#### MINUTES OF THE PLAN COMMISSION MEETING CITY OF CHIPPEWA FALLS MONDAY, FEBRUARY 14, 2022 – 5:30 PM

The Plan Commission met in City Hall on Monday, February 14, 2022 at 5:30 P.M. Attending were Commissioners Dave Cihasky, Greg Misfeldt, Beth Arneberg, Jerry Smith, Alderperson Jason Hiess, Secretary Rick Rubenzer, P.E., Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Commissioners Dennis Doughty, Mike Tzanakis and Dan Varga were absent. Also attending were Sean Bohan, P.E., A.E.C., Jordan Crusing, A.E.C. and Jeremy Skaw of Real Land Surveying.

- 1. Sean Bohan appeared to support the petition for a Planned Development Conditional Use Permit to add two twenty-four-unit multi-family complexes on three acres of recently annexed right-of-way and eleven additional housing units in the form of twin homes west of Jake Place. Mr. Bohan outlined the proposed increase in density of parcel six, (Park West already approved), from 4.98 units/acre to 5.63 units/acre. He stated that developer Rooney had discussed the sidewalk connection between Elm and Mansfield streets along Tropicana Boulevard with the Town of Wheaton. Commissioner Smith stated that the Chippewa County Sheriff had determined that elementary students from the Park West town homes would be bused to Hillcrest as they wouldn't be allowed to cross CTH N at Tropicana Boulevard. Concerns were expressed about the intersection of CTH N and Tropicana Boulevard. Director of Public Works Rubenzer stated that the intersection was Chippewa County jurisdiction and that the County Highway Commissioner had approved the existing Park West driveway entrance onto Elm Street in 2021 and the Plan Commission had been forwarded the approval by email. He continued that the request for the additional 48 units of multi-family should be again reviewed by Chippewa County Highway Commissioner Kelley along with Chippewa Falls Emergency Services and Chippewa Yellow Bus Company. Commissioners then discussed and came to a consensus to add those conditions to the Planned Development Conditional Use Permit. The Plan Commission also added the following conditions;
  - The ingress/egress access onto Bridgewater Avenue be constructed before additional building permits were issued.
  - Playground or an appropriate children's playground be added near the proposed two twenty-four multi-family units.
  - 3) The pedestrian walk along Tropicana Boulevard be completed.
  - 4) The approved storm water management plan for Park West Townhomes be revised to account for the proposed additional units and acreage and then be resubmitted to the Chippewa Falls Engineering Department.

Commissioner Hiess asked about twin home requirements and stated that Chippewa County had an existing ordinance addressing the same. Director of Public Works Rubenzer stated that presently the Chippewa Falls zoning ordinance (Chapter 17) doesn't address twin homes. Therefore, all proposed twin homes are done with a planned development conditional use permit that requires an executed maintenance agreement approved by City Inspector Lasiewicz and four other items detailed in the City of Chippewa Falls Twin Home construction requirements and standards and will be required as part of the Park West II Planned Development Conditional Use Permit.

Please note, these are draft minutes and may be amended until approved by the Common Council.

**Motion** by Misfeldt, seconded by Hubbard for the Plan Commission to conduct a public hearing to consider granting a Planned Development Conditional Use Permit to Rooney Properties Wisconsin to add two twenty-four-unit multi-family complexes on three acres of recently annexed acres of former street right-of-way in the Park West Subdivision and eleven twin homes (twenty-two units) to the development east of Park West (parcel #6) contingent on:

1) receipt of the advertising and administrative fees

2) proper notification of adjacent property owners.

3) submission and acceptance of a revised stormwater management plan.

4) inclusion of the above-named conditions listed in item #1.

All present voting aye except Smith who voted no. Motion was approved on a 7-1 vote.

2. Jeremy Skaw of Real Land Surveying presented the attached Preliminary Plat for the Park West II Subdivision. In answering a question, Director of Public Works Rubenzer noted that preliminary plats are presented for an entire subdivision and then as individual phases of the development occur, final plats for that phase of the development are presented, reviewed and approved. Mr. Skaw requested that the city take ownership of maintenance of proposed storm ponds. Director of Public Works Rubenzer noted that the city typically doesn't take ownership and maintain storm ponds from private developments even though the developments may contain public street storm runoff that enters the developments stormwater ponds.

<u>Motion</u> by Hubbard, seconded by Misfeldt to recommend the Common Council approve the attached Preliminary Plat of Park West II Subdivision contingent on receipt of the plat review fees and submission and approval of a stormwater management plan. All present voting aye except Smith who voted no. Motion was approved on a 7-1 vote.

3. <u>Motion</u> by Hubbard, seconded by Cihasky to adjourn. All present voting aye. Motion carried. The Plan Commission adjourned at 6:35 P.M.

Richard J. Rubenzer, P.E., Secretary Plan Commission

Date Filed: January 28th, 2022	
Fee Paid: <u>25.99</u> Date: <u>215-2022</u>	TR#: 65245
Fee Paid: 300,00 Date: 2-15-2022	_TR#: 65245

#### PETITION FOR A CONDITIONAL USE PERMIT

#### TO THE CITY OF CHIPPEWA FALLS, WISCONSIN:

I/We, the undersigned, hereby petition the Plan Commission of the City of Chippewa Falls, WI, for a Conditional Use Permit as authorized by the Chippewa Falls Zoning Code, Section 17.47, for the following described property:

Address of Property: Willow Creek Development

Lot#: Block#: Subdivision: Willow Creek Parcel#\_\_\_\_

Legal Description: <u>Portions of the NW-1/4 of the NW-1/4 and the NE-1/4 of the NW-1/4 of Sec 1</u>, <u>Twn28N, R09W</u>

Zoning classification of property: Planned Development (PD)

Purpose for which this Permit is being requested: See Narrative

Existing use of property within 300 feet of subject property: (List or attach map) North: Bridgewater Ave; Single Family and Agricultural

South: CTH N, Single Family

East: Single Family

West: Hwy 53

Recite any facts indicating that the proposed use will not be detrimental to the general public's interest, the purposes of this Chapter and the general area in which it is located: See Narrative

Operational plans of the proposed use: This project is a Residential Development

Hours of Operation: <u>N/A</u> Days of Operation: <u>N/A</u> Number of Employees: <u>N/A</u> Part-time Full-time

#### **Capacity:**

Number of Units: <u>17 Single Family Lots</u>, (12) Twin-Homes (24 lots), (10) 8-plex Units (80 units) and (10) 12-Plex Units (120 units), (2) Multi-Family 24 Units (48 units). Total Unit Count = 289

Size: Each Single-Family and twin-home will be between 1,200 sqft and 2,000 sqft. main level Each 8-Unit Townhome will have 9,700+/- sqft. livable space with 3,700+/- sqft garage space Each 12-Unit Townhome will have 14,200+/- sqft of livable space with 4,700+/- sqft of garage space Each 24-unit Multi-Family will have 9,200+/- sqft livable space per floor with detached garage space

**Number of Residents/Children:** <u>We anticipate that the number of residents will vary within</u> each unit types. We anticipate an average of 2 adults and 1.5 children per Single-Family and twin-home. We anticipate 2 adults and 0.5 children per Townhome and Multi-Family Unit. Total Residents = 763 of which 185 are children

Ages: Ages within this planned development will vary with retirees to families with children

#### **Building plans:**

Existing buildings: 7 townhome buildings currently under construction

Proposed buildings: Building examples are attached

Use of part of building: Residential

Proposed additions: N/A

Future additions: N/A

Change in use: <u>Existing SF-D and MF-3</u> Proposed SF-D, MF-2 and MF-3

**Outside appearance:** <u>The exterior façade and finish materials will be consistent with the</u> <u>current buildings within the Willow Creek neighborhood and the surrounding community</u>

Number of buildings: <u>17 Single-Family</u>, <u>12 Twin-Homes (10) 8-Unit Townhomes & (10) 12-</u> Unit Townhomes (2) 24-Unit Multi-Family

Planting & Landscaping:

**Type:** *The landscaping will be consistent with the current development, seeded/sodded yards, edging, plantings, etc* 

**Timetable:** <u>Phase I began in the Spring/Summer of 2021 with the construction of a portion of</u> <u>the Townhomes (mixture of 8 and 12-unit buildings). The timetable for the Single-Family,</u> <u>Twin-Homes, and future Townhomes phases will be based on demand. It is anticipated that the</u> <u>single family and twin home development will be constructed in 2022.</u> Screening: Screening will be placed around the perimeter of the site in the west (Hwy 53).

Fences: N/A

Earth Bank: Along Hwy 53

Planting: Along Hwy 53, evergreen plantings would be placed on top of berm

Lights: Exterior street lighting will meet the City of Chippewa Falls requirements and specifications

Signs: All street sign types, sizes, and locations will meet City and State requirements.

**Drives:** <u>Access into the single-family development will be via the extension of Macomber St. with new</u> City Street north and south that mirror Jake Place. Access into the multi-family development will come from a private drive off Bridgewater Avenue and a second private drive off of CTH N (W Elm Street).

Width: <u>The extension of Macomber will match the existing road cross section which appears</u> to be 36-feet F-F with curb & gutter

The north south streets accessing the single-family lots will 32-feet F-F with full curb & gutter

The private road accessing the multi-family development will be 24-feet F-F with curb & gutter

Parking:

Number of stalls: <u>Each Townhome building will have a 2-car garage along with 2-parking</u> spots in front of the garage. There will also be 30-40 parking stalls scattered throughout the Townhome development for guest parking. The single-family development will have off-street parking (garages and driveways). There will be street parking for guests. The Multi-family will have surface parking with 79 stalls with 24 garage stalls for a total of 103 spots. Location of stalls: <u>Townhomes will have parking scattered throughout the development.</u> Single-family will have parking on the streets Setbacks: <u>N/A</u> Surfacing: Bituminous Asphalt

Screening: <u>There will be shrubs placed around the guest parking stalls within the Townhome</u> <u>development</u>

#### Drainage:

Storm sewer: There will be storm sewer located within both the public and private streets that will collect and convey runoff to the stormwater facilities located within the townhome development. Rock beds: N/A

**Detention pond:** <u>There will be two (3) stormwater facilities located within the multi-family</u> <u>development.</u> <u>These facilities will treat, detain, and infiltrate runoff per WIDNR and the City</u> <u>of Chippewa Falls standards</u>. Submit site plan showing property line, buildings and other structures. See Attached

List any additional information being submitted with this permit application:

-Townhome elevations & building footprint -24 unit multi-family elevations & building footprint -Examples of single-family homes & twin-homes

# IN ORDER FOR THIS PETITION TO BE CONSIDERED, THE OWNER(S) OF THE PROPERTY MUST SIGN BELOW:

Owner:

Jim Rooney 13167 County Wy OO Chippewa Falls, WI 54729 715-830-7830 jimr@rooneypropertieswi.com

Signature:

Petitioner:

Sean P. Bohan, P.E. 1360 International Drive Eau Claire, WI 54701 715-552-0330 <u>sbohan@aec.engineeting</u>

Signature:

## Parcel 6 of Willow Creek - Park West Townhomes Conditional Use Narrative

#### **General Description:**

This Conditional-Use request consists of changing Parcel 6 in the Willow Creek Planned Development (PD) approved in 2007 and revised in 2021 from 30 Single-Family lots and 200 Townhomes (230 units total) to 17 Single-Family lots, 12 Twin-Homes, and 248 Multi-Family (289 units total). Note that there will be an additional 5.13-acres added to this PD that was previously DOT right-of-way.

#### Purpose:

The Willow Creek Neighborhood has seen growth/development over the past 8 years with the addition of the Phase 2 townhomes, Phase 3 two-family lots, Phase 4 single-family and two-family lots, and the addition of the Park West Townhomes in 2021 (under construction). From 2011-2014 Phase 2 of the development constructed 15 townhome buildings. Over the past 6-years these buildings have remained occupied with waiting lists during many of the months. Modifying Parcel 6 to provide additional twinhomes and apartments will provide the inventory that is necessary for this area. It should be noted that this project will be completed in Phases to not open to many units and thus exceed the demand.

The largest modification to the existing PD will be the addition of 5.13-acres (193.57-acres), the increase in twinhome units (24), and the addition of (2) 24-unit apartments (48 units total).

#### PD Density:

The total area within Parcel 6 is now 51.33 acres. The density under the current PD is 4.98 units per acre; the density under the proposed PD would be 5.63 units per acre.

	Original PD	1 <sup>st</sup> Revision PD	Current PD 2021	Proposed PD	Difference from Current PD
Total Area of Site	188.4362 ac	188.4362 ac	188.4362 ac	193.5662 ac	+5.13-acres
Total Number of Home Sites	536	529	550	609	+59 (+73 from Original PD)
Number of SF Lots	168	165	153	140	-13 (-28 from Original PD)
Number of Two- Family Buildings	51 (102 Units)	57 (114 Units)	57 (114 Units	69 (138 Units)	+24 units (+36 from Original PD)
Number of Apartment Homes	120	120	0	48	+48 (-72 from Original PD)
Number of Bayhomes	78	62	15	15	0 (-63 from Original PD)
Number of Townhomes	68	68	268	268	0 (+200 from Original PD)

#### Parks & Common Open Space:

The parks and common open space within the current Willow Creek PD will stay virtually unchanged with the modifications within Parcel 6. There are ponds, parks, trails, a basketball court, fountains, and a playground within the parks and open space. Currently there is 49.7 acres of parks/common space within the approved PD. The modifications within Parcel 6 will incorporate both a wet pond and infiltration basin in addition to open space with trails and park amenities such as tot lots and sports courts. It should also be known that the developer is also proposing a club house with Parcel 6.

#### **Civil Engineering Design:**

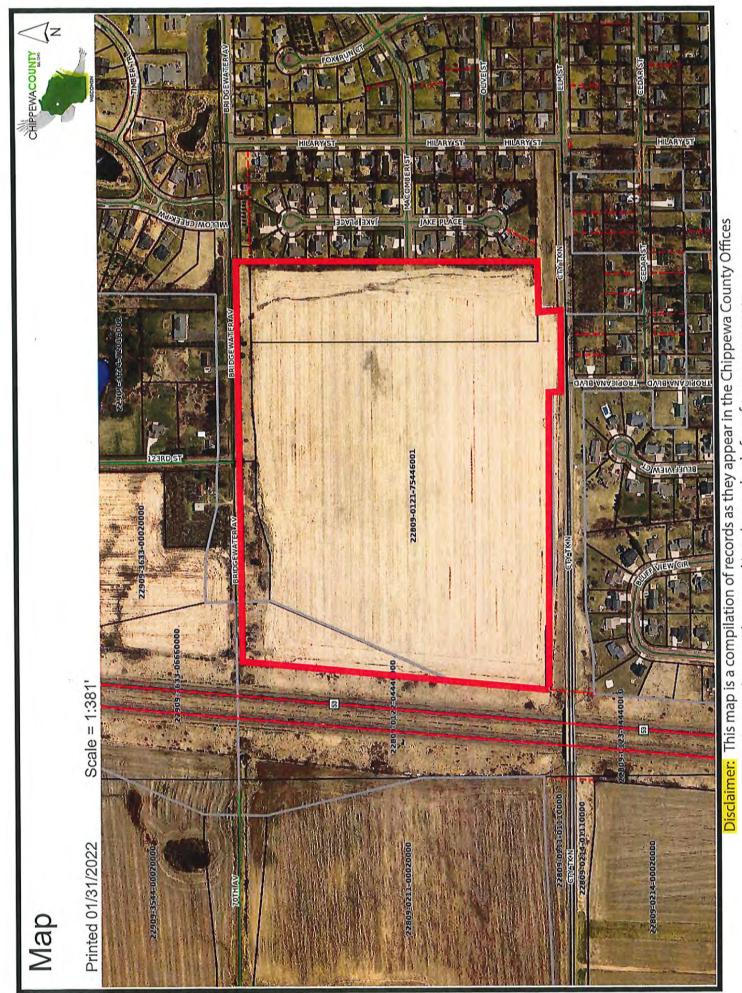
The civil engineering design for the project will follow the City of Chippewa Falls and the State of Wisconsin design criteria. All required permits will be obtained through the state and city. Design plans incorporating proper drainage, street design, street signage, and street lighting will be submitted to the City of Chippewa Falls for approval.

#### Summary:

The modifications within Parcel 6 will provide additional apartments and Twinhomes inventory that is necessary while also providing for Single-family and Townhome lots in the Willow Creek neighborhood. The numbers below are all based on the Current PD.

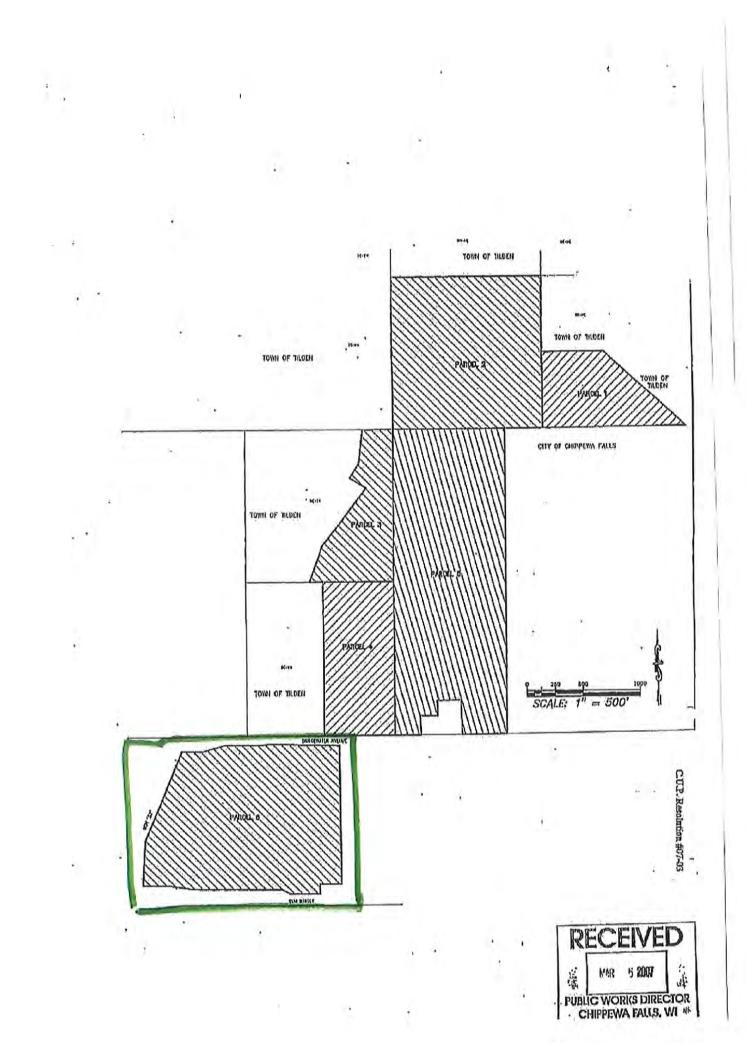
- The total number of home sites in the Willow Creek Neighborhood will be increased by 59.
- > The total number of Single-Family lots decreased by 13.
- > The total number of Two-Family units increased by 24.
- > The total amount of Apartment units increased by 48
- > The total number of Bayhome lots remained the same.
- > The total amount of Townhomes remained the same.

VICINITY MAP/LEGAL DESCRIPTION



affecting the area shown and is to be used only for reference purposes.





#### C.U.P. Resolution #07-03

1.5

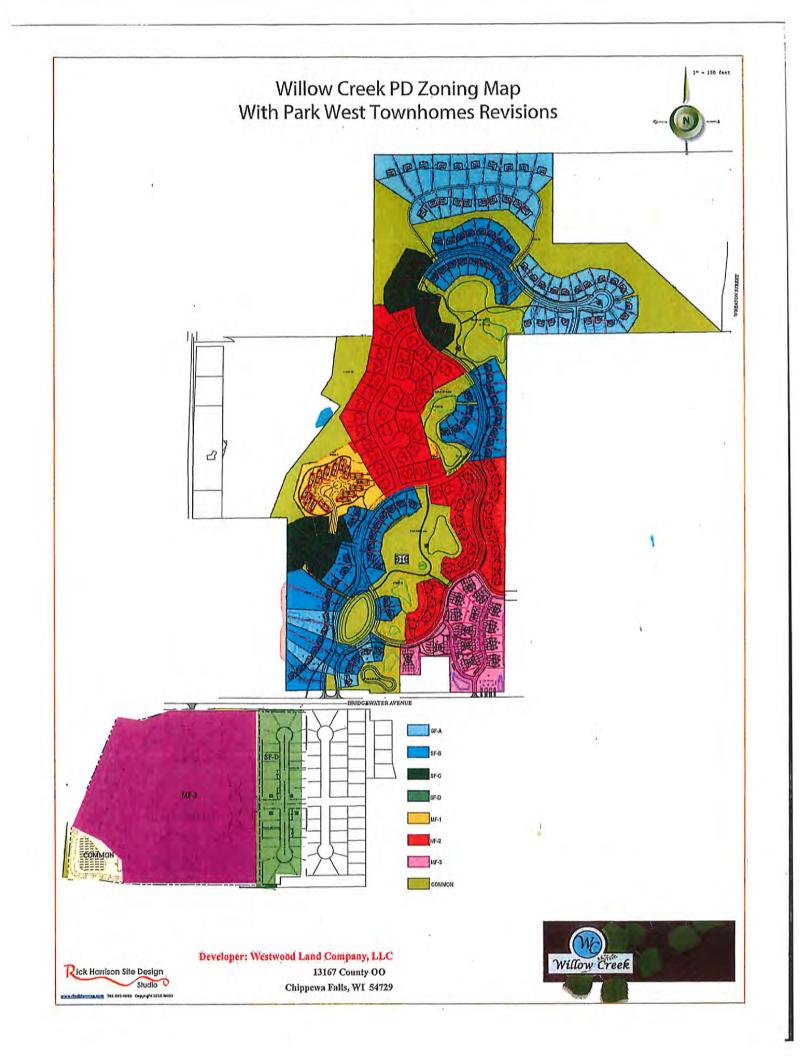
#### Parcel 5:

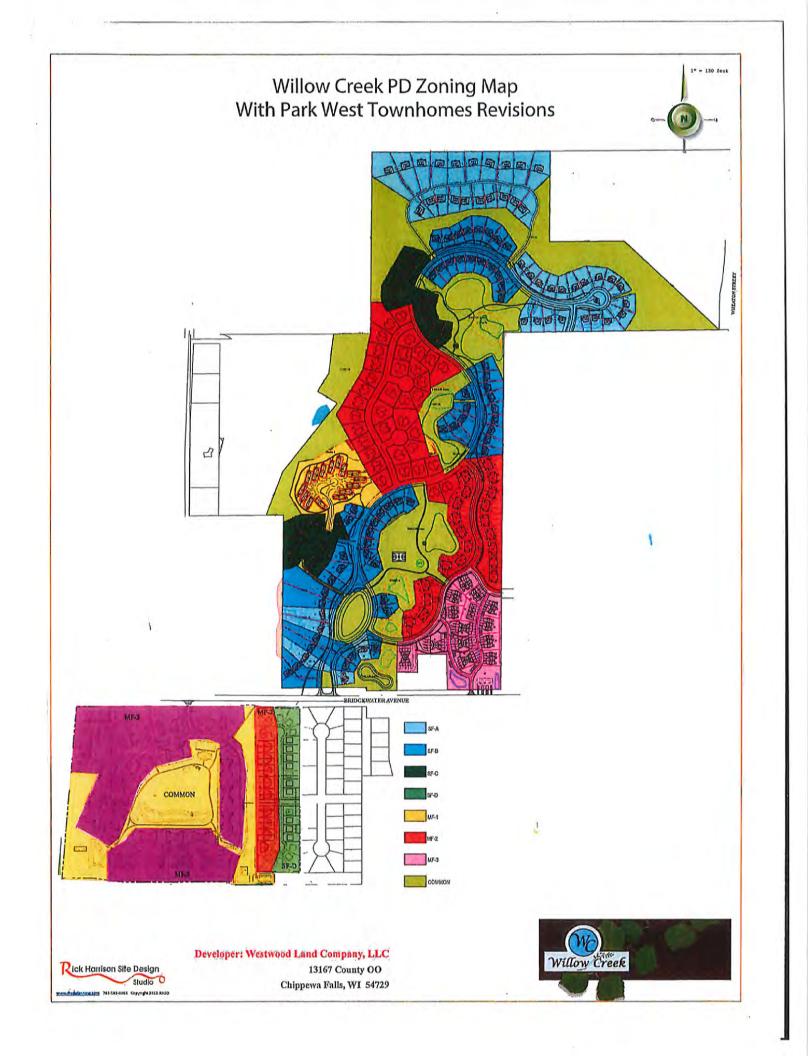
A PARCEL OF LAND IN THE NWA OF THE SEM AND THE SWA OF THE SEM, SECTION 36, T36N, R9W, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN BEING FURTHER DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION; THENCE N00°38'51"B ALONG THE NORTH-SOUTH QUARTER LINE, A DISTANCE OF 2636.80 FEET TO THE NORTHWEST CORNER OF THE SEM OF SAID SECTION; THENCE N89°38'24"B ALONG THE NORTH LINE OF SAID SEM, A DISTANCE OF 990.15 FEET; THENCE S00°38'51"W PARALLEL WITH SAID QUARTER LINE, A DISTANCE OF 2634.62 FEET TO THE SOUTH LINE OF SAID SECTION QUARTER; THENCE S°89'30"50W ALONG THE SOUTH LINE OF SAID SECTION QUARTER, A DISTANCE OF 394.24 FEET; THENCE N01°17'50"W, A DISTANCE OF 296.21 FEET; THENCE S89°30'50"W, A DISTANCE OF 215.80 FEET; THENCE S01°17'50"E, A DISTANCE OF 131.38 FEET; THENCE S89'30"50W, A DISTANCE OF 155.31 FEET; THENCE S01°17'50"E, A DISTANCE OF 164.83 FEET TO THE SOUTH LINE OF SAID QUARTER SECTION; THENCE S89°30'50"W, ALONG THE SOUTH LINE OF SAID QUARTER SECTION; THENCE S89°30'50"W, ALONG THE SOUTH LINE OF SAID QUARTER SECTION; THENCE S89°30'50"W, ALONG THE SOUTH LINE OF SAID QUARTER SECTION; THENCE S89°30'50"W, ALONG THE SOUTH LINE OF SAID QUARTER SECTION; THENCE S89°30'50"W, ALONG THE SOUTH LINE OF SAID SEM A DISTANCE OF 224.84 FEET TO THE POINT OF BEGINNING.

#### Parcel 6:



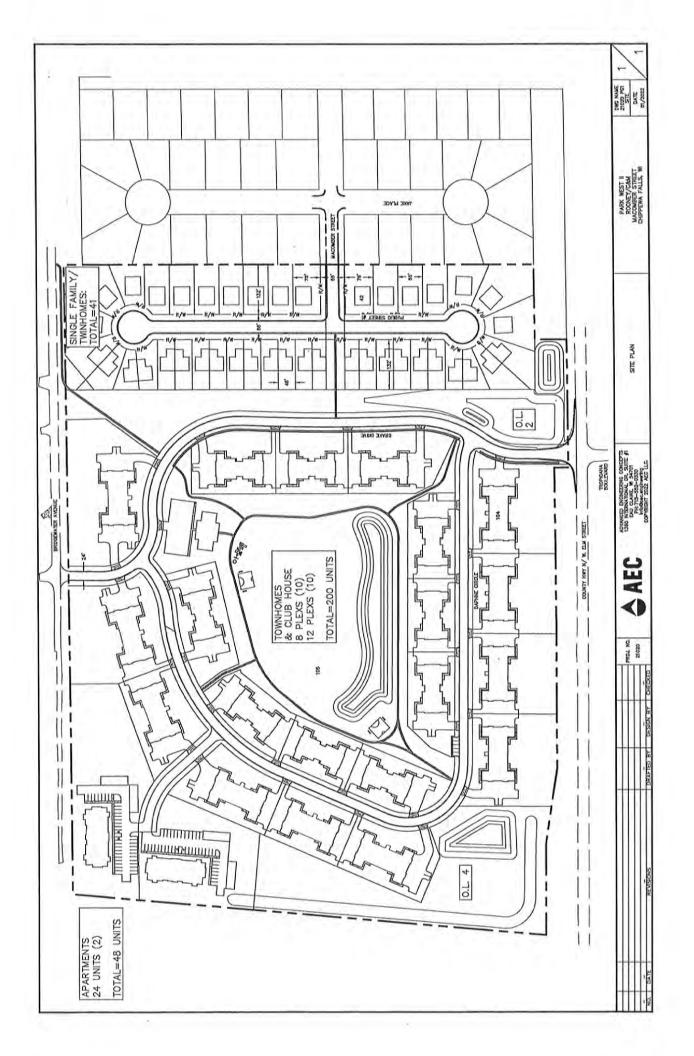
A PARCEL OF LAND LOCATED IN THE NW4 OF THE NW4 AND NE4 OF THE NW4; SECTION 1, T28N, R9W, CITY OF CHIPFEWA FALLS, CHIPPEWA COUNTY, WISCONSIN BEING DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION; THENCE S.89°29'36"W., ALONG THE NORTH LINE OF SAID SECTION, 496.57 FEET; THENCE S.00°00'20"W. 81.80 FEET TO THE SOUTH LINE OF BRIDGEWATER AVENUE AND THE POINT OF BEGINNING; THENCE CONTINUING S.00°00'20"W. 1206.08 FEET; THENCE S.89°35'23"W. 198.01 FEET; THENCE S.00°01'49"W. 85.36 FEET TO THE NORTH LINE OF ELM STREET; THENCE S.89°37'49"W., ALONG SAID NORTH LINE 272.21 FEET; THENCE N.61°56'38"W. 79.96 FEET; THENCE N.89°35'51"W. 795.10 FEET; THENCE N.80°52'01"W. 202.24 FEET; THENCE N.89°23'52"W. 242.11 FEET TO THE EAST LINE OF USH. 53; THENCE N.04°52'36"E, ALONG SAID EAST LINE, 389.75 FEET; THENCE N.23°18'24"E, ALONG SAID EAST LINE, 845.69 FEET TO THE SOUTH LINE OF FRIDGEWATER AVENUE; THENCE S.89°11'03"E, ALONG SAID SOUTH LINE, 189.87 FEET; THENCE N.73°55'23"E. 208.18 FEET; THENCE S.89°37'46"E. 300.32 FEET; THENCE N.84°36'19"E. 100.50 FEET; THENCE S.89°00'37"E. 619.89 FEET TO THE POINT OF BEGINNING. PLANNED DEVELOPMENT MAPS



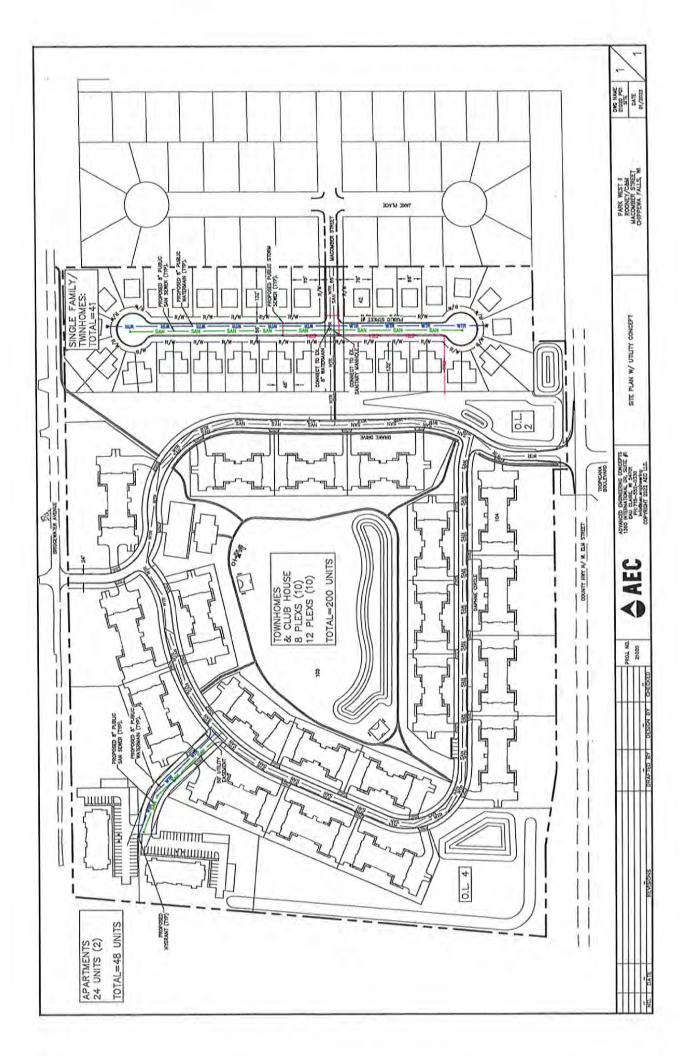


SITE PLAN

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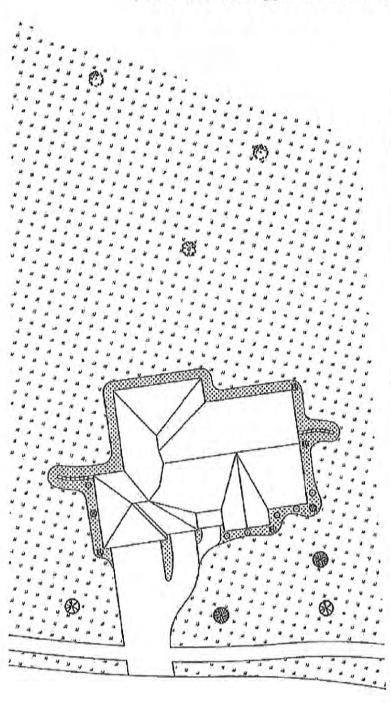




## SINGLE-FAMILY



Lot Standards	Primary Use
Land Use	Single Family Dwelling
Required Yards: Front –	Build To Line
Rear –	30 Feet
Side –	6 Feet
Parking	2 Per Dwelling Unit
Maximum Building Height	35 Feet
Allowed Yard Encroachments	Stairs, Stoops, Bay Windows, Eve Overhangs, Patios, Chimneys, Fireplaces, Driveways, Sidewalks, and Landscaping



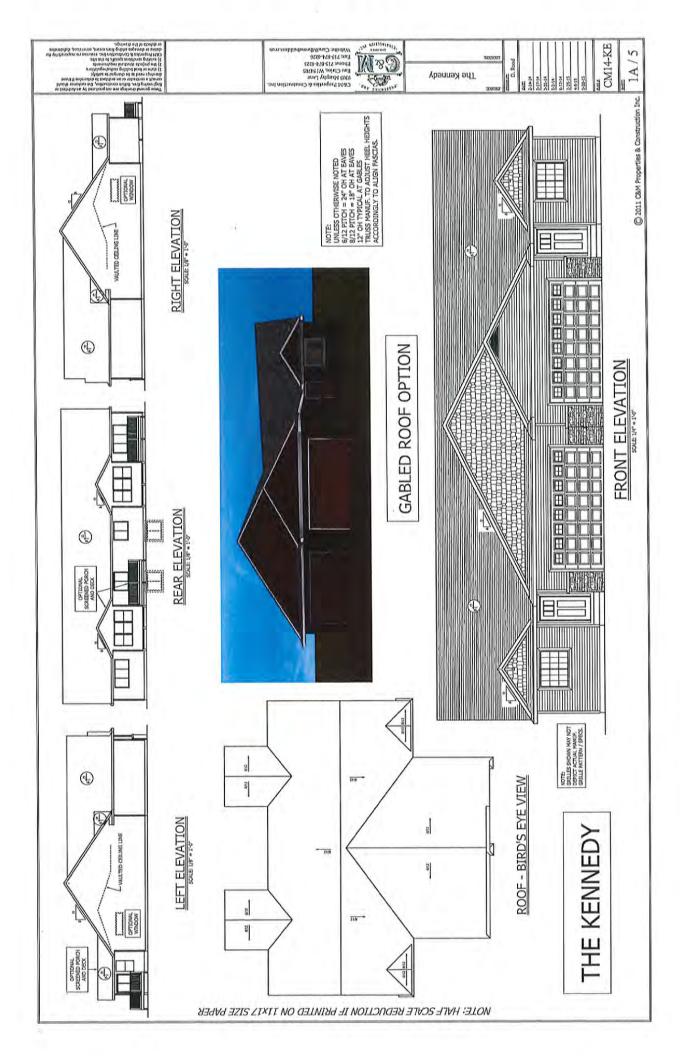
#### Symbol Description Quantity ۲. ۲. Gross . J. Rock Mulch (?) Colorado Spruce 3 Oak Tree 8 Sugar Maple 9 Ásh 0 Spirea Hydrangea 10 Dogwood 3 Arborvilae 0 Relaining Wall control o

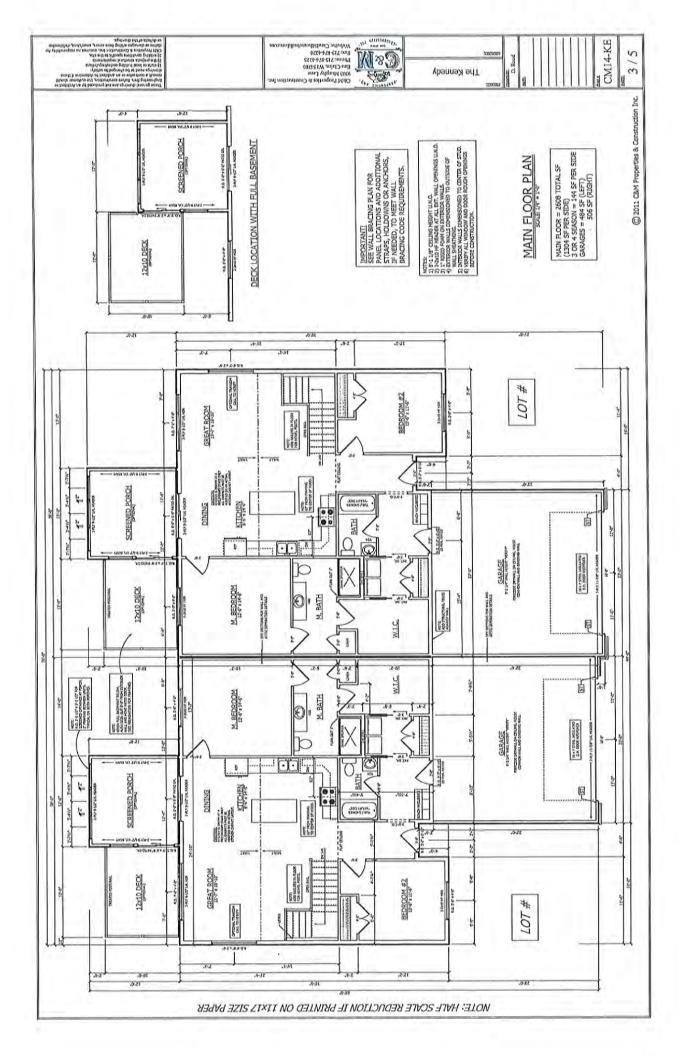
## Willow Creek Typical Landscaping Plan





TWINHOME



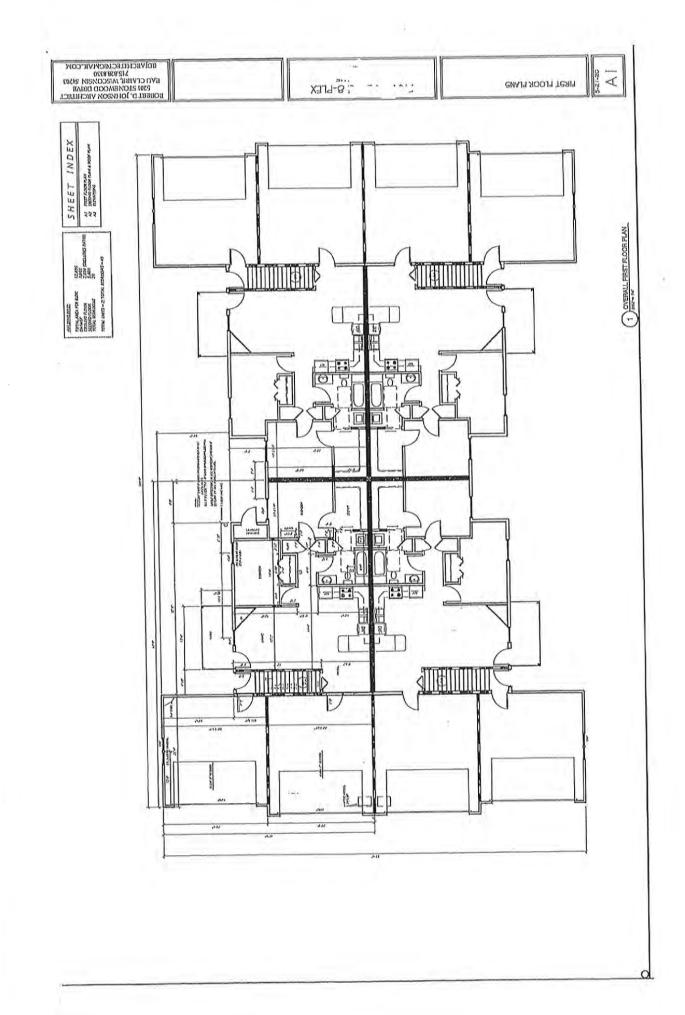


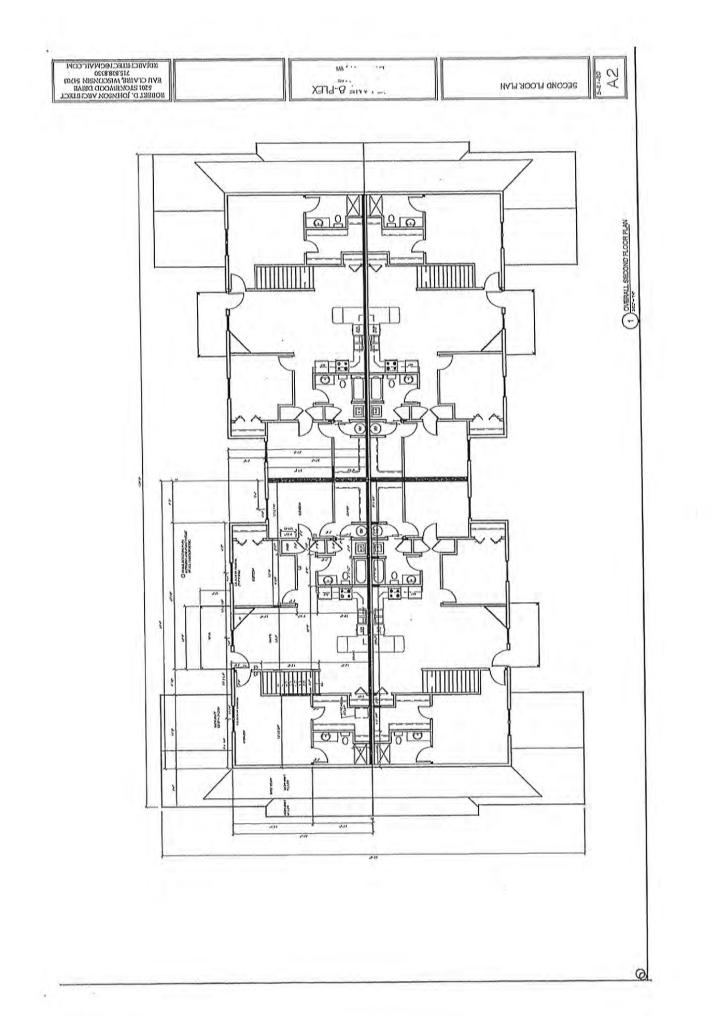
### CITY OF CHIPPEWA FALLS TWIN HOME CONSTRUCTION REQUIREMENTS AND STANDARDS

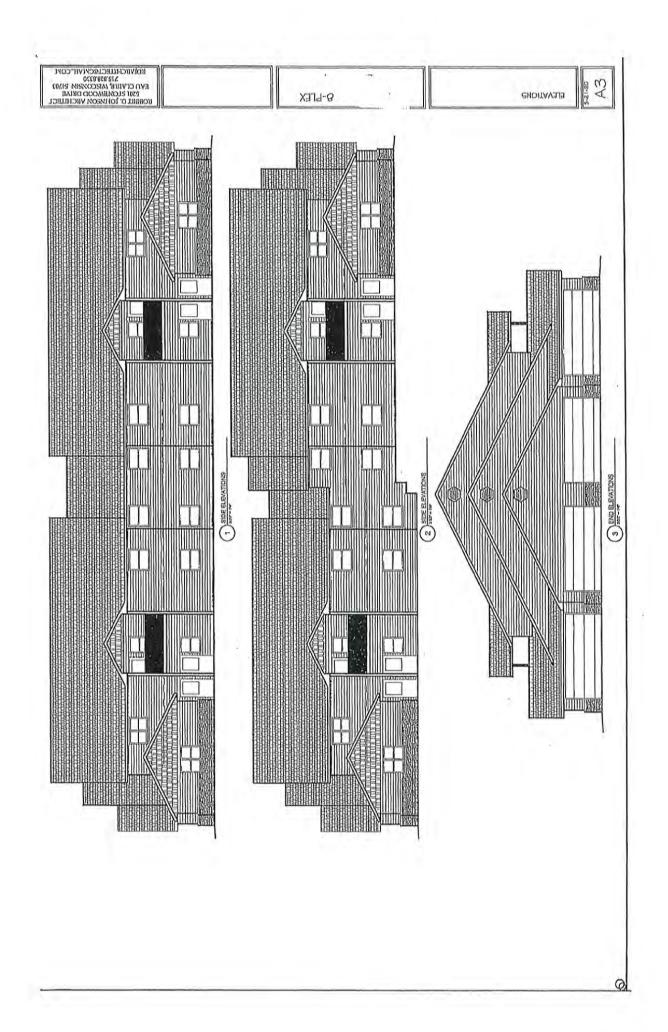
The Twin Home is intended to provide for development of zero lot line twin home development. Ownership of each unit will be on separate deeds. Compliance with State of Wisconsin one {1) and two {2) family Uniform Dwelling Code for attached units is required.

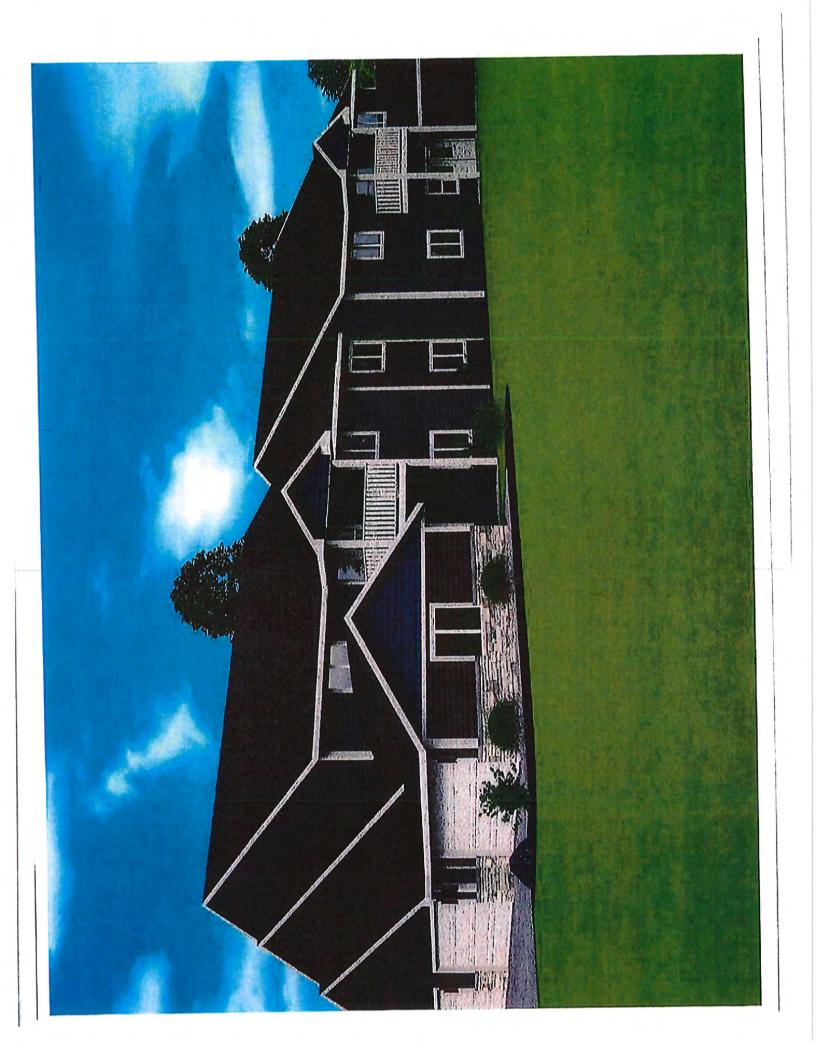
- A. The plans specification and construction shall require the installation and construction of separate sewer, water and other utility services to each twin home dwelling.
- B. Both lots containing attached twin home dwellings shall be held under the same ownership until the completion of construction of the twin home dwellings.
- c. A maintenance agreement (party wall agreement), approved by the City Zoning Administrator, shall be entered into by the owners of the attached twin home dwelling in order to ensure that equal and reasonable maintenance and repairs are performed on the attached twin home dwellings. Alternatively, provisions for maintenance of common walls may be incorporated into applicable covenants to be reviewed and approved by the City.
- D. Easements necessary for water, sewer and utility services and the maintenance agreement shall be recorded with the Chippewa County Register of Deeds prior to occupancy.
- E. The exterior (such as siding), and roof materials on each attached twin home dwelling shall be the same color, quality and consistency.

## **8-UNIT TOWNHOME**

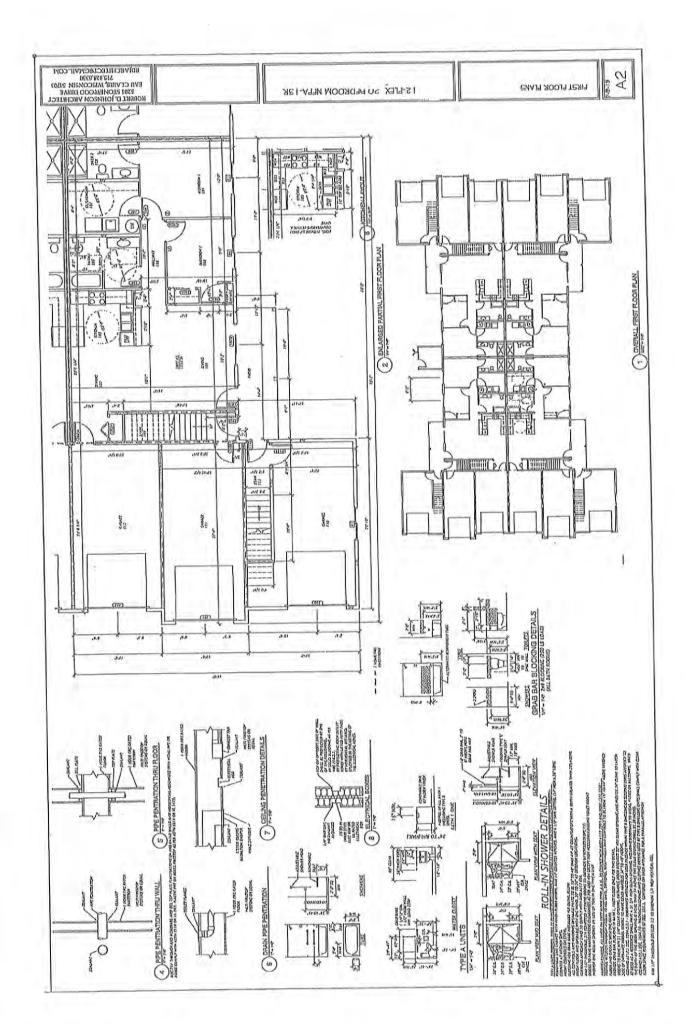






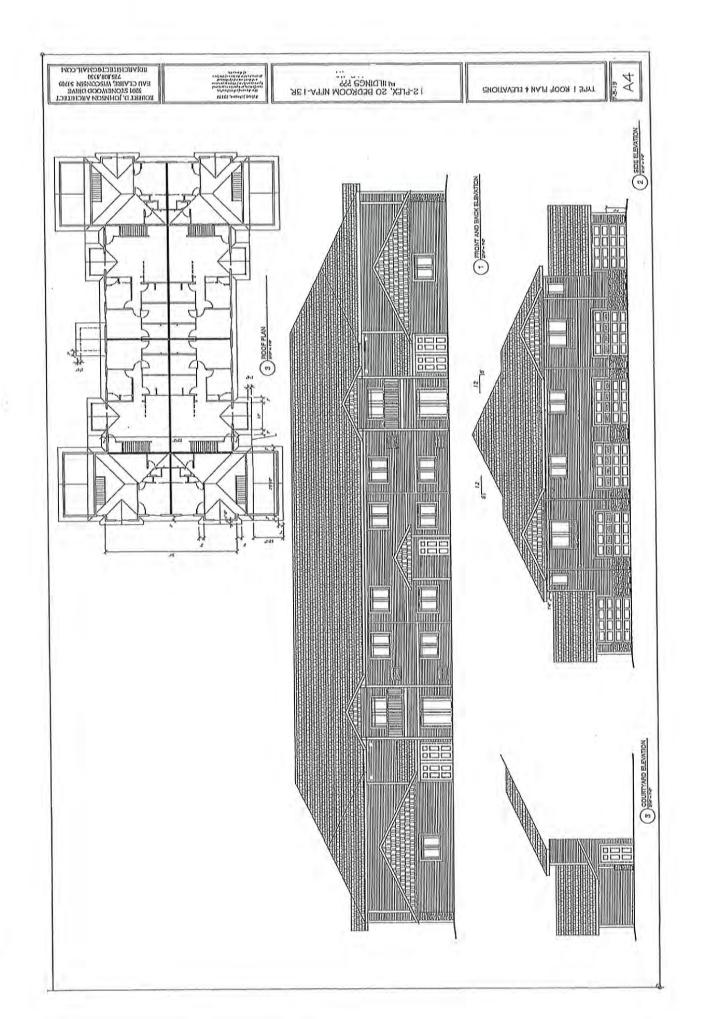


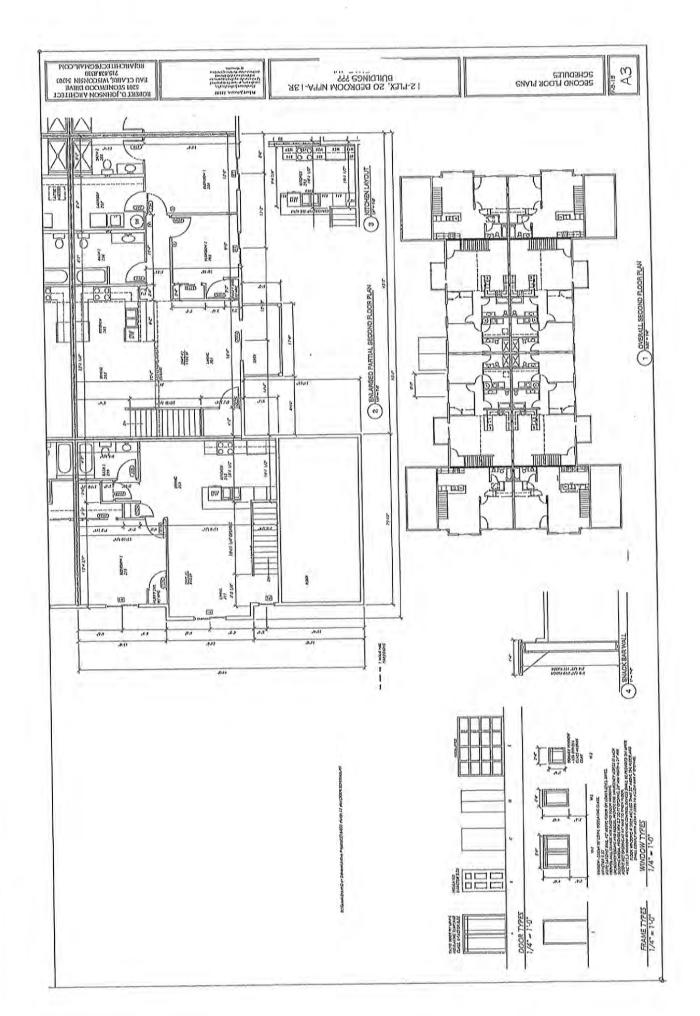
## **12-UNIT TOWNHOME**



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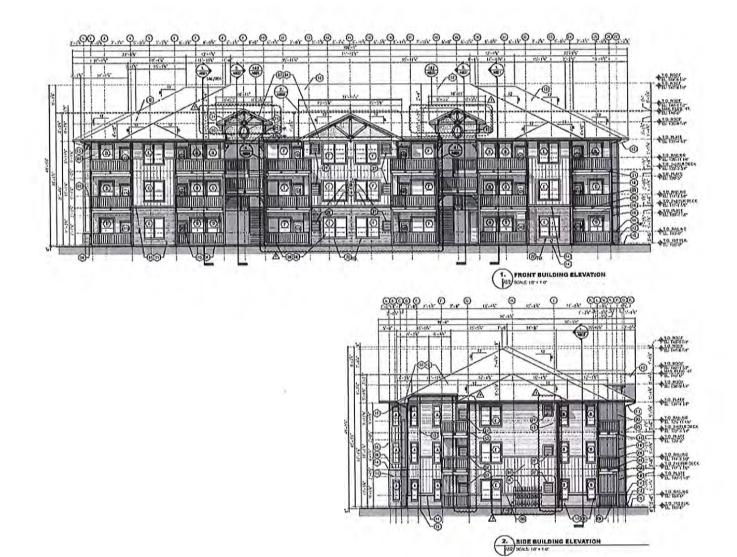
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## **24-UNIT APARTMENT**



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