



**MINUTES**  
**COMMITTEE #1**  
**REVENUES, DISBURSEMENTS, WATER AND WASTEWATER**  
**August 16, 2022**

**Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, August 16, 2022 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee Members present: Rob Kiefer, John Monarski and Paul Nadreau.

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer; City Engineer/Public Works Director/Utility Manager Rick Rubenzer; Fire Chief Lee Douglas; Police Chief Matt Kelm; Lead Janitor Scot Michels; and City Clerk Bridget Givens.

Call to Order: 9:00 am

**1. Discuss funding to replace basement AC unit at City Hall. Possible recommendations to the Council.**

Lead Janitor Michels advised the Committee that one of the basement AC units broke down and is not repairable. To this point, two 1.5 ton units were used to cool the basement area. It is anticipated the other unit will fail in the foreseeable future, and as such, a 3.0 ton system is being recommended for replacement. The other unit will continue to be used until it reaches its end of life. A proposal for the work was shared and discussion ensued relative to the need to obtain multiple quotes. It was noted that Bartingale has done all of the installation and maintenance on the current system, and it was recommended to continue with Bartingale for familiarity purposes.

**Motion by Monarski/Nadreau** to recommend Council approve the proposal to replace the basement AC unit at City Hall in an amount not to exceed \$6,467 with funding to come from omitted budget funds. **All present voting aye, motion carried.**

**2. Discuss fee structure and ordinance revisions related to proposed Passport Parking Program. Possible recommendations to the Council.**

An updated fee structure was distributed and discussed. Additionally, Chief Kelm distributed information on what neighboring communities are charging for parking citations. Following review, the Committee felt that the fee for parking in a handicapped parking zone should be increased to \$150. Kelm reiterated that the program will ultimately pay for itself through the citations, but that there will be initial expenses that will have to be fronted from the Police Department Budget until the program is fully implemented.

It was noted that monitoring of the program as far as payments coming in and expenditures going out will be done by administrative staff at the Police Department. Ordinance changes and implementation of the new fee structure will take place when the program is ready to be deployed.

**Motion by Monarski/Nadreau** to recommend Council approve the proposed parking fee structure, including an increase in the citation amount for handicapped parking zones to \$150, and to proceed to implement the Passport Parking Program. **All present voting aye, motion carried.**

**3. Discuss Fire Department grant funding. Possible recommendations to the Council.**

Chief Douglas advised the Committee that the City currently receives roughly \$7,000 annually through the state's Funding Assistance Program (FAP) aimed to supplement funding for eligible ambulance services. There are specific items on which the funds can be spent and all expenses paid through the FAP must be reported. The City was made aware that the State of Wisconsin will be allocating an additional \$8M to the FAP for one-time payments to be made to eligible EMS providers. The City will receive a total of \$24,390.23 in addition to the usual annual amount of roughly \$7,000. A first installment of half the one-time payment has already been received and must be spent and reported to the state by February 28, 2023. Failure to do so would result in forfeiture of the entire amount of the additional FAP grant. The entirety of the additional funds must be spent by August 2023, with no ability for carry over.

Douglas proposed utilizing the funds as he has historically for items such as durable medical equipment or equipment repairs, ultimately using his judgment to expend the funds as he deems best for the department considering the parameters of the grant.

**Motion by Monarski/Nadreau** to recommend Council approve Chief Douglas utilizing the FAP grant as proposed, taking into consideration the allowable uses of the funds. **All present voting aye, motion carried.**

**4. Adjournment**

**Motion by Monarski/Nadreau** to adjourn at 9:31 am. **All present voting aye, motion carried.**

Minutes submitted by,  
Lynne Bauer, Finance Manager/Treasurer



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## Proposal

To: City of Chippewa Falls  
Attn: Scot Michels

Date: 08/01/2022  
Re: Replace Mini-Split

Work to include replacement of 1.5 ton min-split unit with a new 3 ton unit.

**Cost for this work: \$6,467.00**

We will dispose of the existing roof top units according to current EPA guidelines.

\*Excluded: Electrical work, if required, to change the circuit to handle a 3.0 ton system.

We Propose Hereby To Furnish Material And Labor – Complete In Accordance With These Specifications,

Payable As Follows: Due Upon Receipt

All Material Is Guaranteed To Be As Specified. All Work To Be Completed In A Workmanlike Manner According To Standard Practices. Any Alterations Or Deviation From Above Specifications Involving Extra Cost Will Be Executed Only Upon Written Orders, And Will Become An Extra Charge Over And Above The Estimate. All Agreements Contingent Upon Strikes, Accidents Or Delays Beyond Our Control. Owner To Carry Fire, Tornado, And Other Necessary Insurance. Our Workers Are Fully Covered By Workmen's Compensation Insurance.

Authorized Signature

Jeff Bomber

Note: This Proposal May Be Withdrawn By Us If Not Accepted Within 30 Days.

- Due to unprecedented increases in raw materials, shipping challenges and constant changes throughout the industry, our pricing and lead times may be subject to change.

Acceptance Of Proposal – The Prices, Specification And Conditions Are Satisfactory And Are Hereby Accepted. You Are Authorized To Do The Work As Specified. Payment Will Be Made As Outlined Above.

Date \_\_\_\_\_

Signature \_\_\_\_\_



# 2021

Ordinance Description	Current Cost	Price Increase	New Cost	2021 YTD Tickets	YTD Fine Totals	Updated *NEW* YTD Fine Totals	Price Increase Total
2 Hour Zone	\$ 6.00	\$ 2.00	\$ 8.00	1197	\$ 7,182	\$ 9,576	\$ 2,394
24 Hour Zone	\$ 15.00	\$ 10.00	\$ 25.00	119	\$ 1,785	\$ 2,975	\$ 1,190
2am-6am	\$ 15.00	\$ 13.00	\$ 28.00	803	\$ 12,045	\$ 22,484	\$ 10,439
30 Minute Zone	\$ 4.00	\$ -	\$ 4.00	3	\$ 12	\$ 12	\$ -
4 Hour Zone	\$ 8.00	\$ 7.00	\$ 15.00	236	\$ 1,888	\$ 3,540	\$ 1,652
8 Hour Zone	\$ 10.00	\$ 10.00	\$ 20.00	6	\$ 60	\$ 120	\$ 60
Handicapped Parking	\$ 50.00	\$ 25.00	\$ 75.00	18	\$ 900	\$ 1,350	\$ 450
Improper Parking	\$ 15.00	\$ 10.00	\$ 25.00	13	\$ 195	\$ 325	\$ 130
Keys in Unattended Vehicle	\$ 50.00	\$ -	\$ 50.00	9	\$ 450	\$ 450	\$ -
Loading Zone	\$ 15.00	\$ 10.00	\$ 25.00	0	\$ -	\$ -	\$ -
Posted Private	\$ 20.00	\$ 5.00	\$ 25.00	4	\$ 80	\$ 100	\$ 20
Prohibited Parking	\$ 15.00	\$ 10.00	\$ 25.00	44	\$ 660	\$ 1,100	\$ 440
<b>Totals</b>	<b>\$ 223.00</b>	<b>\$ 107.00</b>		<b>2452</b>	<b>\$ 25,257</b>	<b>\$ 42,032</b>	<b>\$ 16,775</b>

<b>City of Eau Claire</b>	
2 hour	\$ 15.00
Calendar Parking (winter)	\$ 30.00
24hr Parking	\$ 20.00
Handicap	\$ 150.00

<b>City of Menomonie</b>	
Metered Parking (2-8hrs)	\$10 to \$15
Overnight (winter)	\$ 15.00
signed 2a-7a	\$ 15.00
Handicap	\$ 250.00

<b>City of Altoona</b>	
2 Hour by Schools only	\$ 30.00
Calendar Parking (winter)	\$ 30.00
No 4 Hour	\$ -
Handicap	\$ 150.00

<b>City of Rice Lake</b>	
2 hour	\$ 25.00
Winter Parking	\$ 25.00
24hrs	\$ 25.00
Handicap	\$ 150.00

<b>City of Chippewa Falls</b>	
2 hour	\$ 6.00
Winter Parking	\$ 15.00
24hrs	\$ 15.00
Handicap	\$ 50.00