, for all employees, sworn and non-sworn. Creating a work environment that minimizes stress is very advantageous for employee retention and mental/emotional well-being. These have real world financial value as the retention of experienced employees against the cost of replacement is very significant. Minimizing stress in the work place also leads to reduced absences and increased productivity.

Finally, while the therapy dog will have a primary handler, a therapy dog could still be used by other designated officer(s) when the primary handler is off, such as due to injury or an extended leave. This not the case with a traditional Patrol K9.

Cost Breakdown

Initial Equipment Expenses: \$3,000 one time

\$3,000 Harness, Leash, Dog Brush, Food/Water Dishes, Dog Beds, Dog Waste Scooper, Badge, Vehicle harness, Crates, Cold weather gear, Vehicle temperature protection

Initial Training Expenses: \$500 one time

Donated Australian Labradoodle Dog - Blueberry Cottage Labradoodles ALAA (\$3000)
\$500 Therapy Dog training course registration and testing

Ongoing Operational Costs: \$80/yr*

Donated Boarding (\$750)
Donated Dog Food (\$1,440)
Donated Grooming (\$650)
Donated Veterinarian Check-ups (\$600)
\$30 Annual Recertification Cost (\$30)
\$50 Misc

*Donated boarding & grooming would also apply to K9 Leo, which can help off-set these costs.

Ongoing Handler(s) Compensation Costs: To be determined with Union

CHIPPEWA FALLS POLICE

Integrity • Compassion • Commitment

TO: Finance Manager/Treasurer Lynne Bauer
 FROM: Chief Kelm
 DATE: Updated 4/03/2023
 REF: PD Items for consideration for 2023

PD Items for ARPA/Bonding/Borrowing	
Cost	Description
\$49,450 (Installation and 2-year contract)	Flock Safety ALPR cameras
\$18,000 - \$36,000	Rifle Shields
\$4,200	Medical Response Bags *
\$2,800 - \$6,000	Traffic Safety Lighting (new) *
\$5,040 - \$10,315	Leadership Training
\$125,000 est.	PD Roof
\$35,000 est.	K9 Squad Replacement
\$30,200	Taser 7 Replacement
\$21,525 - \$55,125	Police Department Flooring
\$30,000 - \$50,000	Parking Enforcement Scooter
\$4,000	Police Department Desks

Note: All costs are estimates unless otherwise noted and may be subject to change

FLOCK Camera system Flock Safety | Flock Cameras

Cost: \$49,450 (Installation and 2-year contract)
 \$3,000 per year per camera + one-time installation of \$350 per camera
 \$2,500 per year Advanced Search

Recommend 7 cameras be installed

Note: Due to the nature of this item, I would want to provide further explanation via a Zoom and/or a PowerPoint presentation

The Flock Safety camera system allows the use of Automatic License Plate Reader (ALPR) technology to be mounted on poles overseeing traffic in strategically located places in public locations to monitor various areas of the City and alert officers to wanted or stolen vehicles or vehicles of interest in crimes or in special cases such as Amber, Green or Silver Alerts. The public's knowledge of these cameras being used and the success of such cameras acts as a deterrent to criminal activity.

ALPRs have the ability, without human effort, to take multiple still photos of vehicles and quickly check wanted status, missing person status if a person is linked to a specific vehicle, or an Amber/Silver/Green

Alerts. Suspect vehicles can be witnessed at a crime, such as a retail theft or assault, where the caller will provide dispatch with a color, make, model, plate number, etc. Often times, the callers are only able to get minimal information which makes it difficult to identify the suspect(s). Normal cameras capture the side of a car which is of limited value, Flock Safety ALPR cameras capture the really useful data.

Flock Safety's ALPR cameras are somewhat unique in that they not only detect a license plate number, but the software can also detect type of vehicle, color, unique characteristics, etc. Vehicles entered into a wanted list, based upon their involvement in reported criminal acts, that are detected by the ALPRs will cause a real-time alert to be sent to officers that a vehicle for which law enforcement is looking for drove by one of the cameras within the City.

A very common concern everywhere with this kind of system is privacy. Flock Safety is very aware of this and they focus on protecting personal data/privacy. They have put in place robust privacy features which include the following:

- Data is automatically deleted every 30 days unless saved by the department as evidence in a case;
- Data is securely stored in an encrypted cloud-based system required of law enforcement sensitive data and Flock Safety does not share or sell data to third parties;
- Only individuals approved by the Department will be allowed to access data. Even then these individuals must note the reason why and typically a case number showing a legitimate law enforcement purpose. In addition to that, the system records all access to data which can be audited on a regular basis; and
- Data collected is for specific vehicles – not people. These ALPRs do not have facial recognition.

All communities are concerned about privacy so it is worth noting that 1,500 communities in 42 states have looked at it and are choosing to use Flock Safety cameras.

In 2022 the nearby City of Rice Lake conducted a trial of the Flock Safety camera. They saw immediate results. In fact, during their initial training on the system they were able to confirm a suspect vehicle plate number involved in a hit/run crash to an occupied vehicle based off a known vehicle description and possible partial plate number.

Within just the 3-month trial period (from March-May) they were able to use the system to solve a variety of crimes and community concerns:

- March 4th – Stolen vehicle recovered based on an alert from ALPR on Main Street.
- March 19th – Report of teens shooting people with water beads on Main St. Only a vehicle description was provided. Officers were able to use the ALPR data to discover who the vehicle owner was. Parents were contacted and handled.
- March 20th – Stolen property complaint. Owner reported a theft from his business and provided a vehicle description. Officers learned vehicle owner through use of the ALPR data and contacted the suspect in less than an hour. Property was returned to owner.
- March 22nd – Domestic incident at local hotel. Suspect vehicle description was provided and license plate was discovered through ALPR data. Officer located vehicle within minutes.
- March 22nd – Suspect was wanted for a domestic incident. ALPR alert on Main St allowed officers to locate unoccupied vehicle fairly quickly. Suspect was located in the area and arrested.

- April 6th – Intentional gas drive-off at local gas station. Officer used ALPR data to locate correct vehicle and license plate number.
- April 14th – Stolen license plate from Montana. Officer was able to locate vehicle after ALPR alert and recovered license plate.
- April 21st – Suspect vehicle from a drug transaction was entered into the system. Approximately three hours later, officers located the vehicle based upon an ALPR alert and the suspect was taken into custody.

The City of Barron recently implemented Flock Safety Cameras. In the first 3 days they had two apprehensions completely due to the cameras.

A telling fact about the success of these cameras is that the City of Rice Lake decided to fund 8 cameras after the trial period ended. The City of Hudson installed 16 Flock Safety Cameras. These are significant investments for communities of this size. In addition, these area cities, this year the City of Altoona is also investing in Flock Safety cameras.

As a result of the successes realized by the City of Rice Lake, other law enforcement agencies in the area are reported to have or be considering adding Flock Safety ALPRs in their communities. This will undoubtedly reduce crime and improve efficiencies in law enforcement in this area. Each community with Flock Safety cameras can, and typically does, choose to share their data with every other community. The outstanding thing about Flock Safety cameras is that the more communities that have them, the more crimes and criminal activity can be solved. This can make it an amazing force multiplier for police.

The cost to lease a Flock Safety ALPR is \$3,000 per year / per camera*. There are also miscellaneous costs for set up or to move cameras. Instead of the added cost and difficulty of connecting these cameras to city electrical power, they have a solar power option similar to our speed boards. The City of Rice Lake has been using these cameras over the last several years and the solar panels have provided power in all weather conditions without maintenance.

Another interesting characteristic is that Flock Safety ALPR cameras can also be sold to private persons/groups/businesses to help keep local neighborhoods safe. This is an opportunity to further work with members of the community, specifically businesses, to expand the use of such cameras. In doing so, the Department could further support its' mission of community policing and well as potentially offset the cost of some of these cameras. Finally, we can reach out to area businesses to see if they would be willing to fund some of these cameras near their businesses.

The Flock Safety Advance Search feature allows our officers three additional features. First, is the Convoy Analysis feature. This feature allows a user to search any license plate, plus or minus one minute of a suspect vehicle. This would be helpful in identifying accomplice vehicles. Second, it allows users to conduct a Visual Search. Here a user can upload a known suspect vehicle picture and search all cameras for it. This would be beneficial in attempting to locate suspect vehicles where the license plate cannot be read from a security camera, but the vehicle has special features which are not searchable in the current program such as a ladder in the rear of a pickup truck at an odd angle. Lastly, it allows users the ability to use a Multi-geo search. This search would be used to search several cameras over different periods to look for a vehicle. This would be helpful to locate a vehicle which participated in multiple thefts at different known times. This feature costs \$2,500 each year.

Flock Safety does offer a 30 day no cost opt out trial. Additionally, the contract can be ended after the 2-year period without cost.

*If the city decides to move ahead on this before April 1 the cost per camera per year is reduced by \$500. This would mean a savings of \$7,000.

Rifle Shields

Cost \$9,000 per shield. (requesting 2-4 shields)

Our current ballistic shields will not stop rifle rounds which are being seen more often in shootings, including the recent school shooting in TX. Advances in portable shields now allow for much lighter armor that can be carried as a shield to help protect them from head to toe from rifle fire. The shield we have tested only weighs 17lbs, meaning patrol officers can deploy it effectively, even in longer duration critical incidents.

This armor protects from some 5.56mm and 7.62 mm rifle ammunition and also provides additional protection from handgun rounds. This is exceptionally thin and lightweight compared to older rifle shields that were so heavy they were virtually unusable as a portable solution.

Officers have tested this version of the shield and it will work for us.

If approved this amount would allow us to order and have in place several shields making it more likely a shield will be available on scene when it is needed.

Medical Response Bags

Cost: \$4,200

\$1,800 for 6 Go-bags at \$300 per bag

\$2,400 for 3 Mass Casualty Response Medical Bags at \$800 per bag

In many cases Patrol Officers will arrive on scene and provide medical aid either before EMS arrives or while the scene is not secure and EMS cannot come in to provide aid. Patrol Officers require these types of items to be readily accessible to them in the field as seconds and minutes matter greatly in preserving life.

Go-bags

In 2015 The Chippewa Falls Police Department purchased several "go bags" for each patrol vehicle in the fleet. Go-bags are small bags of gear and resources meant to supply officers with a small amount of additional supplies in special situations. They contain medical supplies, additional ammunition and access cards.

Over the last 8 years they have seen their fair share of wear and tear. Given the status of the satchel style bags, they need replacement. After 8 years of use and research we have determined a backpack style bag is a better option. The cost of each Bag and Medical supplies is approximately \$300. To fully outfit 6 patrol vehicles (the K9 vehicle is already properly equipped), it will cost approximately \$1,800.

Some of the medical supplies in the bags will have an expiration date of 3-5 years depending on product. As with our current situation there will be a reoccurring cost associated with QuickClot and Bandages.

Mass Casualty Response Medical Bags

Given the current state of affairs nationally it is our desire to further prepare ahead of time and also purchase 3 Mass Casualty Response Medical Bags to be carried in 3 of the 7 squads.

Chippewa Falls itself has experienced a mass casualty event in 2019 involving three victims stabbed on Bridgewater near Marshall Park. We saw during that incident that even with only three victims and EMS in town, we quickly exhausted the medical supplies we had at hand with only the go-bags. The current medical supplies we have in each patrol vehicle are designed provide aide to one victim. With each kit officers on scene could provide aide to multiple individuals with one bag. By outfitting three patrol vehicles it will increase our odds of having access to medical supplies in the field when it is needed, without have to run back to the Police Department.

Traffic Safety Lighting (new)

Cost: \$2,800-\$6,000

Keeping personnel safe on roadways during traffic crashes or other roadway closure related events is of critical important. The majority of officers killed in the line of duty has historically been while directing traffic. Locally this includes both our own Officer Donald Spike and Deputy Jason Zunker with the Chippewa County Sheriff's Dept.

Currently the CFPD uses road flares for lighting at night for these scenes. However, these flares are dangerous, cannot be turned off and shouldn't be left at a scene. They also require being replaced every 20 mins.

Both Eau Claire and Chippewa County Sheriff's Departments have transitioned to the PowerFlare traffic roadway safety lighting as an option: Cone Kit with 4 PowerFlare Soft Pack – PF Distribution Center (pfdci.com). These are rugged electronic lighting units that are more visible to traffic and are able to be used in conjunction with our existing expandable cones we have now.

The PowerFlare has a runtime of 44 hours per \$3 battery, they are safe to use and provide better lighting than road flares or cones alone.

- ✓ \$2,800 will equip the seven marked patrol squads
- ✓ \$6,000 will equip all police vehicles including the SRO squads, investigations, parking enforcement and admin vehicles

Leadership Training

Cost: \$5,040 - \$10,315

With recent retirements of senior supervisors, the PD is faced with Sergeants and Lieutenants with very little experience in their current role. As you can see below, I am by far the most senior in my role with a little under 7 years as Chief. The drop off after that is steep.

Supervisors time in current role (as of the end of Mar 2023):

Ryan Douglas as Lieutenant	1 year
Korry Boos as Lieutenant	1 month
Sheridan Pabst as Sergeant	3 years 6 months
Stephen McMahon	1 year 5 months
Drew Zehm	9 months
Cody Monson	1 month

Also, all officers are sent to a first line supervisor course when they hit 5 years of experience as this is the minimum amount of experience to be promoted to Sergeant. This year that will be James Harper and Nathan Bowe.

We cannot purchase experience, but we can do the next best thing by sending them to training. Succession planning is crucial for any organization and especially so for police departments.

These are the training sessions that are needed. These are all vetted, top level courses:

- Drew Zehm and Cody Monson
 - Leadership in Police Organizations - \$4115 (yet to be accepted)
- Ryan Douglas
 - Command College - \$2000 (yet to be accepted)
 - or
 - FBI-LEEDA Executive Leadership Institute – \$840
- James Harper and Nathan Bowe
 - FBI-LEEDA Supervisor Leadership Institute – \$1680
- Sheridan Pabst
 - FBI-LEEDA Command Leadership Institute – \$840
- Korry Boos
 - FBI-LEEDA Executive Leadership Institute – \$1680

Sending our supervisors to these trainings this year will help out significantly in addressing this concern. This is a one-time cost to get us to a good level. Future leadership training can be more incremental and should be able to be folded into our normal operational training budgets.

If all of the officers are accepted to these courses that would account for 46% of our total training budget. With the Lieutenant of Investigations and both general investigators all being new and requiring a large amount of specific training in addition to our normal annual training needs, we will almost certainly be over our operational training budgets without this being approved.

PD Roof

Cost: Subject to Bidding Process (\$125,000 est.)

As noted in my annual budget justification sheets for the Building Maintenance account, the PD roof is well over its intended lifespan. The PD roof is 10,171 Sq Ft.

To my knowledge the roof has never been replaced, which means it is likely the same roof that was installed in 1990 when the Police Department building was constructed. My understanding is that the type of roof installed was a 20-year roof. Therefore, we are in year 33 on a 20-year roof.

To their credit, our maintenance personnel along with outside roof vendors have been able to keep the roof functional well in excess of its intended lifespan. Regardless, we are now seeing repeated leak issues that we have not been able to fully resolve.

Historical PD Building roof repairs:

- In 2020 we spent \$329 on roof repairs
- In 2021 we spent \$825 on roof repairs
- In 2022 we spent \$2,300 on roof repairs

K9 Squad Replacement

Cost: \$35,000 estimate

The K9 Squad is a 2019 Chev Tahoe with 46,000 miles. The vehicle was purchased at the state bid price of \$36,000. A 2023 Chev Tahoe would have cost \$24,567 with the trade in of our current squad. Current pricing is unknown, but estimated to be more than the 2023 price. I would project a changeover cost of \$5,000 to move the equipment into a new vehicle. Essentially replacing a four-year-old vehicle while it still has good value with a new vehicle at the municipal pricing.

Taser 7 Replacement

Cost: \$30,200 for 10 Taser 7 CEW

The Conducted Energy Device (CED) in use by the CFPD is the Taser X26 and X26P. Both models are being phased out in favor of the Taser 7 by Axon. Although batteries and cartridges are still available, Axon has advised Taser instructors that end of life is on the horizon for the X26 models.

The Taser 7 has several advantages over the X26 models including a better sighting system, availability of a second shot without reloading and stronger darts able to connect through more clothing. It also has rechargeable batteries. The Taser 7 has a recommended service life of 5 years.

<https://www.axon.com/products/taser-7>

CED is an important less lethal use of force option for the police department that has been in continual use for well over a decade. Over the last 6 years the Taser has been used to de-escalate situations 49 times just by being pointed towards the suspect and 13 times by actually being deployed.

Police Department Flooring

Cost Option #1: \$21,525 to purchase materials for later installation. Flooring styles are commonly discontinued from year to year. (2021 price + 5%)

Cost Option #2: \$55,125 full project (2021 price + 5%)

The carpet flooring in the police department is in poor condition and needs replacement due to 24/7 use of the floor by 29 employees and visitors over the last decade.

Parking Enforcement Scooter

Cost: \$30,000 - \$50,000 Estimated

Our current parking scooter was purchased in 2020. After years of use it is just too underpowered to be a long-term solution in the winter. The number of options are extremely limited, especially with today's supply chain issues, as the unit has to have center or right hand steering.

One option is \$46,600. This would be a right hand steer 2023 Jeep Wrangler 4dr Sport. This vehicle is expensive, but would serve our needs for many years to come. This is what ECPD uses for Parking Enforcement.

A second option would be a Westward Industries Parking Enforcement Vehicle. These are vehicles specifically designed for parking enforcement. The closest dealer is out of Minneapolis.

- \$29,925 Go4 Parking Enforcement Vehicle – gasoline powered. Our previous parking scooter was a Go4 and it lasted a very long time. [GO4 Parking and Enforcement Vehicles | GO4 | Westward Industries](#)
- \$36,750 MaxEV 4-wheel Electric. 4 or Rear-wheel drive. Battery lasts 2000 recharges or (typically 5-8 years depending on use and environment) [MAX-EV 4 Wheel LSV | Electric Utility Vehicle \(westwardindustries.com\)](#)

From what I was able to see on-line, our current Gem E2 may have a sale or trade in value of an estimated \$8,000.

Police Department Desks

Cost: \$4,000

Two of the investigator offices need new desks. These desks are custom made to the office room dimensions and match the existing office that does have a new desk. See quote.

Currently there is no desk for our parking enforcement worker to use. She will need the ability to work at a desk on her computer to manage the parking enforcement program as well as to check her email

and other office tasks. Finding a desk that will match the other furniture in the records area is estimated at \$1,000 or less.

These items are just for the PD, as requested.

However, I feel the city should consider the long-term savings that taking advantage of the Focus on Energy program for lighting replacement city-wide. Also, I am still an advocate for an employee bonus of some type for our employees working through COVID without any disruption to the public for city services.

Lynne Bauer

From: Matthew Kelm
Sent: Monday, April 3, 2023 12:20 PM
To: Lynne Bauer
Subject: RE: Committee #1 and #2 Meetings
Attachments: PD list for ARPA Borrowing Bonding Omitted - Updated 021623.doc

Lynne,

Agenda items:

- ~~Negotiation with the union on Funeral leave and Therapy dog proposals~~
- And

- a. If this meeting will include discussion on all ARPA/Bonding/Borrowing/Omitted Items then the attached document is updated for all PD items
- b. If this meeting will not include discussion all the ARPA/Bonding/Borrowing/Omitted, then I would ask if we could look at just the Medical Response Bags and the Traffic Safety Lighting items. These items are *relatively* lower cost, address a life/safety concern and we are ready to move forward with them now.

~~P.S. I will be out of town this week Wed afternoon (4/5) and Thu (4/6).~~

Thanks,

Matt

Chief Matthew Kelm
715-726-2703
mkelm@chippewafalls-wi.gov

From: Lynne Bauer <lbauer@chippewafalls-wi.gov>
Sent: Monday, April 3, 2023 8:33 AM
To: Department Heads and Managers - City <DeptHeadandManagers@chippewafalls-wi.gov>
Subject: Committee #1 and #2 Meetings

Good Morning-

Please send me your agenda items for Committee #1 and Committee #2....I will be scheduling meetings sometime prior to the next Council meeting on April 18th. Thank you!

Lynne Bauer
City of Chippewa Falls
Finance Manager/Treasurer
30 W Central Street
Chippewa Falls, WI 54729
Population: 14,049 (Estimated)
715-726-2765
715-726-2759 (fax)

Lynne Bauer

From: Rick Rubenzer
Sent: Wednesday, April 12, 2023 8:14 AM
To: Lynne Bauer
Cc: Scot Michels
Subject: FW: [EXTERNAL] Electric Service Design/Bidding/Admin Proposal
Attachments: Chippewa Falls City Hall Service Conversion.pdf

Lynne: This is an incomplete estimate because we need numbers from Bartingale and Xcel Energy.

City Hall Electrical Service Upgrade Design - \$22,000(Approve as soon as possible)
City Hall Electrical Service Upgrade Construction- \$200,000
TOTAL \$225,000

As soon as we are able to get the attached proposal approved we would get the design completed.

Sorry this is so late... I'm running behind. Hope you are feeling better.

Richard J Rubenzer PE

Director of Public Works, City Engineer, Utilities Manager
City of Chippewa Falls
30 West Central Street
Chippewa Falls, Wisconsin 54729
715 726 2739 Office 715 577 4917 Cell

From: Scot Michels <smichels@chippewafalls-wi.gov>
Sent: Monday, March 27, 2023 3:57 AM
To: Rick Rubenzer <rrubenzer@chippewafalls-wi.gov>
Cc: Lynne Bauer <lbauer@chippewafalls-wi.gov>
Subject: FW: [EXTERNAL] Electric Service Design/Bidding/Admin Proposal

From: Bill Halgren <bhalgren@wwt.net>
Sent: Friday, March 24, 2023 4:08 PM
To: Scot Michels <smichels@chippewafalls-wi.gov>
Subject: [EXTERNAL] Electric Service Design/Bidding/Admin Proposal

***** [CAUTION - EXTERNAL EMAIL] DO NOT reply, click links, or open attachments unless you have verified the sender and know the content is safe *****

Hi Scot-

Here is the proposal for the work, it's about half and half real design work and the other half management of the project before, during and after bids thru construction. My proposal includes the project management so you don't have to.

I figure it is about a \$150K construction cost*

Add the \$22K Prism Design fees

And include a \$20K contingency _____

Grand total project estimated outlay = \$192K or an even \$200K

* I don't know if XCEL will have charges, I'm checking with Rick, will let you know.

Let me know how this sits, Thanks for the opportunity, I would be delighted to be involved.

Bill Halgren

Electrical Designer/President

PRISM DESIGN Electrical Consultants Inc

E8403 State Road 85

Mondovi, WI 54755

715-797-0602

Eau Claire Office:

21 S. Barstow St. #1

Eau Claire, WI 54701

bhalgren@prismdesign-electrical.com

PROPOSAL FOR DESIGN SERVICES

March 20, 2023

This agreement is made between Prism Design and:

City of Chippewa Falls, 30 Central St. Chippewa Falls, Wisconsin 54729 Attn: Scot Michels

Project Name: City Hall Electrical Service Conversion, Chippewa Falls, WI

Basis for Proposal: Meeting and Walk thru with Scot, Xcel Energy & Roshell Electric 3-21-23; Convert 600A 240 Volt Delta service to 1200A 208 Volt Wye.

Scope of Services:

Prepare CAD Electrical bidding and construction documents (plans & specifications) to implement the project. Design site work, CAD plans and a review meeting are included. Pre-Bid Walk thru, Shop Drawing review, construction assistance by telephone, on-site pre-construction meeting, periodic construction supervision meetings and the final punchlist/inspection is included.

- a.) Construction/Bidding documents shall include all specification "front end" general conditions/requirements, such as contracts, bid form, bonding, etc., to insure contractor performance and Owner's protection. PRISM DESIGN will conduct a pre-bid tour to contractors and be responsible for a bid tabulation after bids are received.
- b.) Electrical design will accommodate power to refeed the old service at new voltage, add a panel for Boiler room loads, free up space in existing for expansion and other revisions needed to convert existing equipment feeds to the new voltage if needed.
- c.) The new service would be able to serve some EV (Electric Vehicle) added load, and the Xcel service will be designed to add a service to the north parking lot fully dedicated to EV Chargers.

Timeline: Complete plans ASAP during May of 2023. Completion is wished for October. (At this writing, Main Panel will take at least 10 weeks to obtain, meaning late September installation.)

Fees: Item a.) \$3,500 for bid services listed.

Item b.) \$10,500 for Electrical design.

Item c.) \$8,000 Contract Administration and Construction Supervision. (\$2000/month July – Oct.)

Grand Total= \$22,000

Fees for major revisions after the bid sets are completed would be established by a contract addendum.

Reimbursable Expenses: None anticipated. Bid documents will be pdf's distributed electronically. Two plan & spec sets will be provided for the client.

Prism Design Electrical Consultants, Inc.

E8403 State Road 85
Mondovi, WI 54755
715.797.0602

Payment Terms and schedule: The fee is to be billed in monthly increments based on work performed up to the limits listed above. Payment terms shall be net 30 days from invoice. An interest charge of 1.5% per month will be charged on any remaining balances after 30 days.

Dispute Resolution: If a dispute arises out of this Agreement or out of the services provided for under this Agreement, the parties to this Agreement shall negotiate in good faith to resolve the dispute. If good faith negotiations cannot be resolved in 30 days, then the dispute shall be settled by mediation. A mediator approved by the parties to this agreement shall be final and binding upon the parties to the Agreement.

Agreement:

I agree to the terms stated above:

Bill Halgren Bill Halgren, Electrical Designer/President Date 3-24-2023
_____ Client Date _____

Appendix: Additional Information.

1. Prism Design Electrical Consultants Inc.'s General and Professional Liability and Worker's Compensation coverage is underwritten by Kraus Anderson Insurance, Burnsville, MN. Certificates available on request.

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Lynne Bauer

From: Rick Ruf
Sent: Wednesday, March 29, 2023 1:41 PM
To: Lynne Bauer
Cc: Rick Rubenzer
Subject: Committee #1 Meeting

Lynne,

Is there a Committee #1 meeting being scheduled in the near future?
Here are the needs that I will be discussing with Committee #1.

- | | |
|--|---------------------------|
| 1) Street Dept. Facility HVAC Controls | \$300,000.00 |
| 2) Street Dept Facility Boiler Replacement | Waiting for Pricing |
| 3) Street Dept. Facility Overhead Doors Replacements | \$57,335.00 |
| 4) Street Dept. Facility Multiple Steel Roof Sealing | \$67,200.00 - \$96,000.00 |
| 5) Street Maintenance HMA Price Increase | Waiting for Pricing |
| 6) Street Maintenance Oil Price Increase | Waiting for Pricing |
| 7) Winter Maintenance Salt Price Increase. | Waiting for Pricing |
| 8) Winter Maintenance Plow Blade Replacement | \$17,225.00 |

I am hoping to have the remaining pricing in a couple of weeks.

Thank You, Rick Ruf

City of Chippewa Falls

Street, Fleet and Utility Maintenance Manager

5 Bjork-Riverside Dr.

Chippewa Falls, WI. 54729

rruf@chippewafalls-wi.gov

Street Dept Equipment Schedule: 2022-2024									
Equipment	Order Date	Lead Time	Payment Year	Price	2022 Payments	2023 Payments	2024 Payments		
Track Type Hoe	A.S.A.P.	Possibly in Stock	2022	\$300,000.00	\$238,800				
Air Compressor	A.S.A.P.	3-4 Months	2022	\$30,000.00	\$30,000				
Hot Melt Kettle	A.S.A.P.	4-6 Months	2022	\$55,000.00	\$55,000				
Asphalt Rollerw/trailer	A.S.A.P.	Possibly in Stock	2022	\$85,000.00	\$76,550				
Ex Mark Lawn mower	A.S.A.P.	6 Months	2022	\$18,000.00	\$18,000				
Wheel Loader Front End	A.S.A.P.	12 Months	2023	\$180,000.00		\$180,000			
Skid Loader	Apr-22	8 Months	2023	\$65,000.00		\$65,000			
2-One Ton trucks	Jul-22	6 Months	2022?	\$98,655.00	\$98,655				
2 - Plow Trucks	A.S.A.P.	18-24 Months	2024	\$425,000.00			\$425,000		
Snowblower	Nov-22	12 Months	2024	\$175,000.00			\$175,000		
Street Dept. Totals By Year					\$ 517,005	\$ 245,000	\$ 600,000		
**2022/2023 - \$98,655.00									

Park, Rec. and Forestry Equipment Schedule: 2022-2024									
Equipment	Order Date	Lead Time	Payment Year	Price	2022 Payments	2023 Payments	2024 Payments		
Zero Turn Mower	A.S.A.P.	6 Months	2022	\$18,000.00	\$18,000.00				
Turf Mower	A.S.A.P.	12 Months	2023	\$24,000.00		\$24,000.00			
Compact Tractor	A.S.A.P.	12 Months	2023	\$68,000.00		\$68,000.00			
Ranger/Gator	Jan-23	6 Months	2023	\$18,000.00		\$0.00			
One Ton Truck	Nov-22	6-8Months	2023	\$16,000.00		\$16,000.00			
Compact Loader	A.S.A.P.	6 Months	2022?-2023	\$49,000.00	\$49,000.00				
Zero Turn Mower	Apr-23	8-12 Months	2024	\$120,000.00			\$0.00		
	Nov-23	6 Months	2024	\$19,000.00			\$0.00		
Park, Rec. and Forestry Dept. Totals By Year					\$67,000.00	\$ 108,000	\$ -		
**2022/2023 - \$49,000									
TOTALS STREETS/PARKS BY YEAR					\$584,005.00	\$353,000.00	\$600,000.00		

Police and Fire Equipment Schedule: 2022-2024									
Equipment	Order Date	Lead Time	Payment Year	Price	2022 Payments	2023 Payments	2024 Payments	2023 Payments	2024 Payments
Ambulance Chassis (2022)	A.S.A.P.	18-24 mos	2023	\$215,000.00		\$215,000		\$215,000	
Ambulance Chassis (2024)	2023	18-24 mos	2024	\$215,000.00			\$215,000		
Fire Truck (?)			2025/2026	\$675,000.00					
K-9 Squad Replacement	2022	6 -12 Months	2022? 2023	\$30,000.00	\$0				
Investigator Squad	2022	6 -12 Months	2022? 2023	\$33,000.00	\$25,000				
Police/Fire Dept. Totals By Year					\$ 25,000	\$ 215,000	\$ 215,000		
Referendum Vehicles/Equipment: 2022-2023									
Equipment	Order Date	Lead Time	Payment Year	Price	2022 Payments	2023 Payments	2024 Payments	2023 Payments	2024 Payments
Ambulance (1)	Nov. 2022	18-24 mos	2024	\$415,000.00					\$415,000
Patrol Vehicles (2)	Nov. 2022	6 -12 Months	2023	\$90,137.00		\$90,137		\$90,137	
Plow Trucks (2)	Nov. 2022	18-24 mos	2024	\$500,000.00			\$500,000		
Parks & Rec vehicles (2)	Nov. 2022	6 -12 Months	2023	\$62,000.00		\$62,000		\$62,000	
Clerk/Finance(work stations)	Nov. 2022	3-6 mos	2023	\$16,000.00		\$16,000		\$16,000	
Referendum Totals By Year					\$	- \$	168,137	\$ 915,000	
TOTAL OF ITEMS APPROVED MAY 17, 2022									
Streets					\$ 517,005	\$ 245,000	\$ 600,000	\$ 245,000	\$ 600,000
Parks					\$ 67,000	\$ 108,000	\$ -	\$ 108,000	\$ -
Police					\$ 25,000				
Fire							\$ 215,000	\$ 215,000	\$ 215,000
TOTALS BY YEAR				0	\$ 609,005	\$ 568,000	\$ 815,000	\$ 568,000	\$ 815,000

2022 and 2023 OMITTED BUDGET REQUESTS FOR DISCUSSION - APRIL 2023

DEPARTMENT	OTHER FUNDING SOURCE	2023 POTENTIAL NOTE/BOND FUNDING	2023 APPROVED FUNDING	PRIORITY	2023 Request/Estimated Cost	REQUEST DESCRIPTION
DATA PROCESSING					\$ 10,000	REPLACEMENT OF 29 MITEL PHONES
					\$ 8,000	CITY HALL SECURITY CAMERAS - Outside
					\$ 1,000	CLIENT ACCESS LICENSES
						INSTALL CAMERA IN COUNCIL CHAMBERS (+\$60/ANNUALLY)
						ADDITIONAL CAMERAS - CITY HALL, STREETS, NEW FIRE DEPT
						REPLACEMENT PCs WINDOWS 10 (20247/20257)
						IT SERVERS (BORROW7OR REPAY COUNTY 5 YRS7)
					\$ 8,100	WIRELESS ACCESS POINTS
TOTAL					\$ 19,000	
FIRE DEPARTMENT				1	\$ 5,500	CHIP SEAL COATING OF ASPHALT SURFACES AT STATION #1
		\$ 750,000			\$ -	FIRE ENGINE #8 REPLACEMENT
				2	\$ 8,200	ZERO TURN LAWN MOWER
TOTAL		\$ 750,000			\$ 13,700	
LIBRARY					\$ 7,450	BATHROOM PARTITIONS
TOTAL		\$ -			\$ 7,450	
PARKS & RECREATION DEPT					\$ 9,449	ROBOTIC POOL CLEANER
					\$ 15,000	TREE PLANTING (REQUEST FOR \$1,500-\$15,000)
				2	\$ 17,605	METAL ROOFING - GANNON FIELD/CONCESSIONS/RESTROOMS
				2	\$ 27,785	METAL ROOFING - SOFTBALL COMPLEX CONCESSIONS/RESTROOMS
					\$ 1,766	SURVEILLANCE COSTS - ERICKSON PARK
				1	\$ 327,850	SECOND PHASE FLAG HILL UPGRADES
				7	\$ 116,870	IRVINE PARK - MAINTENANCE AND WALKING PATHS
					\$ 101,110	IRVINE PARK ZOO - CHAIN LINK FENCING
					\$ 7,555	IRVINE PARK ZOO - GATES (4 OPTIONS)
			X		\$ 87,790	POOL HEATER
			X		\$ 70,000	POOL FILTER
					\$ 13,250	POOL SLIDE REMOVAL (\$13,250; RESTORATION \$79,550)
				4	\$ 22,000	RIVERFRONT FOUNTAIN REPAIRS
				3		CASPER PARK MAINTENANCE BUILDING
				5		MARSHALL PARK TENNIS COURTS - ADD PICKLEBALL COURTS
				6		RIVERFRONT AND IRVINE PARKS - ADD SURVEILLANCE SYSTEMS
						ALLEN PARK IMPROVEMENTS
TOTAL					\$ 817,970	
POLICE DEPARTMENT					\$ 49,450	FLOCK SAFETY ALPR CAMERS (INSTALL AND 2 YR CONTRACT)
					\$ 86,000	RIFLE SHIELDS (\$18,000-\$86,000)
					\$ 4,200	MEDICAL RESPONSE BAGS
					\$ 6,000	TRAFFIC SAFETY LIGHTING (NEW) \$2,800-\$6,000
					\$ 10,315	LEADERSHIP TRAINING (\$5,040-\$10,315)
					\$ 125,000	PD ROOF REPLACEMENT
					\$ 35,000	K9 SQUAD REPLACEMENT
					\$ 90,200	TASER 7 REPLACEMENT
					\$ 55,125	PD FLOORING (\$21,525-\$55,125)
					\$ 50,000	PARKING ENFORCEMENT SCOOTER (\$30,000-\$50,000)
					\$ 4,000	POLICE DEPARTMENT INVESTIGATOR DESKS
TOTAL					\$ 405,290	
CITY HALL				2	\$ 44,000	CITY HALL SPLIT SYSTEMS OUTDOOR/INDOOR UNITS
				4	\$ 3,700	FLOORING - PLANNING DEPARTMENT
				5	\$ 7,500	FLOORING - PARKS & RECREATION DEPARTMENT OFFICES
				9	\$ 8,500	FLOORING - UTILITY OFFICES
				7	\$ 9,950	FLOORING - CONFERENCE ROOM 2ND FLOOR
				1	\$ 20,000	FIRE STATION 2 - FLOORING REPLACEMENT
					\$ 178,000	CITY HALL ROOF REPLACEMENT
					\$ 3,238	CITY HALL ROOF HATCH
				6	\$ 1,275	FLOOR - CUSTODIAN OFFICE
				8	\$ 6,500	FLOORING - 2 LARGE BASEMENT FILING ROOMS (\$6,150-\$6,500)
					\$ 2,450	FLOORING - 2 SMALL FILE ROOMS (\$1,275; \$1,175)
					\$ 100,000	CITY HALL - VARIOUS OFFICES - ERGONOMICALLY CORRECT WORKSTATIONS
					\$ 200,000	CITY HALL ELECTRIC
TOTAL					\$ 579,113	
STREET DEPT				1	\$ 11,000	PEA GRAVEL (OVER BUDGET \$10,000 LAST 4 YRS BUT OFFSET BY GAS/DIESEL/OIL BUDGET TO DATE)
				2	\$ 10,400	JANITORIAL SERVICES (Recurring costs)
				1	\$ 25,000	OIL - (OVER BUDGET \$20,000 LAST 4 YRS BUT OFFSET BY GAS/DIESEL/OIL BUDGET TO DATE)
				3	\$ 16,500	STREET CHRISTMAS DECORATIONS
					\$ 300,000	HVAC CONTROLS
						BOILER REPLACEMENT
					\$ 57,335	OVERHEAD DOOR REPLACEMENTS
					\$ 96,000	MULTIPLE STEEL ROOF SEALING (\$67,200-\$96,000)
						HMA PRICE INCREASE
						SALT PRICE INCREASE
					\$ 17,225	PLOW BLADE REPLACEMENT
TOTAL					\$ 533,460	
TOTALS	\$ -	\$ 750,000	\$ -		\$ 2,375,983	