

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
February 15, 2023**

1. Call to Order

Meeting was called to order by President Ambelang at 5:01 p.m. in the Virginia O. Smith Meeting Room at the Chippewa Falls Public Library.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, Jones, King, Martell, Russell

Members Absent: Newton

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden.

3. Approval of Agenda

Motion by Russell seconded by King to approve the agenda. All present Voting Aye. Motion carried.

4. Department presentation – Jessi Peterson

Jessi Peterson Youth Services Coordinator gave an overview of youth services in the Chippewa Falls Public Library. She touched on the materials available and the many various programs the department has been organizing. She also introduced the new book bike that has just arrived. The Board thanked her for her very informative presentation.

5. Disposition of the minutes of the Board of Trustees meeting of January 11, 2023.

Motion made by King seconded by Drehmel to approve the minutes of the Board of Trustees meeting of January 11, 2023. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2023 budget after February 21, 2023.

Motion made by Jones seconded by King to approve the vouchers to be paid from the 2023 budget after February 21, 2023. Roll Call Vote. Voting Aye: Ambelang, Drehmel, Jones, King, Martell, and Russell. Motion carried.

7. Public Appearances

none

8. Correspondence

None

9. Management Report

Director Niese talked about highlights from the Management Report. It has been a busy January with many programming opportunities for all age levels. The new shelving for the adult section has been ordered if any member of the Board would like to see how the new shelving will be arranged they are welcome to view it anytime.

10. Current Business

a) Job Titles and descriptions.

Motion made by Russell, seconded by King to approve the job title and job descriptions as presented. All present Voting Aye. Motion passed

b) Annual Report

The Annual Report was reviewed and highlights were shared by Director Niese. Motion made by Russell, seconded by King to approve submission of the 2022 Annual Report. All present Voting Aye. Motion carried.

c) Community Foundation Report

No further information is available at this time.

d) Lobby bathroom renovations update

The only bid we have is from Market & Johnson. The one other company contacted stated that they were the subcontractor for Market & Johnson so would not be giving a quote. Director Niese will check with Market & Johnson about making sure the quote is valid at this time. He will also check into whether this is a Capital Fund expenditure or whether other funding is available.

e) Hours discussion

The need for other hours for other patrons was discussed. No action will be taken.

11. Closed Session under WI Statues 19.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. “To

a) Director Evaluation

Motion made by Drehmel, seconded by King to go into Closed Session under WI Statues 19.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. “To Director evaluation to include Director later in discussion. Roll Call Vote: Voting Aye: Ambelang, Drehmel, Jones, King, Martell and Russell. Motion carried. Time 6:00 pm.

Motion made by Drehmel seconded by Martell to return to open session Time 6:04 p.m.

12. Announcements

none

13. Items for future consideration

- a) Bathroom renovation
- b) Department Head presentations- written reports

14. Adjournment

Motion made to adjourn by Russell seconded by Drehmel. All present Voting Aye. Motion carried. Meeting adjourned at 6:08 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant