



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
and
COMMITTEE #2
LABOR NEGOTIATIONS, PERSONNEL, POLICY AND ADMINISTRATION
November 15, 2022

Committee #1 - Revenues, Disbursements, Water and Wastewater and Committee #2 – Labor Negotiations, Personnel, Policy and Administration met on Tuesday, November 15, 2022 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, Paul Nadreau, and Chuck Hull.

Mayor/Other Council Members present:

Others present: Finance Manager/Treasurer Lynne Bauer; City Planner/Transit Manager Brad Hentschel; Police Chief Matt Kelm; Fire Chief Lee Douglas; Library Director Joe Niese; Parks, Recreation, and Forestry Director John Jimenez; Street and Utility Maintenance Manager Rick Ruf; Assistant City Engineer Bill McElroy; Water Supervisor Matt Boos; Utilities Office Manager Connie Freagon; Executive Director of Chippewa Falls Main Street Teri Ouimette; and City Clerk Bridget Givens.

Call to Order: 9:00 am

- 1. Discuss proposal from Chippewa Falls Rotary Club and Chippewa Falls Rotary Foundation for rehabilitation improvements to Harmony Courtyard. Possible recommendations to the Council.**

Sheldon Gough and Hugh Crane of the Chippewa Falls Rotary Club and Rotary Foundation appeared to discuss the community service project proposed for Harmony Courtyard.

Details on the scope of the project were discussed. The paint on the mural wall is defective and unable to be repaired. The south wall is soft brick which cannot be cleaned, so they are proposing to cover it with metal. The current bandstand is rotten and will be replaced along with new tables, stamped concrete, fencing, and updated signage which details why the park was created. The neighbors on either side of the courtyard are in support of the project. Estimates for the work to be completed are roughly \$32,000 - \$35,000. Grant opportunities are also being explored wherein the City may have to act as a sponsor for pass through of the funds.

The courtyard is not actively marketed as a developable site, but the entities would request if the City sells the property in the future, that the rotary be reimbursed for their investment.

Motion by Kiefer/Hull to recommend Council approve the proposal from the Chippewa Falls Rotary Club and Chippewa Falls Rotary Foundation for improvements to Harmony Courtyard, and direct City Planner/Transit Manager Hentschel to work with the City Attorney to draft a Memorandum of Understanding that if the property is sold within a 20-year time period, that the entities be reimbursed for their expenses. **All present voting aye, motion carried.**

2. Review 2023 personnel requests. Possible recommendations to the Council.

Finance Manager/Treasurer Bauer distributed a spreadsheet identifying personnel and wage adjustment requests from 2022 and 2023. Additional conversation will be had on these requests as part of the omitted and ARPA fund discussions. The Committee reviewed the spreadsheet and opined as to possible funding sources for the human resources position.

No action taken.

3. Review proposed 2023 budget data and issues affecting the budget including personnel and wages. Possible recommendations to the Council.

Bauer is in the process of reviewing revenues and wages and benefits. The operational side of the budget increased by roughly \$7,900. Following the passage of the referendum, she is working to segregate the police and fire wage and benefit increases for funding through referendum revenue. Bauer inquired if the police and fire administrative wage and benefit increases could also be backed out to see if there is availability of funds for a wage increase for other City staff. Possible percentages were discussed.

No action taken.

4. Adjournment.

Motion by Nadreau/Hull to adjourn at 9:24 am. All present voting aye, motion carried.

**Minutes submitted by,
Rob Kiefer, Chair**

Northwestern Mutual®

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November 1, 2022

Brad Hentschel
30 W. Central St
Chippewa Falls, WI 54729

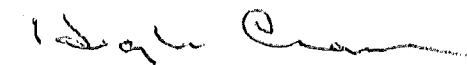
Dear Brad:

Pursuant to our meeting last week, the Chippewa Falls Rotary Club and the Chippewa Falls Rotary Foundation requests that the City of Chippewa Falls WI will reimburse the Chippewa Falls Rotary Club and the Chippewa Falls Rotary Foundation for all of the expenses incurred for the renovation of Harmony Park in Chippewa Falls WI if the property is sold. We ask that this agreement protects Rotary Club and Foundation for a twenty year time period.

Best Regards,


Mary Huffcutt

President Chippewa Falls Rotary Club


Hugh Crane

President Chippewa Falls Rotary Foundation

Harmony Courtyard

South wall 13'x70'	Metal Panels and wood	\$2,695	
	Wall Anchors	200	
	Labor	<u>1,850</u>	
	Total		\$4,745
North Wall Paint			500
Stamped Color Concrete Patio			12,250
Fence – Installed (6/21/21)			5,030
Signage			3,000
Musical Equipment for outdoor space			7,000
Lighting			<u>3,550</u>
Total			36,075

← ALLEY →

ADDING 850 SQ FT PAVERS
Taking out benches, stage and
plantings
Adding overhanging lighting

850 sq ft?

BRICK
PAVER
#1

VINCA
(PERWINKLE)

SHOULDER

BENCH (TOP)

PJM

PJM
RHODODENDR

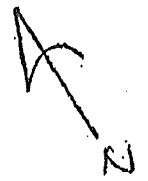
RAIRI FIRE
CRAB

NANNIBERRI
VIBURNUM

BRONZE
SCOUTY
AUGA

ALPINE
CURRENT
HERGE

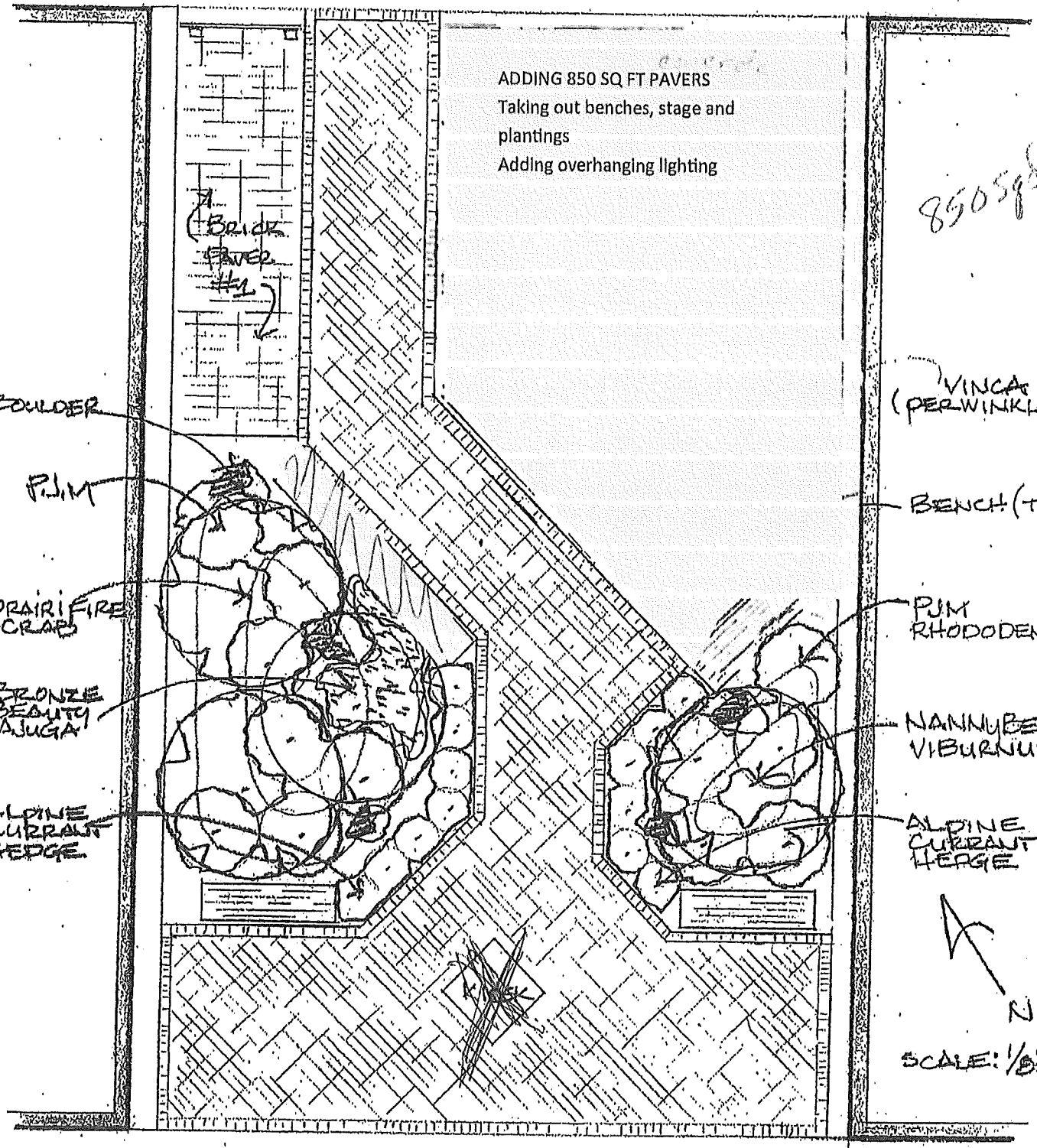
ALPINE
CURRAUT
EDGE

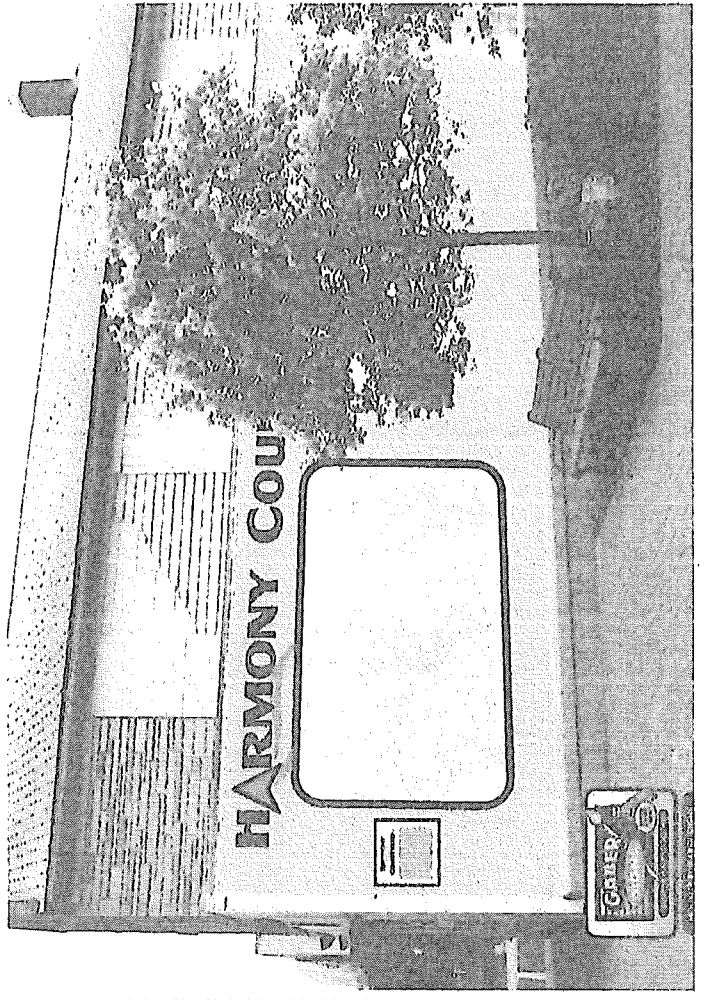
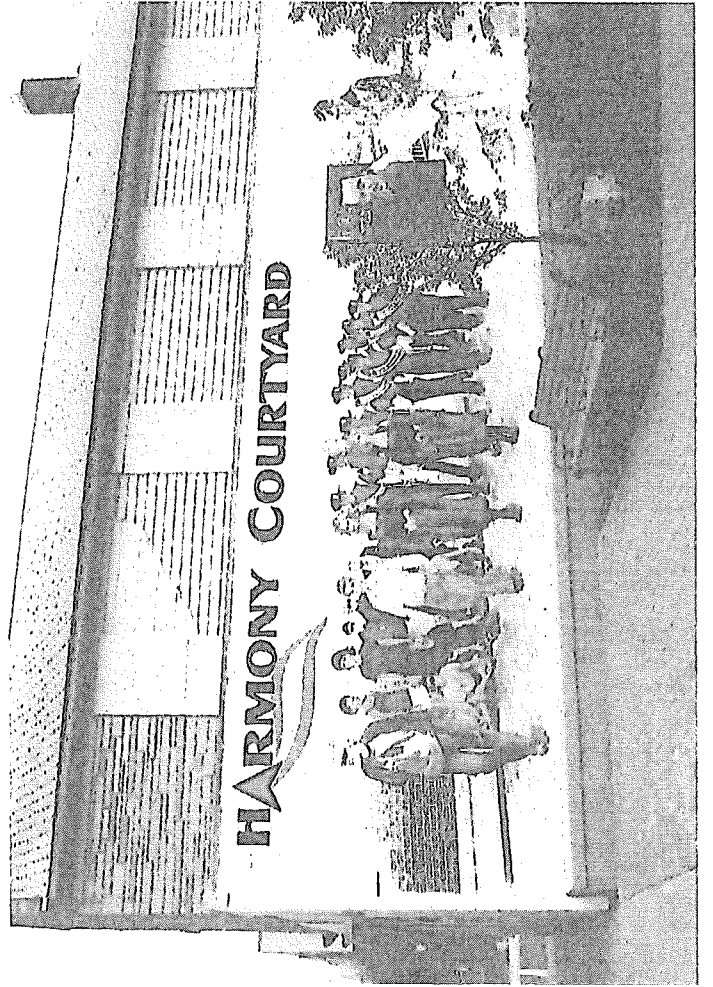
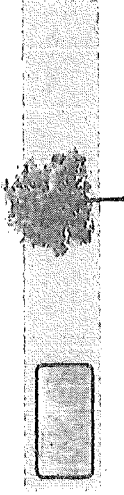
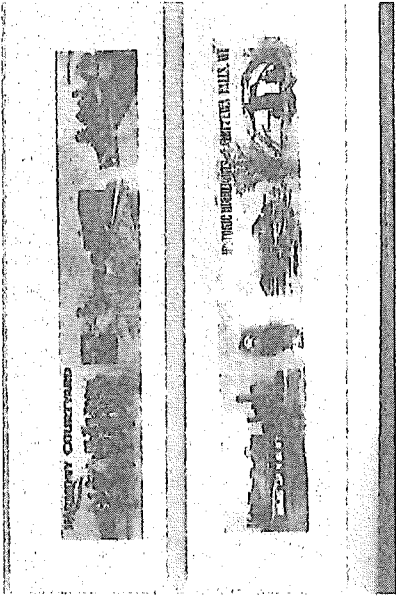


SCALE: 1/8" = 1'

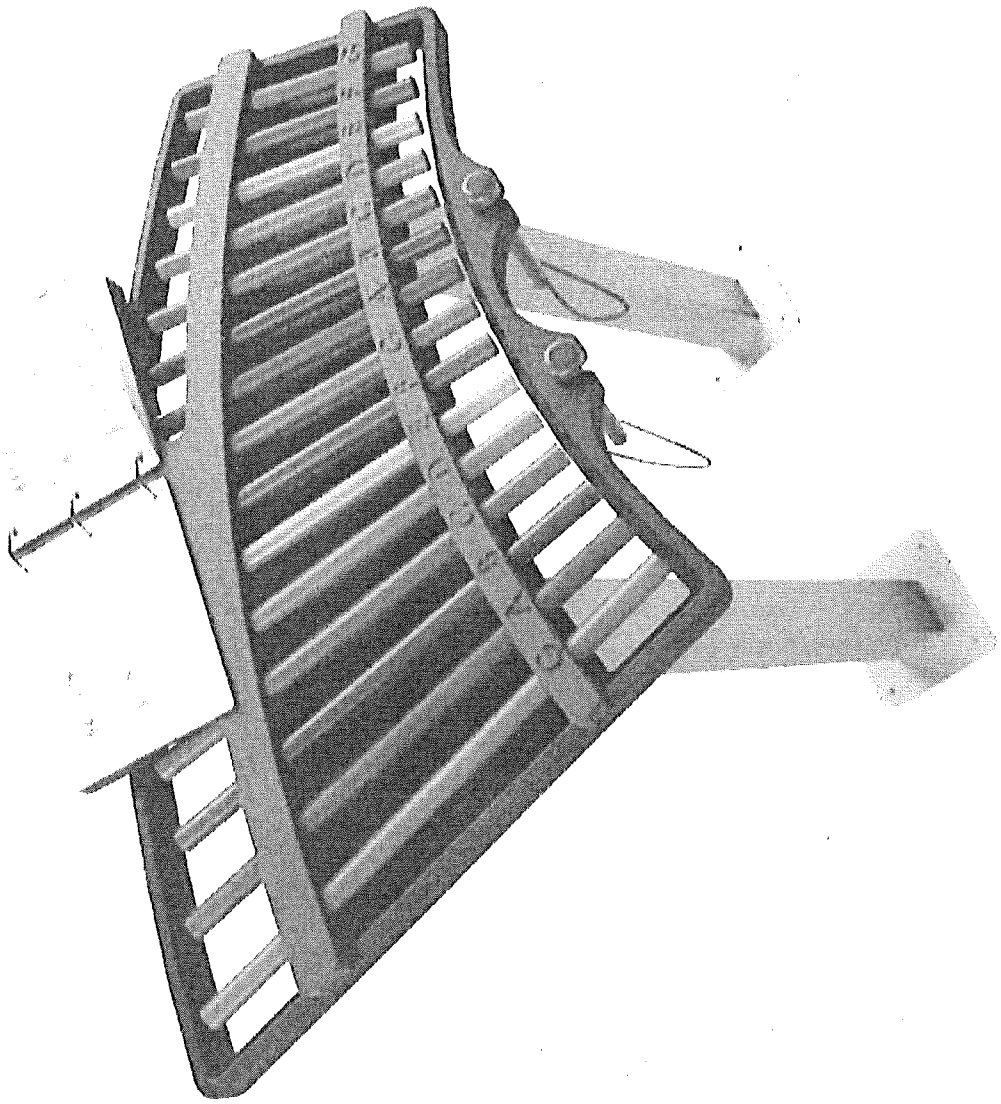
← SIDEWALK →

BRIDGE STREET









2022 and 2023 PERSONNEL REQUESTS/ADJUSTMENTS - NOVEMBER 2022

DEPARTMENT	2023 APPROVED FUNDING	AMOUNT RECOMMENDED	2023 ESTIMATED COST	2023 ESTIMATED COST	DESCRIPTION
CITY CLERK/FINANCE/ADMIN OFFICES			\$ 70,000		FULL-TIME SHARED POSITION
			\$ 100,000		HUMAN RESOURCES POSITION
TOTAL CLERK/FINANCE DEPT			\$ 170,000		
FIRE DEPARTMENT			\$8,500		ADDITIONAL 5 HOURS PER WEEK FOR OFFICE ASSISTANT
PARKS & RECREATION			\$ 11,800		PART-TIME PARK MAINTENANCE POSITION (LESS THAN 900 HOURS/YEAR)
			\$ 23,942		FULL-TIME PARK MAINTENANCE STAFF HOURLY INCREASE FROM \$22.36 TO \$24.36 (IMPACTS 5 EMPLOYEES)
			\$ 24,250		SEASONAL - PARK/ZOO MAINTENANCE WORKERS INCREASE FROM \$10/HR TO \$12/HR (IMPACTS 10-14 EMPLOYEES) (avg 800 hrs)
			\$ 3,000		SEASONAL - POOL MANAGER INCREASE FROM \$12/HR TO \$16/HR (IMPACTS 1 EMPLOYEE - ESTIMATED 700 HRS/SUMMER)
			\$ 3,000		SEASONAL - ASST POOL MANAGERS INCREASE FROM \$10/HR TO \$14/HR (IMPACTS 2 EMPLOYEES - 350 HRS EACH)
			\$ 1,900		SEASONAL - POOL CASHIER INCREASE FROM \$7.50/HR TO \$10/HR (IMPACTS 1-2 EMPLOYEES - 700 hrs)
			\$ 49,600		SEASONAL - LIFEGUARDS INCREASE FROM \$9/HR TO \$12/HR (IMPACTS 20-22 LIFEGUARDS - AVG 700 HRS EACH)
			\$ 80,000		SPECIAL EVENTS COORDINATOR
TOTAL PARKS & RECREATION			\$ 25,600 170,000	\$ 221,092	(2) PARKS MAINTENANCE STAFF - FULL TIME
PUBLIC WORKS/STREET DEPT			\$ 180,000		(2) FULL-TIME STREET DEPT EMPLOYEE
TOTAL PERSONNEL REQUESTS			\$ 579,592		