

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JULY 12, 2021 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, July 12, 2021 at 5:30 PM. Attending were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer P.E. and Tom Hubbard. Finance Manager Lynne Bauer and Alderperson Hayden Frey were absent. Brian Sandy and Terry Biddle also attended.


1. **Motion** by Hubbard, seconded by Hoffman to approve the minutes of the June 7, 2021 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
2. The Board of Public Works considered election of a Vice-President for 2021-2022. Mayor Hoffman nominated Tom Hubbard.
Motion by Rubenzer, seconded by Hoffman to close nominations and cast a unanimous ballot for Tom Hubbard as Vice-President of the Board of Public Works. **All present voting aye. MOTION CARRIED.**

Motion by Rubenzer, seconded by Hoffman to move up item #5 on the agenda. **All present voting aye. MOTION CARRIED.**

5. The Board of Public Works considered the attached Street Use Permit application from the Big Rig Truck Show for a parade on August 20, 2021. Mayor Hoffman stated that there had previously been complaints about loud truck horns being blown. Mr. Biddle stated that it would be brought up at an upcoming Big Rig Truck Show planning meeting.
Motion by Rubenzer, seconded by Hoffman to recommend the Common Council approve the Street Use Permit application from the Big Rig Truck Show for the event on August 20, 2021 and to charge the organization for the associated Street Department and Police Department services for the event. **All present voting aye. MOTION CARRIED.**

Brian Sandy and Terry Biddle left the meeting at this time.

3. The Board of Public Works considered the attached minutes of the Groundwater Technical Review Committee.
Motion by Rubenzer, seconded by Hubbard to approve the minutes of the June 22, 2021 meeting of the Groundwater Technical Review Committee. **All present voting aye. MOTION CARRIED.**
4. The Board of Public Works considered the appointment of Mitchell Banach as a technical representative for the Groundwater Technical Review Committee as an advisory member, Municipal Code Chapter 29.05 (1)(b)2. As per the attached Bio, Mr. Banach is a Registered Professional Geologist who brings five years of extensive and pertinent experience as an environmental scientist to the Groundwater Technical Review Committee. He would replace Lori Rosemore, who retired in 2018.
Motion by Hoffman, seconded by Rubenzer to appoint Mitchell Banach as a technical representative for the Groundwater Technical Review Committee as an advisory member, Municipal Code Chapter 29.05 (1)(b)2. **All present voting aye. MOTION CARRIED.**
6. **Motion** by Hubbard, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.**
The Board of Public Works meeting adjourned at 5:48 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, June 21, 2021 at 5:30 P.M.** in the **City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, JUNE 21, 2021

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

CERTIFICATION

1.

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, June 15, 2021 at 11:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JUNE 7, 2021 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, June 7, 2021 at 5:30 PM. Attending were Mayor Greg Hoffman, Finance Manager Lynne Bauer, Alderperson Hayden Frey and Tom Hubbard. Also attending was Senior Engineering Technician Todd Berg. Director of Public Works Rick Rubenzer P.E. was absent.

1. **Motion** by Hubbard, seconded by Bauer to approve the minutes of the May 24, 2021 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached 2020 Compliance Maintenance Annual Report and corresponding resolution. Senior Engineering Technician Berg gave a summary of the Compliance Maintenance Annual Report and the issues that made the Compliance Maintenance Resolution necessary and the need to submit the Compliance Maintenance Resolution with the report by the June deadline. There was a brief discussion about what might be causing the elevated BOD loading.
Motion by Hubbard, seconded by Frey to recommend the Common Council to approve the Compliance Maintenance Resolution. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works considered the Street Light Agreement with Xcel Energy for a street light at the Division Street/Grand Avenue/Front Street area. Senior Engineering Technician Berg provided a map of the area showing the existing street lights in the area along with possible locations for a new light. Berg explained the reason for adding a street light in the area is because of vehicles failing to make the curve on Grand Avenue/Division Street between Front Street and Therbrook Street. Mayor Hoffman inquired as to how many accidents at that location and would like that accident reports to be forwarded to the Common Council. After discussion, the Board of Public Works determined the best location for an additional street light would be the northeast corner of Division Street and Front Street, just west of the concrete island. Mayor Hoffman and Frey also stated that lights could be added in the future to the existing poles at the southeast corner of Grand Avenue and Front Street and along the west side of Division Street near the alley north of Front Street. Berg indicated that the agreement doesn't have an exact dollar amount at this time, but would likely be similar to the cost (\$2,270), of the street light located at Cashman Drive and Seymour Cray Sr. Boulevard.
Motion by Hoffman seconded by Frey to recommend the Common Council approve the agreement with Xcel Energy for a 65 W LED street light at the northeast corner of Front Street and Division Street. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Hubbard, seconded by Frey to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:45 P.M.

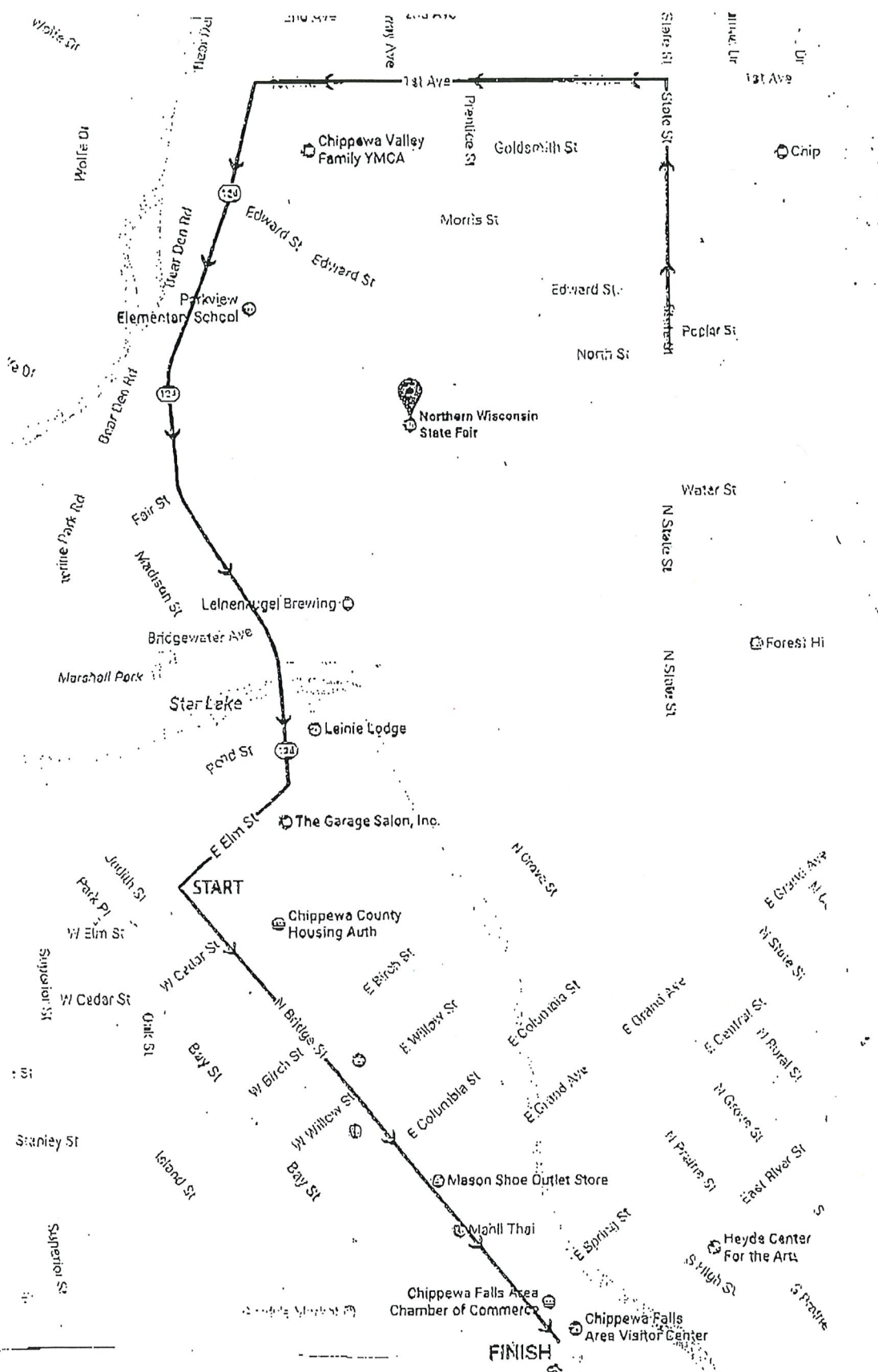
TMB

Todd Berg, Acting Secretary
Board of Public Works



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: Big Rig Truck Shows Performance Promotions Group 101 Ferry St Suite A Eau Claire WI 54703		Applicant Phone Number: 715-559-1708 715-828-6571
<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. Brian Sandy Incharge 715-828-6571 Terry BIRNIE will be assistant	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: see above Brian Sandy Director	
Name of the event: Big Rig Truck Shows	Estimated number of persons participating: 40-50 Trucks	
Date and start and end times requested for street use: 9:00 P.m - 10:15 PM August 20 2021		
Accurate description of the portion of the street or streets being requested for use (attach maps if necessary): "Do not park signs" will be attached to poles + lights along N. Bridge St. by Truck show staff maps attached		
Use, described in detail, for which the street use permit is requested: the group of semi trucks will leave the state Fairgrounds (see maps) and travel to Elm St. + N. Bridge street to start parade		
City services requested for the event (e.g., Street Department or Police Department staff time): street Department for supply of barricades to block intersections along Bridge Street. Policy - LT. BeBeau contacted		
The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.		
Signature of Applicant [Signature]		Date 6-05-2021
Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works): 2 Chippewa Falls Street Dept. Staff for 5 hours each \$50/hr = \$500 ea 4 officers on overtime for traffic control 2x \$400		
Requirements of Applicant:		
Approved by: [Signature] Richard J. R. [Signature] PE 4/29/2021		
Signature of Chief of Police	Signature of Director of Public Works	
Recommendation of Board of Public Works (if required):	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Decision of City Council (required):	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied



2021 BIG RIG TRUCK SHOWS
PARADE ROUTE AUGUST 20, 2021
SAFETY MTG TIME/LOCATION TBD
PARADE LINE UP 8:40PM
PARADE 9:00PM-10:00PM

**MEETING MINUTES
CITY OF CHIPPEWA FALLS
MINUTES OF THE GROUNDWATER TECHNICAL REVIEW COMMITTEE
Tuesday, June 22, 2021, 1:00 PM
Council Chambers, Chippewa Falls City Hall**

The Groundwater Technical Review Committee met in the Council Chambers of City Hall on Tuesday, June 22, 2021 at 1:00 PM. Present were: Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, PE, City Inspector/Zoning Administrator Paul Lasiewicz, Water Supervisor Matt Boos, City Planner Brad Hentschel, AICP (voting members); Mitch Banach, PG and Dan Masterpole (advisory members). Also attending: Ethan Henderson, AMS Energy Ventures.

1. Approve Minutes of the October 19, 2018 Groundwater Technical Review Committee Meeting.

Motion by Lasiewicz, seconded by Rubenzer to approve the minutes of the October 19, 2018 Groundwater Technical Review Committee meeting. **All present voting aye. Motion carried.**

2. Discuss/Consider possible reclassification of a “Prohibited Use” to “Provisional” under Chapter 19 of City of Chippewa Falls Municipal Code, Wellhead Protection. Possible recommendation to the Chippewa Falls Board of Public Works (Attachments).

The Committee reviewed a presentation by Mr. Henderson regarding a proposal for an above-ground possible retail fueling system and possible applicability to the City's Wellhead Protection code. AMS will pursue partnering with a convenience store operator. Fuel sales would be above-ground in a double-walled tank. Would likely do two products (likely unleaded and diesel). Tank refilling occurs through double-locked containers, with a 50-gallon drip pan for collection of any accident spills. Tank is “portable” in that it can be un-bolted from the concrete foundation and relocated off-site if problems are encountered. Proposed site would also incorporate Blink EV charging stations as well.

Fueling area would be over concrete pad under a fixed canopy. Concrete pad area would be surrounded by a French drain system with oil/water separation that would drain into a below ground double-walled tank with moisture detection. Overflow of this under-ground tank would be connected to sanitary sewer system only in the case of extreme condition. Monitoring is performed remotely. Fueling operator would also work with C-store operator to provide in-person daily monitoring. All operations would be in compliance with a Spill Prevention, Control and Countermeasure plan.

Advisory members indicated that considered site is on the edge of the wellhead protection district but is within parameters of regulation. Likely largest risk would be in the case of natural disaster. Detection measures are available for possible use beyond French drain system to notify if there are any residual petroleum products extending beyond containment areas. Committee concerns remained about this being an unnecessary risk within the wellhead protection area that if control mechanisms would

fail, could impact water supply. Some level of risk will always be present with vehicles traveling throughout the wellhead protection area.

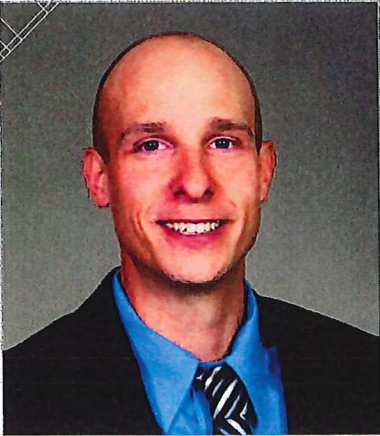
Committee determined that due to tank being above-ground proposed use would be appropriate for Provisional Use permit consideration. Applicant was advised to compile a full-application on the entire build-out use of the site, including the convenience store operator, who would also be able to provide information on additional regulated substances for sale or use within the c-store, and how those materials are contained and prevented from potential off-site migration. Full design on safety and mitigation measures will be needed along with all application materials for a provisional use permit application for further review and consideration. **No action taken.**

3. Adjournment

Motion by Lasiewicz, seconded by Boos to adjourn. **All present voting aye. Motion carried.**

The meeting adjourned at 3:10 PM.

Submitted by:
Brad Hentschel, Committee Chairperson



Mitchell Banach, PG Geologist

Mitchell joined Ayres in 2013, bringing five years of experience as an environmental scientist. His background includes performing and managing Phase 1 and 2 environmental site assessments, site investigations, storage tank closures, National Environmental Policy Act environmental assessments, and regulatory compliance and hazardous building material inspection projects. He has significant experience in preparing regulatory reports, permits, and plans for industrial facilities at the federal, state, and local levels, including hazardous substances, air emissions, hazardous waste, wastewater, stormwater pollution prevention, and oil spill prevention.

His field experience includes soil, soil vapor, groundwater, wastewater, stormwater, air, lead paint and asbestos bulk sampling; soil and groundwater remediation; and regulatory compliance facility inspection. Throughout this project experience Mitchell has demonstrated his ability to communicate and collaborate with clients, co-workers, regulatory agencies, and subcontractors to complete project goals.

Here is what Ron Walsh, Elk Mound Area School District superintendent had to say about Mitchell's work on the District's high school underground storage tank site assessment sampling and engineering services project: "Mitchell Banach knew what he was doing and kept things going smoothly."

Total Experience

13 Years

Registrations

Registered Professional
Geologist, WI, 2019

Certifications

Hazardous Waste Operations
and Emergency Response
40-Hour Training, National
Environmental Trainers, 2009

Hazardous Waste Operations
and Emergency Response
8-Hour Refresher, National
Environmental Trainers, 2019

COMM 10 Certified Tank
Closure Site Assessor,
Wisconsin Department of
Agriculture, Trade & Consumer
Protection, 2010

Environmental Professional as
Defined in 40 CFR 312.10, 2013

ATCP 93 - Tank System
Site Assessor, Wisconsin
Department of Agriculture,
Trade & Consumer Protection,
2010

Education

BS, Biology - Ecology and
Environmental, University of
Wisconsin-Eau Claire, 2008

BS, Geology, University of
Wisconsin-Eau Claire, 2017

Memberships

American Institute of
Professional Geologists

Select Experience

- Nor-Lake Groundwater Monitoring 2013-16, Hudson, WI
- Staples Lake Bar Groundwater Investigation, Comstock, WI
- Sonnentag Fabick Cat Site Investigation, Eau Claire, WI
- Sonnentag Student Transit Site Investigation, Eau Claire, WI
- Sonnentag County Materials Site Investigation, Eau Claire, WI
- Direct Oil Site Investigation, Eau Claire, WI
- Cutler Cranberry 2014-16 Quarterly Groundwater Monitoring, City Point, WI
- Seymour Landfill Groundwater Monitoring 2013, Eau Claire, WI
- Highway G Landfill Semi-annual Environmental Monitoring, Eagle River, WI
- SPCC Plan Reviews & Updates for AMPI Plants, Blair, WI
- AMPI Rochester Plant SPCC Plan Review & Update, Rochester, MN
- Haas Sons, Inc., SPCC Plans (Four Sites), Thorp, WI
- Dunn County Public Works SPCC Plan for Six Public Works Highway Facilities, Dunn County, WI
- Smart Sand General SPCC Plan, Oakdale, WI
- Preferred Sands of Arizona Mine Facility SPCC Plan, Sanders, AZ
- Preferred Sands Poteet Facility SPCC Plan, Poteet, TX
- Preferred Sands Monahans Facility SPCC Plan, Monahans, TX