

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, March 22, 2021 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. The Mayor and Board of Public Works members may not be physically present at the meeting but may attend remotely. The meeting may be viewed via livestream at the www.chippewafalls-wi.gov live stream link. **The meeting will be conducted via Webex. The meeting number is 133 200 0295 and the Meeting Password is Chippewa1. To participate by phone, please call 1 415 655 0002.** Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

1. Approve the minutes of the March 8, 2021 Board of Public Works meeting. (*Attachment*)
2. Consider bids for Chippewa Falls Municipal Maintenance Building Re-Roof Project. Make recommendation to the Common Council. (*Handout*)
3. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, March 17, 2021 at 11:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, MARCH 8, 2021 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, March 8, 2021 at 5:30 PM. The meeting was live streamed from the council room in City Hall. Attending remotely were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer P.E., Finance Manager Lynne Bauer and Alderperson Paul Olson. Assistant City Engineer Bill McElroy P.E., City Planner Brad Hentschel, Chippewa County Highway Commissioner Brian Kelley, Blake Tollefson of Xcel Energy, Rick Payton representing Four Sisters and George Rohmeyer also attended remotely.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the February 22, 2021 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Blake Tollefson of Xcel Energy appeared to support the attached Staging and Laydown Site Lease agreement with Northern States Power Company. The City previously approved an agreement in 2020 but work couldn't proceed without dredging and other necessary permits. Director of Public Works Rubenzer noted a \$500 fee that had been included with the 2020 approved agreement. Mr. Tollefson stated he would revise the 2021 agreement to include the fee and also noted that a transfer clause had been added to the 2021 agreement in case the parcel was to be sold. Alderperson Olson asked how the agreement could or would affect the potential sale of this City owned "snow dump" parcel. City Planner Hentschel stated that it could affect the sale but that was the reason for the transferability clause. Mr. Tollefson stated the agreement time period could be shortened or a completion date inserted if necessary.
Motion by Olson, seconded by Hoffman to recommend the Common Council approve a revised Staging and Laydown Site Lease agreement with Northern States Power Company that would include a \$500 fee. **All present voting aye. MOTION CARRIED.**

3. George Rohmeyer appeared to support his petition to discontinue and vacate the alley in Block 2, C, L and B Company Addition bounded by Central Street, Herschel Street, Grand Avenue and vacated Marshall Street. Mr. Rohmeyer stated owners representing 100% of the alley frontage had signed the petition. He stated there were large mounds of dirt in the alley right-of-way. Director of Public Works Rubenzer stated adjacent alleys in the vicinity had been previously vacated, there were no City utilities in the alley and no city or public reason to continue to own this segment of alley right-of-way. Chippewa County Highway Commissioner Kelley also was in favor of vacating the alley. After further discussion;
Motion by Hoffman, seconded by Rubenzer to recommend the Common Council find it in the public interest to discontinue and vacate the alley in Block 2, C, L and B Company Addition bounded by Central Street, Herschel Street, Grand Avenue and vacated Marshall Street and schedule a public hearing to consider the same. **All present voting aye. MOTION CARRIED.**

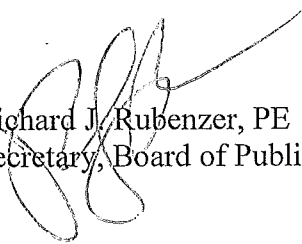
4. Rick Payton and Chippewa County Highway Commissioner Brian Kelley appeared to support the petition to discontinue and vacate Marshall Street between Spring Street and Central Street. Mr. Payton stated the city plan to improve Marshall Street included a narrower street (30' to 26') that would drastically affect his business ability to back trailers into his property and also affect parking. Chippewa County Highway Commissioner Kelley said the County would like to eliminate through traffic over the county parking lot from the intersection of Central Street and Marshall Street and didn't think the special assessments for the County Quonset were beneficial. Director of Public Works Rubenzer stated there would not be any City utilities in Marshall Street and no public purpose to continue to own and maintain this segment of Marshall Street. Alderperson Olson stated Four Sisters Inc. could park on their own property, was concerned about the public access being cut off on Marshall Street and thought the City should follow through with plans to improve Marshall Street between Spring Street and Central Street. Owners representing 100% of the street front footage have signed the petition.

Motion by Hoffman, seconded by Rubenzer to recommend the Common Council find it in the public interest to discontinue and vacate Marshall Street between Spring Street and Central Street and schedule a public hearing to consider the same. **All present voting aye except Olson who opposed. MOTION CARRIED.**

5. The Board of Public Works considered the attached petition to discontinue and vacate the south thirty-three feet of Mansfield Street located between USH #53 and Bluff View Circle West/Stelter Lane. Director of Public Works Rubenzer stated that a sanitary and water route for crossing under USH #53 in the future was being provided as part of the Park West Townhomes proposal so the Mansfield route was not required for future utilities and there would not be a reason for the city and public to continue to own and maintain this segment of right-of-way.

Motion by Hoffman, seconded by Rubenzer to recommend the Common Council find it in the public interest to discontinue and vacate the south thirty-three feet of Mansfield Street located between USH #53 and Bluff View Circle West/Stelter Lane and schedule a public hearing to consider the same. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:05 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works