



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
May 17, 2022

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, May 17, 2022 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau.

Mayor/Other Council Members present:

Others present: Finance Manager/Treasurer Lynne Bauer; City Planner/Transit Manager Brad Hentschel; Police Chief Matt Kelm; Fire Chief Lee Douglas; Parks, Recreation, and Forestry Director John Jimenez; Assistant City Engineer Bill McElroy; Street and Utility Maintenance Manager Rick Ruf; Utility Office Manager Connie Freagon; Brian Reilly and Josh Lowe of Ehlers; and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. Discuss department equipment/vehicle and omitted budget requests and determine funding sources including borrowing. Possible recommendations to the Council.

Brian Reilly of Ehlers distributed a document entitled: Finance Update and Capital Planning (a copy of which is available in the office of the City Clerk) and provided details thereon. Discussion topics included TID Updates, Debt Profile, Capital Projects, Potential Refunding, Preliminary Finance Plan, and Calendar. The Committee then reviewed updated spreadsheets depicting Omitted Budget Requests; Street Department Equipment Schedule; Parks, Recreation and Forestry Equipment Schedule; Police and Fire Equipment Schedule; and Referendum Vehicles/Equipment. Long lead-times for a number of items were discussed which will require the Committee to commit to ordering equipment now and obligating the funds in future borrowing. Priority items were reviewed.

It was questioned if ARPA funds could be used to help with the purchase of omitted budget items. Following discussion, the Committee felt that a future Committee of the Whole meeting should be held to discuss collectively how best to utilize the funding.

Motion by Kiefer to recommend Council approve ordering items that must be ordered in 2022.
Motion died for lack of a second.

Motion by Kiefer/Monarski to recommend Council approve ordering and committing to borrowing/bonding for the following items: track type hoe, air compressor, hot melt kettle, asphalt roller, Ex Mark lawn mower, front end wheel loader, skid loader, two one-ton trucks, two plow trucks, snow blower, zero-turn mower, turf mower, compact tractor, ranger/gator, one-ton truck, two ambulance chassis, K-9 squad, and an investigator squad; and require that the existing K-9

squad and investigator squad be sold on the market as opposed to traded in. **All present voting aye, motion carried.**

2. Discuss funding for fire hose replacement. Possible recommendations to the Council.

Fire Chief Douglas advised that NFPA requires annual testing of hoses to ensure safety. In the past, it had been permissible to repair deficient hoses; however that is no longer acceptable. The department will continue to keep hose in rotation that passes inspection but the department currently has no spares remaining. The Chief has received a quote in the amount of \$4,722 for spare lengths of hose.

Motion by Kiefer/Monarski to recommend Council approve funding from WDVA funds for fire hose replacement. **All present voting aye, motion carried.**

3. Discuss funding for Carbon Reduction (Grant) Applications for Street Light Upgrades to LED Fixtures. Possible recommendations to the Council.

Assistant City Engineer McElroy stated that Council approved applying for the Carbon Reduction Grants at their last meeting. The applications will be reviewed and ranked by the MPO who has received a total of seven applications from three municipalities. The grant is an 80/20 split for materials only. The City would be responsible for paying the full amount of the project up front and requesting reimbursement. McElroy noted that with the switch to LEDs, the project would pay for itself in roughly three years. Bauer indicated she would meet with engineering to determine if the 20% could be found within the existing budget. If not, the item will be brought back for funding consideration.

Motion by Kiefer/Nadreau to recommend Council approve funding for the 20% match on the Carbon Reduction (Grant) Applications for Street Light Upgrades to LED Fixtures with funds to come from the existing budget. **All present voting aye, motion carried.**

4. Discuss DNR Grant Resolution related to improvements to Flag Hill in Irvine Park. Possible recommendations to the Council.

Parks, Recreation, and Forestry Director Jimenez stated that Attorney Ferg reviewed and updated the DNR Grant Resolution related to improvements at Flag Hill. Wording was changed to indicate that the City reasonably expects there to be a sum sufficient available to complete the project. If there is not funding available, the City can refuse the grant.

Motion by Monarski/Kiefer to recommend Council approve the updated DNR Grant Resolution related to improvements to Flag Hill in Irvine Park. **All present voting aye, motion carried.**

5. Discuss funding for pool filter replacement and slide repairs. Possible recommendations to the Council.

Jimenez presented a proposal for replacement of the pool filter, in addition to proposals to repair both the interior and exterior of the slide. Replacing the filter will allow the pool to remain operational for approximately 2 - 3 years. The Committee questioned what the life of the slide would be if these repairs were made. It is unknown how long the repairs would last, and the repairs would not address the actual structure, just the slide itself.

Jimenez was directed to get updated quotes for slide repair and determine when the pool filter replacement and slide repairs could be completed.

No action taken.

6. Discuss Proposal from Ayres Associates for Phase 1 Environmental Site Assessment Services. Possible recommendations to the Council.

City Planner/Transit Manager Hentschel presented a Phase I Environmental Site Assessment Proposal from Ayres Associates for land the City is looking to potentially acquire. The assessment will protect the City from liability. Funding could come from omitted budget funds with the potential for repayment through future borrowing.

Motion by Nadreau/Monarski to recommend Council approve the proposal from Ayres Associates for Phase 1 Environmental Site Assessment Services with funding coming from omitted budget funds with the potential of future repayment. **All present voting aye, motion carried.**

7. Adjournment.

Motion by Monarski/Kiefer to adjourn at 10:58 am. **All present voting aye, motion carried.**

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**