



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
June 9, 2022

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Thursday, June 9, 2022 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau.

Mayor/Other Council Members present:

Others present: Finance Manager/Treasurer Lynne Bauer; Fire Chief Lee Douglas; Police Lieutenant Brian Micolichuk; Parks, Recreation, and Forestry Director John Jimenez; City Engineer/Public Works Director/Utility Manager Rick Rubenzer; Street and Utility Maintenance Manager Rick Ruf; Utility Office Manager Connie Freagon; Library Director Joe Niese; Brian Reilly of Ehlers (remotely); .

Call to Order: 9:00 am

1. Discuss department equipment/vehicle and omitted budget requests and determine funding sources including borrowing. Possible recommendations to the Council.

Brian Reilly of Ehlers presented a document entitled: Finance Update and Capital Planning (a copy of which is available in the office of the City Clerk) and provided details thereon. Discussion topics included Debt Profile, Capital Projects, Potential Refunding, Preliminary Finance Plan, and Calendar. The Committee reviewed the Street Department Equipment Schedule; Parks, Recreation and Forestry Equipment Schedule; Police and Fire Equipment Schedule; and Referendum Vehicles/Equipment. After further discussion it was determined that the Police Department request to replace the K-9 vehicle would be delayed as the purchasing incentive is not currently available. The vehicle is 3 years old and has low mileage and the Committee believes it would be OK for at least one more year. The Police Department request to purchase a used vehicle for an investigator squad was approved.

Following discussion, the Committee felt that a future Committee of the Whole meeting should be held to discuss collectively how best to utilize the ARPA funding.

Motion by Monarski/Kiefer to recommend the Council delay replacement of the K-9 vehicle. All present voted aye. Motion carried.

2. Discuss uses for Wisconsin DOA Law Enforcement Agency Grant funds. Possible recommendations to the Council.

Lt. Micolichuk presented information related to the Wisconsin DOA Law Enforcement Grant funds

awarded in the amount of \$38,675.38. These funds can be used to reimburse eligible expenses between March 15, 2022 and June 30, 2023. Eligible uses include recruitment incentives, training, equipment excluding weapons, and community policing initiatives. Chief Kelm recommended using the funds for rifle plate armor, patrol rifle suppressors, and an electric assisted bike. The City would purchase these items and then request reimbursement. As it wasn't clear whether all of these items would qualify – the only purchase approved at this time was the bicycle. The Committee also discussed the potential to use these funds for training. This item will be placed on a future agenda to discuss the 2022 budget status of the department's training expenses and also to clarify whether the other expenses would qualify.

Motion by Kiefer/Monarski to recommend the Council approve the purchase of an electric assisted bike. All present voted aye. Motion carried.

3. Discuss revisions to Resolution 2015-45 – Resolution Designating Public Depositories. Possible recommendations to the Council.

Finance Manager/Treasurer Bauer asked that this item be placed on a future agenda.

No action taken.

4. Adjournment.

Motion by Nadreau/Monarski to adjourn at 10:09 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

2022 OMITTED BUDGET REQUESTS FOR BORROWING DISCUSSION - JUNE 9, 2022

DEPARTMENT	OTHER FUNDING SOURCE	2022 POTENTIAL NOTE/BOND FUNDING	2022 APPROVED FUNDING	2022 Request/Estimated Cost	
DATA PROCESSING				\$ 10,000	REPLACEMENT OF 29 MITEL PHONES
				\$ 8,000	CITY HALL SECURITY CAMERAS
TOTAL				\$ 18,000	
FIRE DEPARTMENT				\$ 5,500	CHIP SEAL COATING OF ASPHALT SURFACES AT STATION #1
TOTAL				\$ 5,500	
PARKS & RECREATION DEPT				\$ 8,000	NEW MAINTENANCE WORKSHOP - Design
				\$ 9,300	ROBOTIC POOL CLEANER
				\$ 15,000	TREE PLANTING (REQUEST FOR \$1,500-\$15,000)
				\$ 17,605	METAL ROOFING - GANNON FIELD/CONCESSIONS/RESTROOMS
				\$ 27,785	METAL ROOFING - SOFTBALL COMPLEX CONCESSIONS/RESTROOMS
TOTAL				\$ 77,690	
POLICE DEPARTMENT		\$ 30,000		\$ -	K-9 SQUAD REPLACEMENT
		\$ 25,000		\$ -	INVESTIGATOR SQUAD REPLACEMENT
				\$ 20,500	FLOORING REQUEST - Option 1 -
				\$ 52,500	FLOORING REQUEST - Option 2 - Full Project
				\$ 14,150	PATROL RIFLE SUPPRESSORS (12)
				\$ -	TASER REPLACEMENT (10) (\$30,200) (REMOVED)*****
				\$ 13,125	RIFLE PLATE ARMOR (NEW ITEM)*****
				\$ 4,750	PATROL BICYCLE (NEW ITEM)*****
TOTAL	\$ 55,000			\$ 105,025	
CITY HALL				\$ 36,000	CITY HALL SPLIT SYSTEMS OUTDOOR/INDOOR UNITS
				\$ 3,700	FLOORING - PLANNING DEPARTMENT
				\$ 7,500	FLOORING - PARKS & RECREATION DEPARTMENT OFFICES
				\$ 7,000	FLOORING - UTILITY OFFICES
				\$ 3,950	FLOORING - CONFERENCE ROOM 2ND FLOOR
TOTALS	\$ -	\$ 55,000	\$ -	\$ 264,365	

CHIPPEWA FALLS POLICE

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TO: Finance Manager/Treasurer Lynne Bauer
FROM: Chief Kelm
DATE: December 22, 2020
REF: PD Items for consideration for 2022 City Bonding/Borrowing

Updated 6/3/2022

(New item) Rifle Plate Armor

Cost \$13,125

Currently our officers have no portable protection from rifle ammunition. Our soft body armor and shields will not stop rifle fire. Advances in body armor now allow for a light and thin armor plate that can be inserted over the officers existing soft body armor and under their uniform that will help protect them from rifle fire in the most critical area of their torso.

The plate we are looking at are ½" thin and weigh 1.47 lbs. This armor protects from some 5.56mm and 7.62 mm rifle ammunition and also provides additional protection from handgun rounds. This is exceptionally thin and lightweight. The plates come in male and female versions.

Two of our officers have been wearing a test plate for weeks now and the reviews have been very positive. I propose issuing a plate to each officer who wishes to wear one. As these will be owned by the city, officers would return them to be re-issued if they leave the department. The plates are recommended for replacement after 5 years.

If approved this amount would allow us to order and have in place rifle body armor for every officer this year. I would add the cost of a rifle plate to our initial issue operational account for new officers who are hired in the future.

Patrol Rifle Suppressors

Cost: \$14,150 for 12 suppressors

Unsuppressed rifles have a 155dB level. Since the decibel (dB) scale is logarithmic, an increase in 10dB means the sound is 10 times louder. According to OSHA, noise levels above 140dB can cause immediate, irreversible hearing damage. Hearing protection worn during training reduces 22dB of noise, just under the danger range. A suppressed rifle can reduce noise by 30dB.

Patrol Rifle Suppressors can reduce hearing loss in officers in two areas. First, during training officers are exposed to rifle fire 2-3 times annually for two hours each session. For instructors, this is increased to 8 hours or more. Repetitive noise exposure is cumulative even under 140dB. Second, as hearing protection cannot be worn during an actual call, if an officer fires a patrol rifle, especially indoors the impact to that officer and all officers in close proximity can result in the being instantly disoriented, impairing their decision-making ability in a deadly situation, in addition to immediate hearing loss for the officer (and any suspect/victim/witness in the area).

The cost of Patrol Rifle Suppressors weighed against potential liability and/or disability costs makes this a good investment for the city. Noise-Induced hearing loss (NIHL) is one of the most common occupational diseases and the second most self-reported occupational illness or injury. According to the Bureau of Labor Statistics, occupational hearing loss is the most commonly recorded occupational illness in manufacturing, and accounts for one in nine recordable illnesses. The military is moving towards implementing suppressors. Other police departments are also moving in this direction.

A suppressor's life span is 40,000-80,000 rounds, effectively making this a one-time purchase.

(New Item) Patrol Bicycle

Cost: \$4,750 for a PD Patrol eBike size small

The PD purchased electric assisted bike in 2020. An electric assisted bicycle allows officers to ride longer and respond faster to emergency calls without arriving to the scene exhausted. The city is returning to pre-pandemic levels of attendance for festivals and special events. These can be highly congested with pedestrian and vehicular traffic. Bicycles make officer much more approachable than traditional squad cars helping police/community relationships, especially with children. Our many parks are more effectively patrolled through the use of a bicycle. Finally, these bicycles run silently making them ideal in covert operations.

The current eBike we have is size medium which fits some officers. They do make a size small bike which is for ideal height 5 foot to 5'6" which fits smaller sized officers, particularly some female officers. As of February 2022, retail price was \$4,750 and Spring Street Sports indicated they would be willing to look at a discount for us.

Police Department Flooring

Cost Option #1: \$20,500 to purchase materials for later installation. Flooring styles are commonly discontinued from year to year.

Cost Option #2: \$52,500 full project

The carpet flooring in the police department is in poor condition and needs replacement due to 24/7 use of the floor by 29 employees and visitors over the last decade.

~~Taser Replacement~~ We are no longer looking to do this in 2022

~~Cost: \$30,200 for 10 Taser 7 CEW~~

The Conducted Energy Device (CEW) in use by the PD is the Taser Taser X26 and X26P. Both models are being phased out in favor of the Taser 7 by Axon. Although batteries and cartridges are still available, Axon has advised Taser instructors that end of life is on the horizon for the X26 models.

The Taser 7 has several advantages over the X26 models including increased effectiveness due to better sighting system, an additional shot and stronger darts able to connect through more clothing. It also has rechargeable batteries. Taser 7 has a recommended service life of 5 years.

TASER7 Product Card.indd (prismic.io)

CEW is an important less-lethal use of force option for the police department that has been in continual use for well over a decade. Over the last 6 years the Taser has been used to de-escalate situations 49 times just by being pointed towards the suspect and 13 times by actually being deployed.

K9 Squad Replacement - Approved

Cost: \$30,000 estimate

The K9 Squad is a 2019 Chev Tahoe with 38,000 miles. The vehicle was purchased at the state bid price of \$36,000. A 2023 Chev Tahoe would cost \$24,567 with the trade in of our current squad. I would project a changeover cost of \$5000 to move the equipment into a new vehicle. Essentially replacing a four-year-old vehicle with a new vehicle for a reduced cost.

Note: Cost could be offset by insurance moneys from the totaled PD squad and trade in of current vehicle.

Investigator Squad Replacement - Approved

Cost: ~~\$33,000~~ updated to \$25,000 for vehicle with trade in and changeover costs

Our sedan Investigator squad is a 2009 blue Chev Impala. Although it has relatively low miles, it is 14 years old and needs replacement. I would like to replace it with another vehicle that can blend in, i.e. not a large black SUV. For example, a Ford Edge or Ford Escape at the state bid price is under \$30,000. Buildout cost is estimated at \$3,000.

Note: Cost could be offset by insurance moneys from the totaled PD squad and trade in of current vehicle.

Street Dept Equipment Schedule: 2022-2024									
Equipment	Order Date	Lead Time	Payment Year	Price	2022 Payments	2023 Payments	2024 Payments		
Track Type Hoe	A.S.A.P.	Possibly in Stock	2022	\$300,000.00	\$300,000				
Air Compressor	A.S.A.P.	3-4 Months	2022	\$30,000.00	\$30,000				
Hot Melt Kettle	A.S.A.P.	4-6 Months	2022	\$55,000.00	\$55,000				
Asphalt Rollerw/trailer	A.S.A.P.	Possibly in Stock	2022	\$85,000.00	\$85,000				
Ex Mark Lawn mower	A.S.A.P.	6 Months	2022	\$18,000.00	\$18,000				
Wheel Loader Front End	A.S.A.P.	12 Months	2023	\$180,000.00		\$180,000			
Skid Loader	Apr-22	8 Months	2023	\$65,000.00		\$65,000			
2-One Ton trucks	Jul-22	6 Months	2022?	\$98,655.00	\$98,655				
2 - Plow Trucks	A.S.A.P.	18-24 Months	2024	\$425,000.00			\$425,000		
Snowblower	Nov-22	12 Months	2024	\$175,000.00			\$175,000		
Street Dept Totals By Year					\$ 586,655	\$ 245,000	\$ 600,000		
**2022/2023 - \$98,655.00									

Park, Rec. and Forestry Equipment Schedule: 2022-2024									
Equipment	Order Date	Lead Time	Payment Year	Price	2022 Payments	2023 Payments	2024 Payments		
Zero Turn Mower	A.S.A.P.	6 Months	2022	\$18,000.00	\$18,000.00				
Turf Mower	A.S.A.P.	12 Months	2023	\$24,000.00		\$24,000.00			
Compact Tractor	A.S.A.P.	12 Months	2023	\$68,000.00		\$68,000.00			
Ranger/Gator	Jan-23	6 Months	2023	\$18,000.00		\$0.00			
One Ton Truck	Nov-22	6-8Months	2023	\$16,000.00		\$16,000.00			
Compact Loader	A.S.A.P.	6 Months	2022?-2023	\$49,000.00	\$49,000.00				
Zero Turn Mower	Apr-23	8-12 Months	2024	\$120,000.00			\$0.00		
	Nov-23	6 Months	2024	\$19,000.00			\$0.00		
Park, Rec. and Forestry Dept. Totals By Year					\$67,000.00	\$ 108,000	\$ -		
**2022/2023 -\$49,000									
TOTALS STREETS/PARKS BY YEAR					\$653,655.00	\$353,000.00	\$600,000.00		

Law Enforcement Agency Grant

June 3, 2022

Program: Tribal and Local Law Enforcement Agency Initiative

Award Amount: Each tribal and local law enforcement agency in the State of Wisconsin (referred to herein as "LEAs" or "Grantees") has been allocated a certain sum (its "Allocation") based on the size of the population it serves, with an add-on for LEAs serving communities where violent crime exceeds the state average. The Allocation for each LEA is available [here](#) and incorporated by reference herein.

Program Duration: An LEA may use its Allocation to reimburse eligible expenditures incurred between **March 15, 2022 and June 30, 2023**. Expenditures incurred outside that time window are not eligible for reimbursement under this Program. For purposes of this Program, an expenditure is not "incurred" until the LEA or its affiliated Tribal or local government has paid it.

How it Works: During a quarterly Reporting Period, an LEA may draw down its Allocation and receive allocated funds by reporting eligible expenditures for reimbursement through the Program's online reporting system. DOA will process these submissions and reimburse each LEA's reported eligible expenditures from the remaining balance of its Allocation. The first Reporting Period is expected to occur during a two-week period in September 2022; they will occur on a quarterly basis thereafter until the completion of the Program.

Example: An LEA has a \$20,000 allocation. During the September 2022 Reporting Period, it uses the online reporting system to report \$8,000 in eligible expenditures incurred since March 15, 2022. DOA processes the reimbursement request and pays \$8,000 to the LEA, leaving \$12,000 in the LEA's Allocation. In the next quarterly Reporting Period, the LEA submits another \$7,000 in eligible expenditures. Those eligible expenditures are again processed and reimbursed, leaving the LEA with \$5,000 of its Allocation remaining to reimburse expenditures reported in subsequent Reporting Periods.

Permitted Uses of Funds: The Program is intended to provide LEAs with additional resources to help offset certain costs associated with hiring, training, testing, and equipping law-enforcement officers, as well as updating certain technology and policies and implementing new crime-reduction initiatives. The following expenditures are eligible for reimbursement under the Program, subject to the limitations set forth in the MOU, this Program Schedule, and applicable state and federal law:

1. **Recruitment incentives.** The Program will reimburse the costs of certain financial incentives to recruit new officers, jail personnel, and dispatchers (referred to collectively below as "new hires"), as follows:
 - a. The costs of a new hire's academy or other formal preparatory training, to the extent the new hire's training costs are reimbursed by the LEA following acceptance of employment.
 - b. A signing bonus of up to \$2,000 for each new hire.
 - c. For each new hire whose most recent employer was an out-of-state governmental agency, an additional bonus of up to \$500 for each year of relevant out-of-state experience as a law enforcement officer, jailer, or dispatcher, up to an additional \$2,000. Thus, for a new hire from an out-of-state law governmental agency with four or more years' relevant experience, this Program will reimburse the cost of providing a signing bonus of up to \$4,000.

Each new hire who receives recruitment incentives that are reimbursed through this Program must provide the LEA with a written statement affirming that the new hire intends to complete at least three years' continuous employment with the LEA. The LEA is responsible for collecting and maintaining those statements; it does not need to provide copies of those statements when making reimbursement requests unless specifically requested by DOA.

Each LEA is responsible for conducting appropriate background checks on employment candidates. New hires with a record of misconduct are not eligible to receive recruitment incentives that are reimbursed through this Program.

2. **Medical testing.** The Program will reimburse the costs of job-related medical testing of officers, including physical examinations, hearing tests, drug tests, pre-employment psychological examinations, and other medical testing.

3. **Training.** The Program will reimburse the costs of providing training to help reduce violence and improve community safety, including programs to train officers in any of the following subject areas:
 - a. Crisis intervention, including training for interactions with individuals suffering from mental illness and addiction.
 - b. Resiliency and suicide prevention.
 - c. Use-of-force options and de-escalation tactics, including scenario-based training aimed at stabilizing potentially dangerous situations to allow more time and options for safe resolution.
 - d. Implicit bias.
 - e. "Active bystander" training.
 - f. The emergency detention process.
 - g. Homicide investigation.
 - h. Any annual recertification training required by the Wisconsin Law Enforcement Standards Board.
 4. **Wellness and counseling programs.** The Program will reimburse the costs of providing wellness, counseling, or behavioral health programs or services to officers.
 5. **Officer equipment and technology, excluding weapons.** The Program will reimburse the costs of purchasing the following equipment or technology:
 - a. Uniforms, duty belts, holsters, handcuffs, boots, bulletproof vests and other protective gear, radios, flashlights, and other equipment of a similar nature.
 - b. License-plate readers, security cameras, and smart cameras.
 - c. Mobile data computers.
 - d. Body cameras and body camera-activating holsters.
- Weapons (including non-lethal weapons) and ammunition are not eligible for reimbursement through this Program.
6. **Temporary contract personnel.** The Program will reimburse the costs of retaining temporary contract personnel to assist with processing evidence, reducing backlogs, or other tasks that help LEAs conduct criminal investigations. When reporting these expenditures in the online reporting system, the LEA must identify the contractor used and the nature of the services performed.
 7. **Sworn law enforcement officers, jail personnel, and dispatchers.** The Program will reimburse certain costs associated with sworn law enforcement officers, as follows:
 - a. The additional payroll costs associated with increasing part-time officers, dispatchers, or jail personnel to full-time positions.
 - b. For LEAs that adopt or engage in initiatives to reduce violent crime (including offenses involving firearms), the payroll costs of officers for time worked on such initiatives.
 - c. The payroll costs of officers for time worked on Crisis Intervention Teams.
 - d. For LEAs serving communities where the violent crime rate exceeds the state average, as identified in [Appendix 1](#), the full payroll costs for new hires (as defined in paragraph 1 above) made on or after March 15, 2022.
 8. **K9 units.** The Program will reimburse the costs associated with purchasing canines to assist officers with law enforcement functions, including any related training costs.
 9. **Community policing initiatives.** The Program will reimburse costs associated with designing and implementing community policing initiatives, including training, equipment and technology (excluding weapons), temporary contract personnel, or other expenses associated with such initiatives. For purposes of this Program, "community policing initiatives" refer to place-based, community-oriented crime reduction strategies in targeted neighborhoods suffering from chronic crime issues.
 10. **Initiatives to address carjacking and vehicle theft.** The Program will reimburse costs associated with designing and implementing initiatives to prevent and investigate incidents of carjacking and vehicle theft, including training, equipment and technology (excluding weapons), temporary contract personnel, or other expenses associated with such initiatives.
 11. **Updating use-of-force policies to comply with Act 75.** The Program will reimburse costs associated with updating their use-of-force policies to comply with the standards set forth in [Wisconsin Act 75](#), including any costs of training related to these standards.

Expenditures not included in the above categories are not eligible for reimbursement through this Program.

Procurement limitations: All expenditures submitted for reimbursement through this Program must comply with Grantee's local procurement procedures and must avoid conflicts of interest, acquisition of unnecessary or duplicative items, excessive costs, or other waste.

March 15, 2022

In March, Governor Evers announced a new investment of more than \$50 million to help make Wisconsin communities safer, including nearly \$19 million to be allocated to every local and tribal LEA across the state. The allocation for each LEA is based on the size of the population served, with an add-on for communities where violent crime exceeds the state average. You can find the amount allocated to your LEA [here](#).

Each LEA can use its allocated funds to reimburse eligible expenditures incurred between March 15, 2022 and June 30, 2023. The Department of Administration (DOA) currently anticipates that the first round of reimbursement payments will be made in September 2022. In the coming weeks, the DOA will provide details on the types of expenditures that are eligible for reimbursement through the program, how an LEA reports them to the DOA, and other terms and conditions. We will send an email notice to you once those details are finalized.

For questions please contact LEAGrant@wisconsin.gov.

