

City of Chippewa Falls

Job Description

Job Title: Part Time Park Maintenance, Zoo Assistant
Department: Parks, Recreation and Forestry
Reports To: Parks Working Foreman & Head Zookeeper
FLSA Status: Labor Standards Act (FLSA)
Prepared Date: 12-29-2021
Job Grade: Seasonal \$12.56
Age Requirement: 18 Years of Age

SUMMARY

A variety of jobs acquainted with all aspects of the Parks and Recreation facilities and programs. Fill in as needed by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Supports the opening and closing of the park
- Works weekends and night shift
- Clean restrooms, pavilions, shelters and picnic tables, throughout the park.
- Painting as needed.
- Ability to work alone.
- Must have the ability to successfully handle hand tools, power equipment, pick up and dump trucks, trailers and towing.
- Assist with Animal Care as needed.
- Clean and upkeep all aspects of the Zoo.
- Feed and maintain appropriate diets for all animals in Zoo.
- Assist Zookeeper with exhibit maintenance and upgrades.
- Participate in the development of and lead Zookeeper Chats.
- Provide Zoo tours
- Participate in the development of and lead Jr. Zookeeper programs.
- Provide superior customer support.

SUPERVISORY RESPONSIBILITIES

- Addressing complaints and resolving problems

QUALIFICATIONS

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily
- The requirements listed are representative of the knowledge, skill, and/or ability required
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

EDUCATION AND/OR EXPERIENCE

- High School diploma or General Degree (GED)

LANGUAGE SKILLS

- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures or governmental regulations
- Ability to effectively present information and respond to questions from groups of customers, and the general public

MATHEMATICAL SKILLS

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals

REASONING ABILITY

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form

CERTIFICATES, LICENSES, REGISTRATIONS

- Must have valid drivers license

PHYSICAL DEMANDS

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job
- While performing the duties, the employee is frequently required to stand; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear
- The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell
- The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus

WORK ENVIRONMENT

- The employee is occasionally exposed to outside weather conditions
- The employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; extreme cold; risk of electrical shock; and vibration
- The noise level in the work environment is usually moderate
- Must be comfortable working with and or around animals.