

MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
and
COMMITTEE #2
LABOR NEGOTIATIONS, PERSONNEL, POLICY AND ADMINISTRATION
December 1, 2022

Committee #1 - Revenues, Disbursements, Water and Wastewater and Committee #2 – Labor Negotiations, Personnel, Policy and Administration met on Thursday, December 1, 2022 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, Paul Nadreau, and Chuck Hull.
Mayor/Other Council Members present: Mayor Hoffman, Jason Hiess, and Heather Martell.
Others present: Finance Manager/Treasurer Lynne Bauer; City Engineer/Public Works Director/Utility Manager Rick Rubenzer; Police Chief Matt Kelm; Fire Chief Lee Douglas; Parks, Recreation, and Forestry Director John Jimenez; Battalion Chief Jason Thom; Street and Utility Maintenance Manager Rick Ruf; Utilities Office Manager Connie Freagon; Police Department Administrative Assistant Lesley Small; and City Clerk Bridget Givens.

Call to Order: 9:00 am

- 1. Discuss the 2022 fee for Lake Hallie Police Department use of City range. Possible recommendation to the Council.**

Chief Kelm advised that due to staffing shortages, the Lake Hallie Police Department was only able to utilize the City's range once in 2022. As such, they have requested to be charged a one-time fee as opposed to the full amount of \$600.

Motion by Monarski/Nadreau to recommend Council approve charging the Lake Hallie Police Department \$100 for their use of the City's range. **All present voting aye, motion carried.**

- 2. Discuss funding for Police Department portable radios. Possible recommendation to the Council.**

Kelm requested to utilize the Wisconsin Department of Administration Law Enforcement Agency Grant for the purchase of additional portable radios. During larger scale emergencies, it is helpful to have spare radios.

Motion by Nadreau to recommend Council approve the purchase of two Police Department radios at the cost of \$1,381.69 each utilizing grant funds. **Motion died for lack of a second.** Kelm suggested that the Committee should consider the purchase of three radios which would also cover a radio for the new officer approved through the referendum.

Motion by Nadreau/Kiefer to recommend Council approve the purchase of three Police Department radios at the cost of \$4,145.07 utilizing grant funds. **All present voting aye, motion carried.**

3. Discuss increasing basketball contracted official rates. Possible recommendation to the Council.

Parks, Recreation, and Forestry Director Jimenez indicated the department is struggling to hire basketball officials. The schools currently pay \$40-\$50 per game and the City pays \$25. He is suggesting raising the rate to at least \$30 to be more competitive. The budget impact was discussed.

Motion by Monarski/Nadreau to recommend Council approve increasing the rates for basketball contracted officials from \$25 per game to \$35 per game. **All present voting aye, motion carried.**

4. Discuss amendments to the Safety Boot Reimbursement Policy. Possible recommendation to the Council.

The updated policy was distributed and reviewed. It was noted that discounts are available at Farm & Fleet, Mason Shoe, and The Shoe Doctor.

Motion by Kiefer/Monarski to recommend Council approve the amended Safety Boot Reimbursement Policy. **All present voting aye, motion carried.**

5. Discuss health insurance policies. Possible recommendation to the Council.

This item will be discussed at the upcoming meeting on December 6, 2022.

6. Discuss other issues affecting the 2023 budget. Possible recommendations to the Council.

This item will be discussed at the upcoming meeting on December 6, 2022.

7. Motion by Monarski/Nadreau to go into Closed Session under Sec. 19.85 (1) (c), Wis. Stats. for "Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility to:

- a. **Discuss benefits/compensation for Fire Chief candidate; and to include the Mayor, Committee/Council members, Bauer, Douglas, Thom, and Givens; may return to Open Session for possible action on Closed Session item.**

Roll Call Vote: Aye – Monarski, Nadreau, Hull, Kiefer. Motion carried.

The Committee discussed Item (a) above.

Motion by Kiefer/Nadreau to return to Open Session. **All present voting aye, motion carried.**

It was reported that a motion was unanimously approved in Closed Session to start the Fire Chief candidate at Step 18E with an increase to 18F after one year.

8. Adjournment

Motion by Monarski/Nadreau to adjourn at 9:26 am. All present voting aye, motion carried.

**Minutes submitted by,
Rob Kiefer, Chair**

CHIPPEWA FALLS
POLICE
Integrity • Compassion • Commitment

Memorandum of Understanding for use of City of Chippewa Falls firearms range for
outside Law Enforcement Agencies

Calendar year 2022

The Chippewa Falls Police Department agrees to make available its shooting range located at 2302 Nelson Rd, Chippewa Falls, WI 54729 in 2022 from January 1 to December 31 for use by members of the Lake Hallie Police Department as mutually agreed by the parties and as outlined in this document.

The Lake Hallie Police Department agrees to fully indemnify, defend and hold harmless the City of Chippewa Falls, its appointed or elected officials, committee members, employees, agents and each of them for any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interests, attorneys' fees, costs and expenses of whatsoever kind or nature, in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any willful act, error or omission, fault or negligence by the Lake Hallie Police Department, its officers, employees, agents, and invitees, in fulfilling the terms of this Agreement or use of said premises.

The Lake Hallie Police Department shall give the Chippewa Falls Police Department prompt and reasonable notice of any such claims or actions and shall be responsible for investigating, compromising, and defending the same.

The Lake Hallie Police Department will be provided reasonable accommodations for use of the range for scheduling and equipment use purposes. However, all parties understand that shooting range is the property of the City of Chippewa Falls and use of the shooting range is ultimately at the sole discretion of the Chippewa Falls Police Department with regard to scheduling and use of equipment. It is also understood that the range will be cleaned back to its original state after the end of each use

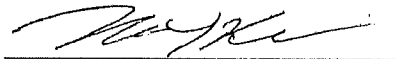
unless otherwise agreed to. Any damage to property or equipment at the shooting range as a result of use of the range will be repaired or replaced in a timely manner to our satisfaction. Finally, removal of snow from the shooting range is not included in the reasonable accommodations for use of the shooting range as described in this agreement. The City of Chippewa Falls removes snow from the shooting range periodically. However, other reasonable accommodations for snow removal arranged and paid for by the Lake Hallie Police Department may be permissible.

The Lake Hallie Police Department agrees to pay the City of Chippewa Falls \$600 annually (\$50/month) for use of the firearms range in 2022. In the event the firearms range is used more than six days in 2022, the cost would be increased to \$1200 annually (\$100/month). Use of the firearms range for multiagency training organized by the Chippewa Falls Police Department does not count as a use of the range for this purpose.

The undersigned have authority to enter into this Agreement, have read and fully understand this Agreement and acknowledge receiving a copy of said Agreement.

CHIPPEWA FALLS POLICE DEPT:

Print: Matthew L. Kelm Date: 08/24/2022

Signature: 

CHIPPEWA FALLS
POLICE DEPARTMENT

LAKE HALLIE POLICE DEPARTMENT:

Print: _____ Date: _____

Signature: _____

LAKE HALLIE
POLICE DEPARTMENT



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Milwaukee - (262)439-2000
Eau Claire - (715)225-7604
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SALES QUOTE

Sales Quote No: 26933
Date: 11/1/22
Account No: 7156

Bill To: Chippewa Falls Police
210 Island St.
Chippewa Falls, WI 54729
USA

Ship To: Chippewa Falls Police
210 Island St.
Chippewa Falls, WI 54729
USA

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Aaron Jenneman		Spee-Dee Delivery	NET 30 Days	12/1/22

Notes

Item No	Description	Quantity	UM	Price	Amount
NX-5200K2	Kenwood VHF (136-174MHz), 6.0 Watts NXDN Conventional / TYPE-C Trunking	1.00	Each	\$1,341.69	\$1,341.69
KSC-32	Kenwood rapid rate single unit charger for KNB-31A/32N/33L/41NC/43L/47L/48L/50NC	1.00	Each	\$0.00	\$0.00
KWD-5100CV	Kenwood License Key for P25 Conventional	1.00	Each	\$0.00	\$0.00
KMC-70M	Kenwood Speaker Mic (Replaces KMC-54), Intrinsically Rated MIL-SPEC, IP54/55/67/68*	1.00	Each	\$0.00	\$0.00
KNB-L2M	Kenwood Li-Ion 2600 mAh (Standard) Battery	1.00	Each	\$0.00	\$0.00
KRA-26M	Kenwood VHF helical antenna 146-162 MHz	1.00	Each	\$0.00	\$0.00
PROG	Programming of radio equipment	1.00	Each	\$20.00	\$20.00

Returns & exchanges are accepted within 30 days of purchase and require an RMA Number. Items must be in unused condition and in original packaging. Special order items are non-returnable and may not be canceled once shipped from vendor.

Subtotal	\$1,361.69
Freight	\$20.00
Sales Tax	\$0.00
Sales Order Total	\$1,381.69

Basketball Officials \$5 Increase proposal

Out of account 10,55310.5299 we would like to increase basketball officials to \$30 per game. We have \$10,200 budgeted out for officials for this season. This allows us to stay somewhat competitive with neighboring organizations like the schools and ECPR that offer \$40/50 a game.

Our projected budget with our current rate (\$22.50 per game) is \$6,120

With an increase our projected budget for refs would increase to...

$8 \text{ games a night} \times 17 \text{ weeks of games} \times 2 \text{ refs per court} \times \$30 \text{ per game} = \$8,160$

SAFETY BOOT REIMBURSEMENT POLICY

Committee #1 Action: December 1, 2022

Committee #2 Action: December 1, 2022

City Council Approval: December 6, 2022

Effective Date: January 1, 2023

Permanent Full-Time Employees

The City shall reimburse up to \$200.00 annually toward the purchase of safety shoes or boots to all permanent full-time employees who are required to wear safety boots. Such reimbursement is subject to Department Head Approval and shall be made upon proof of purchase being submitted by the employee to the City. If an employee's safety boots or shoes are not suitable for work due to a work related incident, a Department Head may approve an additional reimbursement during the year. No reimbursements will be made within 30 days of an employee's final day of employment.

Seasonal Employees

The City shall reimburse up to \$200 annually toward the purchase of safety shoes or boots to any seasonal employee who completes 10 weeks of seasonal employment with the City. Such reimbursement shall be made upon proof of purchase being submitted by the employee to the City. Reimbursements will only be made after the completion of 10 weeks of seasonal employment.