



Minutes

Committee #3

Transportation, Construction, Public Safety and Traffic

Committee #3 met on Tuesday, June 16, 2020 at 2:30 pm in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: **Remotely** – Paul Olson and Jason Hiess; **In-person** – CW King
Council Members present: **Remotely** – Paul Nadreau and Rob Kiefer
Others present: **Remotely** – City Attorney Robert Ferg, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Director of Chippewa Falls Main Street Teri Ouimette, Paul Krause of Bridge Street Brew, and City Clerk Bridget Givens.
In-person – Lynne Bauer.

The meeting was called to order at 2:30 pm.

1. **Discuss application guidelines and process to temporarily extend a premises in relation to alcohol beverage licenses. Possible recommendations to the Council.**

The Committee reviewed the application and guidelines for requests to temporarily extend a premises in relation to alcohol beverage licenses. Revisions/additions were discussed and requested to be incorporated. The temporary extensions will cease on September 7, 2020 with hours not to exceed 11:00 am – 8:00 pm daily.

Motion by Hiess/Olson to recommend Council approve the revised application and guidelines for temporary extension of premises in relation to alcohol beverage licenses. **All present voting aye, except King who voted no, motion carried.**

2. **Discuss Sidewalk Use Permit Application from Paul Krause of Bridge Street Brew to place tables and chairs for dining on the sidewalk adjacent to 114 N Bridge Street. Possible recommendations to the Council.**

The Committee discussed the Sidewalk Use Permit Application as presented. It was noted that Mr. Krause does not serve alcohol so fencing would not be required.

Motion by Hiess/Olson to recommend Council approve the Sidewalk Use Permit Application from Paul Krause of Bridge Street Brew to place tables and chairs for dining on the sidewalk adjacent to 114 N Bridge Street. **All present voting aye, motion carried.**

3. **Adjournment.**

Motion by Hiess/Olson to adjourn at 3:01 pm. **All present voting aye, motion carried.**

Minutes submitted by:
Paul Olson, Chair



**APPLICATION FOR TEMPORARY EXTENSION
OF PREMISES DUE TO COVID-19**
This permit expires on September 7, 2020 at 8:00 pm
Permit # _____

1. APPLICANT INFORMATION

(a) NAME (Name of Corporation, LLC, Partnership, etc.): _____

(b) TRADE NAME (dba): _____

(c) LICENSED ADDRESS: _____ PHONE NUMBER: _____

(d) NAME OF OWNER: _____

(e) NAME AND ADDRESS OF AGENT OR PERSON IN CHARGE: _____

Address _____
(Street) (City) (State) (Zip)

Phone # _____ Email _____

(f) RECEIVED CONSENT OF OWNER IF APPLICANT IS OTHER THAN THE OWNER: YES: ___ NO: ___

Written confirmation of the property owner, in the event the property is not owned by the applicant, of consent to expand the premise description must be included.

2. REQUESTED TEMPORARY PREMISE DESCRIPTION

(a) Detailed Floor Plan Included (*****Please attach a separate, scaled illustration or draw a diagram of physical layout of extended premises, including serving area, with this application*****) If expansion will be into a parking lot, must identify the number of parking stalls lost. No loss of handicapped parking stalls will be allowed.

(b) Days of Operation for Extended Area: _____

(c) Hours of Operation for Extended Area (must be no earlier than 11:00 am and no later than 8:00 pm): _____

(d) Proposed Additional Capacity for Extended Area: _____

3. SIGNATURE OF OWNER OR AGENT

I understand that this application is for a TEMPORARY change of premises only, and that at 8:00 pm on September 7 2020, the premises description will automatically revert to the premises description as it was prior to this change.

I hereby make the above application for an extension of licensed premise as described above and declare under penalties of law that the information provided in this application is true and correct to the best of my knowledge and belief and agree to abide by the requirements.

X: _____ Date: _____
(Signature of Agent or Representative)

TO BE COMPLETED BY CITY STAFF

Police Chief Review: Granted: _____ Denied: _____ Initials: _____ Date: _____

Reason for Denial: _____

City Council Review: Granted: _____ Denied: _____ Date: _____

Reason for Denial: _____

City Clerk Signature: _____ Date Issued: _____

**City of Chippewa Falls Temporary Extension of Premises
Due to COVID-19
Application Guidelines**

- Applicant must have a current alcohol license and not be delinquent as relates to taxes, assessments, and claims owed the City.
- Applicant must provide a separate, scaled illustration or diagram of physical layout of temporary extended outdoor premises, including number of tables and seats in the serving area.
- Days of the week and anticipated hours of operation for the temporary extended outdoor premises must be stated as part of the application process, but shall not exceed 11:00 am – 8:00 pm daily.
- Written confirmation of the property owner, in the event the temporary expanded outdoor premises is not owned by the applicant, of consent to expand the premises description must be provided.
- Adequate fencing and/or delineation of temporary extended outdoor premises will be required.
- If a use is near a public sidewalk it must allow a minimum of 36" for pedestrian traffic and be ADA compliant.
- The intent of this temporary extension is to allow patrons to consume an alcoholic beverage while dining and prohibits standing or congregating outside of the establishment while consuming alcohol.
- Alcohol shall only be served to patrons by licensed Operators (Bartenders) of the establishment.
- City ordinances prohibiting the possession/consumption of open intoxicants by those aged 21 or older on streets/sidewalks shall be temporarily suspended for those establishments approved for a temporary extension of premises and within that described premises only. The ordinances are otherwise, at all times, and in all respects, still in full force and effect in the City.
- The use and site changes cease on September 7, 2020 and applicants must dismantle the temporary extended premise areas by September 7, 2020 at 8:00 pm.




SIDEWALK USE PERMIT APPLICATION

Name Of Applicant: Paul Krause Bridge St Brew	Address Of Applicant: 114 N. Bridge Street
Telephone Number: 715-457-3192	Date And Length Of Time Requested For Use Of Sidewalk: 6-15-20 - 9-30-20
Description Of The Portion Of Sidewalk To Be Used: 2 Tables Between Light Posts 2 Tables next to Building	
Describe In Detail The Purpose For Which the Sidewalk Will Be Used: 4-Table for Drinks - 4 total	

The applicant agrees to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to, or death of, any person or any damage to property caused by or resulting from the activities for which the permit is granted.

This Sidewalk Use Permit may be revoked by the City Council for any violation of any condition of such permit as set out in Ordinance 94-13, passed on May 17, 1994. Such revocation shall be after affording the permit holder a hearing before the City Council after service on the permit holder of notice of hearing at least 3 days but not more than 30 days from the date and service of the notice and a detailed statement of the facts alleged to constitute any such violation.

Bond Certificate and sketch of area to be used must be attached.

Signature of Business Owner 

Date Signed 6-15-20

Date of Council Approval _____

